



ANKENY
COMMUNITY SCHOOL DISTRICT

The Ankeny Community School District engages all students in an educational experience that equips them with the skills to flourish in and contribute to an ever-changing world.

Minutes
Ankeny School Board Meeting
August 15, 2022
6:00 PM

Please turn off cellular phone during the meeting. Thank you.

Members Present

Ryan Weldon - President
Aaron Johnson - Vice President
Sarah Barthole
Joy Burk
Katie Claeys
Joshua Palik
Amy Tagliareni

Board Members Absent

Others in Attendance

Charlie Brink
Evie Neller
Dr. Erick Pruitt
Jennifer Jamison
Dr. Darin Haack
Samantha Aukes
Shelley Rouse
Dr. Jen Lindaman
Jessie Dirks
Ken Morris, Jr.
Kara Hogue
Dan Brink
Whitney Brink
Andy Neller
Sheri Neller
Abbi Rickelman
Susan Tarasi
Anna Pham
Savoy Loatman

Al Neppi
Melissa Schilling

1. Call To Order

a. Board Meeting Location

The Board meeting will be held in the west gym at Prairie Ridge Middle School located at 1010 NW Prairie Ridge Drive, Ankeny, IA 50023.

b. Board Meeting Access

Livestream: www.YouTube.com/AnkenySchools

2. Approval Of Agenda

On a motion by Sarah Barthole and seconded by Amy Tagliareni, it was RESOLVED: The Board approved the motion to approve and accept the agenda with an amendment to item 6d personnel report as recommended.

Directors Voting in favor of the motion: Ayes: Barthole, Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 7 - 0.

3. Pledge of Allegiance

4. Recognitions

a. 2021-22 Student Board Member Recognition

5. Communication From The Public

a. Kara Hogue - Hawk/Jag 5K

b. Abbi Rickelman - Hawk/Jag 5K

6. Consent Agenda

a. Minutes

- Regular Board Meeting Minutes August 1, 2022

b. Open Enrollment

c. Paid Bills

d. Personnel Report

e. Out-of-state Travel Request

- Ankeny High School Boys and Girls' Cross Country Team to Lawrence, KS Sept 23-24, 2022
- Ankeny Centennial High School Marching Band to Omaha, NE, September 17, 2022
- Ankeny Centennial High School Show Choir to New York City, NY, March 23-26, 2023

f. Approval of Consent Agenda

On a motion by Sarah Barthole and seconded by Amy Tagliareni, it was RESOLVED: The board approved a motion to approve and accept these consent agenda items as recommended.

Directors Voting in favor of the motion: Ayes: Barthole, Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 7 - 0.

7. Information Only

a. Policy Committee Meeting Minutes - June 2022

- June 16, 2022 Policy Committee Meeting Minutes
- June 23, 2022 Policy Committee Meeting Minutes

b. First Student Start of Year Presentation

c. Facility Master Plan Presentation

8. Old Business

a. Contracts and Agreements

NEW

- Franklin Covey - Leader in Me Agreement - Executive Coaching for Tara Owen and Bev Kuehn - 2022-2023 for \$9,200.00/each person
- Concord Theatricals Play Agreement - The Plot Like Gravy Thickens - ACHS - Oct. 2022 for \$469.00
- Access Systems - Print System - Oct.3, 2022 - Jan. 2, 2023 for \$45,817.00
- City of Ankeny - Storm Water Management Easement Agreement for Elementary #12
- B's Dough Co - Food Truck Services - Prairie Ridge Middle School Back to School night - Aug.18, 22
- Nicholas Clement - Professional Service Agreement for Choreography at ACHS- Aug. 12 - 14, 2022 for \$4,243.70
- Shannon Summers - Professional Service Agreement for Choreography at ACHS - July 15, 2022 - July 14, 2023 for \$1,000.00
- Purple Pathway for Paraeducators Program - University of Northern Iowa - 2022

-2024 Academic Years - No cost to the District

AMENDMENT

- Instructure - Canvas - Technical Consulting 22-23 - \$1,225.00

RENEWAL

- Snaadt Media Group - Ankeny High School Football Hype 2022 - \$1,377.00

On a motion by Joy Burk and seconded by Sarah Barthole, it was RESOLVED: The board approved a motion to approve and accept the contracts and agreements as recommended.

Directors Voting in favor of the motion: Ayes: Barthole, Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 7 - 0.

b. Construction Change Orders

On a motion by Aaron Johnson and seconded by Amy Tagliareni, it was RESOLVED: The board approved a motion to approve the construction change orders as recommended.

Directors Voting in favor of the motion: Ayes: Barthole, Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 7 - 0.

c. Public Hearing on Resolution to Continue Participation in the Instructional Support Program

There were no written or oral comments regarding the public hearing on the resolution to continue participation in the instructional support program.

d. Approval of Resolution to Continue Participation in the Instructional Support Program

On a motion by Aaron Johnson and seconded by Joy Burk, it was RESOLVED: The board approved a motion to approve and accept the Resolution to Continue Participation in the Instructional Program as recommended.

Directors Voting in favor of the motion: Ayes: Barthole, Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 7 - 0.

9. New Business

a. Approve Assistant Superintendent Job Description

On a motion by Aaron Johnson and seconded by Joshua Palik, it was RESOLVED: The board approved a motion to approve and accept the Assistant Superintendent job description as recommended.

Directors Voting in favor of the motion: Ayes: Barthole, Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 7 - 0.

10. Board Member Reports

Director Claeys wishes everyone a wonderful start to the school year and hopes that things

go as smoothly as possible.

Director Tagliareni attended the Facilities and Finance Committee meeting this week. She wished Ken Morris, Jr. congratulations for receiving his new credentials. She thanks everyone for getting ready for the start of the school year and wishes everyone the best of luck. She wants everyone to know that they are valued by this school board.

Director Barthole welcomed staff and students back for the start of the school year.

Director Burk attended the Back to School Event and appreciated the opportunity to ask questions of students' school leaders. She also appreciated Dr. Pruitt's message emphasizing that we are all a part of the community.

Director Johnson said the Back to School Event was a fantastic event. He thanked those who organized the event and appreciated all the hard work. It was great information shared and he has received a lot of positive feedback. He also mentioned the 5K is Saturday, September 24.

Director Weldon also attended the Back to School Event and recognized those who support our community. He also thanked Dr. Pruitt for his attentiveness to the board's inquiries.

11. Superintendent Reports

Dr. Pruitt thanked all the parents for attending the Back to School Event, noted that attendance increased by 20 percent over last year, and is looking to expand it even further next year. He also reminded community members of employment opportunities in the district, specifically subbing and serving in the Before and After School Program.

12. Closed Session

a. Closed Session - Personnel

Superintendent's Recommendation: "I move that we hold a closed session as provided in section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session." (*Roll Call Vote*)

Any action from closed session will be taken in open session.

On a motion by Katie Claeys and seconded by Aaron Johnson, it was RESOLVED: The board approved a motion to go into closed session at 7:12pm.

Directors Voting in favor of the motion: Ayes: Barthole, Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 7 - 0.

On a motion by Sarah Barthole and seconded by Aaron Johnson, it was RESOLVED: The board approved a motion to reconvene into open session at 8:49pm. No action taken.

Directors Voting in favor of the motion: Ayes: Barthole, Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 7 - 0.

13. Adjournment

On a motion by Sarah Barthole and seconded by Joy Burk, it was RESOLVED: The meeting was adjourned at 8:49pm.

Directors Voting in favor of the motion: Ayes: Barthole, Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 7 - 0.

Respectfully Submitted,

Board President

Board Secretary



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Minutes

Extended Information: • Regular Board Meeting Minutes August 1, 2022

ATTACHMENTS:

File Name	Description	Type	Upload Date
Minutes with Consent Agenda 8.1.22.pdf	Minutes 8.1.22	Support Document	8/4/2022



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Minutes
Ankeny School Board Meeting
August 1, 2022
6:00 PM

Please turn off cellular phone during the meeting. Thank you.

Members Present

Ryan Weldon- President
Aaron Johnson - Vice President
Joy Burk
Katie Claeys
Joshua Palik
Amy Tagliareni (telephonic)

Board Members Absent

Sarah Barthole

Others in Attendance

Dr. Erick Pruitt
Jon Davis
Shelley Rouse
Michelle Siefkas
Samantha Aukes
Sarah Murphy
Jennifer Jamison
Dr. Darin Haack
Jessica Dirks
Ken Morris, Jr.
Melissa Schilling
Dr. Jen Lindaman
Cory Schneden
Jodie Graham
Nancy Lehman
Tim Simpkins
Al Neppi
Shelley Northway

Jason Gibson
Laryssa Leone
Joe Schafer

1. Call To Order

a. Board Meeting Location

The Board meeting will be held in the west gym at Prairie Ridge Middle School located at 1010 NW Prairie Ridge Drive, Ankeny, IA 50023.

b. Board Meeting Access

Livestream: www.YouTube.com/AnkenySchools

2. Approval Of Agenda

On a motion by Joy Burk and seconded by Aaron Johnson, it was RESOLVED: The board approved a motion to approve and accept this agenda with an amendment to item 5d, personnel report.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

3. Pledge of Allegiance

4. Communication From The Public

There were no public communication requests.

5. Consent Agenda

a. Minutes

- Regular Board Meeting Minutes July 25, 2022

b. Paid Bills

c. Open Enrollment

d. Personnel Report - Amended

e. Approval of Consent Agenda

On a motion by Katie Claeys and seconded by Aaron Johnson, it was RESOLVED: The board approved a motion to approve and accept these consent agenda items as recommended.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

6. Information Only

a. District Safety and Security Presentation

b. Continuum of Responses to Student Behavior Presentation

c. Classified Retention Bonus

7. Old Business

a. Contracts and Agreements

Renewals:

- Beazley Weather Guard Weather Insurance Renewal - Football Season - Approximately \$600/game
- Nick Quamme -Professional Services Agreement - NVMS Show Choir Choreographer - \$1,900.00
- John Deere - AHS and ACHS Marching Band Equipment Loan Agreement - July 29, 2022 - October 31, 2022 - No cost to the district
- Polk County Early Childhood of Iowa - Preschool Programming Support - July 1, 2022 - June 30, 2023 - Not to exceed \$39,690.00
- Data Power Technology Group - Parkview Middle School- August 1, 2022 - July 31st, 2023 for \$3,115.00

New:

- The Traveling Photo Booth - Professional Service Agreement - Prairie Ridge Middle School - August 2022 - for \$1,198.00

On a motion by Joy Burk and seconded by Aaron Johnson, it was RESOLVED: The board approved a motion to approve and accept the contracts and agreements as presented.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

b. Construction Change Orders

On a motion by Aaron Johnson and seconded by Katie Claeys, it was RESOLVED: The board approved a motion to approve the construction change orders as recommended.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

c. Approve Mandatory Return to Learn Plan

On a motion by Aaron Johnson and seconded by Joy Burk, it was RESOLVED: The board approved a motion to approve and accept the Mandatory Return to Learn Plan as presented.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

d. Policies - 2nd and Final Reading

- 607.20 Student Health Services: *Mandatory policy. Annual review; minor changes for clarity and consistency.*

On a motion by Joy Burk and seconded by Joshua Palik, it was RESOLVED: The board approved a motion to approve and accept the second of two policy readings as presented. Policies are for immediate implementation upon second and final reading.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

8. New Business

a. Consider Resolution to Continue Participation in the Instructional Support Program and Set Date for Instructional Support Levy Resolution Hearing for August 15, 2022 at 6:00 p.m. in the gymnasium of the Prairie Ridge Middle School of the Ankeny Community School District

On a motion by Aaron Johnson and seconded by Katie Claeys, it was RESOLVED: The board approved a motion to consider the continued implementation of the 10% Instructional Support Levy beginning with 2024-2025 School Year and set a public hearing date for August 15, 2022 at 6:00 p.m.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

b. Approve Resolution amending a Scrivener's Error in the May 18, 2020 Resolution Authorizing the Terms of Issuance and Providing for and Securing the Payment of School Infrastructure Sales, Services and Use Tax Revenue and Refunding Bonds

On a motion by Aaron Johnson and seconded by Joy Burk, it was RESOLVED: The board approved a motion to approve the Resolution amending a Scrivener's Error in the May 18, 2020 Resolution Authorizing the Terms of Issuance and Providing for Securing the Payment of School Infrastructure Sales, Services and Use Tax Revenue and Refunding Bonds as recommended.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

c. Approval of Amended and Substituted Tax Exemption Certificate

On a motion by Katie Claeys and seconded by Joy Burk, it was RESOLVED: The board approved a motion to approve of the Amended and Substituted Tax Exemption Certificate as recommended.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

d. Approve 2022-23 Table of Organization

On a motion by Joshua Palik and seconded by Aaron Johnson, it was RESOLVED: The board approved a motion to approve and accept the 2022-23 Table of Organization as recommended.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

e. Approve BASP Wage Schedule

On a motion by Joy Burk and seconded by Aaron Johnson, it was RESOLVED: The board approved a motion to approve and accept the BASP Wage Schedule as presented.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

f. Approve 2022 IASB Priorities

On a motion by Joy Burk and seconded by Aaron Johnson, it was RESOLVED: The board approved a motion to approve and accept the 2022 IASB Priorities as presented.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

9. Board Member Reports

Director Weldon thanked everyone for their attendance at the board meeting last week when he was unable to attend.

10. Superintendent Reports

Dr. Pruitt was able to attend the building secretary professional development session today. He offered his sincere appreciation for their work in the district and is looking forward to a great school year.

11. Closed Session

a. Closed Session - Confidential Records

Superintendent's Recommendation: "I move that we hold a closed session as provided in section 21.5(1)(k) to discuss information contained in records in the custody of a governmental body that are confidential records pursuant to section 22.7, subsection 50." (*Roll Call Vote*)

Any action from closed session will be taken in open session.

On a motion by Aaron Johnson and seconded by Joy Burk, it was RESOLVED: The board approved a motion to go into closed session at 7:24pm.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

On a motion by Joy Burk and seconded by Katie Claeys, it was RESOLVED: The board approved a motion to come out of closed session and into open session at 8:12pm.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

On a motion by Aaron Johnson and seconded by Katie Claeys, it was RESOLVED: The board approved a motion to approve and accept the Emergency Ready Reference as presented in closed session.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

12. Adjournment

On a motion by Joy Burk and seconded by Katie Claeys, it was RESOLVED: The meeting adjourned at 8:13pm.

Directors Voting in favor of the motion: Ayes: Burk, Claeys, Johnson, Palik, Tagliareni, Weldon.

Motion carried 6 - 0.

Respectfully Submitted,

Board President

Board Secretary

Check Number	Transaction Fund	Vendor Name	Transaction Amount	Remarks
467581	GENERAL	COLLECTION SERVICES CENTER	\$2,470.62	OTHER DISBURSEMENT
467582	GENERAL	ROTH - COMMON REMITTER	\$36,116.29	OTHER DISBURSEMENT
467583	GENERAL	COMMON REMITTER SERVICES	\$67,192.21	OTHER DISBURSEMENT
467584	GENERAL	GENERAL FUND - DENTAL SERVICE	\$48,729.28	OTHER DISBURSEMENT
467585	GENERAL	GREAT WESTERN BANK	\$710,467.92	OTHER DISBURSEMENT
	GENERAL	GREAT WESTERN BANK	\$497,660.54	OTHER DISBURSEMENT
	GENERAL	GREAT WESTERN BANK	\$166,158.72	OTHER DISBURSEMENT
467586	GENERAL	ISOLVED BENEFIT SERVICES	\$38,403.86	OTHER DISBURSEMENT
	GENERAL	ISOLVED BENEFIT SERVICES	\$49,235.72	OTHER DISBURSEMENT
	GENERAL	ISOLVED BENEFIT SERVICES	\$1,986.65	OTHER DISBURSEMENT
467587	GENERAL	STATE DISTRIBUTION UNIT	\$546.50	OTHER DISBURSEMENT
467588	GENERAL	TREASURER STATE OF IOWA	\$240,676.91	OTHER DISBURSEMENT
467589	GENERAL	A E A SCHOLARSHIP FUND	\$250.83	OTHER DISBURSEMENT
467590	GENERAL	AMER.FAMILY LIFE ASSURANCE CO.	\$313.54	OTHER DISBURSEMENT
467591	GENERAL	COLLECTION SERVICES CENTER	\$540.19	OTHER DISBURSEMENT
467592	GENERAL	ROTH - COMMON REMITTER	\$200.00	OTHER DISBURSEMENT
467593	GENERAL	COMMON REMITTER SERVICES	\$24,492.89	OTHER DISBURSEMENT
467594	GENERAL	DOLLARS FOR SCHOLARS	\$138.00	OTHER DISBURSEMENT
467595	GENERAL	FIRST INTERSTATE BANK	\$32,055.18	OTHER DISBURSEMENT
	GENERAL	FIRST INTERSTATE BANK	\$7,496.80	OTHER DISBURSEMENT
	GENERAL	FIRST INTERSTATE BANK	\$16,559.53	OTHER DISBURSEMENT
467596	GENERAL	GENERAL FUND - DENTAL SERVICE	\$1,929.42	OTHER DISBURSEMENT
467597	GENERAL	GENERAL FUND	\$4,987.22	OTHER DISBURSEMENT
467598	GENERAL	IPERS-FOAB	\$1,021,332.24	OTHER DISBURSEMENT
467599	GENERAL	ISOLVED BENEFIT SERVICES	\$1,441.30	OTHER DISBURSEMENT
	GENERAL	ISOLVED BENEFIT SERVICES	\$150.46	OTHER DISBURSEMENT
467600	GENERAL	SERVE CREDIT UNION	\$200.00	OTHER DISBURSEMENT
467601	GENERAL	TREASURER STATE OF IOWA	\$8,600.49	OTHER DISBURSEMENT
467602	GENERAL	UNITED WAY OF CENTRAL IOWA	\$520.00	OTHER DISBURSEMENT
467603	GENERAL	A + LAWN & LANDSCAPE - ANKENY	\$475.00	MAINT SERVICE
467604	GENERAL	ACADEMIC THERAPY PUBLICATIONS	\$1,537.80	INSTR SUPPLIES
467605	GENERAL	ACKELSON SHEET METAL INC	\$446.00	MAINT SERVICE
467606	GENERAL	ADVENTURE LIGHTING INC	\$2,157.98	MAINT SUPPLIES
467607	GENERAL	AHLERS AND COONEY P.C.	\$115.00	ADMIN SERVICE
467608	GENERAL	ALL MAKES OFFICE EQUIPMENT	\$5,752.81	INSTR EQUIP
467609	GENERAL	AMAZON BUSINESS	\$134.95	INSTR SERVICE
	GENERAL	AMAZON BUSINESS	\$248.37	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$855.02	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$1,595.56	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$81.48	MAINT SUPPLIES
	GENERAL	AMAZON BUSINESS	\$4,077.88	TRANSP SUPPLIES
	ACTIVITY	AMAZON BUSINESS	\$166.90	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$491.11	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$22.95	COMM ENG SUPPLIES
467610	GENERAL	AMERICAN WATER TREATMENT INC	\$1,081.09	MAINT SERVICE
467611	ATHLETIC	JADE AMIRA MOSER	\$392.00	INSTR SERVICE
467612	ATHLETIC	OLIVIA ANDERSON	\$318.00	INSTR SERVICE
467613	PPEL	ANGELO ARCHITECTURAL ASSOCIATES LLC	\$5,200.00	CONSTRUCT SERVICE
467614	GENERAL	ANKENY HARDWARE	\$91.15	MAINT SUPPLIES
	GENERAL	ANKENY HARDWARE	\$4.68	MAINT SUPPLIES
	GENERAL	ANKENY HARDWARE	\$33.36	MAINT SUPPLIES
467615	GENERAL	ARNOLD MOTOR SUPPLY	\$16.99	MAINT SUPPLIES
467616	GENERAL	ASCD	\$300.55	ADMIN SUPPLIES
467617	GENERAL	BERGLUND SHEET METAL CONTRACTORS	\$1,232.61	MAINT SERVICE
467618	GENERAL	DICK BLICK	\$54.96	INSTR SUPPLIES
467619	GENERAL	BOBS CUSTOM TROPHIES	\$175.00	MAINT SERVICE
467620	GENERAL	THE BOOKSOURCE	\$681.00	INSTR SUPPLIES
	GENERAL	THE BOOKSOURCE	\$503.55	INSTR BOOKS
467621	GENERAL	GREGORY K BRCKA	\$190.58	INSTR TRAVEL
467622	GENERAL	PLAYSCRIPTS INC	\$110.26	INSTR SUPPLIES
467623	GENERAL	SUSAN GENTZ	\$2,000.00	ADMIN SERVICE
467624	ATHLETIC	BSN SPORTS LLC	\$1,574.00	INSTR SUPPLIES

467625	GENERAL	CAPITAL SANITARY SUPPLY CO INC	\$9,911.38	MAINT SUPPLIES
467626	ATHLETIC	BRIAN CARLYLE	\$115.00	INSTR OFFICIALS
467627	NON STUDENT AGENCY	CARMENS FLOWERS INC	\$42.00	INSTR SUPPLIES
467628	GENERAL	CARQUEST AUTO PARTS	\$132.58	MAINT SUPPLIES
467629	GENERAL	CITRIX SYSTEMS INC	\$6,336.00	ADMIN SUPPLIES
467630	GENERAL	CITY OF ANKENY - WATER	\$28,831.09	MAINT SERVICE
467631	GENERAL	CITY SUPPLY CORPORATION	\$1,225.00	INSTR EQUIP
467632	GENERAL	CONNER ATHLETIC PRODUCTS	\$941.60	INSTR SUPPLIES
467633	ATHLETIC	CRESTON HIGH SCHOOL ATHLETICS	\$120.00	INSTR DUES
467634	GENERAL	CRYSTAL CLEAR WATER COMPANY	\$155.95	MAINT SERVICE
467635	GENERAL	DECKER EQUIPMENT & SCHOOLFIX	\$25.01	MAINT SUPPLIES
467636	ATHLETIC	DECKER SPORTING GOODS INC	\$742.00	INSTR SUPPLIES
467637	GENERAL	DEMCO INC.	\$472.03	MEDIA SUPPLIES
	GENERAL	DEMCO INC.	\$327.00	MEDIA SUPPLIES
467638	GENERAL	DENNIS SUPPLY CO	\$165.38	MAINT SUPPLIES
467639	GENERAL	DES MOINES PERFORMING ARTS	\$275.00	INSTR DUES
467640	GENERAL	DEWEY FORD	\$96.98	MAINT SUPPLIES
467641	GENERAL	DICKINSON MACKAMAN TYLER & HAGEN	\$4,959.50	ADMIN SERVICE
	GENERAL	DICKINSON MACKAMAN TYLER & HAGEN	\$392.00	ADMIN SERVICE
467642	GENERAL	DIVISION OF LABOR SERVICES	\$1,560.00	MAINT SERVICE
467643	GENERAL	DROPLET LLC	\$1,150.00	INSTR SUPPLIES
467644	GENERAL	ELITE GLASS AND METAL LLC	\$1,470.00	MAINT SERVICE
467645	GENERAL	ENERGYPRINT INC	\$36,031.60	MAINT SERVICE
467646	GENERAL	ETA HAND2MIND	\$3,999.90	INSTR BOOKS
467647	GENERAL	THE FASTENAL COMPANY	\$261.62	MAINT SUPPLIES
467648	GENERAL	FEDEX FREIGHT	\$442.26	INSTR SUPPLIES
467649	GENERAL	FEDEX FREIGHT EAST	\$9,544.99	INSTR SUPPLIES
467650	ACTIVITY	FEIRER ENTERPRISES INC	\$2,500.00	INSTR SERVICE
467651	GENERAL	FILTER SHOP INC.	\$1,794.25	MAINT SERVICE
	GENERAL	FILTER SHOP INC.	\$2,821.11	MAINT SUPPLIES
467652	ATHLETIC	FIRST INTERSTATE BANK	\$400.00	ATHLETIC CHANGE CASH
	ACTIVITY	FIRST INTERSTATE BANK	\$650.00	OTHER CHANGE CASH
	GENERAL	FIRST INTERSTATE BANK	\$1,300.00	OTHER
467653	GENERAL	FLINN SCIENTIFIC INC	\$2,966.44	INSTR SUPPLIES
467654	ATHLETIC	FORT DODGE COMMUNITY SCHOOL	\$150.00	INSTR DUES
467655	GENERAL	FRANKLINCovey	\$67,900.00	INSTR DUES
467656	PEEL	GARLAND/DBS INC	\$1,900.00	CONSTRUCT SERVICE
467657	GENERAL	GOPHER SPORT	\$115.50	INSTR SUPPLIES
467658	GENERAL	W.W. GRAINGER INC.	\$2,232.73	MAINT SUPPLIES
	GENERAL	W.W. GRAINGER INC.	\$38.26	MAINT SUPPLIES
	GENERAL	W.W. GRAINGER INC.	\$301.06	MAINT SUPPLIES
467659	GENERAL	GRAYBAR ELECTRIC COMPANY INC	\$1,862.00	MAINT SUPPLIES
467660	GENERAL	HERC-U-LIFT INC.	\$4,537.72	MAINT SERVICE
467661	GENERAL	HOTSY CLEANING SYSTEMS INC	\$76.38	MAINT SUPPLIES
467662	GENERAL	HY-VEE - N. ANKENY BLVD	\$1,366.00	ADMIN SUPPLIES
	ATHLETIC	HY-VEE - N. ANKENY BLVD	\$32.00	INSTR SUPPLIES
	ATHLETIC	HY-VEE - N. ANKENY BLVD	\$28.94	INSTR SUPPLIES
	GENERAL	HY-VEE - N. ANKENY BLVD	\$57.49	INSTR SUPPLIES
467663	GENERAL	IMPACT7G, INC	\$500.00	MAINT SERVICE
467664	PEEL	IMPRINT ARCHITECTS	\$4,230.00	CONSTRUCT SERVICE
467665	GENERAL	INFOMAX OFFICE SYSTEMS	\$1,959.56	ADMIN SERVICE
467666	GENERAL	INTERSTATE ALL BATTERY CENTER	\$160.20	MAINT SUPPLIES
467667	GENERAL	IOWA ASSOCIATION OF SCHOOL BUSINESS	\$220.00	ADMIN DUES
467668	GENERAL	IOWA DEPARTMENT OF PUBLIC HEALTH	\$110.00	MAINT SERVICE
467669	ATHLETIC	IOWA GIRLS HS ATH UNION	\$30.00	INSTR DUES
	ATHLETIC	IOWA GIRLS HS ATH UNION	\$150.00	INSTR DUES
467670	GENERAL	IOWA INTERNATIONAL CENTER	\$120.00	ADMIN SERVICE
467671	GENERAL	UNDERGROUND LOCATION COMPANY	\$393.80	MAINT SERVICE
467672	GENERAL	IOWA STATE UNIVERSITY	\$1,949.00	INSTR DUES
467673	PEEL	JC TOLAND PAINTING LLC	\$51,258.72	CONSTRUCT SERVICE
467674	GENERAL	JOHNSON CONTROLS	\$1,995.00	MAINT SERVICE
	GENERAL	JOHNSON CONTROLS	\$3,324.40	MAINT SUPPLIES
	PEEL	JOHNSON CONTROLS	\$15,293.04	MAINT SERVICE

467675	ATHLETIC	MICHAEL KAISER	\$39.00	INSTR OFFICIALS
467676	ATHLETIC	WILLIAM KELLY	\$125.00	INSTR OFFICIALS
467677	GENERAL	KENDALL HUNT PUBLISHING COMPANY	\$783.00	INSTR SUPPLIES
467678	ATHLETIC	DEAN KIRKPATRICK	\$135.00	INSTR OFFICIALS
467679	GENERAL	LAKESHORE LEARNING MATERIALS	\$94.98	INSTR SUPPLIES
467680	GENERAL	LANGUAGETECH INC	\$127.50	ADMIN SERVICE
467682	ATHLETIC	LASER RESOURCES L.L.C.	\$164.46	ATHLETIC SERVICE
	NON STUDENT AGENCY	LASER RESOURCES L.L.C.	\$2.77	COMM ENG SERVICE
	GENERAL	LASER RESOURCES L.L.C.	\$578.29	ADMIN SERVICE
	GENERAL	LASER RESOURCES L.L.C.	\$7.62	MAINT SERVICE
	GENERAL	LASER RESOURCES L.L.C.	\$3,251.24	ADMIN SERVICE
	GENERAL	LASER RESOURCES L.L.C.	\$5.74	ADMIN SERVICE
467683	ATHLETIC	BRIAN LORBER	\$123.00	INSTR OFFICIALS
467684	GENERAL	MACKIN EDUCATIONAL RESOURCES	\$547.29	MEDIA BOOKS
467685	ATHLETIC	KEITH A MCCAY	\$123.00	INSTR OFFICIALS
467686	GENERAL	MENARDS	\$139.80	MAINT SUPPLIES
	GENERAL	MENARDS	\$875.27	MAINT SUPPLIES
	GENERAL	MENARDS	\$703.28	MAINT SUPPLIES
	GENERAL	MENARDS	\$199.73	MAINT SUPPLIES
467687	ATHLETIC	DELANEY VIRGINIA MILLER	\$1,350.00	INSTR SERVICE
467688	ATHLETIC	ELLERSON MILLER	\$1,398.00	INSTR SERVICE
467689	GENERAL	NORTH POLK COMMUNITY SCHOOLS	\$7,735.67	INSTR
467690	GENERAL	OFFICE DEPOT	\$233.80	INSTR SUPPLIES
	GENERAL	OFFICE DEPOT	\$51.84	INSTR SUPPLIES
	GENERAL	OFFICE DEPOT	\$61.52	ADMIN SUPPLIES
	GENERAL	OFFICE DEPOT	\$64.87	ADMIN SUPPLIES
467691	SAVE - CP	OLP CONSTRUCTION LLC	\$757,920.40	CONSTRUCT SERVICE
467692	GENERAL	OPC DIRECT	\$27.78	ADMIN SUPPLIES
467693	ATHLETIC	OTTUMWA HIGH SCHOOL ATHLETICS	\$90.00	INSTR DUES
467694	GENERAL	PAR INDUSTRIES LLC	\$140.00	MAINT SERVICE
467695	ACTIVITY	PELLA HIGH SCHOOL	\$125.00	INSTR DUES
467696	GENERAL	J W PEPPER	\$503.98	INSTR SUPPLIES
467697	GENERAL	PERFICUT COMPANIES INC	\$4,429.19	MAINT SERVICE
467698	ATHLETIC	WILLIAM J PETERSON	\$86.00	INSTR OFFICIALS
467699	GENERAL	PLUMB SUPPLY CO.	\$347.56	MAINT SUPPLIES
	GENERAL	PLUMB SUPPLY CO.	\$190.40	MAINT SUPPLIES
	GENERAL	PLUMB SUPPLY CO.	\$2,496.41	MAINT SUPPLIES
467700	GENERAL	POMP'S TIRE SERVICE INC	\$408.00	MAINT SUPPLIES
467701	PPEL	PRECISION CONCRETE CUTTING	\$46,437.00	CONSTRUCT SERVICE
467702	GENERAL	LAMPO GROUP LLC	\$10.00	INSTR SUPPLIES
467703	GENERAL	RELIABLE ROOFING	\$345.00	MAINT SERVICE
467704	PPEL	SCHIPPERS ELECTRIC LLC	\$24,000.00	MAINT SERVICE
467705	GENERAL	SCHOLASTIC BOOK FAIRS	\$2,520.00	MEDIA SERVICE
467706	GENERAL	SAI-SCHOOL ADMINISTRATORS OF IA.	\$2,814.00	ADMIN DUES
	GENERAL	SAI-SCHOOL ADMINISTRATORS OF IA.	\$200.00	ADMIN DUES
467707	GENERAL	SCHOOL HEALTH CORPORATION	\$152.44	MAINT SUPPLIES
467708	GENERAL	SCHOOL SPECIALTY LLC	\$212.02	INSTR SUPPLIES
467709	GENERAL	SCIENCE TAKE-OUT	\$249.70	INSTR SUPPLIES
467710	ATHLETIC	KELLY J SEARS	\$43.00	INSTR OFFICIALS
467711	PPEL	SETPOINT MECHANICAL SERVICES LLC	\$6,305.85	CONSTRUCT EQUIP
	GENERAL	SETPOINT MECHANICAL SERVICES LLC	\$8,642.50	MAINT SERVICE
	GENERAL	SETPOINT MECHANICAL SERVICES LLC	\$2,079.43	MAINT SUPPLIES
467712	GENERAL	SHERWIN-WILLIAMS CO	\$201.31	MAINT SUPPLIES
467713	GENERAL	SITEONE LANDSCAPE SUPPLY LLC	\$556.09	MAINT SUPPLIES
467714	ATHLETIC	SOUTHWESTERN COMMUNITY COLLEGE	\$250.00	INSTR TRAVEL
467715	GENERAL	TIM'S AMOCO SERVICE	\$185.65	MAINT SERVICE
	GENERAL	TIM'S AMOCO SERVICE	\$200.65	MAINT SERVICE
467716	ATHLETIC	RODNEY TOMLINSON	\$72.00	INSTR SERVICE
467717	GENERAL	TRACTOR SUPPLY CO TSC	\$99.99	MAINT SUPPLIES
467718	GENERAL	TRANE COMPANY	\$461.00	MAINT SERVICE
467719	GENERAL	TURFWERKS	\$90.38	MAINT SUPPLIES
467720	GENERAL	VAISALA INC.	\$335.00	MAINT SUPPLIES
467721	GENERAL	VAN WALL EQUIPMENT INC	\$46.34	MAINT SUPPLIES

467722	ATHLETIC	DANA VOGEL	\$546.00	INSTR SERVICE
467723	ATHLETIC	RANDY R VOGEL	\$783.00	INSTR SERVICE
467724	SAVE - CP	WALSH DOOR & HARDWARE	\$1,064.98	CONSTRUCT SUPPLIES
467725	GENERAL	WAYSIDE PUBLISHING	\$69.00	INSTR SUPPLIES
467726	ATHLETIC	WEE'S TEES LLC	\$423.00	INSTR SUPPLIES
467727	ATHLETIC	TESSA WOERDEHOFF	\$240.00	INSTR SERVICE
		GENERAL FUND SUB-TOTAL	\$4,182,743.09	
16244	ACTIVITY	MASTERCARD	\$2,570.79	SEE P-CARD DETAIL
	ATHLETIC	MASTERCARD	\$3,286.18	SEE P-CARD DETAIL
	GENERAL	MASTERCARD	\$22,897.69	SEE P-CARD DETAIL
	NON STUDENT AGENCY	MASTERCARD	\$1,978.43	SEE P-CARD DETAIL
16245	NON STUDENT AGENCY	CENTURY LINK	\$32.82	COMM ENG SERVICE
	GENERAL	CENTURY LINK	\$392.73	ADMIN SERVICE
16246	GENERAL	WINDSTREAM	\$4,654.59	ADMIN SERVICE
		GENERAL FUND SUB-TOTAL	\$35,813.23	
		GENERAL FUND GRAND TOTAL	\$4,218,556.32	
700697	CHILD CARE FUND	HY-VEE - N. ANKENY BLVD	\$256.88	INSTR SUPPLIES
700698	CHILD CARE FUND	LASER RESOURCES L.L.C.	\$83.55	ADMIN SERVICE
700699	CHILD CARE FUND	NICOLE LOGSDON	\$33.57	INSTR TRAVEL
		CHILD CARE FUND SUB-TOTAL	\$374.00	
20191	CHILD CARE FUND	MASTERCARD	\$3,677.48	SEE P-CARD DETAIL
		CHILD CARE FUND SUB-TOTAL	\$3,677.48	
		CHILD CARE FUND GRAND TOTAL	\$4,051.48	
246606	NUTRITION	ACTION REPROGRAPHICS	\$892.00	NUTRITION SUPPLIES
246607	NUTRITION	ASHLEY JOHNSON	\$53.30	NUTRITION REFUNDS
246608	NUTRITION	LISA KALLEMBACH	\$33.02	NUTRITION REFUNDS
246609	NUTRITION	LASER RESOURCES L.L.C.	\$22.74	MAINT SERVICE
246610	NUTRITION	MICHELLE PERDUE	\$10.80	NUTRITION REFUNDS
246611	NUTRITION	LEEANNA J VIGOR	\$70.79	NUTRITION TRAVEL
246612	NUTRITION	SABRINA WILLIAMS	\$121.90	NUTRITION TRAVEL
246613	NUTRITION	KERRI WILSON	\$8.65	NUTRITION REFUNDS
		NUTRITION FUND SUB-TOTAL	\$1,213.20	
51766	NUTRITION	MASTERCARD	\$2,088.48	SEE P-CARD DETAIL
		NUTRITION FUND SUB-TOTAL	\$2,088.48	
		NUTRITION FUND GRAND TOTAL	\$3,301.68	

This is to certify that the following expenditures have been approved this 1st day of August, 2022

General Fund/Student Activity/Capital Projects/PPEL/Debt Service/SAVE	\$ 4,218,556.32
Childcare Fund	\$ 4,051.48
Nutrition Fund	\$ 3,301.68

Ryan Weldon, President

Aaron Johnson, Vice President

Sarah Barthole

Joy Burk

Katie Claeys

Joshua Palik

Amy Tagliareni

Jennifer Jamison, Board Secretary

**Detail -First Interstate Bank Procurement Cards
August 1, 2022**

VENDOR	AMOUNT
Walmart	4,643.75
Midwest Interverter	4,250.00
GoDaddy.com	3,499.86
West Grand Golf	3,082.28
Home Depot	2,725.53
Hyatt Hotels	2,088.48
Metro Sew and Vacuum	1,731.00
Heggerty Literacy	1,441.80
Walgreen's	1,422.99
SAI	1,177.00
Holiday Inn	975.20
Pizza Ranch	887.99
Really Great Reading	840.00
Shape Iowa Conference	750.00
Little People's Cove	749.94
Bay Photo Lab	703.79
Airtable.com	552.00
Teriyaki House	545.00
Marching Arts Education	498.00
Shutterstock	475.40
PyGraphics	474.00
Walcro Inc.	462.09
Portofinos	407.74
Iowa House Hotel	380.00
BP	350.00
Main Street Café	337.68
Blank Park Zoo	320.00
ISPRA	300.00
Indeed.com	242.33
Fazoli's	196.53
Target	184.96
Guitar Center	161.96
Staples	93.66
UPS Store	57.91
Metro Express Cleaner	38.94
Hy-Vee	31.48
Form Approvals	30.00
Arty Crafty Kids	5.00
PCNametag Inc	(3.47)
Parts Warehouse	(6.73)
ID Superstore	(28.20)
Great Western Bank	(576.84)
Total	36,499.05



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Personnel Report

ATTACHMENTS:

File Name	Description	Type	Upload Date
Personnel_Report_8.1.22.pdf	Personnel Report 8.1.22	Support Document	7/29/2022



**August 1, 2022
AMENDED**

*The buildings to which employees are being assigned upon hire, from and to which employees are transferring and/or being reassigned, and from which they are departing is provided at Board request. **These locations are informational only and based on district needs at the time of the Personnel Memorandum; contracts and employment agreements are between the employee and the district.** Board approval of these internal hires and transitions does not create a contractual relationship between the employee and a particular building nor does it limit the rights and obligations outlined in any relevant collective bargaining agreement.*

SY 22-23

*pending background check and/or post offer physical assessment

Appointments - Certified

Employee	Position	Location	Notes
Katie Dalen	Kindergarten Teacher	Heritage Elementary	
Mikhaila Greco	Social Worker	Parkview Middle School	Transferred from Part Time Social Worker at Rock Creek Elementary
Jonathan Burrigh	Health Teacher	Parkview Middle School	
Kevin Christensen	9th Grade Math Teacher	Southview Middle School	

Appointments - Classified / Confidential

Employee	Position	Location	Notes
Kim Bolte	Lead Associate	Ankeny High	
Alyssa Wendzel	Special Education Associate	Northeast Elementary	
Nadia Orji	Preschool Associate	Terrace Learning Center	
Sara Midkiff	Interpreter	Heritage Elementary	
Elizabeth Willkom	Special Education Associate	Centennial High	
Amy Livingston	Special Education Associate	Southeast Elementary	Transferring from Special Education Associate at Westwood

Hasnija Kovacevic	Special Education Associate	Ashland Ridge	Pending Background Check
Jessica Ponto	Building Secretary-9Month	Southeast Elementary	Pending Background Check
Shelley Wells	Lead Associate	Northwest Elementary	

Resignations - Classified / Confidential

Employee	Position	Location	Notes
Azra Jahic	Special Education Associate	Westwood Elementary	Resignation
Alison Dodder	Special Education Associate	Rock Creek Elementary	Resignation
Skyler Dirksen	Special Education Associate	East Elementary	Resignation
Kathleen Allen	Cook I	Southeast Elementary	Resignation

Appointments - Administrative

Employee	Position	Location	Notes
Eric Klingensmith	Assistant Principal	Southview Middle School	Transferred from English Lit at Centennial High School

Appointments - Extra-Curricular

Employee	Position	Location	Notes
Jesse Vander Weerd	9th Assistant Football	Northview	



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Open Enrollment

ATTACHMENTS:

File Name	Description	Type	Upload Date
OE_8.15.22.pdf	Open Enrollment 8.15.22	Support Document	8/10/2022

Open Enrollment – 08/15/22 Board Agenda

Name	Grade	Resident District	Receiving District	School Year
Looney, Kathryn	2	Johnston	Ankeny	2022-23
Looney, Gracelynn	9	Johnston	Ankeny	2022-23
Chang, Lincoln	K	North Polk	Ankeny	2022-23
Hovick, Asher	2	Roland Story	Ankeny	2022-23
Hovick, Natalie	5	Roland Story	Ankeny	2022-23
DeJoode, Abigail	8	Saydel	Ankeny	2022-23
Johnson, Alexander	11	Ankeny	Ballard	2022-23
Johnson, Kaylor	7	Ankeny	Ballard	2022-23
Elliott, Sedreona	10	Ankeny	CAM	2022-23
Markuson, Nadily	1	Ankeny	CAM	2022-23
Janowski, Kaley	5	Ankeny	DMPS	2022-23
Pettaway II, Anthony	1	Ankeny	DMPS	2022-23
Pettaway, Leya	4	Ankeny	DMPS	2022-23
Pettaway, Maleah	3	Ankeny	DMPS	2022-23
Williams, Alma	1	Ankeny	DMPS	2022-23
Ziska, Easton	5	Ankeny	DMPS	2022-23
Foster, Presley	K	Ankeny	North Polk	2022-23
Hopkins, Jameson	TK	Ankeny	North Polk	2022-23
Ipsen, Alyxandra	K	Ankeny	North Polk	2022-23
Vaughan, Kalysta	11	Ankeny	North Polk	2022-23
Schuster, Eliana	10	Ankeny	Urbandale	2022-23

Superintendent Recommendation: Approve above open enrollment requests.

Clarke, Tanisha	12	Ames	Ankeny	2022-23
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Superintendent Recommendation: Deny above open enrollment requests.

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Superintendent Recommendation: Approve above open enrolled Varsity participation waiver requests.



