



ANKENY COMMUNITY SCHOOL DISTRICT

The Ankeny Community School District engages all students in an educational experience that equips them with the skills to flourish in and contribute to an ever-changing world.

Facilities/Finance Committee Meeting MINUTES

Northview Middle School, 1302 N Ankeny Blvd, Conference Room Door
W22
October 13, 2022
4:30 PM

Please turn off cellular phone during the meeting. Thank you.

- **Welcome**

Attendees:

Jennifer Jamison
Darin Haack
Dallon Christensen
Tim Simpkins
Amy Tagliareni
Lori Lovstad
Aaron Johnson
Cindy Harris
Jeff Johnson

- **Approval of Minutes:**

1. **Facilities & Finance Committee Minutes - September 2022**

- The September 8, 2022 Facilities and Finance Committee minutes were approved.

- **Update from Board**

- **Updates:**

1. **CAR/SES Review**

- Jennifer Jamison reviewed the CAR/SES with the committee.

2. 2022 Facility Audit Communication

- Tim Simpkins shared the 2022 Facility Audit with the committee.

- **Review Change Orders**

1. Construction Change Orders

- Tim Simpkins reviewed the construction change orders.

- **Additional Items:**

- **Adjournment**

- The Facilities and Finance Committee Meeting adjourned at 5:31 p.m.

Future Meetings Dates:

1. Future Meetings:

- Nov. 10, 2022
- Dec. 8, 2022
- Jan. 12, 2023



ANKENY COMMUNITY SCHOOL DISTRICT

Item Cover Sheet

Title: Facilities & Finance Committee Minutes - September 2022

ATTACHMENTS:

File Name	Description	Type	Upload Date
Minutes 2022 9 8 Meeting- Minutes Only.pdf	Facilities & Finance Committee Minutes - September 8, 2022	Support Document	10/6/2022



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Facilities/Finance Committee Meeting MINUTES

**Northview Middle School, 1302 N Ankeny Blvd, Conference Room Door
W22**

**September 8, 2022
4:30 PM**

Please turn off cellular phone during the meeting. Thank you.

- **Welcome**

Jennifer Jamison
Darin Haack
Dallon Christensen
Dr. Erick Pruitt
Tim Simpkins
Jessie Dirks
Lori Lovstad
Joshua Palik

- **Approval of Minutes:**

1. **Facilities & Finance Committee Minutes - August 2022**

- The August 11, 2022 Facilities and Finance Committee Minutes were approved.

- **Update from Board**

- **Updates:**

1. **2022-23 Enrollment Update**

- Darin Haack gave an update on the 2022-23 Enrollment. Open enrollment is up and the numbers in kindergarten are down.

2. FY22-23 Sales Tax Revenue

- Jennifer Jamison provided the FY22-23 Sales Tax Revenue estimates.

3. Facilities Master Plan Overview

- Darin Haack went over the Facilities Master Plan Overview.

- **Review Change Orders**

1. Construction Change Orders

- Tim Simpkins reviewed the construction change orders.

- **Additional Items:**

- **Adjournment**

- The meeting adjourned at 4:53 p.m.

Future Meetings Dates:

1. Future Meetings:

- Oct. 13, 2022
- Nov. 10, 2022
- Dec. 8, 2022



ANKENY

COMMUNITY SCHOOL DISTRICT

Item Cover Sheet

Title: CAR/SES Review

ATTACHMENTS:

File Name	Description	Type	Upload Date
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No Attachments Available



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COMMUNITY SCHOOL DISTRICT

Item Cover Sheet

Title: 2022 Facility Audit Communication

ATTACHMENTS:

File Name	Description	Type	Upload Date
2022 Facility Audit Communication.pdf	2022 Facility Audit Communication	Support Document	10/6/2022

2022 Facility Audit Communication

During the 2021-2022 school year the district engaged in a comprehensive facility audit. The audit included building assessments conducted by the operations team. The assessments were based on an appraisal tool that was first used by the district in 2014. The appraisal tool considers the following components:

- School Site
- Structural and Mechanical Features
- Plant Maintainability
- Safety and Security
- Educational Adequacy
- Environment for Education

In addition to the assessment conducted by the operations team, data was collected from building administrators and activities directors through a survey that asked them to identify projects aligned to the components of the appraisal. Administrators and activities directors were asked to identify projects as 1-3 year needs, 3-5 year needs, and 5-10 year needs.