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Paid Bills

ATTACHMENTS:

File Name	Description	Type	Upload Date
August_15_2022_Paid_Bills.pdf	August 15, 2022 Paid Bills	Support Document	8/11/2022

Check Number	Transaction Fund	Vendor Name	Transaction Amount	Remarks
467728	GENERAL	FIDELITY SECURITY LIFE	\$9,188.52	OTHER DISBURSEMENT
467729	GENERAL	COLONIAL LIFE PROCESSING CENTER	\$108.35	OTHER DISBURSEMENT
	GENERAL	COLONIAL LIFE PROCESSING CENTER	\$167.56	OTHER DISBURSEMENT
	GENERAL	COLONIAL LIFE PROCESSING CENTER	\$124.85	OTHER DISBURSEMENT
467730	GENERAL	MADISON NATIONAL LIFE INSURANCE CO.	\$10,135.14	INSTR DISBURSEMENT
	GENERAL	MADISON NATIONAL LIFE INSURANCE CO.	\$15,490.90	INSTR DISBURSEMENT
467731	GENERAL	UHS PREMIUM BILLING	\$288,607.62	INSTR DISBURSEMENT
	GENERAL	UHS PREMIUM BILLING	\$1,097,227.33	OTHER DISBURSEMENT
467732	GENERAL	COLLECTION SERVICES CENTER	\$540.19	OTHER DISBURSEMENT
467733	GENERAL	ROTH - COMMON REMITTER	\$200.00	OTHER DISBURSEMENT
467734	GENERAL	COMMON REMITTER SERVICES	\$492.89	OTHER DISBURSEMENT
467735	GENERAL	FIRST INTERSTATE BANK	\$15,222.92	OTHER DISBURSEMENT
	GENERAL	FIRST INTERSTATE BANK	\$7,373.78	OTHER DISBURSEMENT
	GENERAL	FIRST INTERSTATE BANK	\$31,529.42	OTHER DISBURSEMENT
467736	GENERAL	GENERAL FUND - DENTAL SERVICE	\$1,982.09	OTHER DISBURSEMENT
467737	GENERAL	ISOLVED BENEFIT SERVICES	\$1,441.30	OTHER DISBURSEMENT
	GENERAL	ISOLVED BENEFIT SERVICES	\$150.46	OTHER DISBURSEMENT
467738	GENERAL	POLK COUNTY SHERIFF	\$239.25	OTHER DISBURSEMENT
467739	GENERAL	TREASURER STATE OF IOWA	\$8,233.92	OTHER DISBURSEMENT
467740	GENERAL	FIRST INTERSTATE BANK	\$82.84	OTHER DISBURSEMENT
	GENERAL	FIRST INTERSTATE BANK	\$19.38	OTHER DISBURSEMENT
	GENERAL	FIRST INTERSTATE BANK	\$12.82	OTHER DISBURSEMENT
467741	GENERAL	TREASURER STATE OF IOWA	\$14.45	OTHER DISBURSEMENT
467742	GENERAL	ABBAY HUTZELL	\$215.90	TRANSP SERVICE
467743	GENERAL	ABBY JOHNSON	\$920.02	TRANSP SERVICE
467744	GENERAL	MICHELLE ACKELSON	\$920.03	TRANSP SERVICE
467745	GENERAL	ADRIAN NOTEBOOM	\$244.11	TRANSP SERVICE
467746	GENERAL	ABBY ALEXANDER	\$431.80	TRANSP SERVICE
467747	GENERAL	ALISA DRAPEAUX	\$1,295.42	TRANSP SERVICE
467748	GENERAL	ALISHA PARMERLEE	\$460.01	TRANSP SERVICE
467749	GENERAL	AMANDA DEWITT	\$431.80	TRANSP SERVICE
467750	GENERAL	AMANDA WEATHERS	\$863.62	TRANSP SERVICE
467751	GENERAL	AMY KINNEY	\$431.80	TRANSP SERVICE
467752	GENERAL	AMY NIESS	\$460.01	TRANSP SERVICE
467753	GENERAL	JOSHUA ANDERSON	\$920.04	TRANSP SERVICE
467754	GENERAL	ANDREA ALBA	\$488.21	TRANSP SERVICE
467755	GENERAL	ANDREA DYER	\$891.83	TRANSP SERVICE
467756	GENERAL	ANDREA GAUMER	\$244.11	TRANSP SERVICE
467757	GENERAL	ANEY BROMMEL	\$215.90	TRANSP SERVICE
467758	GENERAL	ANGELA HEFNER	\$215.90	TRANSP SERVICE
467759	GENERAL	ANNA LEWIS	\$488.21	TRANSP SERVICE
467760	GENERAL	ANNA SCHNEIDER	\$1,351.83	TRANSP SERVICE
467761	GENERAL	ANNIE COX	\$920.02	TRANSP SERVICE
467762	GENERAL	ARION TOOLEY	\$1,295.42	TRANSP SERVICE
467763	GENERAL	ASHLEY BYRNE	\$244.11	TRANSP SERVICE
467764	GENERAL	ASHLEY FARNSWORTH	\$460.01	TRANSP SERVICE
467765	GENERAL	ASHLEY PANZI	\$460.01	TRANSP SERVICE
467766	GENERAL	JOETTE AUSTIN	\$732.34	TRANSP SERVICE
467767	GENERAL	NAOMI BACKOUS	\$460.03	TRANSP SERVICE
467768	GENERAL	JUSTIN BAILEY	\$863.62	TRANSP SERVICE
467769	GENERAL	BAILEY PUHRMANN	\$488.21	TRANSP SERVICE
467770	GENERAL	WALDEMAR BARRETO	\$1,351.84	TRANSP SERVICE
467771	GENERAL	BARRY PHILLIPS	\$431.80	TRANSP SERVICE
467772	GENERAL	CINDY BARTEK	\$244.12	TRANSP SERVICE
467773	GENERAL	KELLY BELL	\$863.62	TRANSP SERVICE
467774	GENERAL	BOBBI BENTZ	\$863.61	TRANSP SERVICE
467775	GENERAL	BETHANY WOODBURY	\$460.01	TRANSP SERVICE
467776	GENERAL	BETHANY WOODBURY	\$460.02	TRANSP SERVICE
467777	GENERAL	TASHIA BISHOP	\$488.22	TRANSP SERVICE
467778	GENERAL	BRYAN BLAZEK	\$675.92	TRANSP SERVICE
467779	GENERAL	AARON BLOODSWORTH	\$920.02	TRANSP SERVICE
467780	GENERAL	JILL BLUNK	\$1,351.86	TRANSP SERVICE

467781	GENERAL	JARED BOGAARDS	\$732.33	TRANSP SERVICE
467782	GENERAL	BONNIE HONG	\$244.11	TRANSP SERVICE
467783	GENERAL	KATHLEEN BRAGG	\$488.22	TRANSP SERVICE
467784	GENERAL	BRET NEHRING	\$460.02	TRANSP SERVICE
467785	GENERAL	BRIAN JACKSON	\$863.61	TRANSP SERVICE
467786	GENERAL	BRITTANY MARTIN	\$431.80	TRANSP SERVICE
467787	GENERAL	DARLA BROWN	\$488.22	TRANSP SERVICE
467788	GENERAL	AMY BRUNS	\$488.21	TRANSP SERVICE
467789	GENERAL	BRYAN SCHWARTZ	\$460.01	TRANSP SERVICE
467790	GENERAL	KELLY BUNKERS	\$431.81	TRANSP SERVICE
467791	GENERAL	SARA BURG	\$488.22	TRANSP SERVICE
467792	GENERAL	NICOLE BURKHART	\$920.04	TRANSP SERVICE
467793	GENERAL	ANASTACIA BURNETT COLLIS	\$244.11	TRANSP SERVICE
467794	GENERAL	MITCHELL BUTLER	\$920.03	TRANSP SERVICE
467795	GENERAL	CAREY CLARK	\$215.90	TRANSP SERVICE
467796	GENERAL	CARMEN HERBEL	\$647.71	TRANSP SERVICE
467797	GENERAL	CARRIE HESSEL	\$488.21	TRANSP SERVICE
467798	GENERAL	CATHERINE HOWARD	\$431.80	TRANSP SERVICE
467799	GENERAL	CHAD ALFORD	\$244.11	TRANSP SERVICE
467800	GENERAL	CHARITY PETERSON	\$647.71	TRANSP SERVICE
467801	GENERAL	CHASITY DORAN	\$1,783.65	TRANSP SERVICE
467802	GENERAL	CHLOE KIER	\$488.22	TRANSP SERVICE
467803	GENERAL	CHRISTA MYERS	\$1,783.65	TRANSP SERVICE
467804	GENERAL	CHRISTIAN MURAD	\$460.02	TRANSP SERVICE
467805	GENERAL	CHRISY EBERHART	\$244.12	TRANSP SERVICE
467806	GENERAL	CHUCK KIRCHHOFF	\$891.84	TRANSP SERVICE
467807	GENERAL	CLINT ALLEN	\$431.81	TRANSP SERVICE
467808	GENERAL	CODY PEARSON	\$460.02	TRANSP SERVICE
467809	GENERAL	COLE RUGE	\$244.12	TRANSP SERVICE
467810	GENERAL	BRENT CONKEL	\$863.61	TRANSP SERVICE
467811	GENERAL	ROBYN CONLEY	\$920.04	TRANSP SERVICE
467812	GENERAL	NEVIN CONLON	\$488.22	TRANSP SERVICE
467813	GENERAL	GINA COSTANZO	\$488.22	TRANSP SERVICE
467814	GENERAL	COURTNEY DERONDE	\$675.93	TRANSP SERVICE
467815	GENERAL	COLETTE CROCK	\$488.22	TRANSP SERVICE
467816	GENERAL	JEFF CROSBY	\$920.03	TRANSP SERVICE
467817	GENERAL	KRISTEN CURRAN	\$488.22	TRANSP SERVICE
467818	GENERAL	RACHEL CURTIS	\$920.03	TRANSP SERVICE
467819	GENERAL	DANA CRAIGHEAD	\$863.62	TRANSP SERVICE
467820	GENERAL	DANELLE FLAHERTY	\$244.12	TRANSP SERVICE
467821	GENERAL	DANIELLE STENSRUD	\$431.81	TRANSP SERVICE
467822	GENERAL	DAPHNE OKIOGA	\$431.81	TRANSP SERVICE
467823	GENERAL	DAVE ROE	\$431.81	TRANSP SERVICE
467824	GENERAL	LEAH DAVENPORT	\$1,727.24	TRANSP SERVICE
467825	GENERAL	DAVID FITZPATRICK	\$1,351.84	TRANSP SERVICE
467826	GENERAL	DAVID JANECEK	\$488.22	TRANSP SERVICE
467827	GENERAL	DAVID PATTERSON	\$431.81	TRANSP SERVICE
467828	GENERAL	DAVID VANDE ZANDSCHULP	\$460.02	TRANSP SERVICE
467829	GENERAL	DAVID WALTER	\$431.82	TRANSP SERVICE
467830	GENERAL	DAVID ZACHARY	\$488.22	TRANSP SERVICE
467831	GENERAL	DEANN ERICKSON	\$675.93	TRANSP SERVICE
467832	GENERAL	MELISSA DEMUTH	\$488.22	TRANSP SERVICE
467833	GENERAL	DIRK SORENSEN	\$488.22	TRANSP SERVICE
467834	GENERAL	HEATHER DOLBEARE	\$431.81	TRANSP SERVICE
467835	GENERAL	SARA DOPHEIDE	\$488.22	TRANSP SERVICE
467836	GENERAL	DOUG TURNIS	\$675.93	TRANSP SERVICE
467837	GENERAL	JERRY DOWNIN	\$488.22	TRANSP SERVICE
467838	GENERAL	AMANDA DUNKIN	\$920.02	TRANSP SERVICE
467839	GENERAL	JACKIE DUNN	\$920.03	TRANSP SERVICE
467840	GENERAL	BRANDON DYER	\$891.83	TRANSP SERVICE
467841	GENERAL	KARI DYJAK	\$920.03	TRANSP SERVICE
467842	GENERAL	TOSHA EDMUNDSON	\$215.91	TRANSP SERVICE
467843	GENERAL	ELIZABETH TROYER	\$891.84	TRANSP SERVICE

467844	GENERAL	ELIZABETH WILKOM	\$460.02	TRANSP SERVICE
467845	GENERAL	EMILY ASSMUS	\$215.91	TRANSP SERVICE
467846	GENERAL	EMILY MCCAFFERY	\$431.81	TRANSP SERVICE
467847	GENERAL	EMILY NOLTE	\$244.12	TRANSP SERVICE
467848	GENERAL	ERIC PETERS	\$920.03	TRANSP SERVICE
467849	GENERAL	PAUL FARRELL	\$244.12	TRANSP SERVICE
467850	GENERAL	PATRICIA FERLITSCH	\$244.12	TRANSP SERVICE
467851	GENERAL	JOHN FIALA	\$863.62	TRANSP SERVICE
467852	GENERAL	LAURA FINCHAM	\$1,351.84	TRANSP SERVICE
467853	GENERAL	JUSTENA FLETCHALL	\$1,351.84	TRANSP SERVICE
467854	GENERAL	GEOFFREY GRIMES	\$460.02	TRANSP SERVICE
467855	GENERAL	GISELLE REEVES	\$460.02	TRANSP SERVICE
467856	GENERAL	ASHLEY GRANDGEORGE	\$863.61	TRANSP SERVICE
467857	GENERAL	ANDREA GREEN	\$920.02	TRANSP SERVICE
467858	GENERAL	GRETCHEN BLAKESLEE	\$431.81	TRANSP SERVICE
467859	GENERAL	TRISHA GROSS	\$920.03	TRANSP SERVICE
467860	GENERAL	EMILY HAACK	\$431.81	TRANSP SERVICE
467861	GENERAL	SARA HALBUR	\$920.03	TRANSP SERVICE
467862	GENERAL	SCOTT HAMMONDS	\$732.34	TRANSP SERVICE
467863	GENERAL	HEATHER CATHEY	\$1,323.64	TRANSP SERVICE
467864	GENERAL	HEATHER FARRAND	\$863.62	TRANSP SERVICE
467865	GENERAL	HEATHER SCHMIDT	\$244.12	TRANSP SERVICE
467866	GENERAL	MELISSA HEIDESCH	\$488.22	TRANSP SERVICE
467867	GENERAL	JON HEISTERKAMP	\$1,295.43	TRANSP SERVICE
467868	GENERAL	JULIE HERGENRADER	\$920.03	TRANSP SERVICE
467869	GENERAL	TANYA HEWARD	\$920.03	TRANSP SERVICE
467870	GENERAL	DALE HIGHT	\$460.03	TRANSP SERVICE
467871	GENERAL	HOLLY QUIRK	\$863.62	TRANSP SERVICE
467872	GENERAL	ROBERT HOMSEY	\$488.22	TRANSP SERVICE
467873	GENERAL	EMILY HOYT	\$704.13	TRANSP SERVICE
467874	GENERAL	MICHAEL HUBENTHAL	\$647.72	TRANSP SERVICE
467875	GENERAL	REANNA HUFFORD	\$244.12	TRANSP SERVICE
467876	GENERAL	JACQUELYN DUKE	\$863.62	TRANSP SERVICE
467877	GENERAL	DOUGLAS JAMES	\$675.93	TRANSP SERVICE
467878	GENERAL	JAMIE MILLER	\$863.62	TRANSP SERVICE
467879	GENERAL	JASON WHITINGER	\$244.12	TRANSP SERVICE
467880	GENERAL	JEFF NAYLOR	\$488.22	TRANSP SERVICE
467881	GENERAL	JENNI GARDNER	\$244.12	TRANSP SERVICE
467882	GENERAL	JENNIFER AGUIRRE	\$488.22	TRANSP SERVICE
467883	GENERAL	JENNIFER BRIGGS	\$431.81	TRANSP SERVICE
467884	GENERAL	JENNIFER DENEALT	\$488.22	TRANSP SERVICE
467885	GENERAL	JENNIFER FINCHAM	\$1,351.84	TRANSP SERVICE
467886	GENERAL	JENNIFER GRAEFE	\$920.04	TRANSP SERVICE
467887	GENERAL	JENNIFER WILLIAMS	\$863.62	TRANSP SERVICE
467888	GENERAL	JEREMIAH EVANS	\$488.22	TRANSP SERVICE
467889	GENERAL	JESSICA BERAN	\$244.12	TRANSP SERVICE
467890	GENERAL	JESSICA BOOR	\$244.12	TRANSP SERVICE
467891	GENERAL	JESSICA WILLER	\$431.81	TRANSP SERVICE
467892	GENERAL	JESSICA ZABEL	\$488.22	TRANSP SERVICE
467893	GENERAL	JOHNATHON BROWN	\$460.02	TRANSP SERVICE
467894	GENERAL	HEIDI JOHNSON	\$431.81	TRANSP SERVICE
467895	GENERAL	RYAN JOHNSON	\$1,295.43	TRANSP SERVICE
467896	GENERAL	JON GRANNIS	\$431.81	TRANSP SERVICE
467897	GENERAL	JORDAN NELSON	\$431.81	TRANSP SERVICE
467898	GENERAL	JULIE HATCH	\$460.02	TRANSP SERVICE
467899	GENERAL	KELLI JURAVICH	\$863.62	TRANSP SERVICE
467900	GENERAL	JUSTIN PORTER	\$1,295.43	TRANSP SERVICE
467901	GENERAL	KARI FARMER	\$920.03	TRANSP SERVICE
467902	GENERAL	KARLA ARMENDARIZ	\$704.13	TRANSP SERVICE
467903	GENERAL	KATE LEDYARD	\$1,783.65	TRANSP SERVICE
467904	GENERAL	KATE LEEVER	\$431.81	TRANSP SERVICE
467905	GENERAL	KATHLEEN ROBINSON	\$215.91	TRANSP SERVICE
467906	GENERAL	KATHRYN LENSCH	\$488.22	TRANSP SERVICE

467907	GENERAL	KATIE MATTOCKS	\$431.81	TRANSP SERVICE
467908	GENERAL	KATIE PURCELL	\$488.22	TRANSP SERVICE
467909	GENERAL	MELISSA KEASEY	\$1,783.65	TRANSP SERVICE
467910	GENERAL	BRIAN KELLY	\$920.02	TRANSP SERVICE
467911	GENERAL	KELLY DOWNIN	\$244.12	TRANSP SERVICE
467912	GENERAL	KELLY MILLARD	\$647.72	TRANSP SERVICE
467913	GENERAL	KELLY SLOAN	\$431.81	
467914	GENERAL	KELLY WYLLIE	\$920.03	
467915	GENERAL	KELSEY RUPPERT	\$488.22	
467916	GENERAL	KEVIN JONES	\$215.91	TRANSP SERVICE
467917	GENERAL	MALORI KHALIL	\$920.03	TRANSP SERVICE
467918	GENERAL	KIMBERLY AN	\$488.22	TRANSP SERVICE
467919	GENERAL	KIMBERLY SLEITER	\$920.04	TRANSP SERVICE
467920	GENERAL	KIRSTEN MURRAY	\$244.12	TRANSP SERVICE
467921	GENERAL	BRIAN KLINKNER	\$863.61	TRANSP SERVICE
467922	GENERAL	KRISTI ALHUSSAINI	\$647.72	TRANSP SERVICE
467923	GENERAL	JASON KROHN	\$920.03	
467924	GENERAL	GINA KRONENBERG	\$460.03	
467925	GENERAL	KYLE PRENDERGAST	\$460.02	
467926	GENERAL	JENNIFER LANGRECK	\$431.81	
467927	GENERAL	LAURA RANK	\$920.03	TRANSP SERVICE
467928	GENERAL	LAVERNE SANDVICK	\$244.12	TRANSP SERVICE
467929	GENERAL	LINDA STEVENS	\$215.91	TRANSP SERVICE
467930	GENERAL	LINDSY BERNARD	\$863.62	
467931	GENERAL	PHILLIP LINSER	\$244.12	
467932	GENERAL	LISA BECHTEL	\$244.12	
467933	GENERAL	LISA KALLEMBACH	\$863.62	TRANSP SERVICE
467934	GENERAL	CAITLIN LOVE	\$863.61	
467935	GENERAL	LYNDSAY KOCH	\$431.81	
467936	GENERAL	JESSICA MARCANTEL	\$431.81	
467937	GENERAL	MARCIA BUDNIK	\$431.81	
467938	GENERAL	MARK ABBAS	\$675.93	TRANSP SERVICE
467939	GENERAL	MARK DENSMORE	\$488.22	TRANSP SERVICE
467940	GENERAL	MARNI BUSSELL	\$215.91	TRANSP SERVICE
467941	GENERAL	MARTI WOJCIK	\$488.22	TRANSP SERVICE
467942	GENERAL	SAMANTHA MASSEY	\$431.81	TRANSP SERVICE
467943	GENERAL	MATEA WEBER	\$488.22	TRANSP SERVICE
467944	GENERAL	SARA MCCLINTOCK	\$863.62	TRANSP SERVICE
467945	GENERAL	JULIE MCGOVERN	\$488.22	TRANSP SERVICE
467946	GENERAL	ADAM MCREYNOLDS	\$488.21	
467947	GENERAL	MEGAN QUICK	\$460.02	
467948	GENERAL	MEGHAN RUIPIPER	\$863.62	
467949	GENERAL	MELANIE BIEKER	\$431.82	TRANSP SERVICE
467950	GENERAL	PATRICK MERRIFIELD	\$920.03	
467951	GENERAL	CAYLEEN MESECHER	\$488.21	
467952	GENERAL	NICOLE MEYERRING	\$675.93	
467953	GENERAL	MICHAEL CHRISTMAN	\$244.12	
467954	GENERAL	MICHAEL GARDNER	\$431.81	TRANSP SERVICE
467955	GENERAL	PAUL MIGUEZ	\$244.12	TRANSP SERVICE
467956	GENERAL	ALEA MILLER	\$488.21	TRANSP SERVICE
467957	GENERAL	REBECCA MILLER	\$1,351.84	TRANSP SERVICE
467958	GENERAL	TONYA MILLER	\$920.03	TRANSP SERVICE
467959	GENERAL	JENNIFER MILTENBERGER	\$431.81	TRANSP SERVICE
467960	GENERAL	MIRKA DEZA	\$215.91	TRANSP SERVICE
467961	GENERAL	HEATHER MOEN	\$460.03	TRANSP SERVICE
467962	GENERAL	MARCY MORA	\$431.81	TRANSP SERVICE
467963	GENERAL	TARA MORO	\$431.81	TRANSP SERVICE
467964	GENERAL	JENNIFER MOTT	\$460.02	TRANSP SERVICE
467965	GENERAL	AMANDA MOULTON	\$675.92	TRANSP SERVICE
467966	GENERAL	LYNSEY MULDER	\$460.02	TRANSP SERVICE
467967	GENERAL	LLOYD MYERS	\$215.91	TRANSP SERVICE
467968	GENERAL	NATALIE KIMBERLEY	\$488.22	TRANSP SERVICE
467969	GENERAL	NATHAN NEWMAN	\$891.83	TRANSP SERVICE

467970	GENERAL	NEGAN RUDA	\$431.81	TRANSP SERVICE
467971	GENERAL	VU NGUYEN	\$920.03	TRANSP SERVICE
467972	GENERAL	SHERRI NICHOLSON	\$1,783.65	TRANSP SERVICE
467973	GENERAL	NICKIE MEYERRING	\$675.93	TRANSP SERVICE
467974	GENERAL	NICOLE ROSEKOPF	\$215.91	TRANSP SERVICE
467975	GENERAL	NIGHOLAS TREMAIN	\$244.12	TRANSP SERVICE
467976	GENERAL	NATHAN OBER	\$488.22	TRANSP SERVICE
467977	GENERAL	BRANDY OBERREUTER	\$891.82	TRANSP SERVICE
467978	GENERAL	KEITH OLSON	\$863.62	TRANSP SERVICE
467979	GENERAL	KRISTY OLSON	\$863.62	TRANSP SERVICE
467980	GENERAL	CHRISTIAN OSBORN	\$215.91	TRANSP SERVICE
467981	GENERAL	ROBERTA OSBORN	\$488.22	TRANSP SERVICE
467982	GENERAL	JOEL OTT	\$244.12	TRANSP SERVICE
467983	GENERAL	MARIE OTT	\$863.62	TRANSP SERVICE
467984	GENERAL	MARK PARKS	\$431.81	TRANSP SERVICE
467985	GENERAL	JESSICA PARLEE	\$891.84	TRANSP SERVICE
467986	GENERAL	PAULINA OBIEDO	\$647.72	TRANSP SERVICE
467987	GENERAL	KOREY PEARSON	\$1,351.84	TRANSP SERVICE
467988	GENERAL	LAUREN PEDERSEN	\$863.62	TRANSP SERVICE
467989	GENERAL	SHANNON PELHAM	\$1,783.65	TRANSP SERVICE
467990	GENERAL	PHILIP LINSER	\$244.12	TRANSP SERVICE
467991	GENERAL	CANDICE PIPPETT	\$431.80	TRANSP SERVICE
467992	GENERAL	LISA PURCELL	\$431.81	TRANSP SERVICE
467993	GENERAL	JAY QUICK	\$1,295.43	TRANSP SERVICE
467994	GENERAL	LYDIA QUICK	\$863.62	TRANSP SERVICE
467995	GENERAL	RACHAEL FALDET	\$460.02	TRANSP SERVICE
467996	GENERAL	RACHEL SCHEIB	\$704.13	TRANSP SERVICE
467997	GENERAL	SCOTT RAINS	\$488.22	TRANSP SERVICE
467998	GENERAL	REBECCA KARL	\$863.62	TRANSP SERVICE
467999	GENERAL	REBECCA LANDON	\$460.02	TRANSP SERVICE
468000	GENERAL	GISELLE REEVES	\$460.02	TRANSP SERVICE
468001	GENERAL	JEREMY RIESENBERG	\$920.03	TRANSP SERVICE
468002	GENERAL	KRISTY RIPPENTROP	\$431.81	TRANSP SERVICE
468003	GENERAL	SARA ROBBINS	\$215.91	TRANSP SERVICE
468004	GENERAL	RACHEL RODRIGUEZ	\$920.03	TRANSP SERVICE
468005	GENERAL	JESSICA ROOZEBOOM	\$1,295.43	TRANSP SERVICE
468006	GENERAL	RYAN CARSTENSEN	\$460.02	TRANSP SERVICE
468007	GENERAL	RYAN RENZE	\$431.81	TRANSP SERVICE
468008	GENERAL	KENDRA SALES	\$488.22	TRANSP SERVICE
468009	GENERAL	PAUL SAMPLE	\$244.12	TRANSP SERVICE
468010	GENERAL	SARAH MOULTON	\$891.84	TRANSP SERVICE
468011	GENERAL	SASHA MURAD	\$460.02	TRANSP SERVICE
468012	GENERAL	LINDSY SEIDL	\$863.62	TRANSP SERVICE
468013	GENERAL	STEPHANIE SEYMOUR	\$891.84	TRANSP SERVICE
468014	GENERAL	SHAWNA PENCE	\$1,351.84	TRANSP SERVICE
468015	GENERAL	SHIELA MIGUEZ	\$675.93	TRANSP SERVICE
468016	GENERAL	LEANNA SIMPSON	\$431.82	TRANSP SERVICE
468017	GENERAL	HOLLIE SMITH	\$488.22	TRANSP SERVICE
468018	GENERAL	GINA SNUTTJER	\$431.81	TRANSP SERVICE
468019	GENERAL	STACIA WEBER	\$863.62	TRANSP SERVICE
468020	GENERAL	STEPHANIE WADLE	\$1,351.84	TRANSP SERVICE
468021	GENERAL	STEPHEN GARA	\$460.02	TRANSP SERVICE
468022	GENERAL	STEPHEN GARCIA	\$431.81	TRANSP SERVICE
468023	GENERAL	STEPHEN HEMMINGS	\$460.02	TRANSP SERVICE
468024	GENERAL	STEVEN LARSEN	\$215.91	TRANSP SERVICE
468025	GENERAL	STEVEN PINS	\$488.22	TRANSP SERVICE
468026	GENERAL	MELISSA STEWART	\$920.03	TRANSP SERVICE
468027	GENERAL	JACLYN STRAWN	\$244.12	TRANSP SERVICE
468028	GENERAL	RYAN STRUCK	\$920.03	TRANSP SERVICE
468029	GENERAL	SYLVIA WINELAND	\$920.03	TRANSP SERVICE
468030	GENERAL	TAIWA ZEON	\$863.62	TRANSP SERVICE
468031	GENERAL	CRYSTAL TALLMAN	\$488.22	TRANSP SERVICE
468032	GENERAL	HEATHER TAMMINGA	\$920.03	TRANSP SERVICE

468033	GENERAL	TAMMY RICCI	\$215.91	TRANSP SERVICE
468034	GENERAL	TANNER KLINGE	\$1,295.43	TRANSP SERVICE
468035	GENERAL	TAYLOR BLAZEK	\$1,135.94	TRANSP SERVICE
468036	GENERAL	MARY TEARE	\$488.22	TRANSP SERVICE
468037	GENERAL	THIANG MAWI	\$244.12	TRANSP SERVICE
468038	GENERAL	THOMAS BRECKENRIDGE	\$675.93	TRANSP SERVICE
468039	GENERAL	THOMAS JACK	\$647.72	TRANSP SERVICE
468040	GENERAL	RACHEL THOMAS	\$1,295.43	TRANSP SERVICE
468041	GENERAL	CRYSTAL THOMASON	\$863.62	TRANSP SERVICE
468042	GENERAL	AMY THOMPSON	\$863.61	TRANSP SERVICE
468043	GENERAL	SALLY THOMPSON	\$244.12	TRANSP SERVICE
468044	GENERAL	TIFFANY CHRISTENSEN	\$215.91	TRANSP SERVICE
468045	GENERAL	TIFFANY HETH	\$647.72	TRANSP SERVICE
468046	GENERAL	TIM BAUCUM	\$244.12	TRANSP SERVICE
468047	GENERAL	CABIN TOTENHAGEN	\$920.02	TRANSP SERVICE
468048	GENERAL	TRACY TRAVESSET	\$488.22	TRANSP SERVICE
468049	GENERAL	TRICIA NIKKEL	\$488.22	TRANSP SERVICE
468050	GENERAL	TRISTAN KIRCHHOFF	\$675.93	TRANSP SERVICE
468051	GENERAL	GINA VALENTINE	\$920.03	TRANSP SERVICE
468052	GENERAL	VALERIE GONZALEZ	\$215.91	TRANSP SERVICE
468053	GENERAL	VERN SANDVICK	\$244.12	TRANSP SERVICE
468054	GENERAL	VERONICA LINDLEY	\$215.91	TRANSP SERVICE
468055	GENERAL	CHELSEA VETTER	\$920.03	TRANSP SERVICE
468056	GENERAL	TIFFANY WADI	\$1,295.43	TRANSP SERVICE
468057	GENERAL	JAYME WARD	\$891.84	TRANSP SERVICE
468058	GENERAL	HEIDI WARNER	\$460.03	TRANSP SERVICE
468059	GENERAL	THERESA WELCH	\$488.22	TRANSP SERVICE
468060	GENERAL	VALARIE WELLENDORF	\$920.03	TRANSP SERVICE
468061	GENERAL	AMY WELSHHONS	\$460.01	TRANSP SERVICE
468062	GENERAL	WENDY ANCELL	\$863.62	TRANSP SERVICE
468063	GENERAL	WENDY KROPF	\$863.62	TRANSP SERVICE
468064	GENERAL	KELLANEY WHITING	\$863.62	TRANSP SERVICE
468065	GENERAL	TARAH WIDAMAN	\$863.62	TRANSP SERVICE
468066	GENERAL	REBECCA WIDEN	\$460.03	TRANSP SERVICE
468067	GENERAL	MOLLY WIERCK	\$920.03	TRANSP SERVICE
468068	GENERAL	WILLIAM OGIER	\$431.81	TRANSP SERVICE
468069	GENERAL	ERICA WILLIAMS	\$488.22	TRANSP SERVICE
468070	GENERAL	CRAIG WOLTERMAN	\$460.02	TRANSP SERVICE
468071	GENERAL	APRIL WOODBURY	\$920.02	TRANSP SERVICE
468072	GENERAL	RENEE WUEST	\$1,351.84	TRANSP SERVICE
468073	GENERAL	STEFFANY YOUNG	\$488.22	TRANSP SERVICE
468074	GENERAL	SHEENA ZIEMAN	\$863.62	TRANSP SERVICE
468075	GENERAL	3D MOLECULAR DESIGNS LLC	\$223.56	INSTR SUPPLIES
468076	GENERAL	ABC PEST CONTROL	\$1,056.40	MAINT SERVICE
468077	GENERAL	ADAPTIVEMAIL.COM LLC	\$599.95	INSTR EQUIP
468081	PPEL	AMAZON BUSINESS	\$4,872.29	CONSTRUCT SUPPLIES
	ACTIVITY	AMAZON BUSINESS	\$917.80	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$1,365.83	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	(\$17.99)	MEDIA BOOKS
	ATHLETIC	AMAZON BUSINESS	\$583.28	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$414.07	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$221.66	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$38.03	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$121.70	ADMIN SUPPLIES
	ACTIVITY	AMAZON BUSINESS	\$330.31	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$8,979.45	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$101.04	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$574.98	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$131.10	MAINT SUPPLIES
	GENERAL	AMAZON BUSINESS	\$183.67	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$761.45	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$1,002.83	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$15.96	MAINT SUPPLIES

	GENERAL	AMAZON BUSINESS	\$1,329.88	INSTR EQUIP
	GENERAL	AMAZON BUSINESS	\$43.03	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$58.44	ADMIN SUPPLIES
	SAVE - CP	AMAZON BUSINESS	\$253.69	CONSTRUCT SUPPLIES
468082	ATHLETIC	ANKENY CHAMBER OF COMMERCE	\$100.00	INSTR SUPPLIES
468083	GENERAL	AREA EDUCATION AGENCY 11	\$48.00	ADMIN DUES
468084	GENERAL	B & H PHOTO-VIDEO	\$2,689.66	ADMIN EQUIP
468085	GENERAL	BACKGROUND INVESTIGATION BUREAU LLC	\$93.00	ADMIN SERVICE
468086	GENERAL	BALLARD COMMUNITY SCHOOL DIST.	\$30,576.51	INSTR TUITION
468087	GENERAL	BLANK ACQUISITION LLC	\$72.82	ADMIN SUPPLIES
468088	ATHLETIC	BOBS CUSTOM TROPHIES	\$2,380.00	INSTR SUPPLIES
	ATHLETIC	BOBS CUSTOM TROPHIES	\$225.00	INSTR SERVICE
468089	GENERAL	BONDURANT FARRAR COMMUNITY SCH	\$35,380.07	INSTR TUITION
468090	GENERAL	ABBY CANFIELD	\$519.80	ADMIN TRAVEL
468091	GENERAL	CAPITAL SANITARY SUPPLY CO INC	\$79.73	MAINT SUPPLIES
468092	NON STUDENT AGENCY	CARMENS FLOWERS INC	\$90.00	INSTR SUPPLIES
468093	GENERAL	CAROLINA BIOLOGICAL SUPPLY CO	\$12,018.94	INSTR SUPPLIES
468094	GENERAL	CHEMSEARCH	\$343.62	MAINT SERVICE
468095	GENERAL	HOON CHOI	\$153.06	ADMIN TRAVEL
468096	ATHLETIC	LIAM A CHRISTENSEN	\$282.00	INSTR SERVICE
468097	PPEL	CIVIL DESIGN ADVANTAGE LLC	\$2,341.50	CONSTRUCT SERVICE
	PPEL	CIVIL DESIGN ADVANTAGE LLC	\$1,248.00	CONSTRUCT SERVICE
468098	GENERAL	CLAYTON RIDGE COMMUNITY SCHOOLS	\$31,316.40	INSTR TUITION
468099	GENERAL	BOILER SERVICES AND CONTROLS LLC	\$954.00	MAINT SERVICE
468100	GENERAL	COPY SYSTEMS, INC	\$2,970.00	ADMIN SERVICE
468101	NON STUDENT AGENCY	COR ROBOTICS LLC	\$2,170.00	COMM ENG SERVICE
468102	SAVE - CP	CORE CONSTRUCTION SERVICES	\$95,902.50	CONSTRUCT SERVICE
468103	GENERAL	COTTINGHAM & BUTLER INSURANCE INC	\$13,642.88	ADMIN SERVICE
468104	GENERAL	COUNCIL BLUFFS COMM. SCHOOL DIST.	\$22,055.40	INSTR TUITION
468105	GENERAL	CRISIS PREVENTION INSTITUTE INC	\$800.00	INSTR DUES
468106	SAVE - CP	DDVI INC	\$75,426.10	CONSTRUCT SERVICE
468107	GENERAL	DECKER EQUIPMENT & SCHOOLFIX	\$104.89	MAINT SUPPLIES
468108	ATHLETIC	DECKER SPORTING GOODS INC	\$469.15	INSTR SUPPLIES
468109	GENERAL	DES MOINES IND SCHOOL DISTRICT	\$113,761.99	INSTR TUITION
468110	SAVE - CP	DEVRIES ELECTRIC INC	\$55,582.60	CONSTRUCT SERVICE
468111	GENERAL	SARAH DILLING	\$125.60	
468112	GENERAL	DUBUQUE COMM SCHOOL DISTRICT	\$7,300.56	
468113	GENERAL	ELECTRONIC ENGINEERING CO	\$75.00	
468114	ACTIVITY	FIRST INTERSTATE BANK	\$150.00	OTHER CHANGE CASH
	GENERAL	FIRST INTERSTATE BANK	\$160.00	OTHER CHANGE CASH
	ATHLETIC	FIRST INTERSTATE BANK	\$500.00	ATHLETIC CHANGE CASH
	GENERAL	FIRST INTERSTATE BANK	\$100.00	OTHER
468115	GENERAL	FIRST INTERSTATE BANK	\$198.00	OTHER DISBURSEMENT
468116	GENERAL	FIRST STUDENT INC	\$89,252.27	TRANSP SERVICE
	GENERAL	FIRST STUDENT INC	\$20,034.56	TRANSP SERVICE
468117	GENERAL	FLINN SCIENTIFIC INC	\$53.30	INSTR SUPPLIES
468118	GENERAL	FORT DODGE COMMUNITY SCHOOL	\$148.42	INSTR TUITION
468119	GENERAL	FOUNDATION BUILDING MATERIALS LLC	\$147.20	MAINT SUPPLIES
468120	GENERAL	GENERAL FIRE & SAFETY EQUIPMENT	\$5,760.00	MAINT SERVICE
468121	GENERAL	GO FUSION TECHNOLOGIES LLC	\$250.00	MAINT SERVICE
	PPEL	GO FUSION TECHNOLOGIES LLC	\$3,816.81	CONSTRUCT SERVICE
	PPEL	GO FUSION TECHNOLOGIES LLC	\$7,834.54	ADMIN SERVICE
468122	GENERAL	GOPHER SPORT	\$115.54	INSTR SUPPLIES
468123	GENERAL	W.W. GRAINGER INC.	\$10.08	MAINT SUPPLIES
468124	GENERAL	TREDIAN HAMMONDS	\$234.92	OTHER DISBURSEMENT
468125	GENERAL	HEARTLAND BUSINESS SYSTEMS LLC	\$3,348.00	ADMIN SUPPLIES
468126	GENERAL	HEINEMANN	\$1,587.30	INSTR SUPPLIES
468127	ATHLETIC	DONALD HEINRICH	\$135.00	INSTR OFFICIALS
468128	GENERAL	HERC-U-LIFT INC.	\$682.00	MAINT SERVICE
468129	GENERAL	HOME DEPOT	\$374.99	ADMIN SUPPLIES
	GENERAL	HOME DEPOT	\$18.95	COMM ENG SUPPLIES
	GENERAL	HOME DEPOT	\$399.00	MAINT SUPPLIES
468130	GENERAL	HY-VEE - PRAIRIE TRAIL	\$20.34	INSTR SUPPLIES

468131	GENERAL	IMAGINE LEARNING INC	\$700.00	INSTR SERVICE
468132	PPEL	INDUSTRIAL BATTERY PRODUCTS INC	\$2,055.54	MAINT SUPPLIES
468133	GENERAL	INFOMAX OFFICE SYSTEMS	\$519.27	ADMIN SERVICE
468134	SAVE - CP	INFRASTRUCTURE ENGINEERING INC	\$1,430.00	CONSTRUCT SERVICE
468135	ATHLETIC	IOWA GIRLS HS ATH UNION	\$80.00	INSTR DUES
	ATHLETIC	IOWA GIRLS HS ATH UNION	\$51.00	INSTR SUPPLIES
	ATHLETIC	IOWA GIRLS HS ATH UNION	\$750.00	INSTR SERVICE
468136	GENERAL	IOWA TESTING PROGRAMS	\$30,728.75	INSTR SERVICE
468137	GENERAL	JOHNSTON COMM SCHOOL DISTRICT	\$56,126.17	INSTR TUITION
468138	SAVE - CP	KATELMAN STEEL FABRICATION INC	\$1,862.00	CONSTRUCT SERVICE
468139	SAVE - CP	KRUCK PLUMBING & HEATING CO INC	\$396,263.05	
468140	GENERAL	LANGUAGETECH INC	\$387.00	
468141	GENERAL	FALKOR LABS LLC	\$1,110.00	
468142	PPEL	LASER RESOURCES L.L.C.	\$8,796.00	
468143	PPEL	LAWNOXYGEN QUALITY LANDSCAPE SOLUTI	\$30,937.50	CONSTRUCT SERVICE
468144	GENERAL	LEADING EDGE LAMINATING	\$96.69	ADMIN SUPPLIES
468145	GENERAL	LEARNING FORWARD	\$297.00	ADMIN DUES
468146	GENERAL	SARAH MADISON	\$85.75	
468147	GENERAL	MAIL SERVICES LLC	\$3,980.52	
468148	GENERAL	MASON CITY COMMUNITY SCHOOL DIST	\$1,904.16	
468149	GENERAL	RENEE MCCLENDON	\$533.75	INSTR SERVICE
468150	GENERAL	MCI	\$216.06	ADMIN SERVICE
468151	ATHLETIC	MEDCO	\$3,325.93	
468152	ACTIVITY	METRO EXPRESS CLEANERS	\$745.25	
468154	GENERAL	MIDAMERICAN ENERGY COMPANY	\$3,202.97	
	GENERAL	MIDAMERICAN ENERGY COMPANY	\$161,673.10	
468155	GENERAL	MIDAMERICAN ENERGY	\$11,881.06	MAINT SUPPLIES
468156	PPEL	MIDWEST COMPUTER PRODUCTS INC.	\$62,724.50	INSTR EQUIP
468157	GENERAL	MMIT BUSINESS SOLUTIONS GROUP	\$126.54	ADMIN SERVICE
468158	GENERAL	MOEMS	\$1,308.00	ADMIN DUES
468159	GENERAL	NANOPAC INC	\$5,852.20	INSTR EQUIP
468160	ACTIVITY	NATL ASSC OF SEC SCHOOL PRINCIPAL	\$385.00	INSTR DUES
468161	GENERAL	NORTH POLK COMMUNITY SCHOOLS	\$6,439.53	INSTR
	GENERAL	NORTH POLK COMMUNITY SCHOOLS	\$25,544.64	INSTR TUITION
468162	GENERAL	OFFICE DEPOT	\$1,094.63	INSTR SUPPLIES
	GENERAL	OFFICE DEPOT	\$42.22	MAINT SUPPLIES
	GENERAL	OFFICE DEPOT	\$474.38	INSTR SUPPLIES
468163	SAVE - CP	OLP CONSTRUCTION LLC	\$710,979.96	CONSTRUCT SERVICE
468164	GENERAL	BRANDON ORTIZ JR	\$96.36	ADMIN TRAVEL
468165	GENERAL	PASCO SCIENTIFIC	\$2,371.00	INSTR SUPPLIES
468166	GENERAL	PELLA COMMUNITY SCHOOLS	\$8,127.16	INSTR TUITION
468167	GENERAL	J W PEPPER	\$675.94	INSTR SUPPLIES
	GENERAL	J W PEPPER	\$42.50	INSTR SUPPLIES
468168	GENERAL	PER MAR SECURITY & RESEARCH CORP	\$7,564.20	MAINT SERVICE
468169	GENERAL	THE PERCUSSION SOURCE	\$27.00	INSTR SUPPLIES
	ACTIVITY	THE PERCUSSION SOURCE	\$990.85	INSTR SUPPLIES
468170	GENERAL	RITA M. PEREA	\$216.00	ADMIN SERVICE
468171	GENERAL	THE PERFECTION LEARNING CORP.	\$864.79	INSTR BOOKS
468172	ATHLETIC	PREMIER SOUTHERN TICKET CO INC	\$170.47	INSTR SUPPLIES
468173	GENERAL	QUALTRICS LLC	\$16,694.14	ADMIN SERVICE
468174	ACTIVITY	NICHOLAS QUAMME	\$500.00	INSTR SUPPLIES
468175	GENERAL	RAPTOR TECHNOLOGIES INC	\$12,500.00	MAINT SUPPLIES
468176	GENERAL	REALLY GOOD STUFF LLC	\$315.07	INSTR SUPPLIES
468177	NON STUDENT AGENCY	REVTRAK	\$29.95	COMM ENG SERVICE
468178	GENERAL	FRANK RIEMAN MUSIC INC	\$120.00	INSTR EQUIP
468179	GENERAL	ROSS CHEMICAL SYSTEMS	\$113.16	MAINT SUPPLIES
	GENERAL	ROSS CHEMICAL SYSTEMS	\$669.40	MAINT SUPPLIES
468180	GENERAL	RSP & ASSOCIATES LLC	\$7,000.00	ADMIN SERVICE
468181	ATHLETIC	TMS3 ENTERPRISES LLC	\$2,325.00	INSTR SUPPLIES
468182	SAVE - CP	SANDSTONE MANAGEMENT LTD.	\$289,994.81	CONSTRUCT SERVICE
468183	GENERAL	SAYDEL CONSOLIDATED SCHOOL DIST	\$74,222.19	INSTR TUITION
468184	ATHLETIC	KAMRYN SCHEIB	\$72.00	INSTR SERVICE

468185	GENERAL	SAI-SCHOOL ADMINISTRATORS OF IA.	\$2,261.00	ADMIN DUES
	GENERAL	SAI-SCHOOL ADMINISTRATORS OF IA.	\$2,610.00	ADMIN DUES
468186	GENERAL	SCHOOL HEALTH CORPORATION	\$1,372.53	ADMIN SUPPLIES
	GENERAL	SCHOOL HEALTH CORPORATION	\$269.60	INSTR SUPPLIES
468187	GENERAL	SCHOOL SPECIALTY LLC	\$1,087.62	INSTR SUPPLIES
468188	PEEL	SENECA COMPANIES INC	\$1,683.50	MAINT SERVICE
468189	GENERAL	SEVERIN INTERMEDIATE HOLDINGS LLC	\$450.00	ADMIN SERVICE
468190	GENERAL	ANDREA J SHAW	\$10.19	OTHER DISBURSEMENT
468191	ATHLETIC	SIGNARAMA - ANKENY	\$444.60	INSTR SUPPLIES
468192	PEEL	RALPH N SMITH INC	\$2,090.00	CONSTRUCT SERVICE
468193	GENERAL	SONOVA USA INC	\$2,185.66	INSTR SUPPLIES
468194	SAVE - CP	STAHL CONSTRUCTION CO.	\$915,031.06	CONSTRUCT SERVICE
468195	GENERAL	STORM LAKE COMM SCHOOL DISTRICT	\$36,817.86	INSTR TUITION
468196	PEEL	JEREMIE SWINGLE	\$15,750.00	INSTR SERVICE
468197	NON STUDENT AGENCY	SYLVAN LEARNING CENTER	\$720.00	COMM ENG SERVICE
468198	SAVE - CP	SYSTEM WORKS LLC	\$14,060.00	CONSTRUCT SERVICE
468199	SAVE - CP	TERRACON	\$7,135.00	CONSTRUCT SERVICE
468200	ATHLETIC	MIRANDA THELEN	\$20.00	INSTR OFFICIALS
468201	GENERAL	THINKING CAP QUIZ BOWL	\$45.00	INSTR DUES
468202	NON STUDENT AGENCY	TIGERLILY STEM LLC	\$5,298.50	COMM ENG SERVICE
468203	GENERAL	TIMECLOCK PLUS BY DATA MGMT INC.	\$2,681.58	ADMIN EQUIP
468204	GENERAL	TRIPLETT OFFICE ESSENTIALS	\$141.73	ADMIN SUPPLIES
	GENERAL	TRIPLETT OFFICE ESSENTIALS	\$88.35	INSTR SUPPLIES
	GENERAL	TRIPLETT OFFICE ESSENTIALS	\$88.35	ADMIN SUPPLIES
468205	NON STUDENT AGENCY	URBANDALE COMMUNITY SCHOOLS	\$141.00	INSTR SUPPLIES
468206	GENERAL	WALSH DOOR & HARDWARE	\$165.00	MAINT SERVICE
	GENERAL	WALSH DOOR & HARDWARE	\$676.17	MAINT SUPPLIES
	SAVE - CP	WALSH DOOR & HARDWARE	\$2,649.01	CONSTRUCT SERVICE
468207	ATHLETIC	WEE'S TEES LLC	\$195.00	INSTR SUPPLIES
468208	GENERAL	WENGER CORPORATION	\$200.00	INSTR SUPPLIES
468209	GENERAL	WEST DES MOINES COMM SCHOOLS	\$5,661.90	INSTR TUITION
468210	GENERAL	WOODWIND AND THE BRASSWIND	\$17.98	INSTR SUPPLIES
468211	GENERAL	ALENA ZAKHAROVA	\$245.50	OTHER DISBURSEMENT
468212	GENERAL	CITY OF ANKENY	\$88,853.89	OTHER SERVICE
		GENERAL FUND SUB-TOTAL	\$5,445,900.66	
16247	GENERAL	BULLSEYE TELECOM	\$94.00	ADMIN SERVICE
16248	GENERAL	MEDIACOM	\$2,600.00	ADMIN SERVICE
16249	GENERAL	WASTE MANAGEMENT OF IOWA	\$6,831.67	MAINT SERVICE
16250	GENERAL	WINDSTREAM	\$1,239.85	ADMIN SERVICE
		GENERAL FUND SUB-TOTAL	\$10,765.52	
		GENERAL FUND GRAND TOTAL	\$5,456,666.18	
700700	CHILD CARE FUND	AMAZON BUSINESS	\$12.90	INSTR SUPPLIES
	CHILD CARE FUND	AMAZON BUSINESS	\$533.97	INSTR SUPPLIES
700701	CHILD CARE FUND	ELECTRONIC ENGINEERING CO	\$520.64	INSTR SUPPLIES
700702	CHILD CARE FUND	FIRST STUDENT INC	\$1,732.06	TRANSP SERVICE
700703	CHILD CARE FUND	NICOLE LOGSDON	\$43.88	INSTR TRAVEL
		CHILD CARE FUND GRAND TOTAL	\$2,843.45	
246614	NUTRITION	KATHRYN COENEN	\$135.60	NUTRITION TRAVEL
246615	NUTRITION	CHRISTINA FOSTER	\$29.95	NUTRITION REFUNDS
246616	NUTRITION	ERICA HOWE	\$141.70	NUTRITION REFUNDS
246617	NUTRITION	HY-VEE - PRAIRIE TRAIL	\$43.85	NUTRITION SUPPLIES
246618	NUTRITION	ANGIE KAMPS	\$280.25	NUTRITION REFUNDS
		NUTRITION FUND GRAND TOTAL	\$631.35	

This is to certify that the following expenditures have been approved this 15th day of August, 2022

General Fund/Student Activity/Capital Projects/PPEL/Debt Service/SAVE	\$ 5,456,666.18
Childcare Fund	\$ 2,843.45
Nutrition Fund	\$ 631.35

Ryan Weldon, President

Aaron Johnson, Vice President

Sarah Barthole

Joy Burk

Katie Claeys

Joshua Palik

Amy Tagliareni

Jennifer Jamison, Board Secretary



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Personnel Report

ATTACHMENTS:

File Name	Description	Type	Upload Date
personnel_report_8.15.22.pdf	Personnel Report 8.15.22	Support Document	8/12/2022



Personnel Memorandum
August 15, 2022
AMENDED

*The buildings to which employees are being assigned upon hire, from and to which employees are transferring and/or being reassigned, and from which they are departing is provided at Board request. **These locations are informational only and based on district needs at the time of the Personnel Memorandum; contracts and employment agreements are between the employee and the district.** Board approval of these internal hires and transitions does not create a contractual relationship between the employee and a particular building nor does it limit the rights and obligations outlined in any relevant collective bargaining agreement.*

SY 22-23

*pending background check and/or post offer physical assessment

Appointments - Certified

Employee	Position	Location	Notes
Stacia Klaas	Special Education Teacher	Centennial High	Reassigned from Modern Language at Prairie Ridge to Special Education at Centennial
Courtney Gillis Palmer	Social Worker	Rock Creek Elementary	Pending Background Check

Appointments - Classified / Confidential

Employee	Position	Location	Notes
DeAnne Carlson	Interpreter	Centennial High	
Stacey Lewis	General Education Associate	Crocker Elementary	Reassigned from 9 Month Secretary
Lydia Ziemann	Special Education Associate	Centennial High	
Steven Fravel	Head Custodian	Ankeny High	Transferring from East Elementary
Holly Bourne	Special Education Associate	Terrace Learning Center	
Mary Elizabeth Buckley	General Education Associate	Ashland Ridge Elementary	
Carol Edge	9 Month Secretary	Crocker Elementary	
Darwin Miller, Jr.	Head Custodian	Prairie Trail Elementary	Transferring from Northeast Elementary

Megan Filmer	Special Education Associate	Heritage Elementary	
Yajaira Montero	Special Education Associate	Northwest Elementary	
James Anderson	General Education Associate	Southview Middle School	
Carmen Koenigshof	Special Education Associate	Prairie Ridge Middle School	
Sydney Dennis	Special Education Associate	Prairie Ridge Middle School	
Sara Halbur	Special Education Associate	Southview Middle School	
Peggy O'kane	General Education Associate	East Elementary	
MaKenzie Peters	Special Education Associate	East Elementary	
Elaine Thompson	General Education Associate	Heritage Elementary	
Sarah Fishwild	Special Education Associate	Heritage Elementary	
Keaton Chapman	Special Education Associate	Parkview Middle School	Reassigned from Part Time to Full Time
LeAnn Sokolik	Special Education Associate	Ashland Ridge Elementary	
Haley Wade	Nutrition Services Team Member	Northeast Elementary	Pending Physical Assessment
Nicole Ewing	Special Education Associate	Ashland Ridge Elementary	Pending Background Check
Lori Smith	Special Education Associate	Southeast Elementary	
Julie Williams	Special Education Associate	Northwest Elementary	Pending Background Check
Grace Weatherwax	Special Education Associate	Heritage Elementary	
Katherine Taylor	General Education Associate	Westwood Elementary	
Angel Johnson	Special Education Associate	Centennial High	
Morgan Mayer	Secretary - 9/month	Northeast Elementary	
Amanda Robinson	Interpreter	Centennial High	
Ashley Wilson	General Education Associate	Westwood	Transferred from Preschool Associate at Terrace
Ashley Fuentes Hernandez	Special Education Associate	Prairie Ridge Middle School	
Patricia Gardner	Cook I	Southview Middle School	Pending Background Check
Amanda James	Special Education Associate	Prairie Ridge Middle School	Pending Background Check

Brittani Woods	Special Education Associate	Heritage Elementary	
Morgan Kelly	Special Education Associate	Terrace Learning Center	Pending Background Check
Andrea Smith	Special Education Associate	Prairie Ridge Middle School	Pending Background Check
Amy Hagerman	Special Education Associate	Terrace Learning Center	
Gianina Correa	Special Education Associate	Crocker Elementary	Pending Background Check
Sarah Carlson	General Education Associate	Southeast Elementary	
Michelle Tracy	General Education Associate	Southeast Elementary	
SaraJane Larsen	Special Education Associate	Heritage Elementary	Pending Background Check
Cathy Shelley	Special Education Associate	East Elementary	

Resignations - Classified / Confidential

Employee	Position	Location	Notes
Timothy White	Special Education Associate	Prairie Ridge Middle School	Resignation
Asa Hutton	Custodian	Warehouse	Resignation
Jackson Brannan	Special Education Associate	Southeast Elementary	Resignation
Laura Bartholomew	Special Education Associate	Prairie Ridge Middle School	Resignation
Angela VanGorder	Special Education Associate	Northeast Elementary	Resignation
Lucia Garcia Solis	Special Education Associate	Neveln	Resignation
Mary Ann Burrows	Cook	Crocker Elementary	Resignation
Sabrina Rodriguez	Cook	Prairie Ridge Middle School	Resignation
Kathleen Jasso	Special Education Associate	Ankeny High	Resignation
Ashely Nelson	Special Education Associate	Southview Middle School	Resignation
Dianne Wilkens	Special Education Associate	Heritage Elementary	Resignation

Appointments - Extra-Curricular

Employee	Position	Location	Notes
Thomas Jumper	Head Girls Track	Ankeny High	
Angie Guddall	9th Head Fall Cheer	Northview	

Resignations - Extra-Curricular

Employee	Position	Location	Notes
Eric Klingensmith	Assistant Girls Track	Ankeny High	Resignation
Trey Vinzant	8th Assistant Boys Basketball	Southview Middle School	Resignation



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Out-of-state Travel Request

Extended Information:

- Ankeny High School Boys and Girls' Cross Country Team to Lawrence, KS Sept 23-24, 2022
- Ankeny Centennial High School Marching Band to Omaha, NE, September 17, 2022
- Ankeny Centennial High School Show Choir to New York City, NY, March 23-26, 2023

ATTACHMENTS:

File Name	Description	Type	Upload Date
Spectrum_Trip_2023_Board_Letter.pdf	ACHS Show Choir Trip	Support Document	8/4/2022
Out_of_State_Travel_Request_AHS_XC.pdf	AHS XC	Support Document	8/4/2022
Student_Out_of_State_Travel_Request_-_ACHS_Marching_Band.pdf	ACHS Marching Band	Support Document	8/4/2022

Date: May 25, 2022

TO: Ankeny Board of Education; Dr. Erick Pruitt, Superintendent

CC: Dr. Jill Urich, ACHS Principal, Robert Scott, ACHS Activities Director

FROM: Spectrum, Nolan Henkle, director

RE: Show Choir Trip to New York City

This letter is seeking approval for the ACHS varsity show choir, Spectrum, to travel outside of the state of Iowa to compete in the Heart of America competition in New York City on March 23-26, 2023. In the past, Spectrum has attended a national premiere competition every other year, and we have discussed with our band program that it's time for us to get back on our every-other-year schedule to best support the financial stability of our shared families. We have selected Heart of America as they have consistently made the performance and educational experience of the students their priority. Their events are routinely maxed out with groups from all over the nation, but we recently received word that we have been accepted for the 2023 competition.

This is not a trip just to win a trophy, but to help "see where we stand" against national competition. It's an excellent opportunity for us to learn from the best—both by receiving feedback from a judging panel made up of fresh faces, and by getting to watch the performances of show choirs that we rarely get to see or experience live. Iowa has a robust show choir landscape, but we are always looking for wider opportunities to grow and mature as performers and musicians.

Spectrum will travel with a group of 100 students, including band and crew. The band and crew are an essential part of the show choir experiences, and they are a full member of our team. The cost for the trip will be around \$485 per person for the competition, plus our travel costs (TBD)—this \$485 includes four (4) days and three (3) nights in the Sheraton Times Square, plus the cost of the competition, awards, and clinics. We are planning a Junior Show Choir Camp, raffle, golf tournament, donations, and other fundraising events to help offset the cost of the trip for each student with the students and families covering the rest of the cost. Other meals not included are the responsibility of the students. We will be seeking 8-10 sponsors for the trip who will pay their own way and will be included in the total cost. Students will miss two day of school (Thursday, March 23rd and Friday, March 24th). Due to the time sensitive nature of getting the spot reserved for this prestigious competition, however, we are requesting permission to travel now, and we will work with the activities office and central office to make sure the contract and travel arrangements are done with accordance to board policy.

This is a once in a lifetime opportunity for many of our students, and in many ways, it's a reward for all of their hard work and dedication in continuing to be outstanding ambassadors of Ankeny, Ankeny Centennial High School, and themselves.

Thank you for your consideration,

Spectrum
Nolan Henkle, director

The AHS boys and girls' cross country team requests to travel to Lawrence, KS, September 23-24, 2022 for a high level cross country competition at the University of Kansas cross country course. They have been competing in this competition for the past 4-5 years and it has provided a level of competition with teams traveling from multiple states that they are not otherwise able to see.

This request is seeking approval for the Ankeny Centennial High School Marching Band to travel outside the state of Iowa on Saturday, September 17th 2022 to compete in the 2022 Wildcat Classic in Omaha, Nebraska.

The Wildcat Classic is hosted by Millard West High School and features marching bands from Nebraska, South Dakota, and Iowa. This competition will provide a great opportunity for the ACHS Marching Band to receive feedback from a national level panel of judges and to compete with high level marching bands from other states. This competition features both a Preliminary competition and a Finals competition, which will allow for the marching band to get two performances and two different sets of feedback from the judging panels on the same day.

We feel that this competition will provide the students with a high level performance and learning opportunity that they are unable to get from any of the local level competitions on this date.



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Policy Committee Meeting Minutes - June 2022

Extended Information:

- June 16, 2022 Policy Committee Meeting Minutes
- June 23, 2022 Policy Committee Meeting Minutes

ATTACHMENTS:

File Name	Description	Type	Upload Date
Policy Minutes Only 6.16.22.pdf	Policy Minutes 6.16.22	Support Document	8/3/2022
Policy Minutes Only 6.23.22.pdf	Policy Minutes 6.23.22	Support Document	8/3/2022



ANKENY COMMUNITY SCHOOL DISTRICT

The Ankeny Community School District engages all students in an educational experience that equips them with the skills to flourish in and contribute to an ever-changing world.

Policy Committee Meeting MINUTES

Northview Middle School, 1302 N Ankeny Blvd, Conference Room, Door
W22

June 16, 2022

4:15 PM

Please turn off cellular phone during the meeting. Thank you.

- **Welcome**

Attendees:

Jessie Dirks

Sarah Barthole

Emily Archer

Katie Claeys

Lori Lovstad

Erick Pruitt

Jen Lindaman

Heather Stephenson

- **Approval of Minutes**

1. **May 19, 2022 Policy Committee Minutes**

The committee reviewed the May 19, 2022 Policy Committee Meeting Minutes.

- **Updates**

1. **Proposed Policy Updates**

Policies for Annual Review and/or Annual Notice

- 103.00 Long-Range Needs Assessment: *Mandatory policy. Annual review; changes for consistency, clarity and alignment with requirements.*
- 104.00 Anti-Bullying/Anti-Harassment Policy: *Mandatory Policy. Annual publication required; minor changes for consistency.*

- 406.50 Communicable Diseases; *Annual review; minor changes for clarity.*
- 406.30 Hazardous Chemicals: *Annual review; minor changes for clarity and compliance.*
- 403.80 Licensed Employee Compensation for Extra Duty: *Annual review; minor changes for clarity.*
- **505.05 Graduation Requirements: *Annual review; minor changes for clarity and compliance.***
- 505.60 Student Directory Information: *Mandatory policy. Annual publication required; minor changes for consistency.*
- 504.32 Administration of Medication to Students: *Annual review of form; minor changes for clarity.*
- 507.80 Student with Special Health Needs: *Annual review; minor changes for clarity.*
- **600.00 Statement of Guiding Principles: *Annual review; changes for clarity and compliance.***
- 601.01 School Calendar: *Mandatory policy. Annual review; changes for consistency and clarity.*
- 601.02 School Day: *Annual review; minor changes for clarity and consistency.*
- 605.80 Technology & Instructional Materials: *Mandatory policy. Annual review; minor changes for clarity and consistency.*
- **605.02 Objections to Instructional Materials: *Mandatory policy. Annual review; minor changes for clarity and consistency.***
- 607.20 Student Health Services: *Mandatory policy. Annual review; minor changes for clarity and consistency.*
- 701.10 School Nutrition Program: *Mandatory policy. Annual review; minor changes for clarity and consistency.*
- 701.40 Free/Reduced Cost Meals Eligibility: *Annual notice; minor changes for clarity and compliance.*
- 702.50 Extracurricular & Other Transportation: *Annual review: minor changes for consistency.*
- 702.60 Summer School Program Transportation Services: *Annual review; addition of dates of review.*
- 702.30 Student Eligibility for Transportation: *Annual review; removal of procedural information re: Pay-to-Ride in order to maximize flexibility in*

implementation.

- 910.00 Crisis Management: *Annual review; minor changes for consistency.*
- 904.50 Stock Epinephrine Auto-Injector Supply: *Annual review; minor changes for clarity.*
- **804.10 Facilities Inspections: *Proposed new policy to align with model policy guidance; annual review.***

Other Policies for Consideration (Legislative Changes, District Need)

- 404.11 Personal Illness: *Removal of expired language related to COVID-leave; minor changes for consistency and clarity.*
- **501.31 Open Enrollment: *Removal of references to deadlines to align with newly-amended state law.***
- **703.12 Radon Testing and Mitigation: *Proposed new policy to align with requirements in newly-enacted state law.***
- **100.60 Examination of District Public Records: *Changes to align with revised parameters in state law.***

- **Adjournment**

The meeting adjourned at 5:32pm.

Future Meetings

1. Future Meeting Dates

- Supplemental Policy Committee Meeting - June 23, 2022 (4:30pm)
- July meeting?



ANKENY COMMUNITY SCHOOL DISTRICT

The Ankeny Community School District engages all students in an educational experience that equips them with the skills to flourish in and contribute to an ever-changing world.

Policy Committee Meeting MINUTES

Northview Middle School, 1302 N Ankeny Blvd, Conference Room, Door
W22

June 23, 2022

4:30 PM

Please turn off cellular phone during the meeting. Thank you.

- **Welcome**

Attendees:

Jessie Dirks

Katie Claeys

Darin Haack

Lori Lovstad

Emily Archer

Ashley Rullestad

- **Updates**

1. **Proposed Policy Updates**

- 605.03 Library Materials *Changes to reflect stakeholder input, as well as to add consistency and clarity*
- 605.04 Library Materials Inspection *Changes to clarify parental access to library records, as well as to add consistency and clarity*
- 605.05 Objection to Library Materials *Changes to clarify the objection process, as well as to add consistency and clarity*

- **Adjournment**

The meeting adjourned at 5:24pm.

Future Meetings Dates

1. **Future Meeting Dates**

- July Meeting?



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: First Student Start of Year Presentation

ATTACHMENTS:

File Name	Description	Type	Upload Date
First_Student_Presentation.pdf	First Student Presentation	Support Document	8/9/2022

ANKENY COMMUNITY SCHOOL DISTRICT





STUDENT-CENTRIC TRANSPORTATION



- The time students spend on the bus is critical
- Student experience is our ultimate concern
- Our goal is to deliver students who are ready. Ready to:
 - Start their day
 - Learn at school
 - Rejoin their families

- Achieve their full potential



STUDENT-CENTRIC PARTNERSHIP



- A First Student partnership is one focused on safety and dependability.
- All aspects of our operations ensure quality care for students and proactive support for our district partners

A FIRST STUDENT PARTNERSHIP IS FOCUSED ON:



SAFETY



CUSTOMER AND
COMMUNITY PARTNERSHIP



TECHNOLOGY



OPERATIONAL
EXCELLENCE



INNOVATION



TRANSPARENCY
AND ACCOUNTABILITY



ENVIRONMENTAL AND
SOCIAL RESPONSIBILITY



DIVERSITY AND INCLUSION



STUDENT EXPERIENCE

DRIVER FOCUSED





OPERATIONAL EXCELLENCE

We work with you to create a smooth and seamless transition to First Student. First Student successfully performs more start ups than any other company

Customized Start-Up Plan

- Meet with District
- Coordinate Activities
- Set Deadlines
- Communication

Build the Team

- Hire Staff
- Hire Drivers
- Recruit and Train
- Start Up Resources

Facility & Fleet

- Routing
- District Approval
- Fleet Inspection
- Fleet Repair





Prep for School Start

- Communication Plan
- Dry Run
- Kick-Off Training
- Calendar Plan
- School Site Orientation

RECRUITING EFFORTS

Since winning the Ankeny bid First Student has hosted and participated in multiple job fairs, community events, and retention events. Partnering with local organizations like Operation Fresh Start to make sure that our staff and our students are ready for school start.

Results:

 190 Applications	 78 Drivers Hired
 Fully Staffed Management Positions	 Increased DRIVER RETENTION



Stuff the Bus event with Operation Fresh Start



Hero Academy Job Fair and Sponsorship Dinner



Summerfest Parade

DRIVER ENGAGEMENT IMPROVES RETENTION

Overall Engagement

Transportation Sector	70
All Employers	75

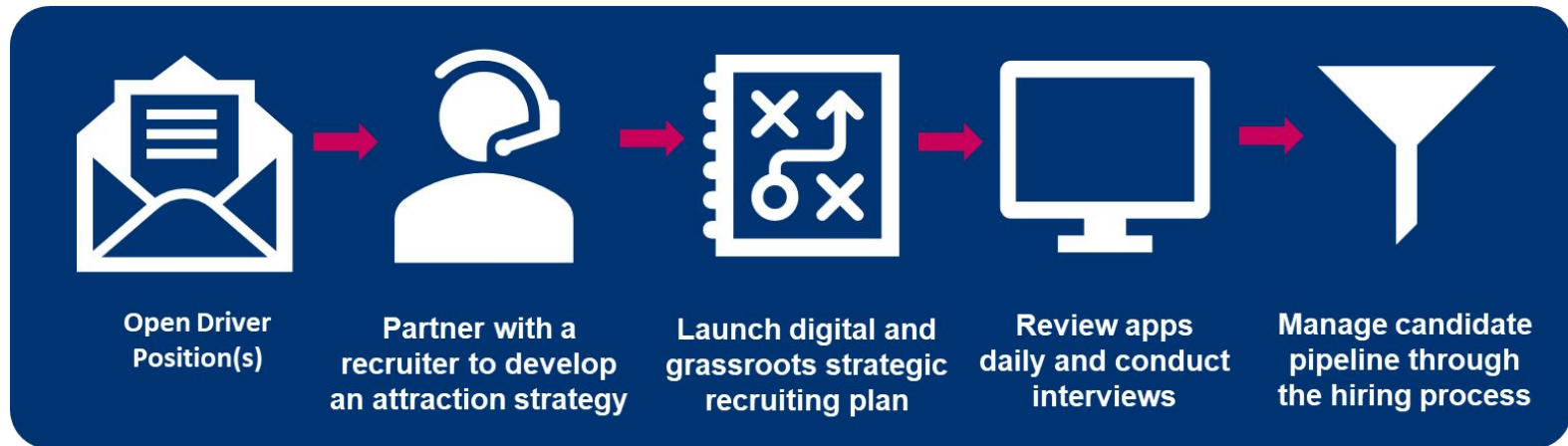
Our drivers are more highly engaged:

- I am proud to work for First Student
- I enjoy my job here
- My manager gives me regular feedback on my performance and progress
- I plan to continue working here
- Senior leaders at First Student do a good job of explaining the reasons behind important decisions
- I would recommend First Student to my friends and family as a good place to work



FULL-CYCLE RECRUITMENT STRATEGY

Location management partners with the centralized talent acquisition team to provide an unmatched level of recruitment strategy and support specifically designed for the district.



- **Multi-layered support structure** – Local team reinforced by our Central Talent Acquisition Team (includes four talent acquisition partners; two of which are senior managers).
- **Additional recruiting support** – Regional driver recruiters provide a laser-focused approach on targeted community outreach, pro-active sourcing of candidates, and guides the local team in implementing the recruitment action plan.
- **Data-driven recruitment campaigns** - Designated HR data analyst helps maximize ROI by evaluating the sources of our successful hires, identifying which are the best fit for each school district.

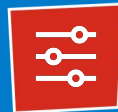
FIRST CONNECT

First Student Connect is a driver-centric app that focuses on communication and engagement by enabling communication to all employees, particularly those without email access.

District Benefits:



ENABLES COMMUNICATION
Messages from location leadership to keep drivers informed and engaged



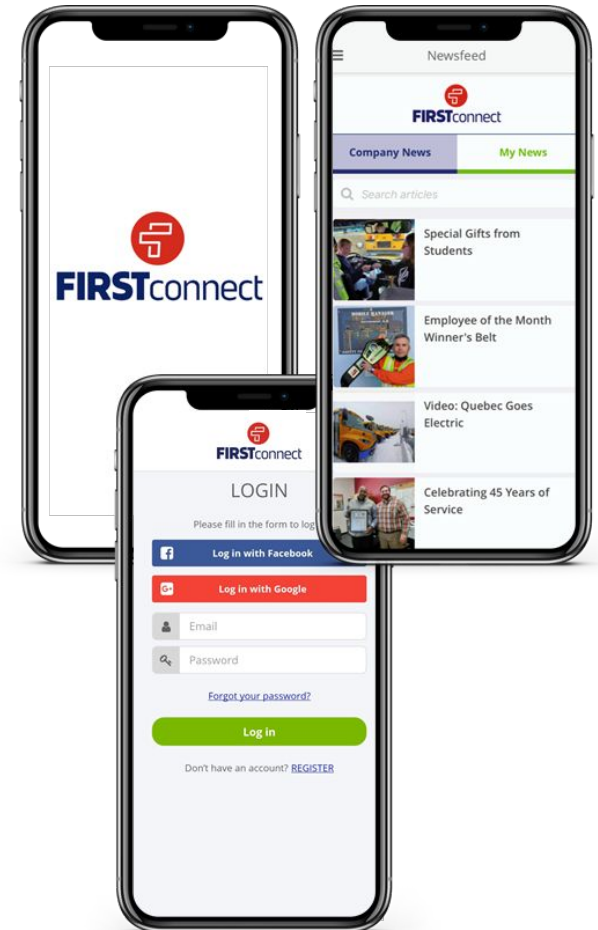
CUSTOMIZED NOTIFICATIONS
Customized notifications about early dismissals, delays, weather and more



COMPANY INFORMATION
Newsfeed updated daily with key announcements and employee features



DRIVER RETENTION
Consistent communication helps drive engagement and retention



MAINTENANCE CE EXPERTISE



MAINTENANCE EXPERTISE

Maintenance Training:

- Rigorous training for technicians annually
- Vendor training and continued education credits

Maintenance Processes:

- Stringent pre- and post-trip inspections
- Industry best preventative maintenance program
- Cutting-edge predictive analytics



100 ASE Certified Shops

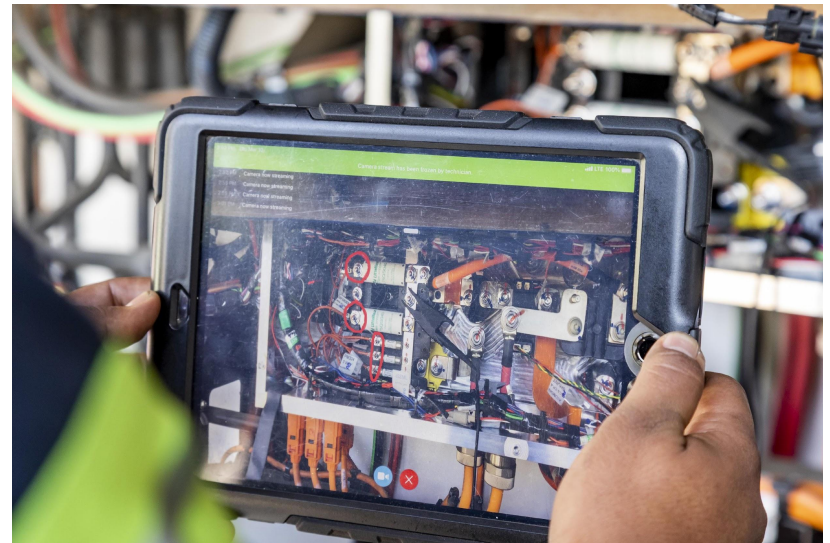
3,300 ASE Certifications

Lean Shop Model:

- Eliminate waste/improve workflow
- Weekly key performance indicators (KPIs)
- Annual performance awards from Bronze to Gold

Tech Supported:














- Infor enabled tablets eliminate paper to operate more efficiently
- ASE Technician Assistance Center (TAC) help desk support
- Cutting-edge predictive analytics



100% NEW HIGH-TECH FLEET

First Student provides districts with a suite of seamlessly connected technology connects the bus, route and student, which elevates safety and gives districts and parents greater visibility and control



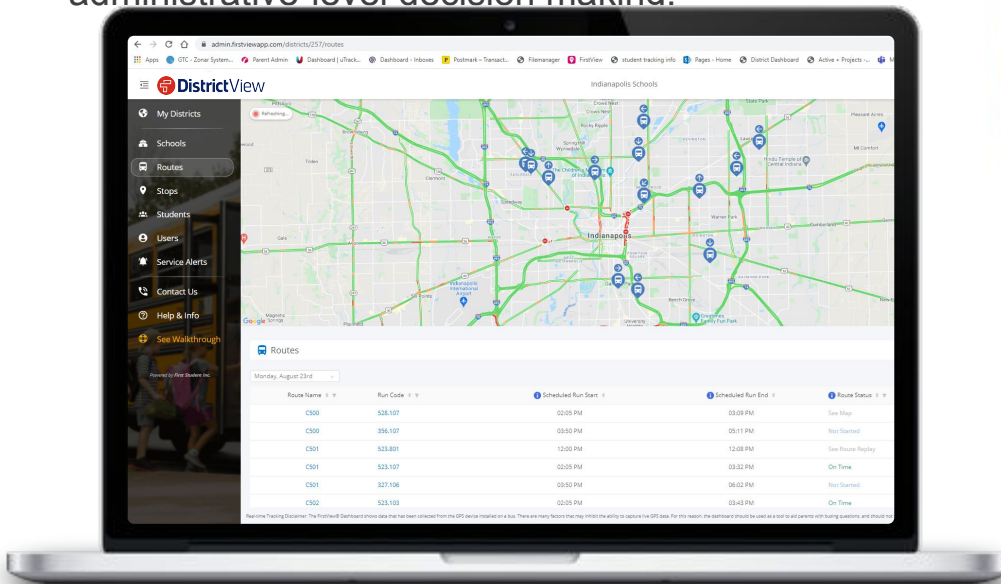
INDUSTRY-LEADING TECHNOLOGY		FIRST STUDENT PROPRIETARY TECHNOLOGY	
 GPS		 Mobile Manager	 FirstACTS
 Child Check-Mate	 Digital Cameras	 DriverHub Tablets	 FirstFeedback
 Crossing Arm	 Two-Way Radios	 DistrictView	 Focus First
 Slip Resistant Handrails & Step Treads		 ParentView	

CONNECTED TECHNOLOGY



DISTRICT VIEW

DistrictView gives you access to your entire transportation system in an easy-to-use web-based portal. The platform helps manage daily communication while gathering accurate, system-wide transportation data for administrative-level decision making.



NOTE: Many of our systems and tools integrate heavily with data gathered from your District, allow, provide accurate reporting and a customized approach. Because these systems rely on unique information about your students and routes, they will not be fully functional on day one. FirstView typically requires three months to integrate and sort your data effectively.

District Benefits:



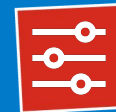
TRACKING

View when buses will arrive at schools and stops in real-time.



VISIBILITY

Drill down to analyze school, route, stop and student-level information.



CUSTOMIZATION

Configure settings to the exact information needs of your district personnel.



INSIGHTS

One-stop view of bus arrival status at school and stops in real-time.



MESSAGING

Push custom notifications to subscribers.



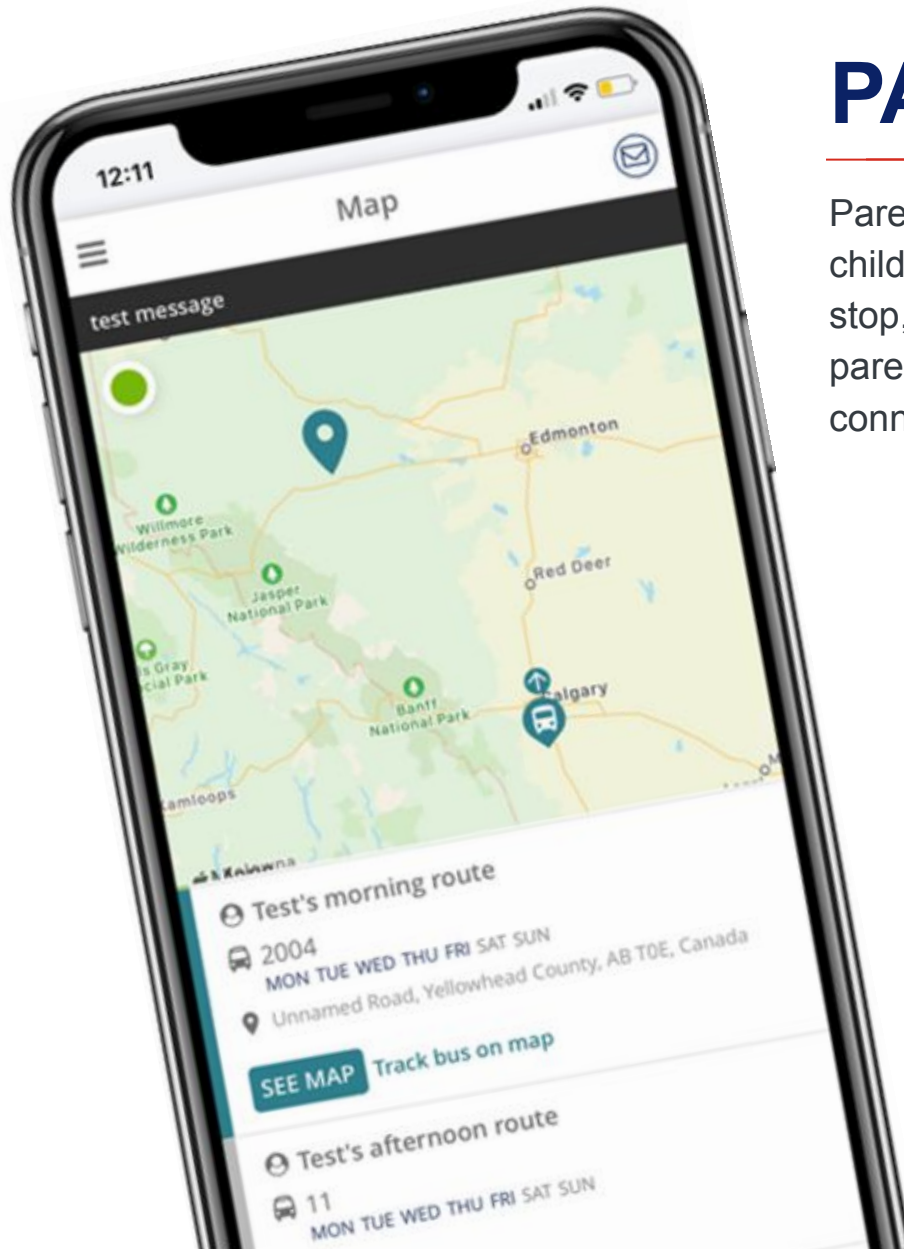
SECURITY

Control user access and app security.



PARENT VIEW

ParentView gives parents direct access to the status of their child's bus. Whether deciding the best time to meet at the stop, or seeking detailed delay notifications, ParentView gives parents the information they need to plan their day and stay connected.



District Benefits:



Know
Where the
Bus Is



View Tracking
Status



Distance
Notifications



Multiple Kids -
One App



Instant District
Notifications



Parent
Support

 **ParentView**

DRIVER HUB



The Driver Hub integrates industry leading safety practices and cutting-edge technology to improve the efficiency of our entire transportation system. The process starts when the driver reports to work and assists them throughout the day from pre-check to Verified Child Check.

District Benefits:



IMPROVED SAFETY

- Consistent Pre/Post Trip Inspections
- Voice Activated, Turn by Turn Navigation



IMPROVED ON-TIME PERFORMANCE

- Streamlined Inspection and Maintenance
- Improved Route Efficiency



REDUCED COSTS

- Ridership Drives More Efficient Routing
- Improves SPED Reimbursement Process

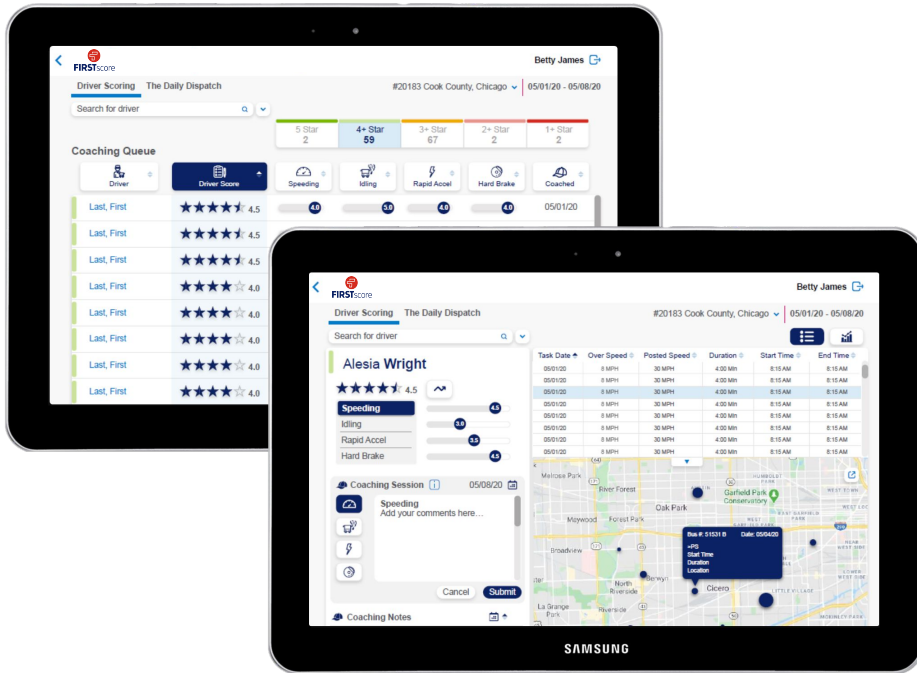


BETTER FOR THE ENVIRONMENT

- Decreases Time On Route
- Reduces Idling Time



DRIVER SCORE



First Student has developed a DriverScore a driver scoring program that's proven to motivate our drivers to do their very best, while also further improving safety, driving efficiency and reducing costs.

District Benefits:



SAFER TRANSPORTATION FOR YOUR STUDENTS

- Monitoring, coaching and tracking the leading indicators of safety incidents increases the safety of every student



MOTIVATED DRIVERS, FOCUSED ON SAFETY

- Designed to promote positive reinforcement, drivers are recognized for safe driving and rewarded for a job well done



REDUCE ENVIRONMENTAL IMPACT

- By reducing idle time, we reduce fuel consumption and carbon emissions

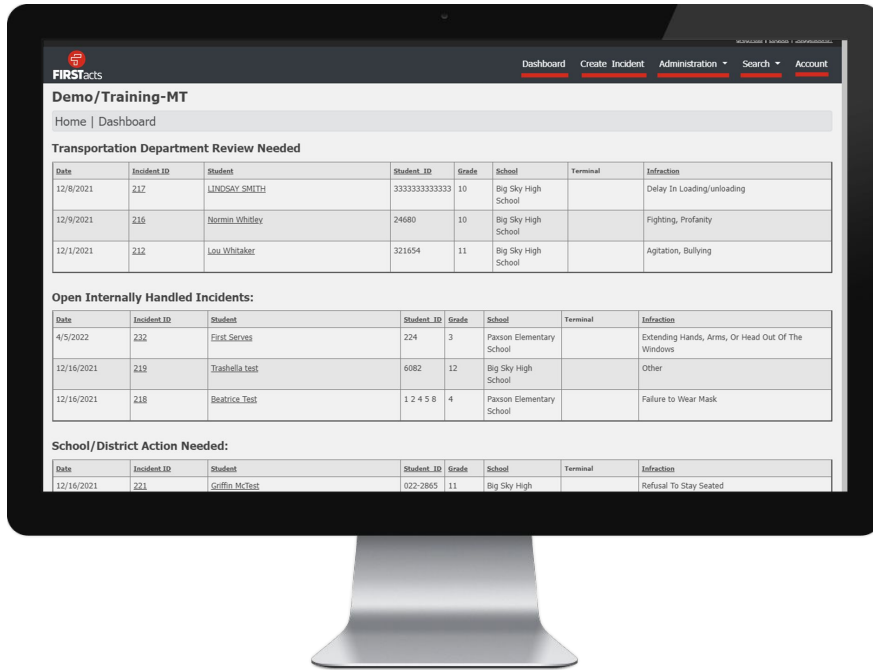


MEASURABLE AND TRACKABLE RESULTS

- Data capture identifies risks and measures effectiveness to help define where training programs can be improved



FIRST ACTS



First Acts is a web-based system developed by First Student to help its school districts and operating locations better track and manage school bus student behavior issues

District Benefits:



EASILY IDENTIFY AND COMMUNICATE BEHAVIORAL ISSUES

- The secure workflow begins on the DriverHub tablet and delivers incident reports to the right people



CUSTOMIZABLE TO YOUR DISTRICT

- Adjust to fit specific needs of your district and eliminates the tracking of paper documents



TRACK THE EFFECTIVENESS OF INTER-VENTIONS AND MONITOR STUDENT PROGRESS

- Student incident histories can be easily searched to quickly identify trends for prompt action.



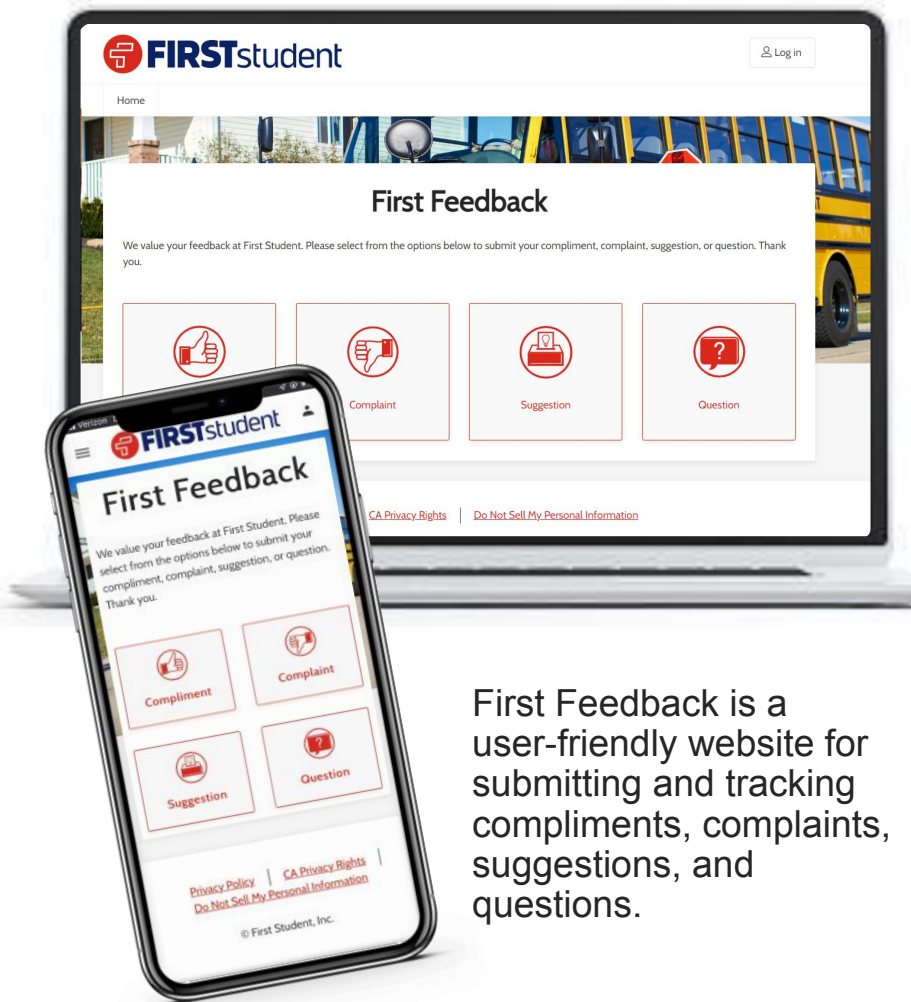
Create the Best Possible Ride for Your Students

- Quick resolution of behavioral issues, when they do occur, creates better rides for your students



FIRSTacts

FIRST FEEDBACK



First Feedback is a user-friendly website for submitting and tracking compliments, complaints, suggestions, and questions.

District Benefits:



SINGLE SITE TO SOLICIT FEEDBACK

- User-friendly website for submitting compliments, complaints, suggestions, and questions reduces the burden on district staff



ENABLES TWO-WAY COMMUNICATION

- Individuals can opt in to receive phone or email follow-up.



ENSURES A TIMELY RESPONSE

- Includes tools for location team to track progress and ensure we are closing the loop on communications.



FEEDBACK AND RESOLUTION TRANSPARENCY

- System retains submitted feedback and follow-ups to identify coaching opportunities and recognize team members for providing excellent customer service.



FIRSTfeedback



FOCUS ON SAFETY



CARE FOR OUR STUDENTS



SURPASS CUSTOMER EXPECTATIONS



FOSTER TEAMWORK



SET THE HIGHEST STANDARDS



THANK YOU

Q&A



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Facility Master Plan Presentation

ATTACHMENTS:

File Name	Description	Type	Upload Date
Facilities Master Plan Board Presentation - 8_15_22.pdf	Facility Master Plan Presentation	Support Document	8/9/2022



ANKENY
COMMUNITY SCHOOL DISTRICT

Facilities Master Plan

8/15/22



**The Ankeny Community School District
engages **all students** in an **educational
experience** that equips them with the skills
to **flourish in and contribute to** an
ever-changing world.**



ACSD Facilities Planning

The district is engaged in ongoing work to:

- Maintain and improve current facilities
- Responsibly fund maintenance, renovation, and construction
- Plan and design new construction and renovation
- Analyze data to determine future needs



Strategic Plan

Meeting the goals of the strategic plan requires a facilities master plan that is:

- Structured to maximize community participation
- Grounded in district data, research, and best practices
- Ensures that current and future facilities meet the needs of our students and community



Outcome 1

Determine the grade-level configuration that best supports student learning and maximizes the efficient use of current and future facilities



Outcome 2

Determine the facilities and land needed to support the academic programs and opportunities identified in the strategic plan including multidisciplinary learning and student exploration of postsecondary pathways



Outcome 3

Develop new boundaries for the opening of the new elementary in 2024 that center student access, achievement, and well-being, community input, responsible use of resources, geography, and intradistrict balance between schools and feeder systems



ANKENY
COMMUNITY SCHOOL DISTRICT

Outcome 4

Determine what renovations to current facilities and what construction of new facilities is needed to meet these objectives



Committee

The committee will be made up of district staff, community members, and a representative from RSP, the district's demographer

The committee will meet monthly beginning in September and continuing through the 22-23 school year



Public Participation

- The district will have space on the website dedicated to the facilities master plan
- The schedule includes four public forums
 - Structured and actionable suggestions will be developed in small working groups
- The district will respond to input and questions from the committee meetings and public forums
 - Responses will be posted on the district's website



Review

The facilities master plan will be reviewed annually along with district enrollment and demographic data

The district will engage the community in a process to update the plan every five years



ANKENY
COMMUNITY SCHOOL DISTRICT

Our Mission:

The Ankeny Community School District engages all students in an educational experience that equips them with the skills to flourish in and contribute to an ever-changing world

It is the policy of the Ankeny Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. If you have questions or a grievance related to this policy please contact the district's Director of Equity, Kenneth Morris, Jr., 306 SW School Street, Ankeny, Iowa 50023, (515) 965-9600, kenneth.morris@ankeny.k12.iowa.us.

Page 65 of 254



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Contracts and Agreements

Extended Information: **NEW**

- Franklin Covey - Leader in Me Agreement - Executive Coaching for Tara Owen and Bev Kuehn - 2022-2023 for \$9,200.00/each person
- Concord Theatricals Play Agreement - The Plot Like Gravy Thickens - ACHS - Oct. 2022 for \$270.00
- Access Systems - Print System - Oct.3, 2022 - Jan. 2, 2023 for \$45,817.00
- City of Ankeny - Storm Water Management Easement Agreement for Elementary #12
- B's Dough Co - Food Truck Services - Prairie Ridge Middle School Back to School night - Aug.18, 22
- Nicholas Clement - Professional Service Agreement for Choreography at ACHS- Aug. 12 - 14, 2022 for \$4,4243.70
- Shannon Summers - Professional Service Agreement for Choreography at ACHS - July 15, 2022 - July 14, 2023 for \$1,000.00
- Purple Pathway for Paraeducators Program - University of Northern Iowa - 2022 -2024 Academic Years - No cost to the District

AMENDMENT

- Instructure - Canvas - Technical Consulting 22-23 - \$1,225.00

RENEWAL

- Snaadt Media Group - Ankeny High School Football Hype 2022 - \$1,377.00

Superintendent's Recommendation: Approve and accept the contracts and agreements as recommended.