A team of district office administrators, activities directors, and members of the operations team compiled and analyzed the data using the appraisal tool and then prioritized projects based on the analysis. During the summer of 2022, Tim Simpkins worked to identify the initial budgets of the one to three year projects and worked to align the prioritized projects with the funding available through the Physical Plant and Equipment Levy.

The 2022 Strategic Plan calls for the facility audit to be revised every two years with a year for implementation between evaluations.

Please review the facility audit project plan. Updates to projects will be communicated through the monthly At A Glance reports. Please direct questions or comments to Tim Simpkins.



ANKENY COMMUNITY SCHOOL DISTRICT

Item Cover Sheet

Title: Construction Change Orders

ATTACHMENTS:

File Name	Description	Type	Upload Date
FacMtqOct22- Construction Change Orders.pdf	Construction Change Orders - September 2022	Support Document	10/6/2022

Facility Construction Change Orders

Meeting Date: October 2022

Construction Change Orders	Description	Project	Vendor	Amount
CCO No. 007	Per PCO# 038, Slab Leveling; Per PCO# 039, Demo unforeseen west landscape wall; Per PCO# 040, Change finish monument signs; Per PCO# 043, Add wood floor cut/patch; Per PCO# 044, Lighting changes; Per PCO# 046, Tunnel piping.	Neveln Remodel	OLP Construction	\$ 86,631.47



AIA Document G701™ – 2017

Change Order

PROJECT: (Name and address)
 Neveln Center Building Renovation
 ACSD
 Ankeny, Iowa 50023
 OPN Project Number: 19215000

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: August 4, 2021

CHANGE ORDER INFORMATION:
 Change Order Number: 007
 Date: October 5, 2022

OWNER: (Name and address)
 Ankeny Community School District
 306 SW School Street
 Ankeny, Iowa 50023

ARCHITECT: (Name and address)
 OPN Architects, Inc.
 100 Court Avenue, Suite 100
 Des Moines, Iowa 50309

CONTRACTOR: (Name and address)
 OLP Construction L.L.C.
 3809 109th Street
 Urbandale, Iowa 50322

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)


PCO 038 Slab Leveling, per ITC 16	Add	\$18,821.53
PCO 039 Demo Unforeseen West Landscape Wall, per RFI 089	Add	\$599.34
PCO 040 Change Finish Monument Signs, per RFI 129	Deduct	(\$1,121.22)
PCO 043 Add Wood Floor Cut/Patch, per RFI 115	Add	\$847.65
PCO 044 Lighting Changes, per ITC 15b	Deduct	(\$603.42)
PCO 046 Tunnel Piping, per ITC 28	Add	\$68,087.59

The original Contract Sum was	\$	10,601,000.00
The net change by previously authorized Change Orders	\$	676,269.58
The Contract Sum prior to this Change Order was	\$	11,277,269.58
The Contract Sum will be increased by this Change Order in the amount of	\$	86,631.47
The new Contract Sum including this Change Order will be	\$	11,363,901.05

The Contract Time will be unchanged by Zero (0) days.
 The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

OPN Architects, Inc.
 ARCHITECT (Firm name)

 SIGNATURE
 Luke Danielson
 PRINTED NAME AND TITLE
 10/5/2022
 DATE

OLP Construction L.L.C.
 CONTRACTOR (Firm name)

 SIGNATURE
 David Wharff
 PRINTED NAME AND TITLE
 10/06/22
 DATE

Ankeny Community School District
 OWNER (Firm name)

 SIGNATURE

 PRINTED NAME AND TITLE

 DATE



ANKENY COMMUNITY SCHOOL DISTRICT

Item Cover Sheet

Title: Future Meetings:

Extended Information:

- Nov. 10, 2022
- Dec. 8, 2022
- Jan. 12, 2023

ATTACHMENTS:

File Name

Description

Type

Upload Date

No Attachments Available