ATTACHMENTS:

File Name	Description	Type	Upload Date
Leader in Me Agreement.pdf	Franklin Covey - Leader in Me	Support Document	8/9/2022
Leader in Me Agreement (2).pdf	Franklin Covey - Leader in Me	Support Document	8/9/2022
Concord Agreement -- The Plot Like Gravy Thickens.pdf	Concord Theatricals Agreement - The Plot Like Gravy Thickens	Support Document	8/9/2022
AccessSystems-AnkenySchools.pdf	Access Systems	Support Document	8/12/2022
B s Dough Co. - Food Truck - 08.18.22.pdf	B's Dough Co - Food Truck Services	Support Document	8/11/2022
Nicholas Clement - Professional-Services-Agreement.pdf	Nicholas Clement - Professional Services Agreement	Support Document	8/12/2022
Shannon Summers - Professional-Services-Agreement.pdf	Shannon Summers - Professional Service Agreement	Support Document	8/12/2022
MOU Purple Pathway for Paraeducators NonTPRA.pdf	Purple Pathway for Paraeducators	Support Document	8/12/2022
Canvas - Extra Work.pdf	Instructure - Canvas	Support Document	8/10/2022
Snaadt Media Group - Football.pdf	Snaadt Media Group Agreement	Support Document	8/12/2022

LeaderinMe®

Leader in Me® Agreement

This Leader in Me Agreement (“Agreement”) is entered into as of the date given below (the “Effective Date”) by and between Franklin Covey Client Sales, Inc., whose address is 2200 West Parkway Blvd., Salt Lake City, Utah 84119 (“FranklinCovey”), and the following organization (“Client”):

Organization:	Ankeny Community Schools	Contact Person:	Tara Owen
Address:	306 SW School St	Telephone:	515-965-9600
City, State, Zip:	Ankeny, IA 50023	Email:	tara.owen@staff.ankenyschools.org

Details of Services and Materials

FranklinCovey shall provide Client the training, coaching, and materials (the “Services”) to be included in the Leader in Me® network of Schools. Details of the Services are described in the following table:

Deliverable	Start Date	End Date	Invoice Date	Amount	Quantity	Total
Professional Development						
Executive Coaching			9/15/2022	\$2300	1	\$2300
Executive Coaching			1/13/2023	\$2300	1	\$2300
Executive Coaching			5/26/2023	\$2300	1	\$2300
Executive Coaching			7/28/2023	\$2300	1	\$2300

Total Investment	\$9,200.00
-------------------------	-------------------

Client may contact FranklinCovey via email or purchase order to purchase additional products and/or services, which shall be subject to the terms and conditions of this Agreement. If Client issues a purchase order and there is a conflict between the purchase order terms and this Agreement, this Agreement shall control. If this Agreement is executed by Client after the Invoice Dates above, FranklinCovey may adjust the Invoice Dates based on the Effective Date. Such change shall not affect the Total Investment.

IN WITNESS HEREOF, all Parties have executed the foregoing Agreement by their duly authorized representatives.

Franklin Covey Client Sales, Inc.

Signature: _____

Printed Name: Sausha Pond

Title: Client Engagement Coordinator

Ankeny Community Schools

Signature: _____

Printed Name: Ryan weldon

Title: Board President

Effective Date: _____

Terms and Conditions

LIM Executive Coach Training Absentee Policy: Each participant in the LIM Executive Coach Training Program is allowed up to a total of 6 hours of missed classroom time. A maximum of four hours can be missed during Module 3 (or, no more than 2 classes). Each participant is expected to listen to recordings of any missed online classes and submit a one paragraph paper to the instructors, sharing what the participant learned from listening to the recording.

Associate Certified Coach Credential Application: Each participant in the LIM Executive Coach Training Programs is solely responsible for completing the Associate Certified Coach credentialing process through the International Coach Federation. Assistance with the credentialing process is available through the Oral Exam Prep document. **Scheduling a Consultant.** Contact FranklinCovey via email preferably thirty (30) days in advance to schedule a FranklinCovey consultant. Once scheduled, the cancellation/rescheduling provisions will apply.

Cancellation/Rescheduling Fees. Fifteen (15) calendar days' notice is required to cancel or reschedule a scheduled consultant. If Client provides fewer than fifteen days' notice, Client will be billed a cancellation fee of 75% or a rescheduling fee of 25% of the consultant fee to cover costs incurred by FranklinCovey, as well as any travel costs imposed on FranklinCovey as a result of such cancellation or rescheduling. Client will not be assessed a cancellation/rescheduling fee for any consultant services canceled or rescheduled by FranklinCovey.

Term, Termination, and Events of Termination: This Agreement shall commence with the Effective Date and continue until all services have been completed. If Client terminates for convenience, FranklinCovey shall not refund any invoiced amounts. Either party may terminate this Agreement if the other party materially breaches the Agreement, and such material breach remains uncured after the non-breaching party has provided thirty (30) days' written notice of such breach.

Payment Terms: FranklinCovey shall invoice Client for all fees as identified in the table(s) above, which fees are nonrefundable and non-proratable, including shipping and handling, and sales and use taxes (unless Client submits proof of its tax-exempt status to FranklinCovey). All shipments are FOB Shipping Point. Payment terms are net 30 from the invoice date. Fees are subject to an annual price increase.

Audio: Client is responsible for providing a conference line for live online Services, when needed. Such conference line is provided at Client's sole cost and expense.

Recordings: Client shall not make or allow to be made any audio and/or video recordings of the Services. Client shall inform the audience and otherwise take reasonable actions to ensure that no recordings of the Services are made.

Leader in Me Notifications: FranklinCovey may send to teachers, staff, and employees via email or other means promotional materials, product updates, upcoming events, and other information pertinent to the Leader in Me process. Anyone receiving such information may opt out at any time.

Copyright: FranklinCovey owns or controls all intellectual property rights, proprietary rights, and copyrights to all Services and materials provided for in this Agreement, and Client shall communicate the same to recipients of the Services ("Participants"). Client's and/or Participants' unauthorized use, reuse, copying, reproduction, recording, transmittal, modification, or revision of the Services and/or materials, if applicable, shall constitute a breach of this Agreement and/or federal copyright law. Any materials provided for herein are intended for personal use only by Participants and are not for resale, distribution to a third-party, file sharing, or public display. Nothing in this Agreement implies a grant of license for Client to use the concepts and materials outside the scope of the Agreement.

Modification of Agreement: All amendments or modifications to this Agreement must be in writing and signed by the parties hereto. The person executing this Agreement on behalf of Client warrants that he/she is authorized to enter into this Agreement and has authority to bind Client.

Affirmative Action/Equal Opportunity Employer: FranklinCovey complies with the EEO Clause of EO 11246, as amended, and the provisions of 41 CFR Section 60-300.5(a); 41 CFR Section 60-741.5(a); 41 CFR Section 60-1.4(a) and (c); 41 CFR Section 60-1.7(a); 48 CFR Section 52.222-54(e); and 29 CFR Part 471, Appendix A to Subpart A, with respect to affirmative action program and posting requirements.

Force Majeure: Neither Client nor FranklinCovey shall be required to perform any term, condition, or covenant of this Agreement so long as such performance is delayed or prevented by acts of God, material or labor restriction by any governmental authority, civil riot, floods, hurricanes, or other natural disasters, or any other cause not reasonably within the control of Client or FranklinCovey.

Entire Agreement: This Agreement represents the entire understanding between the parties and supersedes all prior agreements, whether written or oral, relating to the subject matter hereof. In the event any terms contained in any subsequent purchase order (or similar document) sent or received in connection with this Agreement are inconsistent with the terms of this Agreement, the terms of the Agreement shall prevail.



Leader in Me® Agreement

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Franklin Covey Client Sales, Inc.

Signature: _____
 Printed Name: Sausha Pond
 Title: Client Engagement Coordinator

Ankeny Community Schools

Signature: _____
 Printed Name: Ryan we1don
 Title: _____
 Effective Date: _____

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Force Majeure: Neither Client nor FranklinCovey shall be required to perform any term, condition, or covenant of this Agreement so long as such performance is delayed or prevented by acts of God, material or labor restriction by any governmental authority, civil riot, floods, hurricanes, or other natural disasters, or any other cause not reasonably within the control of Client or FranklinCovey.

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CONCORD THEATRICALS

PLAY AGREEMENT

CT Rep: Rosemary Bucher & Gabriela Morales
Request #: 474309
Acct #: 101-009-362283

08/02/2022

Dear Leslie,

Thank you for your interest in producing a Concord Theatricals title!

Please note, this agreement is *not* a license to perform until Concord Theatricals receives the signed agreement and payment as specified herein. This agreement must be signed and fees due on signing, if any, must be paid, processed, and acknowledged in accordance with the terms of this agreement before you may audition, cast, rehearse, advertise, publicize, or perform.

If an executed copy of this agreement along with any fees due on signing as specified on the accompanying invoice has not been received **within 90 days** of the date of this agreement, this agreement shall be cancelled. If you have any questions, please contact our licensing department at (866) 979-0447.

Please read the following document carefully as it explains the necessary procedures for production of this Concord Theatricals play. The document includes:

1. Performance Agreement & Fees
2. Terms and Conditions
3. Concord Theatricals Licensing Checklist

If you decide that you do not want to go forward with your production, please notify your Licensing Representative immediately.

Once your full payment is received, your production will be listed on the Concord Theatricals NOW PLAYING map. This online production locator is a popular tool for theatre lovers across the world and can be found at www.concordtheatricals.com/now-playing.

Note: Please review the script fees section of this agreement to determine whether scripts (i.e Acting Edition) were previously selected during license application. If script fees are not included, they must be purchased separately from www.concordtheatricals.com.

Best wishes for a successful production!

Rosemary Bucher & Gabriela Morales
Concord Theatricals Licensing Department
k12@concordtheatricals.com

CONCORD THEATRICALS

PLAY AGREEMENT

CT Rep: **Rosemary Bucher & Gabriela Morales**
Request #: 474309
Acct #: 101-009-362283

PERFORMANCE AGREEMENT (NON-EQUITY PLAY)

In order to protect both our authors' rights and our producers' interests Concord Theatricals has adopted a policy to void performance licenses that have not been executed within ninety (90) days from the date this Performance Agreement was issued. Additionally, for those licenses of \$5,000 or GREATER, twenty-five percent (25%) of the total license fee must be paid within ninety (90) days of the date of this Performance Agreement. If a signed copy of this Agreement, along with any partial payment of this performance license due, as set forth in the agreement below, or any other unpaid invoice for performance licenses or materials has not been received within ninety (90) days from the date this Performance Agreement was issued (or two (2) weeks prior to your first performance date, if earlier), this agreement shall be cancelled. On behalf of our authors, we thank you for your cooperation. If you have any questions, please contact our licensing department at (866) 979-0447.

Your Performance Agreement was drawn up based on the information from the application that you submitted. If there is a discrepancy, or if a change is required, we must be notified in writing, via email, as soon as possible. Failure to inform us of any change may constitute a violation of your Agreement. If you have any questions, please contact our licensing department at (866) 979-0447.

PERFORMANCE AGREEMENT

Dated as of **08/02/2022** (the "Effective Date")
This Performance Agreement ("Agreement") is entered into as of the Effective Date by and between Concord Theatricals Corp., 250 W. 57th Street, 6th Floor, New York, NY 10107-0102 ("Concord Theatricals") and **Ankeny Centennial High School Drama Dept.** ("Licensee" or "you"):

Producing Organization Details:

[Customer #] **101-009-362283**
[Address] **2220 NW State St.**
[City] **Ankeny**
[State] **IA**
[ZIP] **50023**
[Country] **United States**
[Website]

Applicant / Contact:

[Contact] **Leslie Stratton**
[Email] **leslie.stratton@ankenyschools.org**
[Phone] **5159659610**

regarding Licensee's amateur production of the following Play (the "Property"):

Property Title: "The Plot, Like Gravy, Thickens"	By ("Author(s"): Billy Wayne St. John
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Licensee shall present the Property in accordance with the following details:

Venue: **Ankeny Centennial High School Auditorium**
2220 NW State St.,
Ankeny, IA, 50023

Total Number of Seats Per Performance: **500**
Expected Attendance Per Performance: **100**
Ticket Prices from: \$ **5** to \$ **10**.



CONCORD THEATRICALS

PLAY AGREEMENT

CT Rep: **Rosemary Bucher & Gabriela Morales**
Request #: 474309
Acct #: 101-009-362283

Performance Dates: **10/28/2022 – 10/30/2022** for a total of **3** performances.
Restrictions (if applicable):

The total period during which Licensee is authorized to present its production, including the Performance Dates given above and any additional performances that may be available under the Option set forth above (if applicable), is referred to as the “Production Dates.”

CONCORD THEATRICALS

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QUOTE

The following fees will be charged for this production:

Licensing Fees

Type	Category	Description	Fee
Amateur	Performance Fee - Full Minimum Payment		USD 270.00

TOTAL	USD 270.00
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If the TOTAL is \$5,000 or MORE:

- 25% of Total fees (as detailed above) are due in full within ninety (90) days of the Effective Date of this Agreement.
- 75% of Total fees (as detailed above) are due in full no later than two (2) weeks prior to the first scheduled Performance Date.

If the TOTAL is LESS than \$5,000:

- 100% of Total fees (as detailed above) are due in full no later than two (2) weeks prior to the first scheduled Performance Date.

A Purchase Order does not constitute payment for licensing fees. Until check, credit card, or ACH payment is received you do not have license to perform or advertise the show.

Script Fees

If the table below is empty, then scripts weren't selected in the licensing application and must be purchased separately. To purchase scripts for your production, visit www.concordtheatricals.com.

This is only an estimate and subtotal, a copy of the invoice has been emailed to you separately which includes applicable tax and shipping charges.

Description	Subtotal Script Fees
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CONCORD THEATRICALS

PLAY AGREEMENT

CT Rep: **Rosemary Bucher & Gabriela Morales**
Request #: 474309
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20 Acting Edition	199.00
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Your Requested Delivery Date:
08/22/2022

- If payment is received for script fees on or before 2 weeks from the above date, scripts will be shipped to arrive as requested.
- If payment is received later than 2 weeks from the above date, delivery cannot be guaranteed earlier than 2 weeks from date of full payment.
- If you have fully paid and would like to receive your scripts earlier than the above date, email info@concordtheatricals.com

Please see “Methods of Payment” section below on how to proceed with this payment. Authorized purchase orders are accepted from domestic educational institutions only and will only release shipment(s) of all materials found on the script invoice only. When using a Purchase Order, the PO number must be valid to your organization, and you must select the appropriate Billing Organization in the My Organization section above. A Purchase Order does not constitute payment for licensing fees. Until check, credit card, or ACH payment is received you do not have license to perform or advertise the show.

METHODS OF PAYMENT

The first step in accepting your agreement is to sign it. To sign your agreement, you must log on to the Concord Theatricals website and sign the agreement through your customer dashboard. If any payment of fees is required at time of signing under the terms of the agreement, they must be paid, processed, and acknowledged in accordance with the terms of your agreement before you may audition, cast, rehearse, advertise, publicize, or perform. Your agreement is not a license to perform until Concord Theatricals receives the signed agreement and payment as specified in your agreement.

ACH (e-Check) or Wire Transfer:

Concord Theatricals is happy to offer US Domestic customers a faster and safer payment method alternative to sending us a paper check: ACH (e-Check). Unlike a paper check, which may have to go through the mail, an ACH payment is paid online, cutting down on processing time. Once your bank account has been verified through micro-deposits, it's good to use on any future payment with Concord Theatricals. This type of payment can be made directly through your customer dashboard on www.concordtheatricals.com. For more information on this payment method please visit: <https://help.concordtheatricals.com/knowledgebase/what-is-the-ach-e-check-payment-option/>.

For Wire Transfers (For Customers Outside the US): Please note that wire transfers are subject to a \$35 USD fee, please include this fee in your initial transfer. Licensing Fees must be in USD.

Please make sure to include your Quote number when sending your Wire transfer.

Bank Routing Number: 021000021

SWIFT Code: CHASUS33

General Bank Reference Address: JPMorgan Chase New York, NY 10017

Account Number: 520510360



Toll Free: (866) 979-0447
concordtheatricals.com

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CONCORD THEATRICALS

PLAY AGREEMENT

CT Rep: **Rosemary Bucher & Gabriela Morales**

Request #: 474309

Acct #: 101-009-362283

Account Name: Concord Theatricals Corp

Credit Card: We also accept Visa, MasterCard, American Express, and Discover. Credit Card Payments can be made directly through your customer dashboard on www.concordtheatricals.com.

Check or Money Order:

A copy of the invoice(s) have been emailed to you separately and *must* accompany all check payments. Checks sent by standard mail take three (3) weeks to be received and processed; to ensure your payment is received on time, please send well in advance of the noted due date.

To pay with a check or money order, make payable to Concord Theatricals Corp. in USD and mail it with a copy of your quote to:

Concord Theatricals Corp.
c/o JPM-Chase
P.O. Box 22824
New York, NY 10087-2824

Checks sent by standard mail take 3 weeks to be received and processed; to ensure your payment is received on time, please send it well in advance of the noted due date. If you are sending your check to us via an expedited shipping method, please mail it with a copy of your quote to this address:

Overnight Mailing Address:
JPMorgan Chase – Lockbox Processing
Attn: Concord Theatricals Corp. & 22824
4 Chase Metrotech Center 7th floor East Brooklyn, NY 11245

Checks sent to the Overnight Mailing Address may take up to 7 business days to be received and processed.

For a copy of our W-9, please visit <https://help.concordtheatricals.com/knowledgebase/w-9/>

TERMS AND CONDITIONS

1. Grant. Concord Theatricals grants Licensee the non-exclusive and non-transferable right to present a live stage production with living actors appearing in the immediate presence of an in-person audience of the Property at the Venue and during the Production Dates stipulated above and on the other terms and conditions set forth in this Agreement. Said rights are valid only through the final performance date as indicated above. No change by Licensee in the production dates, the number of performances, the number of seats per performance, the ticket prices, and/or any other particulars of this Agreement shall be made without the prior written consent of Concord Theatricals, which may be withheld in Concord Theatricals' sole and absolute discretion. Concord Theatricals has the right to revoke this Agreement if Licensee fails to secure such consent and/or if Licensee is in breach or default of any other term or condition of this Agreement. No other rights are herein granted, and Concord Theatricals (on behalf of the Author(s) and the owner(s) of the Property) reserves any and all other rights in the Property, whether such rights are now known or shall hereafter come into existence. The reserved rights shall include, without limiting the generality of the foregoing, all motion picture rights, television and cable rights, radio rights, stage rights other than those licensed hereunder, electronic and digital rights, mechanical rights, recording rights and publication rights of all kinds.

2. Licensee Warranties. Licensee represents, warrants and covenants that the Property will be presented in its entirety as it appears in published form authorized by the Author(s) and that the Author(s)'s intent will be respected in the Licensee's production. No changes, interpolations, additions, or deletions will be made in the Property for the purpose of Licensee's production or otherwise. Licensee represents, warrants and covenants that Licensees shall comply with the following:

2.1 Concord Theatricals Credit. All programs, web pages, publicity, and advertising in connection with performances of the Property, in all media (including print and electronic), shall carry a program note as follows (unless an additional or different notice is specified in writing by Concord Theatricals) in not less than 10-point type:



CONCORD THEATRICALS

PLAY AGREEMENT

CT Rep: **Rosemary Bucher & Gabriela Morales**
 Request #: 474309
 Acct #: 101-009-362283

“The Plot, Like Gravy, Thickens” is presented by arrangement with Concord Theatricals on behalf of Samuel French, Inc.
www.concordtheatricals.com

2.2 Author(s) Credit. The Author(s)’s name (including, as applicable, composer(s), lyricist(s) and/or translator/adaptor’s name) will appear in all instances in which the title of the Property appears, including all programs, web pages, house boards, and publicity and advertising in all media (including all print and electronic media) within the control of Licensee. Except as otherwise specified below, the name of the Author(s) will appear on a separate line on which no other name appears as set forth below immediately following the title of the Property and will appear in size of type not less than fifty percent (50%) of the size of the title type, as follows:

Title:	Author Credits:
“The Plot, Like Gravy, Thickens”	THE PLOT, LIKE GRAVY, THICKENS by Billy St. John

2.3 Additional Production Credit. The following credits will be included on the title page of all programs and playbills distributed in connection with performances of the Property. If supplied, the following bio will also be included in the program.

Title:	Production Credits:
“The Plot, Like Gravy, Thickens”	

Title:	Bio Requirement:
“The Plot, Like Gravy, Thickens”	

2.4 Production Date Changes/Cancellation. Licensee will PROMPTLY notify Concord Theatricals in writing of any and all proposed changes in Production Dates whatsoever, including, but not limited to, additional performances, rescheduled performances, cancellations, postponements, etc., all of which are subject to the prior written approval of Concord Theatricals. Please note that additional fees may be applied for any changes made.

The following additional guidelines will apply in cancelling a licensed production:

- 2.4.1** You must notify your Licensing Representative in writing (email acceptable) within 24 hours of the first cancelled performance, stating the reason or reasons for the cancellation.
- 2.4.2** If you are presenting only one performance and you timely notify your Licensing Representative of cancellation, a full refund or transfer is granted less a cancellation processing fee of \$30.
- 2.4.3** If you are presenting more than one performance and you timely notify your Licensing Representative of cancellation of the full run of performances, a full refund or transfer is granted less a cancellation processing fee of \$30.
- 2.4.4** If you are presenting more than one performance and you timely notify your Licensing Representative of cancellation of an individual performance, a full refund or transfer of the licensing fees for the cancelled performance is granted and there is no cancellation fee.
- 2.4.5** If you notify your Licensing Representative of cancellation more than 24 hours after the first cancelled performance, no refund shall be granted.

3. Execution of Agreement. This Agreement shall be effective upon receipt by Concord Theatricals of (a) this Agreement signed by the Licensee and (b) if total licensing fee is \$5,000 or greater, payment of twenty-five percent (25%) of the fees set forth in the “Fees” section above. Due to demand and area restrictions, Performance Agreements are time sensitive. Therefore, this Agreement shall be null and void if it is not executed as described above within ninety (90) days of the Effective Date of this Agreement. Licensee may electronically execute this Agreement through the “Dashboard” section of the “My Account” page on www.concordtheatricals.com.

4. Payment.

- 4.1. Less Than \$5,000.** Where the total fee is less than \$5,000, one hundred percent (100%) of all licensing fees are due no later than two (2) weeks prior to the first scheduled Performance Date under this Agreement.
- 4.2. \$5,000 or More.** Where the total fee is \$5,000 or greater, the outstanding balance of the total licensing fees (seventy-five percent (75%)) is due no later than two (2) weeks prior to the first scheduled Performance Date under this Agreement.
- 4.3.** Payment for all performances must be received in full. Payment may be made by check, credit card or echeck/ACH payment. Please refer to attached invoice for fee details.



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CONCORD THEATRICALS

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5. General Terms and Conditions.

5.1 No auditions, casting, rehearsals, advertising, publicity or performance of the Property may commence unless and until this Agreement is executed and all monies owing to Concord Theatricals as set forth in this Agreement are paid in full.

5.2 Licensee may not create merchandise of any kind based on the Property, whether for sale, promotional use, or free distribution, without prior written permission from Concord Theatricals.

5.3 Licensed productions of the Property are to be performed in front of a live audience only. Auditions, rehearsals, and/or performances may not be recorded, streamed, broadcast or posted at any time, in any manner or for any purpose. These restrictions apply to both audio-only and audio-visual recordings, broadcasts and postings. By way of example only, no posting or streaming of audio or audio-visual recordings to YouTube or any other social networking sites is permitted. Any such recording, broadcasting, posting or other use of a performance of the Property is a copyright infringement and will expose Licensee to serious legal consequences.

5.4 Any announcements, advertisements, publicity, promotional materials, and marketing materials, whether on the Internet or in any other media, must be in strict compliance with the terms of this Agreement, including the number and dates of performances, the number of seats, and the ticket prices. No advertising, marketing or promotion of Licensee's production may bill such production as any type of "premiere" of the Property (e.g., regional, state, local) without prior written approval from Concord Theatricals. Please contact your Licensing Representative to request approval.

5.5 This Agreement does not include the right to any choreography, staging, direction, costume design, scenic design, lighting design or sound design of the Property as previously presented. Licensee agrees that its production of the Property shall be a non-replica production. Neither Concord Theatricals nor the Author(s) or owners of the Property shall be obliged at any time to make any payment or offer rights participation to any person(s) whom Licensee may hire to direct, choreograph, stage, design or otherwise participate creatively in Licensee's production.

5.6 Licenses are available only for complete performances of the Property. Performances of various scenes and/or songs apart from the Property in its entirety (e.g., in connection with recitals, contests, festivals, etc., or for promotional purposes) require special permission, which must be submitted in writing in advance of any such performances. Unless permission is granted in writing by Concord Theatricals, no such performances may take place.

5.7 Licensee will present the Property using the Approved Production Script (as defined in Section 5.16 below). No abridgement or enlargement of the Property, no changes in music, lyrics, dialogue, period, setting, characters (including their gender), and/or characterizations in the Property, and no changes in running time, placement of intermission, number or order of scenes, etc., may be made without prior written permission from Concord Theatricals. In the event that any changes to the Property are approved in writing, such changes shall, upon creation, become the sole and exclusive property of Concord Theatricals, the Author(s) and the owners of the Property, as their interests may appear, and may be used by such parties free and clear of any obligation whatsoever to Licensee or any third party.

5.8 An approved logo and other promotional and marketing materials for the Property may be available from Concord Theatricals. Please contact your Licensing Representative for further information. Please review the Riders and Exhibits in Section 12 below, as well as (if applicable) any additional Rider you may have signed in connection with your production of the Property, for further requirements regarding logos, promotion and marketing of your production.

5.9 **This Agreement is not transferable to any other production other than the one licensed.** The rights licensed under this Agreement may not be sublicensed and/or otherwise conveyed by Licensee to any other person.

5.10 The Property is licensed for live stage performances by living actors in front of a live audience only, and may not be recorded, broadcast or distributed at any time, in any manner, or for any purpose. In no event may any audio or audio-visual recordings of readings, rehearsals or performances of the Property be posted to the internet or distributed through any digital means, including by way of streaming, downloading or copying, including without limitation, in video or audio recordings posted to YouTube, Facebook or any similar or other social networking site, or posted to the website of the theater or any personal or public website of whatsoever kind. No audio or audio-visual footage may be used in connection with any online, mobile or digital advertising or promotion of the Property.

5.11 You must include in prominent fashion in every program for your production of the Property the following warning in text no smaller than 12-point type, and the warning must also be posted in the lobby of the Venue:

CONCORD THEATRICALS

PLAY AGREEMENT

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Request #: 474309

Acct #: 101-009-362283

THE VIDEOTAPING OR MAKING OF ELECTRONIC OR OTHER AUDIO AND/OR VISUAL RECORDINGS OF THIS PRODUCTION AND DISTRIBUTING RECORDINGS OR STREAMS IN ANY MEDIUM, INCLUDING THE INTERNET, IS STRICTLY PROHIBITED, A VIOLATION OF THE AUTHOR(S)'S RIGHTS AND ACTIONABLE UNDER UNITED STATES COPYRIGHT LAW. FOR MORE INFORMATION, PLEASE VISIT:

<https://concordtheatricals.com/resources/protecting-artists>

5.12 The grant of rights hereunder does not include any rights to use any artwork (except to the extent otherwise expressly set forth in Section 12 below), advertising, names of actors or actresses or other personnel associated with any other production of the Property in any artwork, advertising or promotional materials for Licensee's production hereunder.

5.13 Licensee is solely responsible for obtaining formal written permission from third-party copyright owners to use copyrighted music, images, brands, or other material in Licensee's production of the Property and is strongly cautioned to do so. If no such permission is obtained by Licensee, then Licensee must use only original music and other materials that Licensee owns and controls. Licensee is solely responsible and liable for all third-party clearances (including without limitation music clearances) and shall indemnify Concord Theatricals, the Author(s) and other copyright-owner(s) of the Property, and their respective principals, shareholders, officers, directors, parents, subsidiaries, agents, employees, representatives, administrators, trustees, beneficiaries, successors and assigns against any costs, expenses, losses and liabilities arising from the use of music and other third-party material by Licensee. For the avoidance of doubt, the foregoing shall not apply to use of the music included in the Property for which sheet music or audio tracks is provided by Concord Theatricals.

5.14 In the event that the program for Licensee's production of the Property includes advertising, Licensee agrees to reserve program space no smaller than one-half (1/2) page for Concord Theatricals. Concord Theatricals shall notify Licensee in writing no later than thirty (30) days before the first performance hereunder if Concord Theatricals elects to use such program space, and shall provide Licensee with applicable files at the time of such notification. If Concord Theatricals does not provide Licensee with timely notice, Licensee shall have no obligation to reserve such program space.

5.15 Licensee agrees to reserve two (2) complimentary tickets for each performance of the Property hereunder for the use of Concord Theatricals, the Author(s) and the owners of the Property. Concord Theatricals shall notify Licensee a minimum of three (3) days prior to the applicable performance whether it requires such tickets, and agrees not to resell such tickets. Licensee shall provide Concord Theatricals with two (2) copies of the program for its production of the Property upon request by Concord Theatricals.

5.16 "Approved Production Script" is defined as the version or draft of the script of the Property to be used in connection with Licensee's production. It is understood that the Approved Production Script will be made available for purchase via the licensing dashboard via www.concordtheatricals.com as the "Acting Edition." No earlier manuscript or any other versions of the Property are permitted for production without prior approval. In the event that a published Acting Edition is not available for public purchase, Licensee should contact its Licensing Representative for the most up-to-date version of the script prior to the start of pre-production and rehearsals.

6. Representations and Warranties; Indemnification. Licensee represents and warrants that (a) all of the information provided to Concord Theatricals, both orally and in writing, in connection with the production of the Property and/or otherwise is accurate and correct, (b) Licensee will present the Property in accordance with the terms and conditions set forth in this Agreement, and (c) Licensee will be fully responsible for the manner in which Licensee's production of the Property is performed. Licensee hereby indemnifies Concord Theatricals, the Author(s) and other copyright-owner(s) of the Property, and their respective principals, shareholders, officers, directors, parents, subsidiaries, agents, employees, representatives, administrators, trustees, beneficiaries, successors and assigns from and against any claim arising out of (a) the breach or alleged breach by Licensee of any of Licensee's representations, warranties, obligations, or agreements under this Agreement and/or (b) Licensee's production of the Property including the performance, preparations, advertising and marketing thereof.

7. Termination. Failure to strictly comply with any of the terms and conditions of this Agreement, including but not limited to the provisions of Sections 2 and 5 and any Exhibits or Riders hereto, may result in the immediate termination of this Agreement and/or any such other agreements by Concord Theatricals in its sole and absolute discretion. In the event of termination, all amounts owing under this Agreement remain payable in full and shall be retained by Concord Theatricals in addition to any other rights or remedies that Concord Theatricals may be entitled to assert for breach of contract.

8. Default. If Licensee defaults in the performance of any of the representations, warranties, indemnities, obligations, terms and/or conditions of this Agreement, then in addition to any and all other remedies which Concord Theatricals, the Author(s) and/or the other copyright-owner(s) of the Property might have at law or equity, Licensee agrees that Concord Theatricals shall have the right to seek a temporary restraining order and a preliminary injunction to enjoin any performances of the Property. Licensee agrees to reimburse Concord Theatricals for any expenses incurred in enforcing rights hereunder, including but not limited to, attorneys' fees, court costs, telephone, fax, courier and postage charges and collection expenses.

9. Applicable Law. This Agreement is executed in the State of New York and shall be construed under and in accordance with the laws of the State of New York applicable to contracts made and fully performed within that State. Licensee (i) agrees that any litigation, action or proceeding arising out of or relating to this Agreement may be instituted by Concord Theatricals in any state or federal court in the State of New York, (ii) waives any objection which it might have now or hereafter to the venue of any such litigation, action or proceeding, (iii) irrevocably submits to the jurisdiction of any such court in any such litigation, action or proceeding, and (iv) hereby waives any claim or defense of inconvenient forum. This Agreement constitutes an offer revocable by Concord Theatricals.



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CONCORD THEATRICALS

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10. Revocation. Concord Theatricals reserves the right to revoke any and all licenses for any reason upon written notice to Licensee. In the event that Licensee has paid for the license, either partially or in full, prior to such revocation, a full refund of such sums paid will be given to Licensee within forty-five (45) business days of written notice of license termination.

11. Miscellaneous. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and shall be binding upon the parties hereto, their respective heirs, executors, administrators, legal representatives, successors and assigns and may not be altered, modified or cancelled (except as herein specifically provided), except by written instrument signed by both parties hereto. This Agreement supersedes all prior or contemporaneous agreements, undertakings, warranties, representations and negotiations between the parties with respect to the subject matter hereof, except in the event that Licensee has previously executed a Rider specifically relating to its production of the Property under this Agreement, such Rider shall remain in full force and effect and shall be a part of this Agreement. No waiver shall be deemed a continuing waiver or deemed a waiver of any assignment or similar breach. In entering into this Agreement, Licensee and Concord Theatricals will each have the status of an independent contractor and nothing contained herein will constitute the parties as partners, fiduciaries, agents or employees of each other.

12. Riders and Exhibits. In addition to all provisions set forth above, this Agreement includes any Riders previously executed by Licensee specifically relating to its production of the Property hereunder, as well as the following additional Exhibits and Riders (if any):

Additional Riders

Title:	Additional Riders
The Plot, Like Gravy, Thickens	

ACCEPTED AND AGREED TO:

This Agreement and all conditions and terms contained herein are wholly binding upon the execution by Licensee hereof and the remittance of payment in full.

CONCORD THEATRICALS

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LICENSING CHECKLIST

Before you start rehearsals,
make sure you've taken care of these steps!

Don't Forget to...

- Sign your Performance Agreement through the “Licenses” section, in the drop-down menu under your name in the top right corner of concordtheatricals.com.
- If your TOTAL licensing fees are \$5,000 or MORE: pay 25% of your total licensing fees.
- Communicate any changes (dates, venue, etc.) to your licensing rep via email.
- Review the script fees section of this agreement to determine whether scripts were previously selected during the license application. If script fees are not included, scripts must be purchased separately. To purchase scripts and supplemental materials visit concordtheatricals.com.

And...

- Set yourself a reminder to pay any outstanding fees at least 2 weeks before your first performance.

Break a leg on your production!

Sincerely,
Concord Theatricals

Statement of Work

Created For:
Ankeny Community School District

Description: ePS MarketDirect
StoreFront (MDSF)
Implementation

Author: Kevin Klansky
Date: 07/01/22



Keeping Offices Connected

RICOH
imagine. change.

Terms & Conditions:

The performance of the Services described in this SOW by RICOH for Customer is subject to and shall be governed solely by the following terms and conditions:

1. On-Site Security; Insurance. While on Customer's premises, RICOH will comply with Customer's reasonable workplace safety and physical security processes and procedures provided by Customer in writing prior to performance of the Services. Each party certifies that it maintains reasonable amounts of general liability, auto and personal property insurance, and workers' compensation insurance in the amount required by law, and that such insurance will remain in effect during the term of this SOW. Upon request, each party agrees to deliver the other evidence of such insurance coverage.
2. Limited Warranty for Services; Limitation of Liability. RICOH warrants that it will perform the Services (i) in a good and workmanlike fashion, (ii) using reasonable care and skill, and (iii) according to the description contained in this SOW. Customer must report any defects in the Services in writing within thirty (30) days of performance of such Services in order to receive warranty remedies. RICOH's entire liability, and Customer's exclusive remedy for any breach of this limited warranty shall be RICOH's reasonable effort to perform corrective work or, if the Services still cannot be completed after commercially reasonable efforts to do so, a refund to Customer of a prorated amount of the Fees and charges attributable to the defective Services, as determine in RICOH's reasonable discretion. Except as provided above, THE SERVICES, WORK AND DELIVERABLES ARE PROVIDED "AS IS." EXCEPT FOR THE LIMITED WARRANTY SET FORTH ABOVE, RICOH DISCLAIMS ALL WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF UTILITY, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT, OR ANY WARRANTY ARISING BY STATUTE, OPERATION OF LAW, COURSE OF DEALING OR PERFORMANCE, OR USAGE OF TRADE. FURTHERMORE, RICOH DOES NOT WARRANT THAT ALL DEFECTS WILL BE CORRECTED, OR THAT ANY SERVICES, PRODUCTS OR PROGRAMS SUPPLIED, INSTALLED OR CONFIGURED BY US WILL OPERATE ON AN UNINTERRUPTED OR ERROR FREE BASIS, OR SHALL FUNCTION OR OPERATE IN CONJUNCTION WITH ANY OTHER PRODUCT OR SYSTEM. IN NO EVENT SHALL RICOH BE LIABLE TO CUSTOMER FOR ANY INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES OR LOST PROFITS ARISING OUT OF OR RELATED TO THE SERVICES, THIS SOW OR THE PERFORMANCE OR BREACH HEREOF, EVEN IF RICOH HAS BEEN ADVISED OF THE POSSIBILITY THEREOF. RICOH'S LIABILITY TO CUSTOMER HEREUNDER, IF ANY, SHALL IN NO EVENT EXCEED THE TOTAL OF THE FEES PAID TO RICOH HEREUNDER BY CUSTOMER. IN NO EVENT SHALL RICOH BE LIABLE TO CUSTOMER FOR ANY DAMAGES RESULTING FROM OR RELATED TO ANY FAILURE OF ANY SOFTWARE, INCLUDING, BUT NOT LIMITED TO, LOSS OF DATA OR DELAY OF DELIVERY OF SERVICES UNDER THIS SOW. RICOH ASSUMES NO OBLIGATION TO PROVIDE OR INSTALL ANY ANTI-VIRUS OR SIMILAR SOFTWARE, AND THE SCOPE OF SERVICES CONTEMPLATED HEREBY DOES NOT INCLUDE ANY SUCH SERVICES.
3. IP Matters; Software Licenses; Export Compliance.
 - a. Ownership of IP Rights. Neither party shall acquire any right, title or interest in or to the other party's intellectual property ("IP") rights including their copyrights, patents, trade secrets, trademarks, service marks, trade names or product names. Subject to payment of all relevant Fees

and charges, RICOH hereby grants Customer a worldwide, perpetual, nonexclusive, non-transferable, royalty-free (other than payments identified in this SOW or other transaction documents) license for its internal business purposes only to use, execute, display, perform and distribute (within Customer's organization only) anything developed by RICOH for Customer in connection with the Services ("Contract Property"). RICOH shall retain all ownership rights to the Contract Property. For purposes of clarity this SOW and the foregoing license relates to the professional services only, and software programs shall not be deemed to be deliverables or "Services". All licensing for RICOH or third-party software shall be as provided in subsection (b), below.

b. **Software Licenses.** All RICOH and/or third-party software provided by RICOH as part of or in connection with the Services is licensed, not sold, and is subject to both the server, seat, quantity or other usage restrictions set forth the relevant transaction documentation, and to the terms of the respective End User License Agreements, with which Customer agrees to comply. If such software is manufactured by a party other than RICOH, then Customer acknowledges that RICOH is not the manufacturer or copyright owner of such third-party software and that RICOH makes no representations and provides no warranties with respect thereto. RICOH shall make available to Customer any warranties made to RICOH by the manufacturer of the software and/or products utilized by RICOH in connection with the Services hereunder, to the extent transferable and without recourse.

c. **Export Compliance.** Customer shall indemnify, defend and hold harmless RICOH and its representatives and affiliates from and against any fine, penalty, claim, suit, demand, liability, cause of action, damage or cost (including reasonable attorneys' fees) for any actual or alleged violation of any law or regulation relating to export and re-export control (collectively, "Export Laws") arising from Customer's use of the Services and/or any software or web-based solution provided or contemplated under this SOW. Notwithstanding any other provision of this Agreement, Customer shall at all times remain solely responsible for complying with all applicable Export Laws and for obtaining any applicable authorization or license under the Export Laws. Customer acknowledges and agrees that RICOH may from time to time, in its sole discretion, engage non-U.S. subcontractors to perform any portion of the Services on RICOH's behalf. Customer represents and warrants to RICOH that it, its employees and agents shall not provide RICOH with or otherwise use in connection with the Services any document, technology, software or item for which any authorization or license is required under any Export Law. Without intending to create any limitation relating to the survival of any other provisions of this SOW, RICOH and Customer agree that the terms of this paragraph shall survive the expiration or earlier termination of this SOW. Each party shall promptly notify the other in the event of the threat or initiation of any claim, demand, action or proceeding to which the indemnification obligations set forth in this Section may apply.

4. Confidentiality and Non-Solicitation.

a. **Confidentiality.** Except for purposes of this SOW, RICOH shall not use or disclose any proprietary or confidential Customer data derived from the Services hereunder; provided, however, that RICOH may use general statistics relating to the Service engagement so long as it does not disclose the identity of Customer or make any reference to any information from which the identity of Customer may be reasonably ascertained. Notwithstanding the foregoing, the parties acknowledge and agree that RICOH shall have no obligation to remove, delete, preserve, maintain or otherwise

safeguard any information, images or content retained by, in or on any item of equipment serviced by RICOH, whether through a digital storage device, hard drive or similar electronic medium (“Data Management Services”). If desired, Customer may engage RICOH to perform such Data Management Services at its then-current rates. Notwithstanding anything in this SOW to the contrary, in the event that Customer engages RICOH to perform any Data Management Services that relate to the security or accessibility of information stored in or recoverable from any devices provided or serviced by RICOH, including but not limited to any hard drive removal, cleansing or formatting services of any kind, Customer expressly acknowledges and agrees that (i) it is aware of the security alternatives available to it, (ii) it has assessed such alternatives and exercised its own independent judgment in selecting the Data Management Services and determined that such Data Management Services are appropriate for its needs and compliance, (iii) RICOH does not provide legal advice with respect to information security or represent or warrant that its Data Management Services or products are appropriate for Customer’s needs or that such Data Management Services will guarantee or ensure compliance with any law, regulation, policy, obligation or requirement that may apply to or affect Customer’s business, information retention strategies and standards, or information security requirements. Additionally, Customer expressly acknowledges and agrees that, (a) Customer is responsible for ensuring its own compliance with legal requirements pertaining to data retention and protection, (b) it is the Customer’s sole responsibility to obtain advice of competent legal counsel as to the identification and interpretation of any relevant laws and regulatory requirements that may affect the Customer’s business or data retention, and any actions required to comply with such laws, and (c) the selection, use and design of any Data Management Services, and any and all decisions arising with respect to the deletion or storage of any data, as well as any loss, or presence, of data resulting therefrom, shall be the sole responsibility of Customer, and Customer shall indemnify and hold harmless RICOH and its subsidiaries, directors, officers, employees and agents from and against any and all costs, expenses, liabilities, claims, damages, losses, judgments or fees (including reasonable attorneys’ fees) arising therefrom or related thereto.

b. Non-Solicitation. Customer agrees that during the term of the Services and for a period of one (1) year after termination thereof, it shall not directly or indirectly solicit, hire or otherwise retain as an employee or independent contractor any employee of RICOH that is or was involved with or part of the Services.

5. General. This SOW represents the entire agreement between the parties relating to the subject matter hereof and supersedes all prior understandings, writings, proposals, representations or communications, oral or written, of either party. Only a Change Order in writing executed by authorized representatives of both parties may amend this SOW. Any purchase order, service order or other Customer ordering document will not modify or affect this SOW, nor have any other legal effect. All equipment is purchased or leased by Customer pursuant to a separate agreement and are separate and independent obligations of Customer governed solely by the terms set forth in such separate agreement. This SOW may not be transferred or assigned by Customer without the prior written consent of RICOH. This SOW shall be interpreted in accordance with the substantive laws of the State of New Jersey, without regard to principles of conflicts of law. The relationship of the parties is that of independent contractors. RICOH shall not be responsible for and shall be excused from

performance or have reasonable additional periods of time to perform its obligations, where it is delayed or prevented from performing any of its obligations for reasons beyond RICOH's reasonable control, including, without limitation, acts of God, natural disasters, labor disputes, strikes or unavailability of services, personnel or materials. The parties hereby acknowledge that this SOW may be executed by electronic means through the affixation of a digital signature, or through other such similar electronic means, and any such electronic signature by either party constitutes a signature, acceptance, and agreement as if such had been signed in writing by the applicable party.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

RICOH USA, Inc.

By:		
RICOH Authorized Signature	Name and Title	Date

ACCESS SYSTEMS

By:		
Access Systems Authorized Signature	Name and Title	Date

Customer Acceptance

Name (Print)	Location

Authorized Signature	Title	Date



955 SE Olson Drive Waukee, Iowa 50263
 P: 515.987.6227 F: 515.987.6228
www.AccessSystems.com

Sales & Service Agreement

Quote No: Ricoh ePS (v06.22)
 Date: 8/11/2022
 Sales Person: Sara Boothe
 Payment Terms: Due on Receipt
 Quote Expires: 9/10/2022

SHIP TO:			BILL TO:		
Company Name: Ankeny Community School District			Company Name: Same		
Department:			Department:		
Street Address: 306 SW School St			Street Address:		
City: Ankeny	State: IA	Zip: 50023	City:	State:	Zip:
Phone: (515) 289-3977	Email: jeff.johnson@ankenyschools.org		Phone:	Email:	

EQUIPMENT SALE

Description	Beginning Meter Reading		Quantity	Amount
	B&W	Color		
EPS MDSF Term License Activation			1	\$20,517.00
EPS MDSF Essential Platform Term License -1 year			1	Included
EPS MDSF Platform Hosting Fee - 1 year			1	Included
EPS MDSF SSO Authentication Module Term License - 1 year			1	Included
EPS MDSF Core Training Services 24 hours			1	Included
EPS MDSF To Fiery Integ Pkg 4 Hours Max 2 Fiery OR FC Services			1	Included
EPS MDSF Pro Services Hourly Rate Offsite Min 2 Hours BOT (12)			4	Included

Total Sales Price \$20,517.00

Total does not include applicable sales tax

MAINTENANCE & SERVICE

Meter Group Description	Monthly Image Allowance (If not consolidated)	Monthly Base Charge (Plus tax)	Excess Per Image Charge (Plus tax)

Base Billing Cycle

Maintenance Charge N/A

Overage Billing Cycle

Charge does not include applicable sales tax

Additional Service Options: By initialing where indicated below, you elect to include the indicated service option(s) for the additional monthly fee of \$5.00 per device per service option.

Secure Data Protection Customer's Initials to Elect: _____
 If you do not initial to elect this service, you acknowledge you assume full responsibility for performing all end of lease device data disposal procedures to remove confidential information. Data disposal procedures may be required for your compliance with applicable industry standards and state and federal laws and regulations.

Connectivity Assurance Customer's Initials to Elect: _____
 Includes remote connectivity assistance to allow for networked device functionality. If you do not initial to elect this service, you acknowledge that any connectivity work we provide will be billable at our hourly rate.

Comments:

The above total sales price of \$20,517.00 is due prior to project starting. Thank you!

Customer's Authorized Signature

This Agreement is non-cancelable and irrevocable. It cannot be terminated. Please read carefully before signing. By signing this page, you represent to us that you have received and read the additional terms and conditions appearing on the second page of this two-page agreement. This agreement is binding upon our acceptance hereof.

Authorized Signature: _____ Date: _____

Printed Name: _____ Title: _____

Access Systems, Inc.'s Authorized Signature ("Owner", "Access", "Us", "Our")

Authorized Signature: _____ Date: _____

Printed Name: _____ Title: _____

SALES & SERVICE AGREEMENT TERMS AND CONDITIONS (v11.19)

1. AGREEMENT. You want us to now provide you the equipment and/or software referenced herein, together with all replacements, parts, repairs, additions and accessories incorporated therein or attached thereto, excluding equipment marked as not financed under this Agreement ("Equipment") and you unconditionally agree to pay us the amounts payable under the terms of this agreement ("Agreement") each period by the due date. This Agreement is binding upon our acceptance hereof and will begin on the date the Equipment is delivered to you or any later date we designate. If we designate a later commencement date, you agree to pay us an additional amount equal to the periodic payments due under this Agreement prorated for the period between the date the Equipment is delivered to you and the commencement date. We offer you the ability to make payment in a variety of methods, including check, ACH, or wire payment. We generally do not allow you to pay via credit card or purchasing card, however, if we do accept a credit card or purchasing card payment, you agree to pay our then current surcharge. For all equipment sales totaling \$25,000 or more, fifty (50%) percent of the equipment sales price is due within one (1) week of the Customer's signature of this Agreement and the remaining balance is due upon the installation of the equipment. For equipment sales less than \$25,000, the entire purchase price is due upon the installation of the equipment. If any amount payable to us is not paid when due, you will pay a late charge equal to: 1) the greater of ten (10) cents for each dollar overdue or twenty-six dollars (\$26.00); or 2) the highest lawful charge, if less. The base payment will be adjusted proportionately upward or downward: (1) by up to 10% to accommodate changes in the actual Equipment cost; (2) if the shipping charges or taxes differ from the estimate given to you; and/or (3) to comply with the tax laws of the state in which the Equipment is located. If for any reason your check is returned for nonpayment, you will pay us a bad check charge of \$30 or, if less, the maximum charge allowed by law. You agree that if we replace any item of Equipment due to repair or maintenance issues, that each such substitute item of equipment shall thereby become subject to this Agreement, and be an item of Equipment hereunder, without the need for the parties to sign an amendment hereto.

2. NET AGREEMENT. THIS AGREEMENT IS NON-CANCELABLE FOR THE ENTIRE AGREEMENT TERM. YOU AGREE THAT YOU ARE UNCONDITIONALLY OBLIGATED TO PAY ALL AMOUNTS DUE UNDER THIS AGREEMENT FOR THE ENTIRE TERM. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST AMOUNTS DUE UNDER THIS AGREEMENT FOR ANY REASON.

3. IMAGE CHARGES AND OVERRAGES. You are entitled to make the total number of images shown under Image Allowance (or Total Consolidated Image Allowance, if applicable) each period during the term of this Agreement. If you make more than the allowed images in any period, you will pay us an additional amount equal to the number of the excess images made during such period multiplied by the applicable Excess Per Image Charge. Regardless of the number of images made in any period, you will never pay less than the Maintenance Charge Amount. You agree, upon commencement of this Agreement, to install our electronic meter collection agent ("MCA") on your network to remotely monitor the status and usage of Equipment to allow us to most cost effectively perform the services under this Agreement. If you don't install and maintain the MCA on your network, we may require you to pay us a fee of up to \$10 per month per imaging device connected to that network. For all non-networked devices (and for networked devices if the MCA is not installed), you agree to provide us with the actual meter readings for the device as and when requested by us. We may estimate the number of images made on a device if such meter readings are not received within five days after our request and we may require you to pay, in addition to the above \$10 fee (if applicable), a usage estimation fee of \$5 per device for each such occurrence. You also agree to make the usage payments called for hereunder based on our image estimate, subject to those amounts being adjusted or credited on the next invoice after we receive an actual meter reading (and subject to the Baseline Usage calculation that follows). You agree that our pricing, as reflected in this Agreement, for the services, supplies and maintenance we provide you, is premised on your continued and relatively consistent use of the Equipment under the terms of this Agreement for the full minimum term of the Agreement. The average actual monthly number of images (black and white and, separately, color) that you make using the Equipment during the first twelve months of the term of this Agreement shall be your "Baseline Usage Levels" hereunder. If the actual images you make using the Equipment in any month following the first twelve months of the term of this Agreement are less than fifty percent (50%) of your applicable Baseline Usage Level(s), then we may charge you for each such month, after the first twelve months of the term of this Agreement, as though your actual image usage levels for each such month was ninety percent (90%) of your Baseline Usage Level(s). You agree that the Maintenance Charge Amount and the Excess Per Image Charges may be proportionately increased at any time if our estimated average page coverage is exceeded. After the end of the first year of this Agreement and not more than once each successive twelve-month period thereafter, the Maintenance Charge Amount and the Excess Per Image Charges (and, at our election, the Maintenance Charge Amount and Excess Per Image Charges under any subsequent agreements between you and us that incorporate the terms hereof) may be increased by a maximum of 10% of the then existing payment or charge.

4. EQUIPMENT USE. You will keep the Equipment in good working order, free and clear of all liens and claims, use it for business purposes only and not modify or move it from its initial location without our consent. You agree that you will not take the Equipment out of service and have a third party pay (or provide funds to pay) the amounts due hereunder. You will comply with all laws, ordinances, regulations, requirements and rules relating to the use and operation of the Equipment. We will have the right, at any reasonable time, to inspect the Equipment and any documents relating to its use, maintenance and repair.

5. SERVICES/SUPPLIES. If we have entered into a separate arrangement with you for maintenance, service, supplies, etc. with respect to the Equipment, payments under this Agreement may include amounts owed under that arrangement, which amounts may be invoiced as one payment for your convenience. MISC supplies are not included and will be billed separately. You agree that you will look solely to us for performance under any such arrangement and for the delivery of any applicable supplies. You may request excess supplies beyond what we determine as necessary under this Agreement and we may provide you such an additional charge. If your use of supplies exceeds the manufacturer's published yield by more than 10%, we may notify you of such excess usage. If such excess usage does not cease within 30 days after such notice, we may charge you for such excess usage. We may charge you a monthly fee per device to not exceed \$5.00 per device, to cover our costs of standard shipping and handling supplies. Standard shipping typically allows for delivery in no more than three business days. Expedited shipping options are available at an additional cost to you. In addition, if you elect, we may charge you a monthly fee per device ("Connectivity Assurance") for providing remote connectivity troubleshooting throughout the term of the Agreement. The services will be limited to remote technical assistance only and shall not include any related necessary hardware or software costs. If we identify the connectivity problem relates to an IT issue that is outside of our control such as a network setting or IT hardware issue, we will work with your IT department to communicate the necessary information. As an alternative to your IT department, our IT technicians may be able to assist you if provided the necessary access rights but any such work will be billable at our hourly rates. Service calls will be performed during normal business hours of Monday through Friday 8:00 a.m. to 5:00 p.m. except holidays. A separate written agreement must be executed if you may require service calls outside of normal business hours. In the absence of a written agreement and in the instance we are able to perform service calls outside of normal business hours, you agree to pay additional charges at our overtime rates.

6. SERVICE REQUEST SCHEDULE. Requests for service under this Agreement will be performed during normal business hours of Monday through Friday 8:00 a.m. to 5:00 p.m. except holidays. This Agreement's charges do not cover travel and labor time for service calls outside of normal business hours. In the instance any such work is required, the Customer and Access shall execute in advance of such work a written agreement detailing these service terms. In the absence of any such written agreement and in the instance work is performed outside of normal business hours, the Customer shall agree to pay the overtime rates in effect at the time the service call is made. Customer agrees to promptly notify Access Systems of any requests for service by contacting the Access Systems Service Department. During the performance of Access Systems' maintenance services, Customer agrees that Access Systems shall have the right to generate all copies necessary to properly perform its services without being required to credit Customer's account. This Agreement does not include mileage on service calls for Customers outside of Access Systems' normal service area.

7. SOFTWARE/DATA. Except as provided in this paragraph, references to "Equipment" include any software referenced above or installed on the Equipment. We do not own the software and cannot transfer any interest in it to you. We are not responsible for the software, license renewal fees, or the obligations of you or the licensor under any license agreement. Any software that is included in the equipment purchased shall be subject to and Customer agrees to abide by the terms of the software license issued in connection with the use of such software. Any annual software license renewals and associated labor for renewals or upgrades or labor for troubleshooting software are not included and will be billed separately unless otherwise stated. You are solely responsible for protecting and removing any confidential data/images stored on the Equipment prior to its return for any reason; provided, however, you may elect to pay a monthly fee per device to have us provide you this service ("Secure Data Protection").

8. LIMITATION OF WARRANTIES. EXCEPT TO THE EXTENT THAT WE HAVE PROVIDED YOU A WARRANTY IN WRITING, WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU CHOSE ANY/ALL THIRD-PARTY SERVICE PROVIDERS BASED ON YOUR JUDGMENT. YOU MAY CONTACT US OR THE MANUFACTURER FOR A STATEMENT OF THE WARRANTIES, IF ANY, THAT THE MANUFACTURER IS PROVIDING. WE ASSIGN TO YOU ANY WARRANTIES GIVEN TO US.

9. JURISDICTION. YOU AGREE THAT THIS AGREEMENT AND ANY CLAIM RELATED TO THIS AGREEMENT SHALL BE GOVERNED BY THE INTERNAL LAWS OF THE STATE IN WHICH OUR (OR, IF WE ASSIGN THIS AGREEMENT, OUR ASSIGNEE'S) PRINCIPAL PLACE OF BUSINESS IS LOCATED AND ANY DISPUTE CONCERNING THIS AGREEMENT WILL BE ADJUDICATED IN A FEDERAL OR STATE COURT IN SUCH STATE. YOU HEREBY CONSENT TO PERSONAL JURISDICTION AND VENUE IN SUCH COURTS AND WAIVE TRANSFER OF VENUE.

10. ASSIGNMENT. You may not sell, assign, or sublease the Equipment or this Agreement without our written consent. We may sell or assign this Agreement and our rights in the Equipment, in whole or in part, to a third party without notice to you. You agree that if we do so, our assignee will have our assigned rights under this Agreement but none of our obligations and will not be subject to any claim, defense, or set-off that may be assertable against us or anyone else.

11. LOSS OR DAMAGE. You are responsible for any damage to or loss of the Equipment. No such loss or damage will relieve you from your payment obligations hereunder. Except for claims, losses, or damages caused by our gross negligence or willful misconduct, you agree to indemnify us and our assignee, if applicable, against any claims, losses, or damages, including attorney fees, in any way relating to the Equipment or data stored on it. In no event will we be liable for any consequential or indirect damages.

12. TAXES. You will pay when due, either directly or by reimbursing us, all taxes and fees relating to the Equipment and this Agreement. If we pay any taxes or other expenses that you owe hereunder, you agree to reimburse us when we request. You hereby grant us a security interest in the Equipment to secure all amounts you owe us under any agreement with us, to be released at the end of the term provided you have performed all of your obligations under this Agreement. We will not pay any personal property taxes due on the Equipment and thus any such taxes are your responsibility.

13. TERM AND END OF TERM. This Agreement's term is for a period of 60 months. At the end of the term of this Agreement (or any renewal term) (the "End Date"), this Agreement will renew for an additional one-year period under the same terms unless a) you provide us written notice, at least 60 days prior to the End Date, of your intent to cancel this Agreement. You cannot pay off this Agreement prior to the End Date without our consent. If we consent, we may charge you, in addition to other amounts owed, an early termination fee equal to 5% of the price of the Equipment.

14. DEFAULT AND REMEDIES. You will be in default if: (a) you do not pay any payment or other sum due to us or any other person when due or if you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or any material agreement with any other lender, (b) you make or have made any false statement or misrepresentation to us, (c) you or any guarantor dies, dissolves or terminates existence, (d) there has been a material adverse change in your or any guarantor's financial, business or operating condition, or (e) any guarantor defaults under any guaranty for this Agreement. If you are ever in default, at our option, we can terminate this Agreement and we may require that you return the Equipment to us at your expense and pay us: 1) all past due amounts and 2) all remaining payments for the unexpired term. We may also use all other legal remedies available to us, including repossessing unused supplies and if you haven't paid the Total Sales Price in full, we may disburse or repossess the Equipment and require you to immediately stop using any financed software. You agree to pay all our costs and expenses, including reasonable attorney fees and repossession costs, incurred in enforcing this Agreement. You also agree to pay interest on all past due amounts, from the due date, at 1.5% per month. Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. If interest is charged or collected in excess of the maximum lawful rate, we will refund such excess to you, which will be your sole remedy.

15. RETURN POLICY. All sales are final ten (10) days from the date the Equipment is delivered to you. Upon your request, we may provide you supplies which may be an additional charge to you pertaining to the equipment under this Agreement. No equipment or related billable supplies sold may be returned without Access Systems' approval or written consent. On returns authorized by us, we will provide you an account credit that must be used within ninety (90) days equal to the purchase price less a twenty-five percent (25%) restocking fee and any shipping costs we incurred. Any return merchandise that is in a non-saleable condition as solely determined by us shall be further deducted from any credit. Returns of merchandise which have not been authorized shall not be accepted and any merchandise so returned shall be the sole responsibility of the Customer.

16. NOTICES. All notices, requests, demands and other communications under this Agreement shall be in writing and shall be deemed to have been given on the date when delivered personally, the next business day after delivery to a nationally recognized overnight delivery service for next business day delivery or one day after mailing if mailed by first class mail, registered or certified, postage prepaid and properly addressed to the parties at the addresses reflected in this Agreement or as either party may designate in writing by notice to the other party in accordance with the provisions of this Agreement.

17. MISCELLANEOUS. We shall not be liable for delays in performance hereunder due to causes beyond our control including, but not limited to, acts of God, fires, strikes, delinquencies of manufacturers or suppliers or acts of war. This Agreement is the entire agreement between you and us relating to our providing and your use of the Equipment and supersedes any prior representations or agreements, including any purchase orders. Amounts payable under this Agreement may include a profit to us. The parties agree that: (i) this Agreement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Agreement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manually signed signature; and (iii) to the extent this Agreement constitutes chattel paper (as defined by the UCC), a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Agreement or any related documents that you executed or authenticated such documents by electronic or digital means or that you used facsimile or other electronic means to transmit your signature on such documents. Notwithstanding anything to the contrary herein, we reserve the right to require you to sign this Agreement or any related documents hereto manually. If a court finds any provision of this Agreement unenforceable, the remaining terms of this Agreement shall remain in effect. You authorize us to either insert or correct your proper legal name, the Agreement number, serial numbers, model numbers, beginning date, and signature date, and acknowledge that if we filled in any blanks above, we did so on your behalf. All other modifications to the Agreement must be in writing signed by each party.



955 SE Olson Drive Waukee, Iowa 50263
 P: 515.987.6227 F: 515.987.6228
www.AccessSystems.com

Sales & Service Agreement

Quote No: Ricoh ePS_2 (v06.22)
 Date: 8/11/2022
 Sales Person: Sara Boothe
 Payment Terms: Due on Receipt
 Quote Expires: 9/10/2022

SHIP TO:			BILL TO:		
Company Name: Ankeny Community School District			Company Name: Same		
Department:			Department:		
Street Address: 306 SW School St			Street Address:		
City: Ankeny	State: IA	Zip: 50023	City:	State:	Zip:
Phone: (515) 289-3977	Email: jeff.johnson@ankenyschools.org		Phone:	Email:	

EQUIPMENT SALE

Description	Beginning Meter Reading		Quantity	Amount
	B&W	Color		
Dealer Prod Workflow Services Flat Charge			23	\$25,300.00

Total Sales Price \$25,300.00

Total does not include applicable sales tax

MAINTENANCE & SERVICE

Meter Group Description	Monthly Image Allowance (If not consolidated)	Monthly Base Charge (Plus tax)	Excess Per Image Charge (Plus tax)

Base Billing Cycle
Overage Billing Cycle

Maintenance Charge N/A

Charge does not include applicable sales tax

Additional Service Options: By initialing where indicated below, you elect to include the indicated service option(s) for the additional monthly fee of \$5.00 per device per service option.

Secure Data Protection Customer's Initials to Elect: _____
 If you do not initial to elect this service, you acknowledge you assume full responsibility for performing all end of lease device data disposal procedures to remove confidential information. Data disposal procedures may be required for your compliance with applicable industry standards and state and federal laws and regulations.

Connectivity Assurance Customer's Initials to Elect: _____
 Includes remote connectivity assistance to allow for networked device functionality. If you do not initial to elect this service, you acknowledge that any connectivity work we provide will be billable at our hourly rate.

Comments:
 The above total sales price of \$25,300.00 is due after deployment of project. Thank you!

Customer's Authorized Signature
 This Agreement is non-cancelable and irrevocable. It cannot be terminated. Please read carefully before signing. By signing this page, you represent to us that you have received and read the additional terms and conditions appearing on the second page of this two-page agreement. This agreement is binding upon our acceptance hereof.

Authorized Signature: _____ Date: _____
 Printed Name: _____ Title: _____

Access Systems, Inc.'s Authorized Signature ("Owner", "Access", "Us", "Our")

Authorized Signature: _____ Date: _____
 Printed Name: _____ Title: _____

SALES & SERVICE AGREEMENT TERMS AND CONDITIONS (v11.19)

1. AGREEMENT. You want us to now provide you the equipment and/or software referenced herein, together with all replacements, parts, repairs, additions and accessories incorporated therein or attached thereto, excluding equipment marked as not financed under this Agreement ("Equipment") and you unconditionally agree to pay us the amounts payable under the terms of this agreement ("Agreement") each period by the due date. This Agreement is binding upon our acceptance hereof and will begin on the date the Equipment is delivered to you or any later date we designate. If we designate a later commencement date, you agree to pay us an additional amount equal to the periodic payments due under this Agreement prorated for the period between the date the Equipment is delivered to you and the commencement date. We offer you the ability to make payment in a variety of methods, including check, ACH, or wire payment. We generally do not allow you to pay via credit card or purchasing card, however, if we do accept a credit card or purchasing card payment, you agree to pay our then current surcharge. For all equipment sales totaling \$25,000 or more, fifty (50%) percent of the equipment sales price is due within one (1) week of the Customer's signature of this Agreement and the remaining balance is due upon the installation of the equipment. For equipment sales less than \$25,000, the entire purchase price is due upon the installation of the equipment. If any amount payable to us is not paid when due, you will pay a late charge equal to: 1) the greater of ten (10) cents for each dollar overdue or twenty-six dollars (\$26.00); or 2) the highest lawful charge, if less. The base payment will be adjusted proportionately upward or downward: (1) by up to 10% to accommodate changes in the actual Equipment cost; (2) if the shipping charges or taxes differ from the estimate given to you; and/or (3) to comply with the tax laws of the state in which the Equipment is located. If for any reason your check is returned for nonpayment, you will pay us a bad check charge of \$30 or, if less, the maximum charge allowed by law. You agree that if we replace any item of Equipment due to repair or maintenance issues, that each such substitute item of equipment shall thereby become subject to this Agreement, and be an item of Equipment hereunder, without the need for the parties to sign an amendment hereto.

2. NET AGREEMENT. THIS AGREEMENT IS NON-CANCELABLE FOR THE ENTIRE AGREEMENT TERM. YOU AGREE THAT YOU ARE UNCONDITIONALLY OBLIGATED TO PAY ALL AMOUNTS DUE UNDER THIS AGREEMENT FOR THE ENTIRE TERM. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST AMOUNTS DUE UNDER THIS AGREEMENT FOR ANY REASON.

3. IMAGE CHARGES AND OVERRAGES. You are entitled to make the total number of images shown under Image Allowance (or Total Consolidated Image Allowance, if applicable) each period during the term of this Agreement. If you make more than the allowed images in any period, you will pay us an additional amount equal to the number of the excess images made during such period multiplied by the applicable Excess Per Image Charge. Regardless of the number of images made in any period, you will never pay less than the Maintenance Charge Amount. You agree, upon commencement of this Agreement, to install our electronic meter collection agent ("MCA") on your network to remotely monitor the status and usage of Equipment to allow us to most cost effectively perform the services under this Agreement. If you don't install and maintain the MCA on your network, we may require you to pay us a fee of up to \$10 per month per imaging device connected to that network. For all non-networked devices (and for networked devices if the MCA is not installed), you agree to provide us with the actual meter readings for the device as and when requested by us. We may estimate the number of images made on a device if such meter readings are not received within five days after our request and we may require you to pay, in addition to the above \$10 fee (if applicable), a usage estimation fee of \$5 per device for each such occurrence. You also agree to make the usage payments called for hereunder based on our image estimate, subject to those amounts being adjusted or credited on the next invoice after we receive an actual meter reading (and subject to the Baseline Usage calculation that follows). You agree that our pricing, as reflected in this Agreement, for the services, supplies and maintenance we provide you, is premised on your continued and relatively consistent use of the Equipment under the terms of this Agreement for the full minimum term of the Agreement. The average actual monthly number of images (black and white and, separately, color) that you make using the Equipment during the first twelve months of the term of this Agreement shall be your "Baseline Usage Levels" hereunder. If the actual images you make using the Equipment in any month following the first twelve months of the term of this Agreement are less than fifty percent (50%) of your applicable Baseline Usage Level(s), then we may charge you for each such month, after the first twelve months of the term of this Agreement, as though your actual image usage levels for each such month was ninety percent (90%) of your Baseline Usage Level(s). You agree that the Maintenance Charge Amount and the Excess Per Image Charges may be proportionately increased at any time if our estimated average page coverage is exceeded. After the end of the first year of this Agreement and not more than once each successive twelve-month period thereafter, the Maintenance Charge Amount and the Excess Per Image Charges (and, at our election, the Maintenance Charge Amount and Excess Per Image Charges under any subsequent agreements between you and us that incorporate the terms hereof) may be increased by a maximum of 10% of the then existing payment or charge.

4. EQUIPMENT USE. You will keep the Equipment in good working order, free and clear of all liens and claims, use it for business purposes only and not modify or move it from its initial location without our consent. You agree that you will not take the Equipment out of service and have a third party pay (or provide funds to pay) the amounts due hereunder. You will comply with all laws, ordinances, regulations, requirements and rules relating to the use and operation of the Equipment. We will have the right, at any reasonable time, to inspect the Equipment and any documents relating to its use, maintenance and repair.

5. SERVICES/SUPPLIES. If we have entered into a separate arrangement with you for maintenance, service, supplies, etc. with respect to the Equipment, payments under this Agreement may include amounts owed under that arrangement, which amounts may be invoiced as one payment for your convenience. MISC supplies are not included and will be billed separately. You agree that you will look solely to us for performance under any such arrangement and for the delivery of any applicable supplies. You may request excess supplies beyond what we determine as necessary under this Agreement and we may provide you such an additional charge. If your use of supplies exceeds the manufacturer's published yield by more than 10%, we may notify you of such excess usage. If such excess usage does not cease within 30 days after such notice, we may charge you for such excess usage. We may charge you a monthly fee per device to not exceed \$5.00 per device, to cover our costs of standard shipping and handling supplies. Standard shipping typically allows for delivery in no more than three business days. Expedited shipping options are available at an additional cost to you. In addition, if you elect, we may charge you a monthly fee per device ("Connectivity Assurance") for providing remote connectivity troubleshooting throughout the term of the Agreement. The services will be limited to remote technical assistance only and shall not include any related necessary hardware or software costs. If we identify the connectivity problem relates to an IT issue that is outside of our control such as a network setting or IT hardware issue, we will work with your IT department to communicate the necessary information. As an alternative to your IT department, our IT technicians may be able to assist you if provided the necessary access rights but any such work will be billable at our hourly rates. Service calls will be performed during normal business hours of Monday through Friday 8:00 a.m. to 5:00 p.m. except holidays. A separate written agreement must be executed if you may require service calls outside of normal business hours. In the absence of a written agreement and in the instance we are able to perform service calls outside of normal business hours, you agree to pay additional charges at our overtime rates.

6. SERVICE REQUEST SCHEDULE. Requests for service under this Agreement will be performed during normal business hours of Monday through Friday 8:00 a.m. to 5:00 p.m. except holidays. This Agreement's charges do not cover travel and labor time for service calls outside of normal business hours. In the instance any such work is required, the Customer and Access shall execute in advance of such work a written agreement detailing these service terms. In the absence of any such written agreement and in the instance work is performed outside of normal business hours, the Customer shall agree to pay the overtime rates in effect at the time the service call is made. Customer agrees to promptly notify Access Systems of any requests for service by contacting the Access Systems Service Department. During the performance of Access Systems' maintenance services, Customer agrees that Access Systems shall have the right to generate all copies necessary to properly perform its services without being required to credit Customer's account. This Agreement does not include mileage on service calls for Customers outside of Access Systems' normal service area.

7. SOFTWARE/DATA. Except as provided in this paragraph, references to "Equipment" include any software referenced above or installed on the Equipment. We do not own the software and cannot transfer any interest in it to you. We are not responsible for the software, license renewal fees, or the obligations of you or the licensor under any license agreement. Any software that is included in the equipment purchased shall be subject to and Customer agrees to abide by the terms of the software license issued in connection with the use of such software. Any annual software license renewals and associated labor for renewals or upgrades or labor for troubleshooting software are not included and will be billed separately unless otherwise stated. You are solely responsible for protecting and removing any confidential data/images stored on the Equipment prior to its return for any reason; provided, however, you may elect to pay a monthly fee per device to have us provide you this service ("Secure Data Protection").

8. LIMITATION OF WARRANTIES. EXCEPT TO THE EXTENT THAT WE HAVE PROVIDED YOU A WARRANTY IN WRITING, WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU CHOSE ANY/ALL THIRD-PARTY SERVICE PROVIDERS BASED ON YOUR JUDGMENT. YOU MAY CONTACT US OR THE MANUFACTURER FOR A STATEMENT OF THE WARRANTIES, IF ANY, THAT THE MANUFACTURER IS PROVIDING. WE ASSIGN TO YOU ANY WARRANTIES GIVEN TO US.

9. JURISDICTION. YOU AGREE THAT THIS AGREEMENT AND ANY CLAIM RELATED TO THIS AGREEMENT SHALL BE GOVERNED BY THE INTERNAL LAWS OF THE STATE IN WHICH OUR (OR, IF WE ASSIGN THIS AGREEMENT, OUR ASSIGNEE'S) PRINCIPAL PLACE OF BUSINESS IS LOCATED AND ANY DISPUTE CONCERNING THIS AGREEMENT WILL BE ADJUDICATED IN A FEDERAL OR STATE COURT IN SUCH STATE. YOU HEREBY CONSENT TO PERSONAL JURISDICTION AND VENUE IN SUCH COURTS AND WAIVE TRANSFER OF VENUE.

10. ASSIGNMENT. You may not sell, assign, or sublease the Equipment or this Agreement without our written consent. We may sell or assign this Agreement and our rights in the Equipment, in whole or in part, to a third party without notice to you. You agree that if we do so, our assignee will have our assigned rights under this Agreement but none of our obligations and will not be subject to any claim, defense, or set-off that may be assertable against us or anyone else.

11. LOSS OR DAMAGE. You are responsible for any damage to or loss of the Equipment. No such loss or damage will relieve you from your payment obligations hereunder. Except for claims, losses, or damages caused by our gross negligence or willful misconduct, you agree to indemnify us and our assignee, if applicable, against any claims, losses, or damages, including attorney fees, in any way relating to the Equipment or data stored on it. In no event will we be liable for any consequential or indirect damages.

12. TAXES. You will pay when due, either directly or by reimbursing us, all taxes and fees relating to the Equipment and this Agreement. If we pay any taxes or other expenses that you owe hereunder, you agree to reimburse us when we request. You hereby grant us a security interest in the Equipment to secure all amounts you owe us under any agreement with us, to be released at the end of the term provided you have performed all of your obligations under this Agreement. We will not pay any personal property taxes due on the Equipment and thus any such taxes are your responsibility.

13. TERM AND END OF TERM. This Agreement's term is for a period of 60 months. At the end of the term of this Agreement (or any renewal term) (the "End Date"), this Agreement will renew for an additional one-year period under the same terms unless a) you provide us written notice, at least 60 days prior to the End Date, of your intent to cancel this Agreement. You cannot pay off this Agreement prior to the End Date without our consent. If we consent, we may charge you, in addition to other amounts owed, an early termination fee equal to 5% of the price of the Equipment.

14. DEFAULT AND REMEDIES. You will be in default if: (a) you do not pay any payment or other sum due to us or any other person when due or if you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or any material agreement with any other lender, (b) you make or have made any false statement or misrepresentation to us, (c) you or any guarantor dies, dissolves or terminates existence, (d) there has been a material adverse change in your or any guarantor's financial, business or operating condition, or (e) any guarantor defaults under any guaranty for this Agreement. If you are ever in default, at our option, we can terminate this Agreement and we may require that you return the Equipment to us at your expense and pay us: 1) all past due amounts and 2) all remaining payments for the unexpired term. We may also use all other legal remedies available to us, including repossessing unused supplies and if you haven't paid the Total Sales Price in full, we may disburse or repossess the Equipment and require you to immediately stop using any financed software. You agree to pay all our costs and expenses, including reasonable attorney fees and repossession costs, incurred in enforcing this Agreement. You also agree to pay interest on all past due amounts, from the due date, at 1.5% per month. Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. If interest is charged or collected in excess of the maximum lawful rate, we will refund such excess to you, which will be your sole remedy.

15. RETURN POLICY. All sales are final ten (10) days from the date the Equipment is delivered to you. Upon your request, we may provide you supplies which may be an additional charge to you pertaining to the equipment under this Agreement. No equipment or related billable supplies sold may be returned without Access Systems' approval or written consent. On returns authorized by us, we will provide you an account credit that must be used within ninety (90) days equal to the purchase price less a twenty-five percent (25%) restocking fee and any shipping costs we incurred. Any return merchandise that is in a non-saleable condition as solely determined by us shall be further deducted from any credit. Returns of merchandise which have not been authorized shall not be accepted and any merchandise so returned shall be the sole responsibility of the Customer.

16. NOTICES. All notices, requests, demands and other communications under this Agreement shall be in writing and shall be deemed to have been given on the date when delivered personally, the next business day after delivery to a nationally recognized overnight delivery service for next business day delivery or one day after mailing if mailed by first class mail, registered or certified, postage prepaid and properly addressed to the parties at the addresses reflected in this Agreement or as either party may designate in writing by notice to the other party in accordance with the provisions of this Agreement.

17. MISCELLANEOUS. We shall not be liable for delays in performance hereunder due to causes beyond our control including, but not limited to, acts of God, fires, strikes, delinquencies of manufacturers or suppliers or acts of war. This Agreement is the entire agreement between you and us relating to our providing and your use of the Equipment and supersedes any prior representations or agreements, including any purchase orders. Amounts payable under this Agreement may include a profit to us. The parties agree that: (i) this Agreement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Agreement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manually signed signature; and (iii) to the extent this Agreement constitutes chattel paper (as defined by the UCC), a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Agreement or any related documents that you executed or authenticated such documents by electronic or digital means or that you used facsimile or other electronic means to transmit your signature on such documents. Notwithstanding anything to the contrary herein, we reserve the right to require you to sign this Agreement or any related documents hereto manually. If a court finds any provision of this Agreement unenforceable, the remaining terms of this Agreement shall remain in effect. You authorize us to either insert or correct your proper legal name, the Agreement number, serial numbers, model numbers, beginning date, and signature date, and acknowledge that if we filled in any blanks above, we did so on your behalf. All other modifications to the Agreement must be in writing signed by each party.

PROFESSIONAL SERVICES AGREEMENT

WHEREAS, ANKENY COMMUNITY SCHOOL DISTRICT (“District”), an Iowa public school district, intends to contract with *B's Dough Co.* (“Vendor”) to provide *Food Truck Services* to the District.

THEREFORE, in consideration of the mutual promises and representations set forth herein, the parties enter into this Professional Services Agreement (“Agreement”) and agree as follows:

I. SCOPE OF SERVICES

- A. District shall engage Vendor for the term of this Agreement to provide

II. RELATIONSHIP OF THE PARTIES

- A. Notwithstanding anything in this Agreement to the contrary, Vendor will be solely and exclusively responsible for providing services under this Agreement. All staffing and operations associated with the provision of the services are the sole and exclusive responsibility of Vendor.
- B. Neither Vendor, nor any of its personnel, shall be considered an agent and/or an employee of District for any purpose. Vendor does not have any authority to enter into any contract, assume any obligations, and/or make any warranties or representations on behalf of District.
- C. District is not responsible for deducting from payments to Vendor any amounts for taxes, insurance, and/or other similar items relating to Vendor's work with respect to this Agreement. Accordingly, Vendor shall be responsible for payment of all taxes arising out of Vendor's activities in accordance with this Agreement, including but not limited to, any relevant federal and/or state income tax, Social Security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees as required. Vendor shall further assume exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to Vendor under the terms of this Agreement.

- D. No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to Vendor. The payroll or employment taxes that are subject to this paragraph include, but are not limited to, FICA (Social Security tax), FUTA (federal unemployment tax), federal income tax, state income tax and state unemployment insurance tax.
- E. Vendor, its agents, and its employees are not eligible for, and shall not participate in, any employee pension, health, disability and/or other fringe benefit plan of the District.
- F. District shall in no way be responsible for the acts or omissions of Vendor, its employees, and/or agents.

III. ASSIGNMENT

- A. Vendor acknowledges that Vendor's services are unique. Accordingly, Vendor may not assign Vendor's rights and/or delegate Vendor's duties and/or obligations under this Agreement to any third party without express prior written consent of District.

IV. TERM AND TERMINATION

- A. Agreement shall begin on August 18, 2022 and shall continue in effect through unless earlier terminated by either party in accordance with Section IV.B of this Agreement.
- B. This Agreement may be terminated by either party, without cause, upon thirty (30) days written notice. Either party may terminate this Agreement, with cause, immediately. Upon termination, Vendor shall be compensated for all services rendered prior to the date of termination.

V. PAYMENT

- A. District shall pay Vendor a total of \$0 to complete the work outlined in the Scope of Services. Said payment shall be paid
- B. Vendor shall direct invoices to: Ankeny Community School District, ATTN: Business Office, 306 SW School Street, Ankeny, Iowa 50023.

- C. District shall render payment to Vendor via check within 30 days of receipt of said invoice.

VI. BACKGROUND CHECKS

- A. Vendor shall ensure that any and all of its employees and/or agents who are present on District property and/or who interact in-person and/or virtually with District students, staff, and/or other identified stakeholders complete and pass an industry-standard criminal history background check and all sound screening practices, including but not limited to legally-required Sex Offender Registry Certificate of Compliance, prior to the start date. Vendor agrees to work with the District's Business Office on completion of the above.
- B. The cost of background check(s) required under this Agreement will be borne by District.
- C. Unsatisfactory results of the background check(s) may result in Vendor's, its agent(s'), and/or its employee(s') disqualification from performance of services under this Agreement and/or immediate termination of this Agreement. District shall have sole discretion to determine if the results from the background check(s) meet District standards.

VII. CONFIDENTIALITY

- A. In the performance of services under this Agreement, Vendor, its employees, and/or its agents may have access to and/or receive and/or be entrusted with confidential information. All such material is considered secret and will be available to Vendor in strict confidence.
- B. Except in the performance of its services, Vendor, its employees, and/or agents, shall not, directly or indirectly, for any reason whatsoever, disclose and/or use any such confidential material until such material ceases, through no fault whatsoever of Vendor, to be confidential because it has become public knowledge or part of the public domain.
- C. Upon termination of this Agreement by any means, or whenever requested by District, Vendor shall promptly deliver to District any and all of the confidential material not previously delivered that may be and/or at any previous time(s) have been in Vendor's possession and/or under Vendor's control. Vendor agrees that this confidentiality provision shall survive and continue after the termination of this Agreement for any reason whatsoever.
- D. Vendor shall limit its employees' and/or agents' access to students' educational records to those persons for whom access is essential to the performance of services carried out under the Agreement. Vendor shall, at all times and in all respects, comply with the terms of the Family Educational Rights and Privacy Act of 1974, as amended.

VIII. INTELLECTUAL PROPERTY

- A. District shall own all rights, titles, and interests, including all related Intellectual Property

Rights, in and to work product, including any suggestions, ideas, enhancement requests, feedback, recommendations and/or other information provided by Vendor and/or any other party relating to the services covered by this agreement.

- B. District name and logo(s) are trademarks of District, and no right or license is granted to Vendor use them other than in the provision of services for District under the terms of this Agreement.

IX. INSURANCE

- A. No workers' compensation insurance and/or any other type of insurance (including, but not limited to, professional liability insurance) has been or will be obtained by District on account of Vendor.
- B. Vendor shall maintain insurance and practices in alignment with *Appendix A: Vendor's Minimum Insurance Requirements*. Upon request of District, Vendor shall provide proof of said insurance coverage.

X. INDEMNIFICATION

- A. Vendor shall indemnify and hold District harmless from and against all liabilities, claims, debts, taxes, obligations, costs and/or expenses (including reasonable attorney's fees, court costs and costs of appeal) that District may incur or sustain as a result of any breach of this Agreement or negligent or other wrongful conduct in the performance of this Agreement by Vendor or as a result of failure to pay any employment or income taxes arising out of Vendor's performance of Services for the District.

XI. AMENDMENTS

- A. This Agreement may only be supplemented, amended or revised in writing by mutual agreement of the parties.

XII. GOVERNING LAW

- A. This Agreement shall be governed by and construed pursuant to the laws of the State of Iowa. Any claim or dispute which may arise out of this Agreement shall be heard in a court of competent jurisdiction in Polk County, Iowa, unless otherwise agreed by the parties.

XIII. SEVERABILITY

- A. If any provision of this Agreement is determined to be invalid by a court of competent jurisdiction, then such provision shall be deemed null and void, but without invalidating the remaining provisions.

XIV. ENTIRE AGREEMENT

- A. This Agreement constitutes the complete and entire agreement between the parties and no other representations, promises or agreements, oral or otherwise, shall be of any force or effect.

In consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy, and legal sufficiency of which are hereby acknowledged, the parties have entered into this agreement and have caused their duly authorized representatives to execute this agreement.

Ankeny Community School District

By: _____

Ryan Weldon
President, Board of Education
Ankeny Community School District
306 SW School Street
Ankeny, Iowa 50023

Date: _____

By: Ashley Phillips

Date: 8/9/2022

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**APPENDIX A:
Vendor's Minimum Insurance Requirements**

A. The Vendor shall purchase and maintain such insurance as will protect the Vendor from claims set forth below which may arise out of, or result from the Vendor's operations under the contract, whether such operation be by the Vendor or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The insurance to be maintained by the Vendor shall be written as follows:

1. Workers' Compensation and Employers Liability Insurance as prescribed by Iowa law or the minimum limits shown below;

- a. Iowa Benefits- Statutory
- b. Employers Liability
 - Bodily Injury by Accident \$500,000 Each Accident
 - Bodily Injury by Disease \$500,000 Each Accident
 - Bodily Injury by Disease \$500,000 Each Employee

The Workers' Compensation policy shall include a *waiver of subrogation clause* in favor of the owner.

2. Commercial General Liability Insurance combined single limits shown below covering Bodily Injury, Property Damage and Personal Injury:

General Aggregate Limit	\$4,000,000
Products-Completed Operations Aggregate Limit	\$4,000,000
Personal & Advertising Injury Limit	\$2,000,000
Each Occurrence Limit	\$2,000,000
Fire Damage Limit	\$ 100,000
Medical Expense Limit	\$ 5,000

This insurance must include the following features:

- a. Coverage for all premises and operations. The policy shall be endorsed to provide the aggregate Per Project Endorsement.
- b. Personal and Advertising Injury
- c. Operations by independent contractors.
- d. Contractual Liability coverage
- e. Coverage for property damage underground or damage by explosion or collapse (XCU).

3. Automobile Liability Insurance covering all owned, non-owned, hired and leased vehicles with a minimum combined single limit for Bodily Injury and Property Damage of \$2,000,000 per accident. Insurance must include Contractual Liability.

4. Umbrella/Excess Liability Insurance combined single limit for bodily injury, property damage and personal injury excess primary liability limits: \$1,000,000. The required Liability limits outlined within may be met with any combination of underlying and umbrella/excess policy limits.

5. Additional Insured the Vendor will include the School as additional Insured on all policies except Workers' Compensation as respects all work performed. The additional insured coverage

shall be primary and non-contributory to any of the owner's policies and shall apply to both ongoing and completed operations.

6. **Insurance Certificates** Each policy noted above shall be issued by an insurance company authorized to write such insurance in the State of Iowa and shall be reasonably acceptable to the School. These insurance policies shall not be cancelled without at least 30 days prior written notice to the School. A properly executed Certificate of Insurance showing evidence of these insurance requirements shall be delivered to the School prior to the commencement of this lease.
7. **Government Immunity** The following clauses will be added to all liability coverages:
 - a. The company and the insured expressly agree and state that the purchase of this policy of insurance by the insured does not waive any of the defenses of governmental immunity available to the insured under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.
 - b. The company and the insured further agree that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.
8. **Subrogation** To the extent that such insurance is in force and collectible and to the extent permitted by law, the School and Vendor each hereby releases and waives all right of recovery against the other or anyone claiming through or under each of them by way of subrogation or otherwise, except in cases of gross negligence.
9. **Property Insurance** Unless otherwise provided, the Owner shall purchase and maintain property insurance on the project in the amount of the initial Contract Sum, plus value of subsequent Contract modifications and cost of materials supplied or installed by others. Such property insurance shall be maintained, unless otherwise provided in the Contract Documents or otherwise agreed in writing by all persons and entities who are beneficiaries of such insurance, until final payment has been made. This insurance shall include interests of the Owner, the Vendor, Subcontractors and Sub-subcontractors in the Project.

Property insurance shall be on an "all-risk" or equivalent policy form and shall include insurance against the perils of fire, theft, vandalism, malicious mischief, collapse, earthquake, flood, windstorm, testing and debris removal including demolition occasioned by enforcement of any applicable legal requirements, depending on availability. The property insurance may contain sub-limits for these coverages. At the option of the school district, the insurance covering the project may be written under a Builder's Risk policy or covered under the District's permanent property insurance.
10. **Professional Insurance** If the Vendor is required to furnish professional services as part of the Work, the Vendor shall purchase Professional Liability insurance covering performance of the professional services, with policy limits of not less than \$1,000,000 per claim and \$1,000,000 in the aggregate.
11. **Pollution Insurance** If the work involves the transport, dissemination, use or release of pollutants, the Vendor shall purchase Pollution Liability insurance, with policy limits of not less than \$1,000,000 per claim and \$1,000,000 in the aggregate.

12. Coverages under sections 10 and 11 may be purchased through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than \$1,000,000 per claim and \$1,000,000 in the aggregate.

13. **Aircraft Insurance** If the work requires use or operation of manned or unmanned aircraft, including drones, the Vendor shall purchase coverage with policy limits of not less than \$1,000,000 per claim and \$1,000,000 in the aggregate.

PROFESSIONAL SERVICES AGREEMENT

WHEREAS, ANKENY COMMUNITY SCHOOL DISTRICT (“District”), an Iowa public school district, intends to contract with **Nicholas K Clement** (“Vendor”) to provide _____ to the District.

THEREFORE, in consideration of the mutual promises and representations set forth herein, the parties enter into this Professional Services Agreement (“Agreement”) and agree as follows:

I. SCOPE OF SERVICES

- A. District shall engage Vendor for the term of this Agreement to provide

Choreography

II. RELATIONSHIP OF THE PARTIES

- A. Notwithstanding anything in this Agreement to the contrary, Vendor will be solely and exclusively responsible for providing services under this Agreement. All staffing and operations associated with the provision of the services are the sole and exclusive responsibility of Vendor.
- B. Neither Vendor, nor any of its personnel, shall be considered an agent and/or an employee of District for any purpose. Vendor does not have any authority to enter into any contract, assume any obligations, and/or make any warranties or representations on behalf of District.
- C. District is not responsible for deducting from payments to Vendor any amounts for taxes, insurance, and/or other similar items relating to Vendor's work with respect to this Agreement. Accordingly, Vendor shall be responsible for payment of all taxes arising out of Vendor's activities in accordance with this Agreement, including but not limited to, any relevant federal and/or state income tax, Social Security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees as required. Vendor shall further assume exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to Vendor under the terms of this Agreement.

- D. No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to Vendor. The payroll or employment taxes that are subject to this paragraph include, but are not limited to, FICA (Social Security tax), FUTA (federal unemployment tax), federal income tax, state income tax and state unemployment insurance tax.
- E. Vendor, its agents, and its employees are not eligible for, and shall not participate in, any employee pension, health, disability and/or other fringe benefit plan of the District.
- F. District shall in no way be responsible for the acts or omissions of Vendor, its employees, and/or agents.

III. ASSIGNMENT

- A. Vendor acknowledges that Vendor's services are unique. Accordingly, Vendor may not assign Vendor's rights and/or delegate Vendor's duties and/or obligations under this Agreement to any third party without express prior written consent of District.

IV. TERM AND TERMINATION

- A. Agreement shall begin on **08/12/22** and shall continue in effect through **08/14/22** unless earlier terminated by either party in accordance with Section IV.B of this Agreement.
- B. This Agreement may be terminated by either party, without cause, upon thirty (30) days written notice. Either party may terminate this Agreement, with cause, immediately. Upon termination, Vendor shall be compensated for all services rendered prior to the date of termination.

V. PAYMENT

- A. District shall pay Vendor a total of **\$4243.70** to complete the work outlined in the Scope of Services. Said payment shall be paid
- B. Vendor shall direct invoices to: Ankeny Community School District, ATTN: Business Office, 306 SW School Street, Ankeny, Iowa 50023.

- C. District shall render payment to Vendor via check within 30 days of receipt of said invoice.

VI. BACKGROUND CHECKS

- A. Vendor shall ensure that any and all of its employees and/or agents who are present on District property and/or who interact in-person and/or virtually with District students, staff, and/or other identified stakeholders complete and pass an industry-standard criminal history background check and all sound screening practices, including but not limited to legally-required Sex Offender Registry Certificate of Compliance, prior to the start date. Vendor agrees to work with the District's Business Office on completion of the above.
- B. The cost of background check(s) required under this Agreement will be borne by District.
- C. Unsatisfactory results of the background check(s) may result in Vendor's, its agent(s'), and/or its employee(s') disqualification from performance of services under this Agreement and/or immediate termination of this Agreement. District shall have sole discretion to determine if the results from the background check(s) meet District standards.

VII. CONFIDENTIALITY

- A. In the performance of services under this Agreement, Vendor, its employees, and/or its agents may have access to and/or receive and/or be entrusted with confidential information. All such material is considered secret and will be available to Vendor in strict confidence.
- B. Except in the performance of its services, Vendor, its employees, and/or agents, shall not, directly or indirectly, for any reason whatsoever, disclose and/or use any such confidential material until such material ceases, through no fault whatsoever of Vendor, to be confidential because it has become public knowledge or part of the public domain.
- C. Upon termination of this Agreement by any means, or whenever requested by District, Vendor shall promptly deliver to District any and all of the confidential material not previously delivered that may be and/or at any previous time(s) have been in Vendor's possession and/or under Vendor's control. Vendor agrees that this confidentiality provision shall survive and continue after the termination of this Agreement for any reason whatsoever.
- D. Vendor shall limit its employees' and/or agents' access to students' educational records to those persons for whom access is essential to the performance of services carried out under the Agreement. Vendor shall, at all times and in all respects, comply with the terms of the Family Educational Rights and Privacy Act of 1974, as amended.

VIII. INTELLECTUAL PROPERTY

- A. District shall own all rights, titles, and interests, including all related Intellectual Property

Rights, in and to work product, including any suggestions, ideas, enhancement requests, feedback, recommendations and/or other information provided by Vendor and/or any other party relating to the services covered by this agreement.

- B. District name and logo(s) are trademarks of District, and no right or license is granted to Vendor use them other than in the provision of services for District under the terms of this Agreement.

IX. INSURANCE

- A. No workers' compensation insurance and/or any other type of insurance (including, but not limited to, professional liability insurance) has been or will be obtained by District on account of Vendor.
- B. Vendor shall maintain insurance and practices in alignment with *Appendix A: Vendor's Minimum Insurance Requirements*. Upon request of District, Vendor shall provide proof of said insurance coverage.

X. INDEMNIFICATION

- A. Vendor shall indemnify and hold District harmless from and against all liabilities, claims, debts, taxes, obligations, costs and/or expenses (including reasonable attorney's fees, court costs and costs of appeal) that District may incur or sustain as a result of any breach of this Agreement or negligent or other wrongful conduct in the performance of this Agreement by Vendor or as a result of failure to pay any employment or income taxes arising out of Vendor's performance of Services for the District.

XI. AMENDMENTS

- A. This Agreement may only be supplemented, amended or revised in writing by mutual agreement of the parties.

XII. GOVERNING LAW

- A. This Agreement shall be governed by and construed pursuant to the laws of the State of Iowa. Any claim or dispute which may arise out of this Agreement shall be heard in a court of competent jurisdiction in Polk County, Iowa, unless otherwise agreed by the parties.

XIII. SEVERABILITY

- A. If any provision of this Agreement is determined to be invalid by a court of competent jurisdiction, then such provision shall be deemed null and void, but without invalidating the remaining provisions.

XIV. ENTIRE AGREEMENT

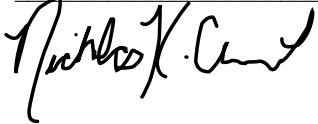
- A. This Agreement constitutes the complete and entire agreement between the parties and no other representations, promises or agreements, oral or otherwise, shall be of any force or effect.

In consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy, and legal sufficiency of which are hereby acknowledged, the parties have entered into this agreement and have caused their duly authorized representatives to execute this agreement.

Ankeny Community School District

By: _____
Ryan Weldon
President, Board of Education
Ankeny Community School District
306 SW School Street
Ankeny, Iowa 50023

Date: _____

By: Nicholas K Clement


Date: 08/08/2022

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**APPENDIX A:
Vendor's Minimum Insurance Requirements**

A. The Vendor shall purchase and maintain such insurance as will protect the Vendor from claims set forth below which may arise out of, or result from the Vendor's operations under the contract, whether such operation be by the Vendor or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The insurance to be maintained by the Vendor shall be written as follows:

1. Workers' Compensation and Employers Liability Insurance as prescribed by Iowa law or the minimum limits shown below;

- a. Iowa Benefits- Statutory
- b. Employers Liability
 - Bodily Injury by Accident \$500,000 Each Accident
 - Bodily Injury by Disease \$500,000 Each Accident
 - Bodily Injury by Disease \$500,000 Each Employee

The Workers' Compensation policy shall include a *waiver of subrogation clause* in favor of the owner.

2. Commercial General Liability Insurance combined single limits shown below covering Bodily Injury, Property Damage and Personal Injury:

General Aggregate Limit	\$4,000,000
Products-Completed Operations Aggregate Limit	\$4,000,000
Personal & Advertising Injury Limit	\$2,000,000
Each Occurrence Limit	\$2,000,000
Fire Damage Limit	\$ 100,000
Medical Expense Limit	\$ 5,000

This insurance must include the following features:

- a. Coverage for all premises and operations. The policy shall be endorsed to provide the aggregate Per Project Endorsement.
- b. Personal and Advertising Injury
- c. Operations by independent contractors.
- d. Contractual Liability coverage
- e. Coverage for property damage underground or damage by explosion or collapse (XCU).

3. Automobile Liability Insurance covering all owned, non-owned, hired and leased vehicles with a minimum combined single limit for Bodily Injury and Property Damage of \$2,000,000 per accident. Insurance must include Contractual Liability.

4. Umbrella/Excess Liability Insurance combined single limit for bodily injury, property damage and personal injury excess primary liability limits: \$1,000,000. The required Liability limits outlined within may be met with any combination of underlying and umbrella/excess policy limits.

5. Additional Insured the Vendor will include the School as additional Insured on all policies except Workers' Compensation as respects all work performed. The additional insured coverage

shall be primary and non-contributory to any of the owner's policies and shall apply to both ongoing and completed operations.

6. **Insurance Certificates** Each policy noted above shall be issued by an insurance company authorized to write such insurance in the State of Iowa and shall be reasonably acceptable to the School. These insurance policies shall not be cancelled without at least 30 days prior written notice to the School. A properly executed Certificate of Insurance showing evidence of these insurance requirements shall be delivered to the School prior to the commencement of this lease.
7. **Government Immunity** The following clauses will be added to all liability coverages:
 - a. The company and the insured expressly agree and state that the purchase of this policy of insurance by the insured does not waive any of the defenses of governmental immunity available to the insured under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.
 - b. The company and the insured further agree that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.
8. **Subrogation** To the extent that such insurance is in force and collectible and to the extent permitted by law, the School and Vendor each hereby releases and waives all right of recovery against the other or anyone claiming through or under each of them by way of subrogation or otherwise, except in cases of gross negligence.
9. **Property Insurance** Unless otherwise provided, the Owner shall purchase and maintain property insurance on the project in the amount of the initial Contract Sum, plus value of subsequent Contract modifications and cost of materials supplied or installed by others. Such property insurance shall be maintained, unless otherwise provided in the Contract Documents or otherwise agreed in writing by all persons and entities who are beneficiaries of such insurance, until final payment has been made. This insurance shall include interests of the Owner, the Vendor, Subcontractors and Sub-subcontractors in the Project.

Property insurance shall be on an "all-risk" or equivalent policy form and shall include insurance against the perils of fire, theft, vandalism, malicious mischief, collapse, earthquake, flood, windstorm, testing and debris removal including demolition occasioned by enforcement of any applicable legal requirements, depending on availability. The property insurance may contain sub-limits for these coverages. At the option of the school district, the insurance covering the project may be written under a Builder's Risk policy or covered under the District's permanent property insurance.
10. **Professional Insurance** If the Vendor is required to furnish professional services as part of the Work, the Vendor shall purchase Professional Liability insurance covering performance of the professional services, with policy limits of not less than \$1,000,000 per claim and \$1,000,000 in the aggregate.
11. **Pollution Insurance** If the work involves the transport, dissemination, use or release of pollutants, the Vendor shall purchase Pollution Liability insurance, with policy limits of not less than \$1,000,000 per claim and \$1,000,000 in the aggregate.

12. Coverages under sections 10 and 11 may be purchased through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than \$1,000,000 per claim and \$1,000,000 in the aggregate.
13. **Aircraft Insurance** If the work requires use or operation of manned or unmanned aircraft, including drones, the Vendor shall purchase coverage with policy limits of not less than \$1,000,000 per claim and \$1,000,000 in the aggregate.

PROFESSIONAL SERVICES AGREEMENT

WHEREAS, ANKENY COMMUNITY SCHOOL DISTRICT (“District”), an Iowa public school district, intends to contract with Shannon Summers (“Vendor”) to provide custom dance choreography to the District.

THEREFORE, in consideration of the mutual promises and representations set forth herein, the parties enter into this Professional Services Agreement (“Agreement”) and agree as follows:

I. SCOPE OF SERVICES

- A. District shall engage Vendor for the term of this Agreement to provide
Dance choreography for State & Nationals

II. RELATIONSHIP OF THE PARTIES

- A. Notwithstanding anything in this Agreement to the contrary, Vendor will be solely and exclusively responsible for providing services under this Agreement. All staffing and operations associated with the provision of the services are the sole and exclusive responsibility of Vendor.
- B. Neither Vendor, nor any of its personnel, shall be considered an agent and/or an employee of District for any purpose. Vendor does not have any authority to enter into any contract, assume any obligations, and/or make any warranties or representations on behalf of District.
- C. District is not responsible for deducting from payments to Vendor any amounts for taxes, insurance, and/or other similar items relating to Vendor's work with respect to this Agreement. Accordingly, Vendor shall be responsible for payment of all taxes arising out of Vendor's activities in accordance with this Agreement, including but not limited to, any relevant federal and/or state income tax, Social Security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees as required. Vendor shall further assume exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to Vendor under the terms of this Agreement.

- D. No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to Vendor. The payroll or employment taxes that are subject to this paragraph include, but are not limited to, FICA (Social Security tax), FUTA (federal unemployment tax), federal income tax, state income tax and state unemployment insurance tax.
- E. Vendor, its agents, and its employees are not eligible for, and shall not participate in, any employee pension, health, disability and/or other fringe benefit plan of the District.
- F. District shall in no way be responsible for the acts or omissions of Vendor, its employees, and/or agents.

III. ASSIGNMENT

- A. Vendor acknowledges that Vendor's services are unique. Accordingly, Vendor may not assign Vendor's rights and/or delegate Vendor's duties and/or obligations under this Agreement to any third party without express prior written consent of District.

IV. TERM AND TERMINATION

- A. Agreement shall begin on 7/15/22 and shall continue in effect through 7/14/23 unless earlier terminated by either party in accordance with Section IV.B of this Agreement.
- B. This Agreement may be terminated by either party, without cause, upon thirty (30) days written notice. Either party may terminate this Agreement, with cause, immediately. Upon termination, Vendor shall be compensated for all services rendered prior to the date of termination.

V. PAYMENT

- A. District shall pay Vendor a total of 1,000.00 to complete the work outlined in the Scope of Services. Said payment shall be paid by check
- B. Vendor shall direct invoices to: Ankeny Community School District, ATTN: Business Office, 306 SW School Street, Ankeny, Iowa 50023.

- C. District shall render payment to Vendor via check within 30 days of receipt of said invoice.

VI. BACKGROUND CHECKS

- A. Vendor shall ensure that any and all of its employees and/or agents who are present on District property and/or who interact in-person and/or virtually with District students, staff, and/or other identified stakeholders complete and pass an industry-standard criminal history background check and all sound screening practices, including but not limited to legally-required Sex Offender Registry Certificate of Compliance, prior to the start date. Vendor agrees to work with the District's Business Office on completion of the above.
- B. The cost of background check(s) required under this Agreement will be borne by District.
- C. Unsatisfactory results of the background check(s) may result in Vendor's, its agent(s'), and/or its employee(s') disqualification from performance of services under this Agreement and/or immediate termination of this Agreement. District shall have sole discretion to determine if the results from the background check(s) meet District standards.

VII. CONFIDENTIALITY

- A. In the performance of services under this Agreement, Vendor, its employees, and/or its agents may have access to and/or receive and/or be entrusted with confidential information. All such material is considered secret and will be available to Vendor in strict confidence.
- B. Except in the performance of its services, Vendor, its employees, and/or agents, shall not, directly or indirectly, for any reason whatsoever, disclose and/or use any such confidential material until such material ceases, through no fault whatsoever of Vendor, to be confidential because it has become public knowledge or part of the public domain.
- C. Upon termination of this Agreement by any means, or whenever requested by District, Vendor shall promptly deliver to District any and all of the confidential material not previously delivered that may be and/or at any previous time(s) have been in Vendor's possession and/or under Vendor's control. Vendor agrees that this confidentiality provision shall survive and continue after the termination of this Agreement for any reason whatsoever.
- D. Vendor shall limit its employees' and/or agents' access to students' educational records to those persons for whom access is essential to the performance of services carried out under the Agreement. Vendor shall, at all times and in all respects, comply with the terms of the Family Educational Rights and Privacy Act of 1974, as amended.

VIII. INTELLECTUAL PROPERTY

- A. District shall own all rights, titles, and interests, including all related Intellectual Property

Rights, in and to work product, including any suggestions, ideas, enhancement requests, feedback, recommendations and/or other information provided by Vendor and/or any other party relating to the services covered by this agreement.

- B. District name and logo(s) are trademarks of District, and no right or license is granted to Vendor use them other than in the provision of services for District under the terms of this Agreement.

IX. INSURANCE

- A. No workers' compensation insurance and/or any other type of insurance (including, but not limited to, professional liability insurance) has been or will be obtained by District on account of Vendor.
- B. Vendor shall maintain insurance and practices in alignment with *Appendix A: Vendor's Minimum Insurance Requirements*. Upon request of District, Vendor shall provide proof of said insurance coverage.

X. INDEMNIFICATION

- A. Vendor shall indemnify and hold District harmless from and against all liabilities, claims, debts, taxes, obligations, costs and/or expenses (including reasonable attorney's fees, court costs and costs of appeal) that District may incur or sustain as a result of any breach of this Agreement or negligent or other wrongful conduct in the performance of this Agreement by Vendor or as a result of failure to pay any employment or income taxes arising out of Vendor's performance of Services for the District.

XI. AMENDMENTS

- A. This Agreement may only be supplemented, amended or revised in writing by mutual agreement of the parties.

XII. GOVERNING LAW

- A. This Agreement shall be governed by and construed pursuant to the laws of the State of Iowa. Any claim or dispute which may arise out of this Agreement shall be heard in a court of competent jurisdiction in Polk County, Iowa, unless otherwise agreed by the parties.

XIII. SEVERABILITY

- A. If any provision of this Agreement is determined to be invalid by a court of competent jurisdiction, then such provision shall be deemed null and void, but without invalidating the remaining provisions.

XIV. ENTIRE AGREEMENT

- A. This Agreement constitutes the complete and entire agreement between the parties and no other representations, promises or agreements, oral or otherwise, shall be of any force or effect.

In consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy, and legal sufficiency of which are hereby acknowledged, the parties have entered into this agreement and have caused their duly authorized representatives to execute this agreement.

Ankeny Community School District

By: _____
Aaron Johnson
President, Board of Education
Ankeny Community School District
306 SW School Street
Ankeny, Iowa 50023

Date: _____

By: Shannon Sum

7/14/22
Date: _____

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**APPENDIX A:
Vendor's Minimum Insurance Requirements**

A. The Vendor shall purchase and maintain such insurance as will protect the Vendor from claims set forth below which may arise out of, or result from the Vendor's operations under the contract, whether such operation be by the Vendor or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The insurance to be maintained by the Vendor shall be written as follows:

1. Workers' Compensation and Employers Liability Insurance as prescribed by Iowa law or the minimum limits shown below;

- a. Iowa Benefits- Statutory
- b. Employers Liability
 - Bodily Injury by Accident \$500,000 Each Accident
 - Bodily Injury by Disease \$500,000 Each Accident
 - Bodily Injury by Disease \$500,000 Each Employee

The Workers' Compensation policy shall include a *waiver of subrogation clause* in favor of the owner.

2. Commercial General Liability Insurance combined single limits shown below covering Bodily Injury, Property Damage and Personal Injury:

General Aggregate Limit	\$4,000,000
Products-Completed Operations Aggregate Limit	\$4,000,000
Personal & Advertising Injury Limit	\$2,000,000
Each Occurrence Limit	\$2,000,000
Fire Damage Limit	\$ 100,000
Medical Expense Limit	\$ 5,000

This insurance must include the following features:

- a. Coverage for all premises and operations. The policy shall be endorsed to provide the aggregate Per Project Endorsement.
- b. Personal and Advertising Injury
- c. Operations by independent contractors.
- d. Contractual Liability coverage
- e. Coverage for property damage underground or damage by explosion or collapse (XCU).

3. Automobile Liability Insurance covering all owned, non-owned, hired and leased vehicles with a minimum combined single limit for Bodily Injury and Property Damage of \$2,000,000 per accident. Insurance must include Contractual Liability.

4. Umbrella/Excess Liability Insurance combined single limit for bodily injury, property damage and personal injury excess primary liability limits: \$1,000,000. The required Liability limits outlined within may be met with any combination of underlying and umbrella/excess policy limits.

5. Additional Insured the Vendor will include the School as additional Insured on all policies except Workers' Compensation as respects all work performed. The additional insured coverage

shall be primary and non-contributory to any of the owner's policies and shall apply to both ongoing and completed operations.

6. **Insurance Certificates** Each policy noted above shall be issued by an insurance company authorized to write such insurance in the State of Iowa and shall be reasonably acceptable to the School. These insurance policies shall not be cancelled without at least 30 days prior written notice to the School. A properly executed Certificate of Insurance showing evidence of these insurance requirements shall be delivered to the School prior to the commencement of this lease.
7. **Government Immunity** The following clauses will be added to all liability coverages:
 - a. The company and the insured expressly agree and state that the purchase of this policy of insurance by the insured does not waive any of the defenses of governmental immunity available to the insured under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.
 - b. The company and the insured further agree that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.
8. **Subrogation** To the extent that such insurance is in force and collectible and to the extent permitted by law, the School and Vendor each hereby releases and waives all right of recovery against the other or anyone claiming through or under each of them by way of subrogation or otherwise, except in cases of gross negligence.
9. **Property Insurance** Unless otherwise provided, the Owner shall purchase and maintain property insurance on the project in the amount of the initial Contract Sum, plus value of subsequent Contract modifications and cost of materials supplied or installed by others. Such property insurance shall be maintained, unless otherwise provided in the Contract Documents or otherwise agreed in writing by all persons and entities who are beneficiaries of such insurance, until final payment has been made. This insurance shall include interests of the Owner, the Vendor, Subcontractors and Sub-subcontractors in the Project.

Property insurance shall be on an "all-risk" or equivalent policy form and shall include insurance against the perils of fire, theft, vandalism, malicious mischief, collapse, earthquake, flood, windstorm, testing and debris removal including demolition occasioned by enforcement of any applicable legal requirements, depending on availability. The property insurance may contain sub-limits for these coverages. At the option of the school district, the insurance covering the project may be written under a Builder's Risk policy or covered under the District's permanent property insurance.
10. **Professional Insurance** If the Vendor is required to furnish professional services as part of the Work, the Vendor shall purchase Professional Liability insurance covering performance of the professional services, with policy limits of not less than \$1,000,000 per claim and \$1,000,000 in the aggregate.
11. **Pollution Insurance** If the work involves the transport, dissemination, use or release of pollutants, the Vendor shall purchase Pollution Liability insurance, with policy limits of not less than \$1,000,000 per claim and \$1,000,000 in the aggregate.

12. Coverages under sections 10 and 11 may be purchased through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than \$1,000,000 per claim and \$1,000,000 in the aggregate.
13. **Aircraft Insurance** If the work requires use or operation of manned or unmanned aircraft, including drones, the Vendor shall purchase coverage with policy limits of not less than \$1,000,000 per claim and \$1,000,000 in the aggregate.

MEMORANDUM OF UNDERSTANDING
for the *Purple Pathway for Paraeducators Program*
by and between
University of Northern Iowa and Cooperating Educational Agency
for the 2022-2024 Academic Years

This agreement is entered into by and between the University of Northern Iowa and the Ankeny Community School District (hereinafter referred to as the “Cooperating Educational agency”) in accordance with the CODE of Iowa:

Section 262.30 CONTRACTS FOR PRACTITIONER PREPARATION provides:

The board of directors of any school district in the state of Iowa may enter into contract with the state board of regents for furnishing instruction to pupils of such school district, and for practitioner preparation for the schools of the state in such particular lines of demonstration and instruction as are deemed necessary for the efficiency of the University of Northern Iowa, as training schools for practitioners.

Scope of Memorandum of Understanding.

This Memorandum of Understanding sets forth the roles, responsibilities, and rights of personnel associated with the cooperating educational agency, personnel associated with the University of Northern Iowa and of paraeducators in the cooperating educational agency who participate in the educational program known as the Purple Pathway for Educators (PPP). An outline of expectations and coursework for the PPP can be found in Appendix A.

Agreement of Terms

Cooperating Educational Agency – School District employing paraeducators involved in the program

Multi Class Leader (MCL) – Licensed instructor assigned by the School District to one or more paraeducators to provide support and mentorship throughout the program. The MCL will be tasked with evaluating paraeducators based on a list of competencies adapted from a registered apprenticeship program for teachers. This list of these competencies can be found in Appendix B.

On the Job Learning (OJL) – Time spent by paraeducators incorporating what is learned in the PPP while working at their place of employment.

Paraeducator – Any school employee working under the supervision of a licensed teacher within a classroom setting; performing either one-on-one, small group or whole class planning, instruction and assessment. To be eligible to participate in the PPP, paraeducators must work in a K-6 setting, but are not required to hold a paraeducator certificate.

Purple Pathway for Paraeducators (PPP) – An educational program consisting of 80 credit hours from the University of Northern Iowa offered in 8-week segments (except for one 12-week summer season) integrating class work with the paraeducator experience.

Program Requirements and Timeline

Identified paraeducators will complete their coursework and field experience requirements via UNI’s *Purple Pathway for Paraeducators* (PPP) program. The PPP allows paraeducators holding an AA or AS degree to complete a Bachelor of Arts degree that leads to recommendation for licensure for the K-6 Elementary (102) and K-8 Instructional Strategist I: Mild/Moderate Special Education (260) teaching endorsements. Paraeducators will complete 80 credits from the University of Northern Iowa offered in

ten 8-week segments (except for two 6-week week summer sessions) integrating class work with a paraeducator experience over a period of two years. Specific coursework details are included in Appendix A. General program requirements and timeline based on UNI and the Cooperating Educational Agency responsibilities are as follows:

UNI Responsibilities:

- Provision for a two-year educational program (80 credit hours) for qualified paraeducators whereupon completion will be recommended for licensure as an elementary teacher with a special education (Instructional Strategist I) endorsement.
 - Coursework will be delivered in 8-week educational segments with the exception of two 6-week summer sessions.
 - Classwork will consist of three hours of online synchronous classwork one night per week and a monthly six-hour online synchronous Saturday course.
 - Course assignments will focus on paraeducators' job experience, which will occasionally require them to engage in experiences in classrooms where they are not regularly assigned. These irregular assignments will be made in consultation with the MCL and building administrator(s).
 - The last two 8-week sessions will encompass what is traditionally known as student teaching.
 - A member of the university faculty, or designee, will serve as the coordinator of the student teaching experience for the purpose of administering the PPP and supervising the paraeducators in cooperation with the MCL(s) at the Cooperating Educational Agency.
 - Paraeducators enrolled in the PPP shall be subject to the policies, rules and regulations of the Cooperating Educational Agency, the Department of Teaching, University of Northern Iowa and the BOEE Professional Code of Ethics.
 - Evaluation of the paraeducators shall be a shared responsibility. The UNI coordinator, the MCL, mentor teachers who host the student teaching experience, the paraeducator, and others knowledgeable about the performance of the paraeducator shall be involved. Evaluation is comprehensive, continuous, specific, and individualized.
 - Mid-term and final evaluation conferences are required of the paraeducators' student teaching. The student teacher, UNI coordinator, MCL and mentor teachers shall participate. The mentor teacher and UNI coordinator shall collaborate in the preparation of the final evaluation for each student. However, the coordinator, as the designated UNI official, is responsible for the final evaluation. This evaluation is separate from the evaluation of OJL competencies, which shall be overseen by the MCL, and is detailed in Appendix B.
- Intentional Wrap Around Supports for the paraeducators through the following:
 - An orientation program prior to the beginning of the first term will be provided for paraeducators in the program to meet their faculty and each other, get an overview of the program, and work with the technology used during the course to support learning and assessment.
 - A dedicated enrollment contact and academic advisor will be assigned to each paraeducator for support throughout the program through Online and Distance Education (ODE) and the College of Education Advising and Teacher Education Success

(CATS) Office to serve as a resource for navigating university systems, processes, and services from inquiry through graduation.

- A faculty point of contact throughout the program
- Ongoing technology training and support
 - Blackboard learning management system – the platform for all coursework and assignments
 - GoReact – secure digital platform used to record field experiences
 - Anthology Portfolio – teacher education data management platform used to record field experience placements, administer surveys and evaluation forms.
- District Mentorship Assignment and Support
 - The identification, selection and continued use of qualified mentor teachers for student teaching, the Cooperating Educational Agency MCL and any additional paraeducator supervisors deemed necessary shall be the joint responsibility of the UNI faculty and cooperating administrators at the Cooperating Educational Agency.
 - Mentor teachers for student teaching, the MCL(s) and any additional paraeducator supervisors deemed necessary will receive training at the beginning of the program for:
 - support needed for the PPP
 - critical aspects of mentoring
 - technology training with Blackboard, GoReact and Anthology Portfolio
 - Provision for follow-up training and discussion at the end of the first full year
 - Provision for up to 2 renewal credits for the Cooperating Educational Agency MCL, mentor teachers and additional paraeducator supervisors deemed necessary for support of paraeducators throughout the program (1 renewal credit/year).
 - The Cooperating Educational Agency MCL(s) will receive a \$600 stipend each year for a maximum of \$1200 of support. Mentor teachers for student teaching will receive stipends and renewal credit equivalent to current UNI policies. Stipends will be funded by the University of Northern Iowa.

Cooperating Educational Agency Responsibilities:

- With consultation and agreement from UNI, assign one or more licensed MCLs to provide on-the-ground support for the paraeducators within the program.
 - An MCL could be a licensed teacher leader/instructional coach in the Cooperating Educational Agency, but it is not a requirement.
 - An MCL is recommended to be a licensed instructor in a classroom outside of a classroom in which a paraeducator is working, but it is not a requirement.
 - Commit to providing time for the MCL(s) to train and provide support to the paraeducator, and to collaborate with UNI faculty.
- Assign at least two teachers to serve as mentor teachers for the 16 weeks of each paraeducator’s student teaching requirement. One teacher must have a general elementary license and the other must be either endorsed or licensed as a special educator teacher. One of these may or may not be the MCL assigned for program support.
- If there are multiple MCLs, identify the main point-of-contact between the UNI PPP for any and all paraeducators at the Cooperating Educational Agency.
- Support the paraeducators in the PPP with:
 - Time during the workday to complete assignments that must be completed in a school setting. Assignments that do not need to be completed in a school setting should still be accomplished outside of work hours.

- Provision for a robust internet connection. This can be provided through facilities within the Cooperating Educational Agency, and should in no way be construed as a requirement to pay for home internet availability.
- Access to a computer with a connected camera to record their field experiences and to attend on-line classes. This equipment shall be made available through resources within the Cooperating Educational Agency, and should in no way be construed as a requirement to pay for a personal computer for the paraeducator.
- Ensure via consultation with UNI, the MCL(s) and building administrator(s) that paraeducators can engage in field experiences in classrooms outside of the typical classrooms that paraeducators are assigned to work including the completion of student teaching. These temporary changes to paraeducator work assignments will only occur when satisfaction of Iowa Department of Education and Board of Educational Examiners teacher preparation requirements cannot occur within paraeducators' typical work assignments.
- Paraeducators should not be docked pay for participation in the PPP for completing classroom assignments and field experience during the work day (including student teaching). However, any time not spent during the work day is not compensatory. Therefore, time spent during weekday evening and Saturday coursework is not eligible for hourly pay since these hours fall outside of paraeducators' work day.

Tuition, Fees and Billing Obligations:

The Cooperating Educational Agency is under no obligation to fund, remunerate or otherwise pay for paraeducators' participation in the PPP except as outlined in the previous section titled *Cooperating Educational Agency Responsibilities*. Participation in this program is voluntary, and therefore paraeducators are expected to secure their own means of covering the cost of PPP tuition, fees and other incurred costs. Nevertheless, if the Cooperating Educational Agency or any other funding agency would like to provide financial support for their paraeducator(s) to participate in the PPP it is in no way precluded by this MOU.

Communication of Expectations with the Candidates:

The PPP is intended to be completed by paraeducators within an estimated two-year timeline. However, the PPP can/will still continue past this frame should requirements not yet be met. Paraeducators will receive communication about degree requirements and progress within the PPP through the following entities and personnel:

- UNI Admissions Office
- The Office of Online and Distance Education
- The College of Education Advising and Teacher Education Success (CATS) Office
- Assigned Advisors within the CATS Office
- The PPP Program Coordinator
- The Cooperating Educational Agency assigned MCL(s)

Both the Cooperating Educational Agency and UNI are committed to supporting paraeducators with the supervision necessary for clinical experiences, assessments, and placements that meet the expectations that are required by Iowa Administrative Code for teacher education programs (see Education Code 281.79) and program requirements required by the Higher Learning Commission.

APPROVED

Designee, Cooperating Educational Agency

Designee, University of Northern Iowa

Printed name

Printed name

Date: _____

Date: _____

Point of Contact, Cooperating Educational Agency

Printed name

APPENDIX A – PPP Coursework Details

Instruction Method:	Coursework within this program includes collaborative learning, discourse and reflection, direct instruction, expository instruction, peer-led instruction, on site experiences and problem-based learning. UNI’s Elementary Education faculty conduct professional development schools (PDS) at several school sites, so they are familiar with running instruction at public school sites.
Course Instructors:	Course instructors will be chosen from faculty within the University of Northern Iowa Teacher Education Program; particularly from faculty who prepare students seeking licensure in K-6 Elementary Education, and K-8 Instructional Strategist I. These faculty can be found at the following webpage: https://coe.uni.edu/faculty-staff/faculty-staff-directory
Course Descriptions:	Paraeducators will complete just one course per term which is a collection of three to five courses typically taken separately. Individual course descriptions can be found at the following links within the University of Northern Iowa Course Catalog or in the remaining tables within Appendix A of this MOU: Elementary Education K-8 Instructional Strategist
Location:	University of Northern Iowa faculty will provide instruction for this program remotely, in the evening and on weekends so there is as little upheaval to paraeducators’ work day as possible.
Textbook or other training material:	Textbooks and smaller readings are common in many of our courses. Another training material that will be important is the use of GoReact video software that is likely to be used when evaluating paraeducators’ on the job training that occurs in their classrooms. GoReact is used by most of our teacher education students, especially since 2020.
Schedule:	Courses have been bundled together into ten terms—eight 8-week terms during fall and spring semesters and two 6-week summer terms. Each term will meet one evening a week for 3 hours and monthly 6-hour Saturdays.
Contact Hours:	342
Instructors’ expertise in adult-style teaching (andragogy)?	Many of our faculty have taken coursework in andragogy, and UNI has a Center for Excellence in Teaching and Learning (CETL) on campus that we can utilize to provide more in-depth professional development about andragogy to our faculty should it be needed. Additionally, faculty are supported by instructional developers to ensure a consistent experience for adult students.

Term One – Schooling and Inclusive Education in the 21st Century

Length	8 weeks
Hours/Schedule	36 Contact Hours: 3-hour class 1 x weekly and 2 – 6-hour Saturdays, 300 Hours Embedded OJL
Covered Content	LRNTECH 1031, SPED 4150, SPED 3150, TEACH 4170, SOCFOUND 3119,
	LRNTECH 1031: Educational Technology and Design - This is a foundational course that prepares early childhood, elementary, and middle level pre-service educators to facilitate student learning in technology-rich Pre-K-12 environments.
	SPED 4150: Introduction to Special Education: Legal, Advocacy, and Assistive Technology Practices and Issues - Introductory exploration of foundational issues and practices in special and inclusive education.
	SPED 3150: Meeting the Needs of Diverse Learners in Classrooms - Introduction to pedagogical, curricular, and social considerations involved in educating diverse learners in the general education classroom.
	TEACH 4170: Human Relations Awareness and Application - Development of awareness of various societal subgroups, recognizing and dealing with dehumanizing biases, and learning to relate effectively to various groups in order to foster respect for human diversity.
	SOCFOUND 3119: Schools and American Society - This course analyzes the history, sociology, political economy, and philosophical foundations of K-12 education.

Term Two – Child Development through Integrated Arts, Media, and Early Literacy

Length	8 weeks
Hours/Schedule	36 Contact Hours: 3-hour class 1 x weekly and 2 – 6-hour Saturdays, 300 Hours Embedded OJL
Covered Content	LITED 3115, EDPSYCH 2030, ELEMECML 4123, LITED 1044, TEACHING 3128
	LITED 3115: Methods of Teaching Early Literacy - Reading and writing instruction in grades PK-3, with an emphasis on integrating reading, writing, speaking, and listening, as well as integration across content areas.
	EDPSYCH 2030: Dynamics of Human Development - Students in this course will examine the social contexts of human development (0-18 years of age) and the theoretical and historical perspectives that inform our understanding of development.
	ELEMECML 4123: Methods of Teaching Visual and Performing Arts - Introduction, exploration and application of various methods for teaching and assessing visual and performing arts integration with content across the elementary curriculum.
	LITED 1044: Children’s Literature - Evaluation, selection, and teaching of literature in the elementary school language arts program.
	TEACHING 3128: Lesson Planning and Instruction - field experience in which students are actively involved in preparing and teaching lessons in PK-12 school settings under the close supervision of your instructor and mentor teacher. In preparing, teaching, and reflecting on their lessons and other experiences, teacher candidates are expected to apply and document their understanding of teaching and learning processes, motivation, assessment, and classroom management.

Term Three – Learning and Reasoning Skills

Length	8 weeks
Hours/Schedule	36 Contact Hours: 3-hour class 1 x weekly and 2 – 6-hour Saturdays, 300 Hours Embedded OJL
Covered Content	ELEMECML 4150, EDPSYCH 3148, MATH 1204
ELEMCLM 4150: Elementary Curriculum - Recent trends in the curriculum for children in grades K-6.	
EDPSYCH 3148: Learning and Motivation in Classroom Contexts - Examination of the influence of cognitive, motivational, and socio-cultural factors on students' learning in classroom contexts, with an emphasis on implications for classroom instruction and improved student achievement.	
MATH 1204: Mathematical Reasoning - Mathematics as problem solving, communication, connections, and reasoning. Includes whole numbers, rational number concepts, operations, and connections to algebraic thinking.	

Term Four – Inclusive Environments, Classroom Management and Assessment of Learning

Length	8 weeks
Hours/Schedule	36 Contact Hours: 3-hour class 1 x weekly and 2 – 6-hour Saturdays, 300 Hours Embedded OJL
Covered Content	ELEMECML 3120, SPED 4161, SPED 4171, MEASRES 3150, SPED 4163
ELEMECML 3120: Classroom Management K-8 - Focus on skills needed to organize and manage appropriate instruction in the elementary classroom.	
SPED 4161: Constructions of Behavior and Humanistic Supports - Individual behavior management, behavioral change strategies, and classroom management for students with special needs.	
SPED 4171: Creating and Sustaining Positive Inclusive Learning Environments (K-12) - Development of professional behaviors characterized by positive personal interactions with others and effective skills for interdisciplinary collaboration. Strategies for collaborating with parents, administrators, teachers, and paraprofessional colleagues, as well as community and support services personnel to create and sustain positive inclusive learning environments.	
MEASRES 3150: Classroom Assessment - This course is an introduction to the purposes and development of classroom assessment with a focus on diagnostic, formative, and summative assessment.	
SPED 4163: Assessment, Instruction and Management in Special Education - Supervised foundational field experience practicum addressing specialized assessment, instruction and management in special education.	

Term Five and Six (summer session) – Engaging in Integrated Science Learning, Methods of Teaching Science, and Math Reasoning

Length	Two 6-week sessions
Hours/Schedule	54 Contact Hours: 12 – 3-hour weekly sessions and 3 – 6-hour Saturdays
Covered Content	SCIED XXXX, ELEMECML 3161, MATH 2204, MATH 3204
SCIED XXXX (A combination of SCIED 1100, 1200 and 1300): Inquiry into Physical, Life, Earth and Space Science - An inquiry-oriented introduction to fundamental concepts and processes in life science that includes ecology, evolution, cell biology, and human body systems; meteorology, astronomy, and	

geology; and physics and chemistry that includes energy, force and motion, waves, sound, light, and nature of matter.
ELEMECML 3161: Teaching Elementary School Science - Investigation of current textbook series, trends, teaching materials, and appropriate instructional strategies for contemporary elementary school science programs.
MATH 2204: Mathematical Reasoning for Elementary Teachers II - Mathematics as problem solving, communication, connections, and reasoning.
MATH 3204: Mathematical Reasoning for Elementary Teachers II - Mathematics as problem solving, communication, connections, and reasoning.

Term Seven – Differentiating Literacy and Mathematics Learning for All Students

Length	8 weeks
Hours/Schedule	36 Contact Hours: 3-hour class 1 x weekly and 2 – 6-hour Saturdays, 300 Hours Embedded OJL
Covered Content	LITED 3116, SPED 4162, SPED 4172
LITED 3116: Methods of Teaching Content Literacy in the Intermediate Grades - Reading and writing instruction in grades 3-6, with an emphasis on integrating reading, writing, speaking, and listening, as well as integration across content areas.	
SPED 4162: Specialized Assessment and Instruction for Students with Disabilities - Collection and use of educational data to assess and teach students with diverse learning needs, educational planning and progress monitoring, instructional models, curricular access, mapping, and development.	
SPED 4172 (Also taught in Term 8): Differentiated and intensive instructional methods, materials, and assessment for students with mild/moderate disabilities in grades K-8; emphasis in literacy instruction and accommodations to address individualized needs; includes collaborative approaches and co-teaching and accessible/assistive technology.	

Term Eight – Teaching Math and Social Studies for All Students

Length	8 weeks
Hours/Schedule	36 Contact Hours: 3-hour class 1 x weekly and 2 – 6-hour Saturdays, 300 Hours Embedded OJL
Covered Content	MATH 3203, ELEMECML 3164, SPED 4172, SPED 4192
MATH 3203: Teaching Mathematics in the Elementary School: Effective instructional models and strategies for teaching elementary school mathematics; involves selecting and designing mathematical tasks, creating an environment, and orchestrating discourse.	
ELEMECML 3164: Teaching Elementary School Social Studies: Basic methods and materials for teaching the knowledge, skills, attitudes and values in history, geography, political science/civic literacy, economics and behavioral sciences.	
SPED 4172 (Also taught in Term 7): Differentiated and intensive instructional methods, materials, and assessment for students with mild/moderate disabilities in grades K-8; emphasis in mathematics instruction and accommodations to address individualized needs; includes collaborative approaches and co-teaching and accessible/assistive technology.	
SPED 4192: Experience in Special Education - Supervised assessment and teaching experience in special and inclusive education.	

Term Nine – Student Teaching and Transition Planning

Length	8 weeks (Student Teaching and 1 Class)
Hours/Schedule	36 Contact Hours: 3-hour class 1 x weekly and 2 – 6-hour Saturdays, 300 Hours Embedded OJL
Covered Content	TEACH 3134, SPED 4151
<p>TEACH 3134: Elementary Teaching: Provides the student the opportunity to experience, in depth, the full role and meaning of teaching in a school setting. Experiences include planning and organizing for instruction, developing classroom teaching competencies and skills, evaluating pupil progress, participating in extra-class activities, working with special school personnel, and utilizing school and community resources in the instructional program.</p>	
<p>SPED 4151: Educational and Post-School Transition Programming for Individuals with Disabilities: This course will promote understandings of current initiatives and research related to planning and supporting educational (K-12) and post-school transitions for individuals with disabilities.</p>	

Term Ten – Student Teaching and Fitness and Wellness in Learning

Length	8 weeks (Student Teaching and 1 Class)
Hours/Schedule	36 Contact Hours: 3-hour class 1 x weekly and 2 – 6-hour Saturdays, 300 Hours Embedded OJL
Covered Content	TEACH 3135, KAHHS 2045
<p>TEACH 3135: Special Education Teaching - Provides the student the opportunity to experience, in depth, the full role and meaning of teaching in a school setting. Experiences include planning and organizing for instruction, developing classroom teaching competencies and skills, evaluating pupil progress, participating in extra-class activities, working with special school personnel, and utilizing school and community resources in the instructional program.</p>	
<p>KAHHS 2045: Health and Physical Education for Elementary Teachers - Methods and materials in health education and physical education appropriate for children.</p>	

Appendix B Paraeducator Competencies Evaluated by the MCL

On-the-Job-Learning (OJL) Work Process

As a part of the PPP, all paraeducators must be “proficient in task” before completing their program in each of the following competencies based on the categories of Professionalism, Environment, Planning and Instruction. This list of competencies was adapted from a national registered apprenticeship program for teachers and it is expected that these competencies will be completed during an estimated two years of On-the-Job Learning (OJL). The ratings for these categories must be completed and signed off under the supervision of a Multi-Classroom Leader (MCL):

Professionalism:

- Within the first week of school, request a meeting with your building level supervisor and mentor teacher to introduce yourself and review school expectations.
- Follow the schedule provided for daily routines, including assigned duties and meetings.
- Utilize email to officially and professionally respond to all communication from colleagues (principal, MCL, other teachers, college professors, and staff) within 24-48 hours.
- Utilize FERPA guidelines to ensure proper handling of student information.
- Follow the policies and procedures as outlined at <https://policies.uni.edu/> as well as associated Cooperating Educational Agency policies and procedures governing paraeducators, and BOEE Code of Professional Ethics.
- Follow expectations for the daily use of time-keeping software.
- Follow expectations for the use of the substitute request system as needed.

Environment:

- Support the teacher in reinforcing the rules and procedures for student learning and behavior in the classroom.
- Follow teacher guidance to identify instructional roles throughout lessons and activities.
- Communicate with students using positive, professional, and compassionate language and tone.
- Review an individualized behavior intervention plan (formal or informal), assist the teacher in collecting student data, and reflect with MCL on next steps.
- Collaborate weekly with MCL to determine instructional roles; reflect on implementation of roles before setting roles for the next week.
- In conjunction with MCL, identify a student in need of an individualized behavior intervention plan, collaborate to establish and communicate expectations of the plan, collect student data, and reflect with MCL on next steps.

Planning:

- Review and make notes on curriculum documents prior to collaboration (i.e. unit starters, standards, lesson plans, etc.).
- Attend and bring required materials to grade level collaboration and staff development.
- Document conversations with MCL (outside of grade level collaborative planning) describing weekly responsibilities for roles within the classroom.
- Meet with SPED staff to review an IEP for at least one student in your class/grade level prior to attending an IEP meeting each nine weeks.
- Observe each of the following Special Education offerings within your school at least one time during the school year: skills-based intervention, speech and language, and extended resources.
- Prepare lesson materials (i.e. make copies, gather materials, set up learning stations, etc.)

- Utilize backwards design: Review and make notes on district and school assessments prior to common planning for a unit.
- Review the IEP of each student in your class/grade level within the first nine weeks of school; discuss the use of the at-a-glance reports with the MCL.
- Observe an eligibility meeting and the follow-up IEP meeting for that same student.
- Create one school-level assessment per semester and collaborate with the MCL to ensure standard alignment before sharing with the grade level team during common planning.
- Work with MCL to collect data related to the goals of the IEP of at least one student and determine the effectiveness of the intervention.
- Follow a child who has been identified through multi-tiered systems of support (MTSS) through the process: consent to test through eligibility and possible IEP or 504's.

Instruction:

- Post daily clear learning targets.
- Introduce and deconstruct the clear target to the class.
- Effectively distribute materials to and collect materials from students.
- Replicate established transition routines when changing activities during the day.
- Reflect on teaching observations with MCL.
- When co-teaching, refer back to learning targets at appropriate times during instruction.
- Within district resources, choose the most effective materials to support the lesson objective, engage students, and provide opportunities for student to student interaction.
- Observe the time involved in transitions, distributing materials, and the structure between beginning, middle, and end of the lesson.
- Reflect on the unit of study instruction with MCL.
- Create all of the clear targets for one unit of instruction.
- Effectively refer back to clear targets throughout the entire lesson.
- Choose the most effective materials that are challenging, elicit a variety of thinking, and incorporate opportunities for blended learning.
- At a minimum of two times per nine weeks, the paraeducator will facilitate instruction and receive feedback from MCL on time involved in transitions, distributing materials, and the structure between beginning, middle, and end of the lesson.
- The paraeducator will receive feedback from MCL throughout the unit of study and make instructional adjustments based on feedback.



Services Order Form

Order #: Q-272436-1
 Date: 2022-08-05
 Offer Valid Through: 2022-09-30

6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, United States

Order Form For Ankeny Community School District

Address: PO BOX 189
 City: ANKENY
 State/Province: Iowa
 Zip/Postal Code: 50021-189
 Country: United States

Order Information

Billing Frequency: Annual Upfront
 Payment Terms: Net 30

Billing Contact

Name: _____
 Email: _____
 Phone: _____

Primary Contact

Name: Kirk Magill
 Email: kirk.magill@ankenyschools.org
 Phone: +1 515 306 8024

Billing Frequency Term:

Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

Year 1						
Description	Start Date	End Date	Metric	Qty	Price	Amount
Technical Consulting			Per Hour	7	USD 175.00	USD 1,225.00
Non-Recurring Sub-Total						USD 1,225.00
Year 1 Total						USD 1,225.00
Grand Total:						USD 1,225.00

Deliverable	Description	Expiration
Technical Consulting	<p>Technical Consulting provides the client dedicated time with an Implementation Consultant up to the contracted number of hours (minimum of 5 hours) per 12 months. The 12 month time period will begin upon the later of the signing of Order Form or subscription start date (if purchased on this Order Form) unless otherwise noted. Time spent will be tracked by the Implementation Consultant in increments of 15 minutes (with a minimum of 15 minutes per request) and reported back to the client throughout the 12 month period.</p> <p>Unused hours at the end of the 12 month time period will not roll over and are non-refundable. If additional hours are required in the 12 month time period, the client must purchase additional hours at the standard rate.</p> <p>Services that may be delivered include consultation on data provisioning, content migration strategy, theming and branding, authentication configuration, API documentation, integrations and LTI, general account structure and organization, and project management. Services rendered are on an as-needed basis. This agreement does not include future maintenance of any solutions proposed during consultation.</p> <p>Scheduling and usage of consulting services are subject to consultant availability and capacity. Consultant assigned to work will be selected based on scheduling need and available capacity. Working hours are limited to Instructure normal operating business hours including company holidays.</p>	12 Months

The items above must be completed during the time period beginning on the later of the Effective Date or the initial Start Date specified in this Order Form and ending pursuant to the time frame set forth in the Expiration column above.

Metrics and Descriptions:

Duration: The Services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related Services prior to the first year Start Date at its sole discretion.

Miscellaneous: Instructure’s support terms are available as follows:
 Canvas & Catalog: <https://www.instructure.com/canvas/support-terms>
 Portfolium: <https://portfolium.com/support-terms>
 MasteryConnect: <https://www.masteryconnect.com/support/>

As part of our commitment to provide the most innovative and trusted products in the industry, at times we must increase our renewal rates to cover additional expenses associated with advancing our products. If you have concerns with any increases, please reach out to your account representative.

Terms and Conditions

This Order Form shall be governed by the Master Terms and Conditions which can be found here: <https://www.instructure.com/policies/master-terms-and-conditions>

In the event of any conflict between this Master Terms and Conditions and any addendum thereto and this Order Form, the provisions of this Order Form shall control.

Any requests to change service deliverables as defined on the order form may incur a fee of ten percent (10%) of the remaining fees for the service.

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form? Please Enter (Yes or No): _____ If yes, please enter PO Number: _____	Check here if your company is exempt from US state sales tax : _____ <i>Please email all US state sales tax exemption certifications to ar@instructure.com</i>

By executing this Order Form, each party agrees to be legally bound by this Order Form.

Ankeny Community School District

Signature:	_____
Name:	_____
Title:	_____
Date:	_____

Instructure, Inc.

Signature:	_____
Name:	_____
Title:	_____
Date:	_____



From Snaadt Media Group
 1421 Westside Drive
 Polk City
 Iowa 50226 United States
 Phone number: 3194706877
 Email: ryan@snaadtmedia.com

Invoice ID AHS FB HYPE 2022
Issue Date July 07 2022

Contract for Ankeny High School Football Hype 2022
 Main Shoot:

Kristen Ward
 Email: wardk505@hotmail.com

Products & Packages

Product / Package	Description	Unit Price	Quantity	Amount
Hype Video	Football team hype video to be played before games and used on social media to promote game attendance. Includes: Concept Development Up to Half Day Shoot Camera Gear/Lighting Up to 10 hours of Editing Digital Delivery Project Management 4 Deliverables: (1) 1-3 minute promo video (3) :30 second or less social media teasers cut to music	\$1,377.00	1	\$1,377.00

Subtotal \$1,377.00
Total \$1,377.00

Payment Schedule

Due	Amount
July 07 2022	\$688.50
September 01 2022	\$688.50



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Construction Change Orders

Extended Information: Superintendent's Recommendation: Approve the construction change orders as recommended.

ATTACHMENTS:

File Name	Description	Type	Upload Date
FacMtgAug22 - Construction Change Orders -Updated.pdf	Construction Change Orders - August 2022	Support Document	8/11/2022

Facility Construction Change Orders

Meeting Date: August 2022

Construction Change Orders	Description	Project	Vendor	Amount
CCO No. 004	Per PCO# 005, CW4 & Canopy Supports Redesign; Per PCO# 006, Asbestos Abatement Credit; PCO# 017R1, Central Plant Changes; Per PCO# 018, Slab patches; Per PCO# 019, Repair existing masonry room 1320; Per PCO# 021, Owner elevator reimbursement; Per PCO# 022, North plaster modifications.	Neveln Remodel	OLP Construction	\$ 324,895.86
CCO No. 005	Per PCO# 020, Interior Owner Requested Changes; Per PCO# 023, Demo CMU & New Concrete Curb; Per PCO# 024, 2nd Floor Column & Corridor Ceiling Changes; Per PCO# 025, Add Offices 2022, 2023 & Plumbing Chases; Per PCO# 026, Miscellaneous Overtime Demo; Per PCO# 028, Concrete Infill 2 Unforeseen Tunnels at Stair 2; Per PCO# 029, Remove Unforeseen Slab Under Star 4; Per PCO# 030, Geothermal Well Field Change.	Neveln Remodel	OLP Construction	\$ 87,633.00
PCO No. 033	Per CE# 037, Owner Requested MEPT Changes.	Neveln Remodel	OLP Construction	\$ 85,815.05
PCO No. 034	Per CE# 039, Furniture System Revisions (Part 1).	Neveln Remodel	OLP Construction	\$ (30,799.48)
CCO No. 001	Per COR# 001, Changes to Civil Drawings per City Review Comments (Full COR was approved/signed by the Board on May 16, 2022).	Elementary #12	Sandstone Management	\$ 95,934.19
PCO No. 031R1	Per CE# 035R1, Board Room Ramp.	Neveln Remodel	OLP Construction	\$ 113,803.28



AIA Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
 Neveln Center Building Renovation
 ACSD
 Ankeny, Iowa 50023
 OPN Project Number: 19215000

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: August 4, 2021

CHANGE ORDER INFORMATION:
 Change Order Number: 004
 Date: June 8, 2022

OWNER: *(Name and address)*
 Ankeny Community School District
 306 SW School Street
 Ankeny, Iowa 50023

ARCHITECT: *(Name and address)*
 OPN Architects, Inc.
 100 Court Avenue, Suite 100
 Des Moines, Iowa 50309

CONTRACTOR: *(Name and address)*
 OLP Construction L.L.C.
 3809 109th Street
 Urbandale, Iowa 50322

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

PCO 005 CW4 & Canopy Supports Redesign, per ITC 4	Add	\$6,790.80
PCO 006 Asbestos Abatement Credit	Deduct	(\$4,438.14)
PCO 017R1 Central Plant Changes	Add	\$283,670.82
PCO 018 Slab Patches	Add	\$24,615.90
PCO 019 Repair Existing Masonry Room 1320, per ITC 9	Add	\$4,957.05
PCO 021 Owner Elevator Reimbursement, per ITC 7	Deduct	(\$201.84)
PCO 022 3 North Plaster Modifications, per ITC 10	Add	\$9,501.27

The original Contract Sum was	\$	10,601,000.00
The net change by previously authorized Change Orders	\$	65,202.54
The Contract Sum prior to this Change Order was	\$	10,666,202.54
The Contract Sum will be increased by this Change Order in the amount of	\$	324,895.86
The new Contract Sum including this Change Order will be	\$	10,991,098.40

The Contract Time will be unchanged by Zero (0) days.
 The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

OPN Architects, Inc.
 ARCHITECT *(Firm name)*

 SIGNATURE
 Luke Danielson
 PRINTED NAME AND TITLE

 DATE
 6/8/22

OLP Construction L.L.C.
 CONTRACTOR *(Firm name)*

 SIGNATURE
 David Wharff PROJECT MANAGER
 PRINTED NAME AND TITLE

 DATE
 06/09/22

Ankeny Community School District
 OWNER *(Firm name)*

 SIGNATURE

 PRINTED NAME AND TITLE

 DATE



7
PCO #005

OLP Construction LLC
3809 NW 109th Street, Suite D
Urbandale, Iowa 50322
Phone: (515) 348-8110
Fax: (515) 348-8112

Project: OLPIA2104 - Neveln Center Building Renovation
406 SW School Street
Ankeny, Iowa 50023

Prime Contract Potential Change Order #005: CE #CE 05 - ITC.004, CW4 & Canopy Supports Design

TO:	Ankeny Community School District 306 SW School Street Ankeny, Iowa 50023	FROM:	OLP Construction, LLC 3809 NW 109th St Suite D Urbandale, 50322
PCO NUMBER/REVISION:	005 / 0	CONTRACT:	1 - Neveln Center Prime Contract
REQUEST RECEIVED FROM:	Mike Stevens (Mid-American Glazing Systems (MAGS))	CREATED BY:	Dave Wharff (OLP Construction LLC)
STATUS:	Pending - In Review	CREATED DATE:	12/16/2021
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$6,790.80

POTENTIAL CHANGE ORDER TITLE: CE #CE 05 - ITC.004, CW4 & Canopy Supports Design

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #CE 05 - ITC.04 - CW4 & Canopy Supports Design

OLP Construction, LLC 3809 NW 109th St Suite D Urbandale, 50322	
	04/20/22
SIGNATURE	DATE

ATTACHMENTS:

#	Budget Code	Description	Amount
1			\$0.00
2	05-1000.S Structural Steel Fabrication.Commitment	ITC.004	\$365.00
3	05-1200.S Structural Steel Erection.Commitment	ITC.004	\$1,136.24
4	08-4000.S Alum Entries, Storefront, Curtainwall, Glass.Commitment	ITC.004	\$4,843.78
Subtotal:			\$6,345.02
Overhead & Profit (5.00% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$317.25
GL Insurance (1.00% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$66.62
Performance & Payment Bonds (0.92% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$61.91
Grand Total:			\$6,790.80

Luke Danielson (OPN Architects, Inc.)
100 Court Ave, Suite 100
Des Moines, Iowa 50309

Ankeny Community School District
306 SW School Street
Ankeny, Iowa 50023

Ankeny Community School District
306 SW School Street
Ankeny, Iowa 50023

SIGNATURE

5-18-22
DATE

SIGNATURE

6/6/2021
DATE

SIGNATURE

6/16/22
DATE

change order # 2

DATE: 12/1/2021

job: NEVELN CENTER

loc: ANKENY, IA

quote

contractor OLP CONSTRUCTION

job sup TBD

from: terry

memo: ITC NO#004

ADDED CONNECTIONS TO CANOPY SUPPORTS AT SOUTH

ADDED 3 CONNECTION PLATES TO SOUTH CANOPY PER NEW DETAIL F12/A502

MATERIAL ADD:

weight: 35 LBS

discription: SEE ABOVE

material \$75

labor: \$125

ROLLING:

hardware: \$20

eng/dtl \$80.00

galv/pnt \$10.00

SHIPPING \$0.00

sub total \$310.00

10% O&P \$31

sub total \$341.00

p/tax: \$24

total amount \$365

change orders must be approved before we can expedite order.

GENERAL CONTRACTOR

SIGNED

BY:

TITLE:

THORNBERG STEEL/ 23602 UNIVERSITY AVE NW. BETHEL MN. 55005

23604 UNIVERSITY AVE NW

BETHEL MN. 55005

PHONE: 763-434-5178 FAX: 763-434-5186

email: thornberg@qwestoffice.net

US Erectors, Inc.

5760 Metro East Drive
Pleasant Hill, IA 50327

Phone: (515) 243-8450
Fax: (515) 243-8451

REQUEST FOR CHANGE ORDER

4

Project Name: Nevelyn Center

Contract: OLP

Date: 4/13/2022

RFI#: ITC 004

Description of Add/Deduct

Add for non shop fabricated material on canopy

	Cost Per Hr	Total Hours	Total Cost
Foreman	\$ 83.27	4.00	\$ 333.08
Journeyman	\$ 79.79	4.00	\$ 319.16
Apprentice	\$ 76.32	-	\$ -
Welding Machine	\$ 10.00	-	\$ -
Serv Truck	\$ 80.00	1.00	\$ 80.00
Forklift	\$ 25.00	-	\$ -
Trucking	\$ 150.00	2.00	\$ 300.00
Crane (40T)	\$ 230.00	-	\$ -
Scissors Lift	\$ 12.00	-	\$ -
Boom Lift	\$ 26.00	4.00	\$ 104.00
		<u>Total</u>	<u>\$ 1,136.24</u>

Pricing

Material	\$ -
Mark-Up	\$ -
Labor	\$ 1,136.24
Tax	\$ -
	<u>\$ 1,136.24</u>

Codes (USEI Office Use)

Please prepare the appropriate Change Order and forward copies for execution.
Upon request, all necessary back-up can be supplied as needed.

Thank you,

Justin Moffitt
Project Manager



Mid-American Glazing Systems
 3750 W. River Drive
 Davenport, IA 52802
 Phone 563-383-6001
 Fax 563-383-0889

Estimate

Date: 4/13/2022
 Estimate #: 10139

Company

OLP Construction, LLC
 3809 109th Street, Ste. D
 Urbandale, IA 50322

Phone
 Fax

Ship To

Neveln Center

MAGS Contact:	Mike S
---------------	--------

Contract No. / P.O. No.	Project	Terms
	Neveln Center	Net 30

Qty	Description	Total
	Price change request for CW2 for canopy design for thru curtainwall penetration including engineering, fabrication and installation adds	4,843.78

Subtotal	\$4,843.78
Sales Tax (6.0%)	\$0.00
Total	\$4,843.78

Note: Any deviation from above listed work or material will require a price adjustment.

This proposal is valid for (30) days from the above date.

Accepted by:

Date: _____

Signature _____



PCO #006

OLP Construction LLC
 3809 NW 109th Street, Suite D
 Urbandale, Iowa 50322
 Phone: (515) 348-8110
 Fax: (515) 348-8112

Project: OLPIA2104 - Neveln Center Building Renovation
 406 SW School Street
 Ankeny, Iowa 50023

Prime Contract Potential Change Order #006: CE #CE 06 - DEDUCT - Blue Sky Demo performed by Owner's Abatement Contractor

TO:	Ankeny Community School District 306 SW School Street Ankeny, Iowa 50023	FROM:	OLP Construction, LLC 3809 NW 109th St Suite D Urbandale, 50322
PCO NUMBER/REVISION:	006 / 0	CONTRACT:	1 - Neveln Center Prime Contract
REQUEST RECEIVED FROM:	Vincent Fitzpatrick (Blue Sky Cleaning & Demolition Services)	CREATED BY:	Dave Wharff (OLP Construction LLC)
STATUS:	Pending - In Review	CREATED DATE:	12/16/2021
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	Yes		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	(\$4,438.14)

POTENTIAL CHANGE ORDER TITLE: CE #CE 06 - DEDUCT - Blue Sky Demo performed by Owner's Abatement Contractor

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
 CE #CE 06 - DEDUCT - Blue Sky Demo performed by Owner's Abatement Contractor

OLP Construction, LLC
 3809 NW 109th St Suite D
 Urbandale, 50322

 SIGNATURE DATE 04/11/22

ATTACHMENTS:
 CO #5 22 02 18 CE#6 Deduct Demo due to Abatement.pdf

#	Budget Code	Description	Amount
1			\$0.00
2	02-4100.S Demolition.Commitment	Deduct Demo performed by Abatement Contractor	\$(4,354.14)
Subtotal:			\$(4,354.14)
GL Insurance (1.00% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$(43.54)
Performance & Payment Bonds (0.92% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$(40.46)
Grand Total:			\$(4,438.14)

Luke Danielson (OPN Architects, Inc.)
 100 Court Ave, Suite 100
 Des Moines, Iowa 50309

Ankeny Community School District
 306 SW School Street
 Ankeny, Iowa 50023

Ankeny Community School District
 306 SW School Street
 Ankeny, Iowa 50023

SIGNATURE DATE 5/18/22

SIGNATURE DATE 6/6/22

SIGNATURE DATE 6/6/22

Blue Sky Cleaning & Demolition Services

Project: Neveln Center
Address: Ankeny, IA

Change Order Request Detail #5
Abatement Deductions
Itemized Change Order

Request Date: 02/18/2022

Description	QTY	Units	Labor	Labor unit	Material	Material unit	EQ	Sub	Total Amount
Abatement of flooring Rm101, 117, S Entry	1026	Sq Ft	-\$0.45	per Ft					-\$461.70
Abatement of flooring Rm201	983	Sq Ft	-\$0.45	per Ft					-\$442.35
Abatement of flooring Rm 305, 306	1615	Sq Ft	-\$0.45	per Ft					-\$726.75
Abatement of flooring Rm 210-219	6377	Sq Ft	-\$0.25	per Ft					-\$1,594.25
*note Rm 210-219 were 2 layers, only lower layer was abated.									
Abatement of flooring 2nd Flr Elevator Lobby	215	Sq Ft	-\$0.45	per Ft					-\$96.75
01.09.A4: Remove Terrazzo wall base to floor line.	275	Ln Ft	-\$3.00	Per Ft					-\$825.00
									\$0.00
									\$0.00
Subtotals									-\$4,146.80
Material Sales Tax			0.00%						\$0.00
Labor Burden			0.00%						\$0.00
Small Tools			0.00%						\$0.00
Expendables			0.00%						\$0.00
Subtotals									\$0.00
GL Ins.			0.00%						\$0.00

Subtotal: -\$4,146.80
O&P 5%: -\$207.34
Total Net cost: -\$4,354.14



OLP Construction LLC
 3809 NW 109th Street, Suite D
 Urbandale, Iowa 50322
 Phone: (515) 348-8110
 Fax: (515) 348-8112

PCO #017R1

*Approved
 to Board*

Project: OLPIA2104 - Neveln Center Building Renovation
 406 SW School Street
 Ankeny, Iowa 50023

Prime Contract Potential Change Order #017R1: CE #CE 18R1 - ITC.013 - Central Plant Changes

TO:	Ankeny Community School District 306 SW School Street Ankeny, Iowa 50023	FROM:	OLP Construction, LLC 3809 NW 109th St Suite D Urbandale, 50322
PCO NUMBER/REVISION:	017R1 / 0	CONTRACT:	1 - Neveln Center Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Dave Wharff (OLP Construction LLC)
STATUS:	Pending - In Review	CREATED DATE:	4/12/2022
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$283,670.82

POTENTIAL CHANGE ORDER TITLE: CE #CE 18R1 - ITC.013 - Central Plant Changes

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #CE 18R1 - ITC.013 - Central Plant Changes

This OLP price EXCLUDES:

- architectural demolition; none indicated.
- structural demolition; none indicated.
- patches of any kind and finish of same (drywall finishing, finish flooring, painting, wall covering); for yet-to-be determined additional roof, wall, and floor penetrations by Mechanical and Electrical Contractors.
- modifications to any glass and glazing systems; storefront, curtainwall, glass walls.
- OLP completion of this Project by Contract Completion Date. Lead times for submittals and fabrication are not yet established.
- OLP reserves its right to establish final timeline information and as may become necessary, submit an appropriate ITC.13 Time Extension Request to the Owner.

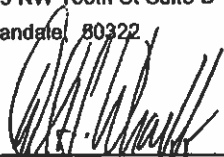
ATTACHMENTS:

[all sub quotes 22 04 12.pdf](#)

#	Budget Code	Description	Amount
1	22-0010.S Plbg & HVAC Combined Commitment	ITC 13 - Net Add Cost	\$140,847.00
2	26-0020.S Electrical Commitment	ITC 13 - Electrical Cost ADD	\$60,317.39
3	26-0020.S Electrical Commitment	ITC 13 - Electrical Cost DEDUCT	\$(9,643.04)
4	23-2114.S Ground Loop (Geothermal) HeatX System Commitment	ITC 13 - Ground Loop Wells ADD	\$73,528.00
Subtotal:			\$265,049.35
Overhead & Profit (5.00% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$13,252.47
GL Insurance (1.00% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$2,783.02
Performance & Payment Bonds (0.92% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$2,585.98
Grand Total:			\$283,670.82



PCO #017R1

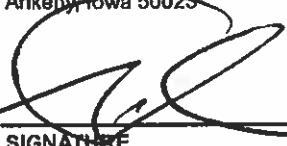
<p>OLP Construction, LLC 3809 NW 109th St Suite D Urbandale, 80322</p>	
 SIGNATURE	<p>04/12/22</p> DATE


Luke Danielson (OPN Architects, Inc.)
 100 Court Ave, Suite 100
 Des Moines, Iowa 50309

Ankeny Community School District
 306 SW School Street
 Ankeny, Iowa 50023

Ankeny Community School District
 306 SW School Street
 Ankeny, Iowa 50023

 5-18-22
 SIGNATURE DATE


 SIGNATURE DATE

 6/16/22
 SIGNATURE DATE

KRUCK

Plumbing & Heating Company Inc.

Mechanical Contractors Since 1941

OFFICE & PLUMBING DEPT. - 732-734 Seventh Street
SHEET METAL DEPT. - 812-816 Sixth Street
WAREHOUSE - 807 Sixth Street

TELEPHONE: 515-432-2210
FAX: 515-432-2227

POST OFFICE BOX 189
BOONE, IOWA 50038

4/7/2022

OLP Construction, LLC
3809 NW 109th St., Suite D
Urbandale, IA 50322

Attn: Dave Wharff

RE: Neveln Center Building Renovation
ITC-013 – Central Plant Modifications

Our proposal for modification to the central plant as shown in ITC-013 documents and drawings, with added Multi-Stack module and changing piping arrangement from 4" to 6" with revised Hydronic pumps and specialties is an add: \$ 140,847.00

Approximate lead time for MULTISTACK at time of quote was 24 wks. from date approved

Exclusions:

1. Electrical connections, wiring, conduit, switches, and electrical specialties.
2. Painting of hangers, piping, or conduit.
3. Well Field
4. Floor, wall, and roof patching.

See the attached for complete breakdown of material and labor.

Please call me with any questions.

Thank you,

Rich Gourley

Rich Gourley
Vice President

Project	Neveln Center Renovation-Ankeny CSD						
Location:	ITC-013 _ Central Plant Modifications						
Effective Date:	3/25/2022 REVISED 4/7/2022						
Quantity	Description	Cost	Total	%	Net	Labor Unit	Labor Total
	DEDUCT:						
1	Water softener relocation	0.00	0.00	1	0.00	12.00	12.00
6	2" swt 90	138.10	828.60	0.14	116.00	0.64	3.84
2	2" swt cplg.	64.44	128.88	0.14	18.04	0.64	1.28
33	ft. 2" L-Copper	33.24	1096.92	0.43	471.68	0.17	5.61
8	4" blk vic tee	407.50	3260.00	0.2	652.00	1.53	12.24
24	4" blk vic 90	242.50	5820.00	0.2	1164.00	1.02	24.48
8	4x1 blk vic saddle (FIP outlet)	170.50	1364.00	0.2	272.80	0.50	4.00
6	4x3/4 blk vic saddle (FIP outlet)	170.50	1023.00	0.2	204.60	0.50	3.00
16	4x1/2 blk vic saddle (FIP outlet)	170.50	2728.00	0.2	545.60	0.50	8.00
6	4x2 blk vic saddle (grv outlet)	207.50	1245.00	0.2	249.00	0.50	3.00
4	4" blk vic cap	197.00	788.00	0.2	157.60	0.72	2.88
14	4" blk vic flange	744.00	10416.00	0.265	2760.24	1.05	14.70
14	4" flange pack	26.00	364.00	1	364.00	0.50	7.00
4	4" blk vic valve	1572.50	6290.00	0.265	1666.85	1.16	4.64
2	4x2-1/2" blk vic tee	490.00	980.00	0.2	196.00	1.53	3.06
10	4x3 blk vic reducer	215.50	2155.00	0.2	431.00	1.02	10.20
88	4" vic cplg.	197.50	17380.00	0.2	3476.00	0.00	0.00
274	ft. 4" sch-40 blk vic pipe	11.09	3038.66	1	3038.66	0.16	43.84
4	2" hangers	5.88	23.52	1	23.52	0.40	1.60
35	4" hangers	8.40	294.00	1	294.00	0.50	17.50
			0.00		0.00		0.00
	ADD:						
1	Multi-stack chiller (cost add size)	57750.00	57750.00	1	57750.00		40.00
1	Hydronic pump (cost add size)	10389.00	10389.00	1	10389.00		12.00
1	VFD base mount pump (HP change)	3920.00	3920.00	1	3920.00		0.00
1	Hydronic Specialties (cost add size) Included in pump quote	0.00	0.00	1	0.00		8.00
1	Vic pump drop package (cost add size)	14818.53	14818.53	1	14818.53		6.00
1	Add Glycol to Increase pipe size	2570.00	2570.00	1	2570.00		4.00
1	Add size to HK pad (26.5 sq. Ft.)	212.00	212.00	1	212.00		5.00
1	move exist. FD (under chiller pad)	100.00	100.00	1	100.00	14.00	14.00
8	6" blk vic tee	1251.00	10008.00	0.2	2001.60	2.10	16.80
24	6" blk vic 90	775.00	18600.00	0.2	3720.00	1.40	33.60
30	6x1-1/2 vic saddle (FIP outlet)	297.00	8910.00	0.2	1782.00	1.00	30.00
8	6x2 vic saddle (Grv outlet)	297.00	2376.00	0.2	475.20	1.00	8.00
4	6" vic cap	531.50	2126.00	0.2	425.20	0.98	3.92
14	6" vic flange	1079.00	15106.00	0.265	4003.09	1.48	20.72
14	6" flange pack	35.00	490.00	1	490.00	0.55	7.70
4	6" blk vic valve	3386.50	13546.00	0.265	3589.69	1.62	6.48
2	6x2-1/2 blk vic tee	1316.00	2632.00	0.2	526.40	2.10	4.20
14	6x4 blk reducer	394.00	5516.00	0.2	1103.20	1.40	19.60
4	6x4 blk vic tee	1316.00	5264.00	0.2	1052.80	2.10	8.40
7	4" blk vic 90	278.50	1949.50	0.2	389.90	1.02	7.14
2	4" blk vic 45	278.50	557.00	0.2	111.40	1.02	2.04
4	4" blk vic valve	1800.50	7202.00	0.265	1908.53	1.16	4.64
4	4" blk vic cap	226.00	904.00	0.2	180.80	0.72	2.88

8	1-1/2" x 1" blk thrd bush.	43.71	349.68	0.113	39.51	0.60	4.80
6	1-1/2" x 3/4" blk thrd bush.	49.82	298.92	0.113	33.78	0.60	3.60
16	1-1/2" x 1/2" blk thrd bush.	49.82	797.12	0.113	90.07	0.60	9.60
131	6" blk vic cplg.	381.50	49976.50	0.2	9995.30	0.00	0.00
24	ft 4" sch-40 blk vic pipe	17.98	431.52	1	431.52	0.16	3.84
274	ft. 6" sch-40 blk vic pipe	32.57	8924.18	1	8924.18	0.23	63.02
35	6" hangers	12.60	441.00	1	441.00	0.60	21.00
			0.00		0.00		0.00
	Total Material Credit	\$16,101.59					
	Total Material Add	\$131,474.71					
	Sales Tax Exempt	\$0.00					
	Material Total	\$115,373.11					
	Total Labor Credit	\$10,972.20					
	Total Labor Add	\$22,258.80					
	Labor Subtotal	\$11,286.60					
	Project Manager	\$800.00					
	Expendable Tools	\$0.00					
	Equipment Rental	\$0.00					
	Overall Subtotal	\$127,459.71					
	Overhead Fee (5%)	\$6,372.99					
	SUB-Iowa Insulation	\$7,014.00					
	SUB-Johnson Controls	\$0.00					
	Total	\$140,847.00					

Van Maanen Electric Inc.

PROPOSAL REQUEST

Van Maanen Electric Inc.

500 Iowa Speedway Drive
Newton, Iowa 50208
Telephone: 641-791-9473

CCN #

Date:
Project Name:
Page Number:

ITC-13 CHARGE

3/30/2022
Ankeny CSD Neveln Center Building Renovations
1

OLP Construction, LLC

Contact: David Wharff
3809 109th St, STE D
Urbandale, IA 50322
E-mail: dwharff@olpconstructionia.com

Work Description

Scope: Changed feeders for GRS-1 and 2, breaker change for CH1 and 2, feeder change for HRC-1, added feeders for HRC-2,3 and 4

Breakdown

Description	Qty
1" CONDUIT - EMT	60
2" CONDUIT - EMT	170
1" CONN SS STL - EMT	4
2" CONN SS STL - EMT	8
1" COUPLING SS STL - EMT	4
2" COUPLING SS STL - EMT	17
2" THREADED BUSHING - PLASTIC	16
1" STRUT STRAPS	10
2" STRUT STRAPS	28
1" FLEX	10
2" FLEX	20
1" CONN FLEX DC SQUEEZE STRAIGHT	2
2" CONN FLEX DC SQUEEZE STRAIGHT	4
1" CONN FLEX DC SQUEEZE 90 DEG	2
2" CONN FLEX DC SQUEEZE 90 DEG	4
# 4 THHN BLACK	540
#2/0 THHN BLACK	720
# 6 THHN GREEN	100
DEEP STRUT PS-210-10-PG 14GA CHNL	120
3/8" STRUT SPRING NUT	48
P-STRUT POST BASE	8
3/8-16x 1 1/2 HEX HEAD BOLT - PLTD STL	48
3/8" FLAT WASHER - PLTD STL	48
GE 60A/3P breaker	2
GE 100A/3P breaker	2
Siemens 225A/3P breaker	4
400A Disconnect	4
Totals	2,003

Summary

Material		48,506.22
LABOR	(131.59 Hrs @ \$67.93)	8,938.91
O&M	(@ 10.000 %)	5,744.51
	5%	\$2,872.26

ORIGINAL

PROPOSAL REQUEST

Van Maanen Electric Inc.
500 Iowa Speedway Drive
Newton, Iowa 50208

CCN # ITC-13 CHARGE
Date: 3/30/2022
Project Name: Ankeny CSD Neveln Center Building Renovations
Page Number: 2

Summary (Cont'd)

Final Amount \$60,317.39 ~~662,180.64~~

Cost Breakdown	Total (\$)
Material Cost	48,506.20
Total Cost	48,506.20

Van Maanen Authorization:

Project Manager: Matt Van Maanen
Phone Number: 641-791-9473
E-mail: matt@vanmaanenelectric.com

Signature: _____ Date: _____

OLP Construction, LLC Authorization

Name: David Wharff

Signature: _____ Date: _____

Van Maanen Electric, Inc.

PROPOSAL REQUEST

Van Maanen Electric Inc.
500 Iowa Speedway Drive
Newton, Iowa 50208
Telephone: 641-791-9473

CCN # ITC-13 CREDIT
Date: 3/30/2022
Project Name: Ankeny CSD Neveln Center Building Renovations
Page Number: 1

OLP Construction, LLC
Contact: David Wharff
3809 109th St, STE D
Urbandale, IA 50322
E-mail: dwharff@olpconstructionia.com

Work Description

Scope: Credit for original GPS-1 and 2 feeder, HRC-1 feeder-breakers already onsite

Breakdown

Description	Qty
3/4" CONDUIT - EMT	60
3" CONDUIT - EMT	60
3/4" CONN SS STL - EMT	4
3" CONN SS STL - EMT	4
3/4" COUPLING SS STL - EMT	4
3" COUPLING SS STL - EMT	4
3" THREADED BUSHING - PLASTIC	8
3/4" STRUT STRAP	10
3" STRUT STRAPS	10
3/4" FLEX	10
3" FLEX	10
3/4" CONN FLEX DC SQUEEZE STRAIGHT	2
3" CONN FLEX DC SQUEEZE STRAIGHT	2
3/4" CONN FLEX DC SQUEEZE STRAIGHT INSUL	2
3" CONN FLEX DC SQUEEZE STRAIGHT INSUL	2
#10 THHN BLACK	320
# 1 THHN BLACK	90
#250 THHN BLACK	360
Totals	962

Summary

Material		7,451.63
LABOR	(25.50 Hrs @ \$67.93)	1,732.22
O&M	(@ 10.000%)	946.39
	5%	\$459.19
Final Amount		\$9,643.04 -\$10,102.24

Cost Breakdown

	Total (\$)
Material Cost	7,451.64
Total Cost	7,451.64

Van Maanen Authorization:

ORIGINAL

PROPOSAL REQUEST

Van Maanen Electric Inc.
500 Iowa Speedway Drive
Newton, Iowa 50208

CCN # ITC-13 CREDIT
Date: 3/30/2022
Project Name: Ankeny CSD Neveln Center Building Renovations
Page Number: 2

Project Manager: Matt Van Maanen
Phone Number: 641-791-9473
E-mail: matt@vanmaanenelectric.com

Signature: _____ **Date:** _____

OLP Construction, LLC Authorization

Name: David Wharff

Signature: _____ **Date:** _____

MID AMERICA DRILLING CORP

P.O. BOX 399
OAKLAND, IOWA 51560
PHONE 712-482-6911 FAX 712-482-3366

March 25, 2022

RE: Neveln Center Building
ITC 013 – Central Plant Modifications
Ankeny, Iowa

To Whom It May Concern:

Mid America Drilling Corp is pleased to submit the following revisions for the additional 20 geothermal wells added to the well field at the above location. The following are our additional cost for the additional geothermal wells:

1. Drill 20 305' geothermal wells.....	\$ 35,883.00
2. Horizontal tie-in of 20 additional geothermal wells.....	\$ 5,985.00
3. Materials to install 20 additional geothermal wells	
a. HDPE Pipe and Grout.....	\$ 16,982.00
b. Thermal enhanced sand.....	\$ 4,358.00
c. Glycol	\$ 6,510.00
4. Flush & Purge Well Field	\$ 1,650.00
5. Additional lay out and asbuilts	\$ 660.00
6. Move dirt in well field	\$ 1,500.00
 TOTAL.....	 \$ 73,528.00

Sincerely,



Fred S. Henry

April 8, 2022



RESOURCE
CONSULTING
ENGINEERS LLC

Tim Simpkins

Director of Operations and Construction
Ankeny Community School District
306 SW School Street
Ankeny, IA 50023

Re: Ankeny Community School District – Neveln Renovation Central Plant Modifications

Dear Tim,

We appreciate the opportunity to continue working with the Ankeny Community School District to improve your facilities. This letter is in reference the modifications to the central plant design for the Neveln Building that are included in the change designated ITC-13 (Design Team's designation) or PCO#017 (Contractor's Designation) for the Project.

The modifications included in this change will allow the central plant in Neveln to serve both the Neveln Building and the Summit and Beyond School Building (currently housing administration staff as well). The Summit and Beyond School Building has several HVAC systems serving different areas, and some of these systems have significantly exceeded their expected useful life. This was made more evident by a recent piping failure in the tunnels below the building. The scope of this change adds capacity to the central plant which will allow for both buildings to be served by ground-coupled (geothermal) systems moving forward. This should result in both better efficiency for the buildings and lower life-cycle cost. The cost of this change can generally be assumed to be a reduction in the cost of the work that will be necessary when replacement of equipment in the Summit and Beyond School Building occurs. We have reviewed the proposed cost of ~~\$288,116.67~~ and it appears to be reasonable ^{283,600} for the scope of work being completed. There are a few items we will continue to coordinate with the Contractor that may result in a small reduction to this cost, however the work included is on the critical path for the project, so a delay in approval may result in delay to completion of the project. Based on this information, we recommend approval of this change as submitted.

While not specifically related to this change, it should be noted that another change will be issued to route piping through the tunnel connecting Neveln to the Summit and Beyond School Building. This will be necessary to serve as a bridge solution to address the recent piping failures and to provide heating and cooling for the building until a more significant retrofit project is undertaken. As noted for this project, the work of the upcoming change can be viewed as a reduction in cost to work that will be necessary moving forward for the Summit and Beyond School Building.

If you have any questions regarding this recommendation, please do not hesitate to contact me at any time.

Respectfully,



Corey B. Metzger, PE
Principal
Resource Consulting Engineers, LLC



Trent Murphy
Board President
4/18/22



PCO #018

Tom

OLP Construction LLC
3809 NW 109th Street, Suite D
Urbandale, Iowa 50322
Phone: (515) 348-8110
Fax: (515) 348-8112

Project: OLPIA2104 - Neveln Center Building Renovation
406 SW School Street
Ankeny, Iowa 50023

Prime Contract Potential Change Order #018: CE #CE 19 - 2nd & 3rd Floors
- Unforeseen Slab Patch Conditions exposed during Demolition

Table with 4 columns: TO, FROM, PCO NUMBER/REVISION, CONTRACT, REQUEST RECEIVED FROM, CREATED BY, STATUS, CREATED DATE, REFERENCE, PRIME CONTRACT CHANGE ORDER, FIELD CHANGE, LOCATION, ACCOUNTING METHOD, SCHEDULE IMPACT, PAID IN FULL, EXECUTED, SIGNED CHANGE ORDER RECEIVED DATE, TOTAL AMOUNT.

POTENTIAL CHANGE ORDER TITLE: CE #CE 19 - 2nd & 3rd Floors - Unforeseen Slab Patch Conditions exposed during Demolition

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)
CE #CE 19 - 2nd & 3rd Floors - Unforeseen Slab Patch Conditions exposed during Demolition
NOT-to-EXCEED \$23,000.00; Time & Material Work

OLP Construction, LLC
3809 NW 109th St Suite D
Urbandale, 50322
Signature: Dave Wharf
DATE: 04/18/22

ATTACHMENTS:

Rebel quote NTE 23k slab patch 22.04.12.pdf

Table with 4 columns: #, Budget Code, Description, Amount. Includes line items for concrete infill, overhead & profit, GL insurance, and performance bonds, with a grand total of \$24,615.90.

Luke Danielson (OPN Architects, Inc.)
100 Court Ave, Suite 100
Des Moines, Iowa 50309

Ankeny Community School District
306 SW School Street
Ankeny, Iowa 50023

Ankeny Community School District
306 SW School Street
Ankeny, Iowa 50023

Signatures and dates for Luke Danielson (5/18/22), Ankeny Community School District representative (6/6/22), and Dave Wharf (6/6/22).

Rebel Concrete Services
PO Box 65458 West
Des Moines, IA 50265

Date: 4/12/2022
 Owner: Ankeny Community School District
 Contractor: OLP Construction, LLC.
 Project Name: Neveln Center Building

Original Contract Date: 11/29/2021

You are requested to make the following changes :	
	<div style="border: 1px solid black; padding: 2px;">Slab Patches on Levels 2 & 3</div>
Labor Rate @ \$55.00/hour	
Recrete @ 43.00/pail	
J-40 Bonding Agent @ 33.00/gallon	
Chip Concrete Mix @ 145.00/yard	
Small Tool allowance 10% of Labor Cost.	
	<div style="border: 1px solid black; padding: 2px;">Not to exceed \$23,000.00</div>

Contractor:

Rebel Concrete Services

Elizabeth Cameron

Company Name	Name P.O. Box 65458
Address	Address West Des Moines, Iowa 50265
City, State, Zip	City, State, Zip 04-12-2022
Date	Date
Signature	Signature



PCO #019

OLP Construction LLC
 3809 NW 109th Street, Suite D
 Urbandale, Iowa 50322
 Phone: (515) 348-8110
 Fax: (515) 348-8112

Project: OLPIA2104 - Neveln Center Building Renovation
 406 SW School Street
 Ankeny, Iowa 50023

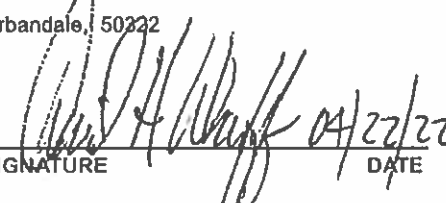
**Prime Contract Potential Change Order #019: CE #CE 20 - ADD - ITC.009,
 Repair existing Masonry, Rm. 1320.**

TO:	Ankeny Community School District 306 SW School Street Ankeny, Iowa 50023	FROM:	OLP Construction, LLC 3809 NW 109th St Suite D Urbandale, 50322
PCO NUMBER/REVISION:	019 / 0	CONTRACT:	1 - Neveln Center Prime Contract
REQUEST RECEIVED FROM:	Chris Fairholm (CK Fairco, Inc.)	CREATED BY:	Dave Wharff (OLP Construction LLC)
STATUS:	Pending - In Review	CREATED DATE:	4/22/2022
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	Yes		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$4,957.05

POTENTIAL CHANGE ORDER TITLE: CE #CE 20 - ADD - ITC.009, Repair existing Masonry, Rm. 1320.

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract is Changed As Follows)*
CE #CE 20 - ADD - ITC.009, Repair existing Masonry, Rm. 1320.

OLP Construction, LLC
 3809 NW 109th St Suite D
 Urbandale, 50322

 SIGNATURE DATE 04/22/22




ATTACHMENTS:
[quote CK Fairco Neveln ITC.009.pdf](#)

#	Budget Code	Description	Amount
1	04-2000.S Unit Masonry.Commitment	ADD, ITC.009 repair Masonry	\$4,631.65
		Subtotal:	\$4,631.65
		Overhead & Profit (5.00% Applies to Labor, Equipment, Materials, Commitment, and Other.):	\$231.58
		GL Insurance (1.00% Applies to Labor, Equipment, Materials, Commitment, and Other.):	\$48.63
		Performance & Payment Bonds (0.92% Applies to Labor, Equipment, Materials, Commitment, and Other.):	\$45.19
		Grand Total:	\$4,957.05

Luke Danielson (OPN Architects, Inc.)
 100 Court Ave, Suite 100
 Des Moines, Iowa 50309

Ankeny Community School District
 306 SW School Street
 Ankeny, Iowa 50023

Ankeny Community School District
 306 SW School Street
 Ankeny, Iowa 50023

 5/18/22
  4/26/2022
  6/16/22
 SIGNATURE DATE SIGNATURE DATE SIGNATURE DATE

CK Fairco, Inc.

405 E. Madison Street.
Winterset, IA. 50273
PH. 515-462-9032 / FAX 515-462-9036

Proposal ITC #009

Proposal No: 22032201
Proposal Date: March 22, 2022

Customer:

OLP
Urbandale, Iowa
Attn: Dave Wharff

Project:

Neveln Center ITC #009
Masonry Conference Room #1320

We propose all labor, material and equipment on the above named project to cut out existing damaged stone and the infill at the existing opening per ITC 009 for the following scope of work:


Scope of Work:

Masonry infills at Room #1320

Labor:	\$ 3,410.00
Material:	\$ 1,221.65
Total	\$ 4,631.65

CKFI's intention is to obtain a contract for all the work listed. Any separation of this scope of work must be authorized by CKFI prior to awarding of a contract.

**All material cost are guaranteed for a period of 30 days from the bid date listed above. After 30 days this bid may be subject to price increases and therefore cannot be guaranteed beyond 30 days without prior consent from CK Fairco, Inc.

Authorized Signature:		Total Job Cost for Proposal:	\$ 4,631.65
	Christopher D. Fairholm / President		Job cost does include tax or applicable surcharges

Signature: _____ Date: _____
Acceptance of Proposal



PCO #021

OLP Construction LLC
3809 NW 109th Street, Suite D
Urbandale, Iowa 50322
Phone: (515) 348-8110
Fax: (515) 348-8112

Project: OLPIA2104 - Neveln Center Building Renovation
406 SW School Street
Ankeny, Iowa 50023

Prime Contract Potential Change Order #021: CE #CE 22z - ITC.007 + Reimburse Owner service cost, existing elevator

Table with 4 columns: TO, FROM, PCO NUMBER/REVISION, CONTRACT, REQUEST RECEIVED FROM, CREATED BY, STATUS, CREATED DATE, REFERENCE, PRIME CONTRACT CHANGE ORDER, FIELD CHANGE, LOCATION, ACCOUNTING METHOD, SCHEDULE IMPACT, PAID IN FULL, EXECUTED, SIGNED CHANGE ORDER RECEIVED DATE, TOTAL AMOUNT.

POTENTIAL CHANGE ORDER TITLE: CE #CE 22z - ITC.007 + Reimburse Owner service cost, existing elevator

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)
CE #CE 22z - ITC.007 + Reimburse Owner service cost, existing elevator

- Cost to Add work per ITC.007
• Reimburse Owner repair service call for existing elevator.

OLP Construction, LLC
3809 NW 109th St Suite D
Urbandale, 50322
Signature: [Handwritten Signature]
Date: 05/13/22

ATTACHMENTS:

all sub quotes ITC.007 + elevator repair.pdf

Table with 4 columns: #, Budget Code, Description, Amount. Includes rows for Temporary Stairs, Plaster and Gypsum Board, Painting, Subtotal, Performance & Payment Bonds, and Grand Total.

Luke Danielson (OPN Architects, Inc.)
100 Court Ave, Suite 100
Des Moines, Iowa 50309

Ankeny Community School District
306 SW School Street
Ankeny, Iowa 50023

Ankeny Community School District
306 SW School Street
Ankeny, Iowa 50023

Signature: [Handwritten Signature]
Date: 5/18/22

Signature: [Handwritten Signature]
Date: 5/18/2022

Signature: [Handwritten Signature]
Date: 6/16/22



EBERT PAINTING

1740 E.UniversityAve.
DesMoines,Iowa 50316
Phone (515) 2435634
epainting1001@qwestoffice.net

Quotation valid until: May 21, 2022
Prepared by: pcebe
4.22.22

TO: OLP
attn: Dave Wharff

Project: NEVELN Revised 4.27.22

CHANGE

Description	AMOUNT
ITC 7 Add Bulkhead painting Breakroom 1220	\$ 125.00
ITC 11: stain, finish window componets	
16 hr x 55	880.00
material	80.00
ITC 14: TypeB Ceiling	
5 hr x 55	330.00
material	35.00
TOTAL	\$ 1,450.00

THANK YOU FOR YOUR BUSINESS!



TK Elevator
 Attn: Accounts Receivable Dept
 3100 Interstate North Cir SE Ste 500
 Atlanta, GA 30339-2227

Send to

INVOICE

INVOICE DATE: 01/27/2022
 CUSTOMER #: 8002133
 REFERENCE #: 127001:42707
 INVOICE #: 7000012542
 PO #: 7000012542
 TERMS: IMMEDIATE
 TOTAL DUE: \$325.00

BILL TO:

MARSHA PAYABLE
 ANKENY COMMUNITY SCHOOLS
 PO BOX 189
 ANKENY, IA 50021-0189

TO VIEW AND PAY ONLINE GO TO: <https://tkelevator.billtrust.com>
 USE THIS ENROLLMENT TOKEN: TDS QGX ZWP

SHIP TO:

NEVELN BUILDING 015453
406 SW SCHOOL ST
 ANKENY, IA 50023-3056

CALL #	DESCRIPTION	QTY	UOM	PRICE	AMOUNT
	DES MOINES BRANCH Contract # USC004177.BR.1.0 Project # 127001				
42707	Ship To: NEVELN BUILDING 015453 Service Date: 27-DEC-2021 406 SW SCHOOL ST ANKENY, IA 50023-3056 Unit Nickname # 8854 Coverage Desc: BRONZE Reported By: VINCENT 27-DEC-21 Troubleshooting elevator. The equipment was too cold. Informed the general contractor onsite that the equipment room needs to be heated.				
	LABOR	.5	HR	\$325.00	\$162.50
	TRAVEL	.5	HR	\$325.00	\$162.50
AMOUNT		SALES TAX		PLEASE PAY THIS AMOUNT	
\$325.00		\$0.00		\$325.00	

This charge was created because service was not covered by maintenance contracts you may have with TK Elevator.
 For Service Related or General Questions, please call 515-283-2471. For Billing or Payment Questions, please call 678-604-1470.

DETACH AND RETURN WITH YOUR PAYMENT

INVOICE DATE: 01/27/2022
 CUSTOMER #: 8002133
 REFERENCE #: 127001:42707
 INVOICE #: 7000012542
 PO #: 7000012542
 TERMS: IMMEDIATE
 TOTAL DUE: \$325.00

OKAY TO PAY

TK Elevator
 Attn: Accounts Receivable Dept
 3100 Interstate North Cir SE Ste 500
 Atlanta, GA 30339-2227

REMIT PAYMENT TO:

TK Elevator
 PO Box 3796
 Carol Stream, IL 60132-3796

Amount Enclosed: \$ _____

Payment Method		
Personal check enclosed	Money order enclosed	Cashier's check
Please Make Check Payment To: TK Elevator Corporation		



Service Docket

Project Name
NEVELN BUILDING 015453

Client Name

Docket Number
US170238

Client Contact Number

Contract number
USC004177.BR.1.0

Call Center Number
42707

Service Callback Record

Report Details

Client Reported Details	DELAY ON DRS OPENING,UNOC,SVC MON REG HRS
Entrapped Passenger Reported	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> no
Passenger Entrapped On Arrival	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> no
Passenger Released time	
Material Used/Spare Parts Used	

Unit(s) Details

Lift No Unit nickname	8854
Unit/Gov ID US serial number	USV1008889
Operating Upon arrival	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> no
Operating Upon Departure	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> no
Fault Area Code Current location code	MX-Miscellaneous - Other
Cause Code	KF-High / Low Temperature
Action Taken Code	AX-Action - other
Billable (subject to review and adjustment based on your contract coverage).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> no
IVR Work Order Number	

Comments and Recommendations

8854-Hydraulic :Trouble shot elevator. The equipment is to cold informed the general contractor onsite the the equipment room needs to be heated.

OKAY TO PAY



PCO #022

OLP Construction LLC
 3809 NW 109th Street, Suite D
 Urbandale, Iowa 50322
 Phone: (515) 348-8110
 Fax: (515) 348-8112

Project: OLPIA2104 - Neveln Center Building Renovation
 406 SW School Street
 Ankeny, Iowa 50023

Prime Contract Potential Change Order #022: CE #CE 23 - ITC.010 - 3north: modify plaster, drywall @ exterior window sills, columns, beams

TO:	Ankeny Community School District 306 SW School Street Ankeny, Iowa 50023	FROM:	OLP Construction, LLC 3809 NW 109th St Suite D Urbandale, 50322
PCO NUMBER/REVISION:	022 / 0	CONTRACT:	1 - Neveln Center Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Dave Wharff (OLP Construction LLC)
STATUS:	Pending - In Review	CREATED DATE:	5/16/2022
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$9,501.27

POTENTIAL CHANGE ORDER TITLE: CE #CE 23 - ITC.010 - 3north: modify plaster, drywall @ exterior window sills, columns, beams

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
 CE #CE 23 - ITC.010 - 3north: modify plaster, drywall @ exterior window sills, columns, beams

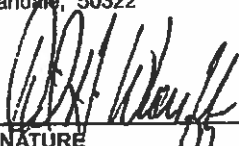
NOTE:
 Per jobsite discussion between OPN and Hilsabeck Schacht following OAC Mtg.12; Hilsabeck Schacht is performing ITC.010 drywall and plaster work at no cost change. See 04/22/22 Hilsabeck Schacht enclosed letter.

ATTACHMENTS:
 all quotes ITC 010.pdf

#	Budget Code	Description	Amount
1	02-4100.S Demolition.Commitment	ITC.010	\$6,507.12
2	04-2000.S Unit Masonry.Commitment	ITC.010	\$715.45
3	06-2000.S Carpentry Labor.Commitment	ITC.010 - no cost change	\$0.00
4	06-2200.S Material P.O. - Wood Trim, Window Sills.Commitment	ITC.010	\$1,655.00
5	09-2000.S Plaster and Gypsum Board.Commitment	ITC.010 - no cost change	\$0.00
6	09-9100.S Painting.Commitment	ITC.010 - no cost change	\$0.00
Subtotal:			\$8,877.57
Overhead & Profit (5.00% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$443.88
GL Insurance (1.00% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$93.21
Performance & Payment Bonds (0.92% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$86.61
Grand Total:			\$9,501.27



PCO #022

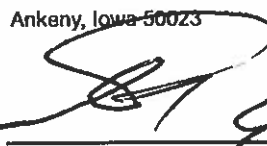
OLP Construction, LLC 3809 NW 109th St Suite D Urbandale, 50322	
 SIGNATURE	05/16/22 DATE

Luke Danielson (OPN Architects, Inc.)
 100 Court Ave, Suite 100
 Des Moines, Iowa 50309

Ankeny Community School District
 306 SW School Street
 Ankeny, Iowa 50023

Ankeny Community School District
 306 SW School Street
 Ankeny, Iowa 50023


 SIGNATURE 5/18/22 DATE


 SIGNATURE 5/16/22 DATE


 SIGNATURE 6/6/22 DATE

Blue Sky Cleaning & Demolition Services

Project: Nevelin Center
Address: Ankeny, IA

Change Order Request Detail #6

Request Date: 2/18/2022

Itemized Change Order for ITC 010 ✓

Description	QTY	Units	Labor	Labor unit	Material	Material unit	EQ	Sub	Total Amount
1. Remove unsound plaster below windows	163	FT	\$7.50						\$1,222.50
2. Clean plaster, drywall mud, and debris from existing steel beam. Remove blocking, Hangers, ect.	98	FT	\$3.75						\$367.50
3. Prep exposed concrete columns for new furring & gypsum wrap.	5	EA	\$225.00						\$1,125.00
4. Remove gypsum block wall complete.	21	FT	\$22.50						\$472.50
5. Demo plaster and framing at plumbing chase wall. Remove all concealed items complete.	23	FT	\$22.50						\$517.50
6. Remove raised concrete topping.	90	SQ FT	\$15.00						\$1,350.00
Scarifier / Grinder rental	1	EA	\$375.00						\$375.00
Subtotals									\$5,437.50 \$5,430.00
Material Sales Tax	0.00%								\$543.00
Labor Burden	10.00%								\$108.60
Small Tools	2.00%								\$54.30
Expendables	1.00%								\$705.90
Subtotals									\$61.44 \$61.36
GL Ins.	1.00%								\$6,197.26

Subtotal: \$6,205.82
 O&P 5%: \$310.29
 Total Net cost: ~~\$6,516.11~~ \$6,507.12

CK Fairco, Inc.

405 E. Madison Street.
Winterset, IA. 50273
PH. 515-462-9032 / FAX 515-462-9036

Proposal ITC #010



Proposal No: 22032801
Proposal Date: March 28, 2022

Customer:

OLP
Urbandale, Iowa
Attn: Dave Wharff

Project:

Neveln Center ITC #010
3rd Floor window sill masonry repair

We propose all labor, material and equipment on the above named project to cut out existing damaged stone and the infill at the existing opening per ITC 010 for the following scope of work:

Scope of Work:

1. Masonry infills window sill 3rd floor



Labor:	\$ 630.00
Material:	\$ 85.45
Total	\$ 715.45

CKFI's intention it to obtain a contract for all the work listed. Any separation of this scope of work must be authorized by CKFI prior to awarding of a contract.

**All material cost are guaranteed for a period of 30 days from the bid date listed above. After 30 days this bid may be subject to price increases and therefore cannot be guaranteed beyond 30 days without prior consent from CK Fairco, Inc.

Authorized
Signature: *Christopher D. Fairholm*

Christopher D. Fairholm / President

Total Job Cost
for Proposal:

\$ 715.45

Job cost does include tax or applicable surcharges

Signature:

Acceptance of Proposal

Date:

To: OLP Construction
 Dave Wharff
 Ankeny Community School District
 Nevelin Center Building Renovation
 406 SW School Street
 Ankeny, Iowa 50023

From: Jim Harken Wood Components
 Fax: 319 277 5051 Pages: 1
 Phone: 319 493 9292 Date: May 11, 2022

Pricing Additions to August 27, 2021 Proposal

ITC 010:	\$2910.00
Extend Window Sills Third Floor North Only ✓	
Raw Materials-Scrap Included	\$575.00
Shop Labor	\$600.00
Overhead	\$380.00
Delivery	\$100.00
Raw Material-Prefinish	\$275.00
Labor-Prefinish	\$250.00
Overhead-Prefinish	\$130.00

Wood Trim, Sills 06.2200
 \$1,655.00

ITC 011AR1:	\$3690.00
Additional "B" Windows	
Additional Wall Cap	
Raw Materials-Scrap Included	\$925.00
Shop Labor	\$960.00
Overhead	\$595.00
Delivery	\$130.00
Raw Material-Prefinish	\$445.00
Labor-Prefinish	\$410.00
Overhead-Prefinish	\$225.00

All other terms apply from August 21, 2021 Proposal
 Jim Harken
 Wood Components
 6119 Nordic Drive
 Cedar Falls, Iowa 50613

David Wharff

From: Kirby L Putzier <kputzier@2jconstruct.com>
Sent: Monday, March 28, 2022 12:38 PM
To: OLP Construction LLC; Dave Disney; David Wharff
Subject: RE: DUE NOW - ITC prices !
Attachments: 21-107 ITC 011A.pdf

Follow Up Flag: Follow up
Flag Status: Completed

ITC 010 No Change on labor ✓
ITC 014 By Others roofers
ITC 015 NA
ITC 011A & 011AR1 See attached
Thanks Kirby L Putzier
2J Construction Inc.

Sent from [Mail](#) for Windows

From: [Dave Wharff \(OLP Construction LLC\)](#)
Sent: Monday, March 28, 2022 9:08 AM
To: kputzier@2jconstruct.com
Subject: DUE NOW - ITC prices !

Neveln Center Building Renovation



More details: [View online](#)

From: Dave Wharff (OLP Construction LLC)
Date: Monday, March 28, 2022 at 09:07 am CDT
Sent To: CK Fairco Office CK Fairco Office (CK Fairco, Inc.)
Holly Jensen (ASI Signage Innovations)
Chris Fairholm (CK Fairco, Inc.)
Alex Landgrebe (Summit Fire Protection)
Vincent Fitzpatrick (Blue Sky Cleaning & Demolition Services)
Scarlett Deen (SGH Concepts)
Terry Thornberg (Thornberg Steel, Inc.)
Casey Bechtold (Mid America Drilling Corp)
Tom Martens (Summit Fire Protection)
Josh Bishop (Reliable Roofing)
Jeff Hoelscher (US Erectors, Inc.)
Gordon . Staley (Spahn and Rose Lumber Co)
Dan Cameron (Rebel Concrete Services)
Josiah Taylor (Phillips' Floors, Inc.)
John Knight (Architectural Arts)
Tracy Seymour (SGH Concepts)
Rich Gourley (Kruck Plumbing & Heating Co., Inc.)

HSI

Hilsabeck Schacht Inc.

617 S 19th St.

West Des Moines, IA 50265

Ph: 515-221-3243

Fax: 515-223-1379

April 22, 2022

OLP Construction

Attn: Dave Wharff

Re: Neviln Center – ITC 10



Plaster GWB clarification on 3rd floor



This is a "No Cost" change



Clarification:

Per our discussion with the Architect we will fur the wall where the brick is mostly exposed with 1-5/8" metal studs and 5/8" GWB. The finish will be smooth. This is the entire west and south walls and partially on the north and east walls



Areas where the plaster is still mostly intact we will plaster patch and skimmed to a smooth texture. This occur mostly on the north wall and partially on the east wall.



Please feel free to call with any questions

Sincerely,

Jerry Atcheson
(515-208-4069)



AIA Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
 Neveln Center Building Renovation
 ACSD
 Ankeny, Iowa 50023
 OPN Project Number: 19215000

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: August 4, 2021

CHANGE ORDER INFORMATION:
 Change Order Number: 005
 Date: July 29, 2022

OWNER: *(Name and address)*
 Ankeny Community School District
 306 SW School Street
 Ankeny, Iowa 50023

ARCHITECT: *(Name and address)*
 OPN Architects, Inc.
 100 Court Avenue, Suite 100
 Des Moines, Iowa 50309

CONTRACTOR: *(Name and address)*
 OLP Construction L.L.C.
 3809 109th Street
 Urbandale, Iowa 50322

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)


PCO 020 Interior Owner Requested Changes, per ITC 11aR1	Add	\$61,766.58
PCO 023 Demo CMU & New Concrete Curb, per ITC 18	Add	\$1,551.88
PCO 024 2 nd Floor Column & Corridor Ceiling Changes, per ITC 15	Deduct	(\$713.35)
PCO 025 Add Offices 2022, 2023 & Plumbing Chases, per ITC 11aR2	Add	\$16,785.51
PCO 026 Miscellaneous Overtime Demo, per RFI 77	Add	\$1,352.88
PCO 028 Concrete Infill 2 Unforeseen Tunnels at Stair 2, per RFI 71	Add	\$4,190.06
PCO 029 Remove Unforeseen Slab under Stair 4, per RFI 116	Add	\$2,164.31
PCO 030 Geothermal Well Field Change	Add	\$535.13

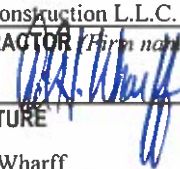
The original Contract Sum was	\$	10,601,000.00
The net change by previously authorized Change Orders	\$	390,098.40
The Contract Sum prior to this Change Order was	\$	10,991,098.40
The Contract Sum will be increased by this Change Order in the amount of	\$	87,633.00
The new Contract Sum including this Change Order will be	\$	11,078,731.40

The Contract Time will be unchanged by Zero (0) days.
 The new date of Substantial Completion will be unchanged.

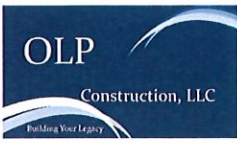
NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

OPN Architects, Inc.
 ARCHITECT *(Firm name)*

 SIGNATURE
 Luke Danielson
 PRINTED NAME AND TITLE
 7/29/22
 DATE

OLP Construction L.L.C.
 CONTRACTOR *(Firm name)*

 SIGNATURE
 David Wharff
 PRINTED NAME AND TITLE
 08/01/22
 DATE

Ankeny Community School District
 OWNER *(Firm name)*
 SIGNATURE
 PRINTED NAME AND TITLE
 DATE



OLP Construction LLC
 3809 NW 109th Street, Suite D
 Urbandale, Iowa 50322
 Phone: (515) 348-8110
 Fax: (515) 348-8112

Project: OLPIA2104 - Neveln Center Building Renovation
 406 SW School Street
 Ankeny, Iowa 50023

Prime Contract Potential Change Order #033: CE #CE 37 - ITC.011b - Owner Requested MEPT Changes

TO:	Ankeny Community School District 306 SW School Street Ankeny, Iowa 50023	FROM:	OLP Construction, LLC 3809 NW 109th St Suite D Urbandale, 50322
PCO NUMBER/REVISION:	033 / 0	CONTRACT:	1 - Neveln Center Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Dave Wharff (OLP Construction LLC)
STATUS:	Pending - In Review	CREATED DATE:	7/8/2022
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$85,815.05

POTENTIAL CHANGE ORDER TITLE: CE #CE 37 - ITC.011b - Owner Requested MEPT Changes

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #CE 37 - ITC.011b - Owner Requested MEPT Changes

OLP Const. - Quote Qualifications

- OLP Construction reserves the right to establish the final timeline and project completion date; and as may become necessary submit a Time Extension Request directly related to ITC.011b.
 - lead times are not yet available for new submittals, fabrication, and deliveries.
 - Time Extension Request includes time-related General Condition expenses; and expenses for measures to maintain proper indoor air quality environment for interior work.

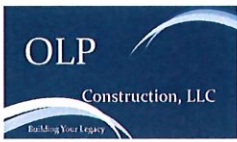
OLP Const. Quote Exclusions

- Appliances (Refrigerators, Dishwashers, Vending Machines)
- costs for any needed changes of mechanical/electrical (including patching); should Owner-purchased appliances require mechanical/electrical modifications to the Contract Documents.

ATTACHMENTS:

[all quotes ITC 011b.pdf](#)

#	Budget Code	Description	Amount
1	01-2090.O Printing/Copying.Other	ITC's 1-to11aR1, 11aR2, 011b, 018	\$296.04
2	21-0020.S Fire Suppression.Commitment	ITC 011b (itc's 07,11aR1,15)	\$4,296.60
3	22-0010.S Plbg & HVAC Combined.Commitment	ITC 011b	\$42,774.00
4	26-0020.S Electrical.Commitment	ITC 011b	\$31,315.11



#	Budget Code	Description	Amount
5	01-9500.O Framing rework @ MEPT.Other	ITC.011b, 15 ea. @ \$100	\$1,500.00
Subtotal:			\$80,181.75
Overhead & Profit (5.00% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$4,009.09
GL Insurance (1.00% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$841.91
Performance & Payment Bonds (0.92% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$782.30
Grand Total:			\$85,815.05

OLP Construction, LLC
 3809 NW 109th St Suite D
 Urbandale, 50322

 SIGNATURE

07/08/22
 DATE

Luke Danielson (OPN Architects, Inc.)
 100 Court Ave, Suite 100
 Des Moines, Iowa 50309

Ankeny Community School District
 306 SW School Street
 Ankeny, Iowa 50023

Ankeny Community School District
 306 SW School Street
 Ankeny, Iowa 50023

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

RECEIVED 3/18/22

Project Name: NEVELN
Project #:
Cost Code 1:
Cost Code 2: 017939

BEELINE + BLUE

APPROVED
Dave Wharff
Date: 03/29/22
-HW

Job # o/pia 2104
cc # 01-9900
-HW

Invoice

Beeline + Blue
2507 Ingersoll Ave
Des Moines, IA 50312
T +1515.244.1611
www.beelineandblue.com

QB
GPT
QB

OLP Construction LLC
3809 Nw 109th St.
Suite D
Urbandale IA 50322

Attention: Accounts Payable
Customer: #88110
Phone:

Invoice No.	INV018967
Pages	1 of 1
P.O. NO	
Issue Date	03/18/22
Due Date	04/17/22
Amount Due	\$215.71

SUBMIT WITH ITC 0116 #

PRINTING COSTS
ITC #1, #3R1, #4, #6,
#7, #10, #11aR1,
#11b. -HW

OK

Invoice Summary

Neveln Center

Quote No. Q022197	Job No. J018975	Size	Quantity	Amount
OLP Construction LLC\220318 Neveln Center		36x48	2	\$201.60

Print two (2) copies of 24 originals at 36x48 in black and white on 20# bond paper. Ignore the small format pages in the front

Ordered by: Dave Wharff

Customer will pick up.

PROJECT NAME: Neveln Center

Subtotal	\$201.60
Tax	\$14.11
Total Price	\$215.71

CORRECT. SERVICE TO PROJECT; NOT A PART OF PROJECT

Ship To: Beeline and Blue, 2507 Ingersoll Ave, Des Moines, IA 50312, United States

To receive email invoices and statements please send an email with the contact information to ap@beelineandblue.com. Thank you for your business! Questions or concerns about this invoice? Please call (515) 244-1611 Ext 224.

PAYMENT TERMS
30 Days from invoice date

EFT PAYMENTS
Peoples Bank
12701 University Avenue
Clive, IA 50325
Routing: 073919212
Acct: 7127203

QB ✓
SBT ✓

RECEIVED
9/9/22

BEELINE + BLUE

Invoice

Project Name: NEVELN
Project #: _____
Cost Code 1: _____
Cost Code 2: _____

Beeline + Blue
2507 Ingersoll Ave
Des Moines, IA 50312
T +1515.244.1611
www.beelineandblue.com

OLP Construction LLC
3809 Nw 109th St.
Suite D
Urbandale IA 50322

Attention: Accounts Payable
Customer: #88110
Phone:

Invoice No.	INV020393
Pages	1 of 1
P.O. NO	olpia2104
Issue Date	05/06/22
Due Date	06/05/22
Amount Due	\$65.56

✓
SUBMIT WITH ITC 011A #

Invoice Summary

220506 Neveln Center ITC 011aR2

Quote No. Q023791	Job No. J020379	Size	Quantity	Amount
\\xs244\blue\dmb\KIP\Kip Backup\OLP Construction LLC\220506 Neveln Center ITC 011aR2		36x48	2	\$55.20

Print two (2) of four (4) originals at 36x48 in b/w on #20 bond.

Ordered by David Wharff.

Deliver via Tim.
Please deliver to OLP office; upper level of building.
If office locked, please leave with business across the hallway
"Summit Commodity Brokerage", Suite B.

PROJECT NAME: 220506 Neveln Center ITC 011aR2

Shipping	36x48	2	\$6.50
Subtotal			\$61.70
Tax			\$3.86
Total Price			\$65.56

✓

To receive email invoices and statements please send an email with the contact information to ap@beelineandblue.com. Thank you for your business! Questions or concerns about this invoice? Please call (515) 244-1611 Ext 224.

PAYMENT TERMS
30 Days from invoice date

EFT PAYMENTS
Peoples Bank
12701 University Avenue
Clive, IA 50325
Routing: 073919212
Acct: 7127203

Beeline + Blue
 2507 Ingersoll Ave
 Des Moines, IA 50312
 T +1515.244.1611
 www.beelineandblue.com

OLP Construction LLC
 3809 Nw 109th St.
 Suite D
 Urbandale IA 50322

Attention: Accounts Payable
Customer: #88110
Phone:

SUBMIT WITH #0116 ✓

Invoice No.	INV020803
Pages	2 of 3
P.O. NO	olpia2104
Issue Date	05/20/22
Due Date	06/19/22
Amount Due	\$213.22

220520 Neveln- ITC 018 - Curtainwall Curb Revisions

Quote No. Q024234	Job No. J020782-01	Size	Quantity	Amount
\s244\blue\dmb\KIP\Kip Backup\OLP Construction LLC\220520 Neveln		36x48	2	\$13.80

+ 7% tax = \$0.97

Print two (2) of one (1) original at 36x48 in b/w on #20 bond.

Total = \$14.77 ✓

Ordered by David Wharff.

Deliver via Tim,

PROJECT NAME: 220520 Neveln- ITC 018 - Curtainwall Curb Revisions

220520 Neveln-ITC 019 - Registration Redesign

Quote No. Q024234	Job No. J020782-01	Size	Quantity	Amount
\s244\blue\dmb\KIP\Kip Backup\OLP Construction LLC\220520 Neveln		36x48	2	\$13.80

Print two (2) of one (1) original enlarged to 36x48 in b/w on #20 bond.

Ordered by David Wharff.

Deliver via Tim.

PROJECT NAME: 220520 Neveln-ITC 019 - Registration Redesign

To receive email invoices and statements please send an email with the contact information to ap@beelineandblue.com. Thank you for your business! Questions or concerns about this invoice? Please call (515) 244-1611 Ext 224.

PAYMENT TERMS
 30 Days from invoice date

EFT PAYMENTS
 Peoples Bank
 12701 University Avenue
 Clive, IA 50325
 Routing: 073919212
 Acct: 7127203

SUMMIT FIRE PROTECTION
 4353 NW Urbandale Dr
 Urbandale, IA 50322
 Ph (515) 867-2424 Fax (515) 867-2425



CHANGE ORDER

SUMMIT C. O. # 2	DATE 4/22/2022
---------------------	-------------------

TO: OLP Construction, LLC
 6809 NW 109th Street Suite D
 Urbandale, IA 50322

Neveln Center Building Renovation
 406 SW School Street
 Ankeny, IA 50023

Submit with ITC.011b

ATTN: David Wharff

SUMMIT JOB #	CONTRACT DATE	IN REFERENCE TO:	CONTRACT FOR
1-1075-00342		ITC 011aR1	Fire Protection

This change order includes all material, labor, equipment and applicable sales/use tax necessary to complete work

The cost associated with changes to the contract drawings made by ITC 011aR1.

Floor 1: No Change
 Floor 2: (2) Concealed pendants were removed with removal of cloud. Additional sprinkler main added to locate new feed to third floor.
 Floor 3: (4) Concealed pendants were added and (4) upright sprinklers were removed with new ceilings in Conference Room 3202 & Office 3026. Additional sprinkler main was added for new feed location from second floor.

Additionally hydraulic calculations were updated to ensure the new routing of feed for third floor would not impact the functionality of the system.

Design/Engineering: \$840 ✓
 Material: \$1157 ✓
 Labor: \$1,320 ✓
 OH/P @ 5%: ~~\$175~~ \$165.85 ✓

TOTAL AMOUNT OF THIS CHANGE ORDER \$ \$ ✓ \$3,482.85 ~~3,492.00~~
 Contract Recap

Original Contract Amount	\$ 144,875.00
Net Change by Previous Change Orders ADD	\$ -
Contract Amount Prior to this Change Order	\$ 144,875.00
Amount of this Change Order ADD	\$ -
NEW CONTRACT AMOUNT INCLUDING THIS C.O.	\$ 144,875.00

The work covered by this change order shall be performed under the same terms and conditions as specified in the original contract, unless otherwise stipulated.

Please acknowledge acceptance and return one copy to this office within five (5) working days An Equal Opportunity Employer

COMPANY NAME OLP Construction, LLC

BY

DATE

SUMMIT FIRE PROTECTION

BY Tom Martens
 Tom Martens
 Project Manager

SUMMIT FIRE PROTECTION
 4353 NW Urbandale Dr
 Urbandale, IA 50322
 Ph (515) 867-2424 Fax (515) 867-2425



CHANGE ORDER

SUMMIT C. O. # 3	DATE 4/22/2022
---------------------	-------------------

TO: OLP Construction, LLC
 6809 NW 109th Street Suite D
 Urbandale, IA 50322

Neveln Center Building Renovation
 406 SW School Street
 Ankeny, IA 50023

Submit with ITC.011b

ATTN: David Wharff

SUMMIT JOB #	CONTRACT DATE	IN REFERENCE TO:	CONTRACT FOR
1-1075-00342		ITC 015	Fire Protection

This change order includes all material, labor, equipment and applicable sales/use tax necessary to complete work

The cost associated with changes to the contract drawings made by ITC 015. The added ceiling required upright sprinklers to be replaced with pendent sprinklers. The cost includes all labor and material caused by this additional ceiling.

Material: \$ 415 ✓
 Labor: \$220 ✓
 OH/P @ 5%: ~~\$34~~ \$31.75 ✓

TOTAL AMOUNT OF THIS CHANGE ORDER \$ ✓ \$666.75 ~~669.00~~
 Contract Recap

Original Contract Amount	\$ 144,875.00
Net Change by Previous Change Orders ADD	\$ -
Contract Amount Prior to this Change Order	\$ 144,875.00
Amount of this Change Order ADD	\$ -
NEW CONTRACT AMOUNT INCLUDING THIS C.O.	\$ 144,875.00

The work covered by this change order shall be performed under the same terms and conditions as specified in the original contract, unless otherwise stipulated.

Please acknowledge acceptance and return one copy to this office within five (5) working days

An Equal Opportunity Employer

COMPANY NAME OLP Construction, LLC

SUMMIT FIRE PROTECTION

BY

BY Tom Martens

DATE

Tom Martens
 Project Manager

KRUCK

Plumbing & Heating Company Inc.

Mechanical Contractors Since 1941

OFFICE & PLUMBING DEPT. - 732-734 Seventh Street
SHEET METAL DEPT. - 812-816 Sixth Street
WAREHOUSE - 807 Sixth Street

TELEPHONE: 515-432-2210
FAX: 515-432-2227

POST OFFICE BOX 189
BOONE, IOWA 50036

6/3/2022

OLP Construction, LLC
3809 NW 109th St., Suite D
Urbandale, IA 50322

Attn: Dave Wharff

RE: Neveln Center Building Renovation
ITC-011b_MEP Administration Changes

Our proposal for plumbing and mechanical changes for ITC-011b Administration changes is
an add: \$ 42,774.00 ✓

Exclusions:

1. **Electrical connections, wiring, conduit, switches, and electrical specialties.**
2. **Painting of hangers, piping, or conduit.**
3. **Floor, wall, and roof patching.**

See the attached for complete breakdown of material and labor.

Please call me with any questions.

Thank you,

Rich Gourley

Rich Gourley
Vice President

Project	Neveln Center Renovation-Ankeny CSD								
Section:	ITC-011b								
Date:	6/1/2022							Labor	Labor
Quantity	Description	Cost	Total	%	Net	unit	Total		
✓	ADD								
812	lbs gal metal	5.25	4263.00	1.00	4263.00	0.00	0.00		
6	Register box	45.00	270.00	1	270.00	2.00	12.00		
7	VD	35.00	245.00	1	245.00	2.00	14.00		
5	12" adj 90 LE/SE	14.50	72.50	1	72.50	0.45	2.25		
2	10"	11.57	23.14	1	23.14	0.40	0.80		
15	8"	8.94	134.10	1	134.10	0.36	5.40		
7	6"	7.20	50.40	1	50.40	0.31	2.17		
1	12x10 spiral reducer w/complete seal	24.17	24.17	1	24.17	0.45	0.45		
1	10x6	20.82	20.82	1	20.82	0.40	0.40		
1	8x6	17.80	17.80	1	17.80	0.36	0.36		
1	8x6 spiral tee	31.61	31.61	1	31.61	0.36	0.36		
5	8" heto w/VD w/complete seal	23.41	117.05	1	117.05	0.36	1.80		
10	ft 18" spiral pipe	20.36	203.60	1	203.60	0.21	2.10		
50	ft 12" spiral pipe	10.78	539.00	1	539.00	0.16	7.75		
30	ft 10" spiral pipe	8.99	269.70	1	269.70	0.14	4.20		
90	ft 8" spiral pipe	7.20	648.00	1	648.00	0.13	11.43		
3	8" DW spiral 90	218.32	654.96	1	654.96	0.36	1.08		
20	ft 8" DW spiral pipe	29.20	584.00	1	584.00	0.19	3.82		
15	ft 8" silver flex	4.88	73.20	1	73.20	0.13	1.91		
1	Re-located installed SAT & duct	150.00	150.00	1	150.00	8.00	8.00		
1	KE-01 Sink w/garbage disposer	606.46	606.46	1	606.46	5.50	5.50		
1	OB-5 water outlet box	35.53	35.53	1	35.53	2.00	2.00		
1	2x1-1/2" NH tap tee	51.60	51.60	0.38	19.61	1.08	1.08		
1	2" NH tap tee	59.30	59.30	0.38	22.53	1.08	1.08		
3	2" NH 1/4 bend	34.20	102.60	0.38	38.99	0.72	2.16		
2	4x2 NH san tee	74.00	148.00	0.38	56.24	1.35	2.70		
1	2" NH 1/8 bend	29.50	29.50	0.38	11.21	0.72	0.72		
28	ft. 2" NH pipe	23.91	669.48	0.38	254.40	0.09	2.52		
14	2" NH cplgs	3.81	53.34	1	53.34	0.00	0.00		
4	2" hangers	5.88	23.52	1	23.52	0.40	1.60		
6	3/4" hangers	3.78	22.68	1	22.68	0.30	1.80		
4	1/2" hangers	3.36	13.44	1	13.44	0.30	1.20		
1	1-1/2" galv waste nipple	6.93	6.93	1	6.93	0.60	0.60		
1	1-1/2" brass trap adapter	12.93	12.93	1	12.93	0.30	0.30		
2	1x3/4 swt tee	83.67	167.34	0.14	23.43	0.40	0.80		
3	3/4x1/2 swt tee	25.98	77.94	0.14	10.91	0.26	0.78		
1	1/2" swt tee	11.33	11.33	0.14	1.59	0.20	0.20		
24	3/4" swt 90	14.87	356.88	0.14	49.96	0.18	4.32		
8	1/2" swt 90	6.74	53.92	0.14	7.55	0.14	1.12		
1	copper T-pull	4.00	4.00	1	4.00	0.50	0.50		
2	3/4" swt BV	204.50	409.00	0.31	126.79	0.18	0.36		
2	1/2" swt BV	127.00	254.00	0.31	78.74	0.14	0.28		
1	3/4" swt check valve	272.40	272.40	0.43	117.13	0.18	0.18		
1	3/4" circuit setter to .50 gpm	76.84	76.84	1	76.84	0.18	0.18		
217	ft. 3/4" L-copper pipe	9.60	2083.20	0.43	895.78	0.12	26.04		
20	ft. 1/2" L-copper pipe	5.89	117.80	0.43	50.65	0.11	2.20		

To: **Kruck Plumbing and Heating** Attention: **Rich Gourley**
Project: **Ankeny CSD – Neveln Center Building Renovation**
Date: **Wednesday, June 1, 2022**
Subject: **Instruction to Contractor ITC No. 011B**
Engineer: **Resource Consulting Engineers, LLC**



Substantial Completion: **November 2022**

Johnson Controls, Inc. – 11318 Aurora Avenue – Des Moines, Iowa 50322

6/1/2022 9:21 AM

ITC No. 011B

We have reviewed **ITC No. 011B** dated May 5, 2022 and have found the following revision to our scope of work:

Drawings M101N / M211N Level 1 – North

- **Delete SAT-1003**

Cooling Only Supply Air Terminal (SAT) - Providing Fresh Air - Control (typical of 1)

- We will furnish and install a CVM DDC controller for control of each supply air terminal which supplies fresh air to various pieces of mechanical equipment per the sequence of operation and points list on drawing **M905**.
- We have included the following points for each:

Analog Input Points

AI-1 SAT Box Supply Air CFM

Analog Output Points

AO-1 SAT Damper Control

- Note that SAT-1002 will be relocated as shown. This will not affect our number as we have not installed the controls associated with this box yet.

- **Add FCU-2000**

4-Pipe Fan Coil Unit (FCU) Control (typical of 1)

- We will furnish and install a CGM DDC controller (mounted in a 12"x12" screw cover enclosure) for control of the 4-pipe fan coil units per the sequence of operation and points list on drawing **M909**.
- We have included the following points for each:

Analog Input Points

AI-1 SA Space Sensor (Temperature)

AI-2 FCU Discharge Air Temperature

Analog Output Points

AO-1 FCU Cooling Coil Valve Control

AO-2 FCU Heating Coil Valve Control

Binary Input Points

BI-1 Fan Coil Unit (FCU) Fan CT Status

BI-2 FCU Condensate High Level Alarm

Binary Output Points

BO-1 Fan Coil Unit (FCU) Fan Start/Stop

- Note that this new fan coil unit will serve the space above this room on Level 2 (see drawing M102N).

Drawings M102N / M212N Level 2 – North

- **Delete CB-2000A and CB-2000B on M102N**

- This is not a change in our scope as these 2 chilled beams that are being deleted were part of a group of 6 chilled beams. Now there will be 4 chilled beams but we still have the same controls required.

- **Delete PR-2000A and PR-2022 on M212N**

- We will delete a control valve for each of these (**typical of 2**). We will also delete a space sensor associated with PR-2022 which was originally a storage room.

Drawings M103 / M213 Level 3

- **Delete CB-3101A and CB-3101B on M203**

Chilled Beam with Panel Radiation Control (typical of 1)

- We will furnish and install a CGM DDC controller (mounted in a 12"x12" screw cover enclosure) for control of spaces that are served by chilled beam(s) and panel radiation per the sequence of operation and points list on drawing **M903**.
- We have included the following points:

Analog Input Points

AI-1 SA Space Sensor (Temperature-Humidity)

Analog Output Points

AO-1 Chilled Beam Heating Valve Control
 AO-2 Chilled Beam Cooling Valve Control
 AO-3 Panel Radiation Valve Control

Binary Input Points

BI-1 Condensate Sensor Alarm

Binary Output Points

N/A

- **Add FCU-3101**

4-Pipe Fan Coil Unit (FCU) with Panel Radiation Control (typical of 1)

- We will furnish and install a CGM DDC controller (mounted in a 12"x12" screw cover enclosure) for control of the 4-pipe fan coil units per the sequence of operation and points list on drawing **M909**.
- We have included the following points for each:

Analog Input Points

AI-1 SA Space Sensor (Temperature)
 AI-2 FCU Discharge Air Temperature

Analog Output Points

AO-1 FCU Cooling Coil Valve Control
 AO-2 FCU Heating Coil Valve Control
 AO-3 Associated Panel Radiation Valve Control

Binary Input Points

BI-1 Fan Coil Unit (FCU) Fan CT Status
 BI-2 FCU Condensate High Level Alarm

Binary Output Points

BO-1 Fan Coil Unit (FCU) Fan Start/Stop

- **Add SAT-3202**

Supply Air Terminal (SAT) with Hot Water Reheat Coil Control (typical of 1)

- We will furnish and install a CVM DDC controller for control of each supply air terminal with hot water reheat coil per the sequence of operation and points list on drawing **M908**.
- We have included the following points for each:

Analog Input Points

AI-1 SA Space Sensor (Temperature)
 AI-2 SAT Discharge Air Temperature
 AI-3 SAT Box Supply Air CFM

Analog Output Points

AO-1 SAT Damper Control
 AO-2 SAT Reheat Coil Valve Control

We will furnish the labor and material as described above for the **net ADD price of \$3,670.00**

If you have any questions regarding the scope of work included please call Dan Zaug @ 515-202-9441. Thank you.

Sincerely,
Johnson Controls



Daniel V. Zaug
Construction Sales Engineer



"Award Winning Mechanical Insulation Systems"

955 West K Avenue Nevada, Iowa 50201

PH: (515) 382-5507 FAX: (515) 382-3402

Hendry@iowainsulation.com

5/20/2022

To: Kruck Plumbing & Heating
Attn: Rich Gourley
Fr: Hendry Muljadi
RE: Neveln Center Building
ITC: 11B
Estimate: 2390

Summary

Material & Labor ADD

Description

Add chilled, heating, and duct work
Estimating

	\$	3,118.32
	\$	560.00
Material & Labor Sub total	\$	3,678.32
Iowa Insulation 15% OH&P	\$	551.75
Total	\$	4,230.07



-----Original Message-----

From: Matt Van Maanen <matt@vanmaanenelectric.com>
Sent: Thursday, July 7, 2022 11:33 AM
To: David Wharff <dwharff@olpconstructionia.com>
Subject: Ankeny Nevlen 11B Pricing

ADD costs	= \$ 52,985.69	✓
DEDUCT costs	= \$ (21,670.58)	✓
NET ADD costs	= \$ 31,315.11	✓

David,

See attached separate credits and charges. The net add is \$31,315.11. ✓

Thanks,

Matt Van Maanen
Van Maanen Electric, Inc.
Vice President/Project Manager
641-791-9473 (office)
641-416-0305 (cell)
641-791-9484 (fax)

-----Original Message-----

From: noreply@forbesos.com <noreply@forbesos.com>
Sent: Thursday, July 7, 2022 11:43 AM
To: Matt Van Maanen <matt@vanmaanenelectric.com>
Subject: scannermp@VanManenElectric.com

CS 3552ci
[00:17:c8:65:36:e5]

Van Maanen Electric, Inc.

PROPOSAL REQUEST

Van Maanen Electric Inc.

500 Iowa Speedway Drive
Newton, Iowa 50208
Telephone: 641-791-9473

CCN #

ITC-11B CHARGE 

Date:

7/7/2022

Project Name:

Ankeny CSD Neveln Center Building Renovations

Page Number:

1

OLP Construction, LLC

Contact: David Wharff
3809 109th St, STE D
Urbandale, IA 50322
E-mail: dwharff@olpconstructionia.com

Work Description

Scope: ITC-11B CHARGE Add lighting, power, and systems work as per direction of ITC-11B on first floor, second floor, third floor, and the exterior of the building.

Breakdown

Description	Qty
3/4" CONDUIT - EMT	850
1" CONDUIT - EMT	350
3/4" CONN SS STL - EMT	79
1" CONN SS STL - EMT	17
3/4" COUPLING SS STL - EMT	85
1" COUPLING SS STL - EMT	35
3/4" EMT TO 3/4" FLEX COUPLING	1
1" EMT TO 1" FLEX COUPLING	7
1" BUSHING GRDG INSUL 150 DEG	4
3/4" CONDUIT - PVC40	180
1" CONDUIT - PVC40	40
3/4" ELBOW 90 DEG - PVC40	16
1" ELBOW 90 DEG - PVC80	1
3/4" COUPLING - PVC	32
1" COUPLING - PVC	2
3/4" ADAPTER MALE - PVC	16
1" ADAPTER MALE - PVC	1
3/4" LOCKNUT - STEEL	16
1" LOCKNUT - STEEL	1
3/4" ADAPTER FEM - PVC	1
1" ADAPTER FEM - PVC	1
PVC CEMENT STANDARD (1-QUART)	1
3/4" 1-H STRAP - EMT - STEEL	66
1" 1-H STRAP - EMT - STEEL	40
3/4" STRUT STRAP	22
CADDY CS16 - 1" EMT OR MC/AC CLIP TO STUD FOR 2 1/8 DEEP BOX	12
3/8" FLEX	66
1/2" FLEX	75
3/4" FLEX	20
1" FLEX	150
3/8" CONN FLEX DC SQUEEZE STRAIGHT	22
1/2" CONN FLEX DC SQUEEZE STRAIGHT	10
3/4" CONN FLEX DC SQUEEZE STRAIGHT	6
1" CONN FLEX DC SQUEEZE STRAIGHT	8

ORIGINAL

PROPOSAL REQUEST

CCN #

ITC-11B CHARGE ✓

Date:

7/7/2022

Project Name:

Ankeny CSD Neveln Center Building Renovations

Page Number:

2

Van Maanen Electric Inc.

500 Iowa Speedway Drive
Newton, Iowa 50208

Description	Qty
#14 THHN BLACK	65
#12 THHN BLACK	560
#10 THHN BLACK	290
#14 THHN WHITE	65
#12 THHN WHITE	560
#10 THHN WHITE	290
#14 THHN GREEN	65
#12 THHN GREEN	560
#10 THHN GREEN	290
DOTTIE DT260 2X60YD DUCT TAPE	1
DEV BOX 2 3/4" DEEP COMB KO W/ EARS	14
DEV BOX 3 1/2" DEEP 1/2" KO W/ EARS	14
4x 1 1/2" OCT BOX 1/2" KO	1
4x 2 1/8" SQ BOX COMB KO	56
4" SQ 1G PLSTR RING 5/8" RISE	18
4" SQ 1G MUD RING 2" RISE	8
4" SQ 2G PLSTR RING 5/8" RISE	3
4" SQ BLANK COVER	15
ERC C4 ELECTRICAL BOX BRACKET	10
GROUNDING SCREW	56
1/4-20 SPRING NUT 2 7/16 OR 3 1/4" STRUT	3
1/4x 1 3/8 SLEEVE ANCHOR W/ ACORN NUT - 1" MIN DEPTH	106
1/4-20x 1/2 P/H SLOT/PHILLIPS MACHINE SCREW	3
TIE WIRE ROLL	1
1G DUPLEX RECPT PLATE - 302 S/S	6
2G DUPLEX RECPT PLATE - 302 S/S	14
1G DECORA PLATE - 302 S/S	2
2G DECORA PLATE - 302 S/S	1
P&S PS20AC1-GRY 20A 120/277VAC SW	1
P&S CR20-GRY 20A 5-20R DPLX RCPT GRAY	17
P&S 2097 20A 120V GFCI RCPT	2
L30-16 FOOT	1
L30E 16 FOOT	1
L30 - 4FT	4
X2 LIGHT FIXTURE	1
L5 LIGHT FIXTURE	1
L2 LIGHT FIXTURE	5
L7 LIGHT FIXTURE	4
L28 POLE LIGHT HEAD	1
L9 LIGHT FIXTURE	3
L31 LIGHT FIXTURE	8
L4A LIGHT FIXTURE	1
LIGHT CONTROL	1
FB5 FLOOR BOX	1
Totals	5,362

Summary

Material		25,302.89
LABOR	(266.64 Hrs @ \$67.93)	18,112.86 ✓
O&M	(@ 5.000 %)	2,170.79 ✓
TELECOMMUNICATIONS	(\$6,938.81 + 0.000 % + 0.000 % + 5.000 %)	7,285.75 ✓
FIRE ALARM	(\$108.00 + 0.000 % + 0.000 % + 5.000 %)	113.40 ✓

Final Amount

ADD Costs

\$52,985.69 ✓

Cost Breakdown

Material Cost	Total (\$)
	25,302.91

ORIGINAL

PROPOSAL REQUEST

Van Maanen Electric Inc.

500 Iowa Speedway Drive
Newton, Iowa 50208

CCN #

Date:

Project Name:

Page Number:

ITC-11B CHARGE

7/7/2022

Ankeny CSD Neveln Center Building Renovations

3

Cost Breakdown	Total (\$)
Subcontractors Cost	7,046.81
Total Cost	32,349.72

Van Maanen Authorization:

Project Manager: Matt Van Maanen
Phone Number: 641-791-9473
E-mail: matt@vanmaanenelectric.com

see CREDIT next pages



Signature: _____ Date: _____

OLP Construction, LLC Authorization

Name: David Wharff

Signature: _____ Date: _____

Van Maanen Electric, Inc.

PROPOSAL REQUEST

Van Maanen Electric Inc.

500 Iowa Speedway Drive
Newton, Iowa 50208
Telephone: 641-791-9473

CCN #

ITC-11B CREDIT 

Date:

7/8/2022

Project Name:

Ankeny CSD Neveln Center Building Renovations

Page Number:

1

OLP Construction, LLC

Contact: David Wharff
3809 109th St, STE D
Urbandale, IA 50322
E-mail: dwharff@olpconstructionia.com

Work Description

Scope: ITC-11B CREDIT Make changes to lighting, power, and systems as per the direction of ITC-11B for first floor, second floor, third floor, and the exterior of the building. The L9 light fixtures that were deleted by this scope are not creditable as they have been bought and are nonreturnable. The fire alarm devices deleted by ITC-11B will not be credited as they have been purchased already and require a restock fee.

Breakdown

Description	Qty
3/4" CONDUIT - EMT	80
1" CONDUIT - EMT	380
3/4" CONN SS STL - EMT	12
1" CONN SS STL - EMT	47
3/4" COUPLING SS STL - EMT	8
1" BUSHING GRDG INSUL 150 DEG	17
3/4" CONDUIT - PVC40	100
1" CONDUIT - PVC40	220
1" ELBOW 90 DEG - PVC40	15
3/4" ADAPTER MALE - PVC	23
1" ADAPTER MALE - PVC	15
3/4" LOCKNUT - STEEL	23
1" LOCKNUT - STEEL	15
3/4" ADAPTER FEM - PVC	6
1" 1-H STRAP - EMT - STEEL	47
CADDY CS812D - 1/2 OR 3/4" EMT OR MC/AC CLIP TO STUD FOR 2 1/8 DEEP BOX	4
3/8" FLEX	30
3/8" CONN FLEX DC SQUEEZE STRAIGHT	10
#14 THHN BLACK	40
#12 THHN BLACK	90
#14 THHN WHITE	40
#12 THHN WHITE	90
#14 THHN GREEN	40
#12 THHN GREEN	90
#18-2 F/A CABLE PLENUM	100
4x 1 1/2" OCT BOX 1/2" KO	2
4x 2 1/8" SQ BOX 3/4" KO	9
4" SQ 1G PLSTR RING 5/8" RISE	3
4" SQ BLANK COVER	11
3G CONCENTRIC KO BOX	1
1G DUPLEX RECPT PLATE - 302 S/S	3
2G DUPLEX RECPT PLATE - 302 S/S	5

ORIGINAL

PROPOSAL REQUEST

CCN #

ITC-11B CREDIT ✓

Date:

7/7/2022

Project Name:

Ankeny CSD Neveln Center Building Renovations

Page Number:

2

Van Maanen Electric Inc.

500 Iowa Speedway Drive
Newton, Iowa 50208

Description	Qty
P&S PS20AC1-GRY 20A 120/277VAC SW	1
P&S CR20-GRY 20A 5-20R DPLX RCPT GRAY	13
FB1 Floor Box	4
FB2 FLOOR BOX	6
FB3 FLOOR BOX	4
FB5 FLOOR BOX	4
6" CORE DRILL HOLE	4
FLOOR CUTTING 46' X 1'	1
FIRE ALARM HEAT BASES & HEADS	3
L19 LIGHT FIXTURE	8
L19E LIGHT FIXTURE	1
Totals	1,626

Summary

Material		11,833.59
LABOR	(72.33 Hrs @ \$67.93)	4,913.38 ✓
O&M	(@ 5.000 %)	837.35 ✓
TELECOMMUNICATIONS	(\$3,891.68 + 0.000 % + 0.000 % + 5.000 %)	4,086.26 ✓

Final Amount

CREDIT Costs

\$21,670.58 ✓

Cost Breakdown

	Total (\$)
Material Cost	12,482.68
Subcontractors Cost	3,891.68
Total Cost	16,374.36

Van Maanen Authorization:

Project Manager: Matt Van Maanen
Phone Number: 641-791-9473
E-mail: matt@vanmaanenelectric.com

Signature: _____ Date: _____

OLP Construction, LLC Authorization

Name: David Wharff

Signature: _____ Date: _____

Van Maanen
Technology, Inc.

Phone Fax
641-791 WIRE(9473) • 641-791-9484

500 Iowa Speedway Drive
Newton, IA 50208

Contractor: Van Maanen Technology

Project Name: Neveln Center

ASI: 011B

Project Address: Ankeny, Iowa

Scope: Supply and install per specifications of ASI 011B.

Material:

7000ft Category 6 Plenum Cable
56 Category 6 Jacks
1 24 Port Patch Panel
1 Misc. Materials

Labor: 56 Hours

Material: \$3,338.81
Labor: \$3,360.00

Total: **\$6,938.81**

Deduct **- \$3,891.68**

Grand Total **\$3,047.13**

Approved By _____ Date _____

Approved By _____ Date _____



Midwest Alarm Services
 3001 99th Street
 Urbandale, IA 50322
 Phone: 515-288-4000
 Fax: 515-244-3833
 Rep: Brian Jarnagin
 Email: brian.jarnagin@mw-as.com

QUOTE

Quote # AAAQ77367
 Date 06/27/22

Quote To:

continued 

Ankeny CSD Neveln Center - Change 11B

Midwest Alarm Services is pleased to provide a quotation for this project as indicated in the following list of equipment and services:

Qty	Part Number	Description
1	SPSCWL	Speaker Strobe White Ceiling

**This price is guaranteed for 30 days.*

This quote includes pre-installation support to the installer to assist with proper terminations and the start up of the equipment. Midwest Alarm Services will provide system configuration, programming and checkout and provide necessary documentation and code compliant certification. Operating instructions will also be provided to the owner. This quotation does not include system cable, conduit, device backboxes, or the installation of equipment. Project quotation does not include applicable taxes. Shipping costs are included.

**This quotation is based upon plans and specifications available on the day and at the time of the bid. Any changes, advertised or not, after the bid date and time are not included in this quotation. Upon request, a quotation will be provided for the additional work for approval.*

**Warranty is not in effect until the system is paid for. Warranty is performed only on Monday through Friday from 8 AM to 5 PM. Warranty begins on the day of the first beneficial use of the equipment.*

**Payment terms are: Net 30 days. Credit hold is applied at 60 days. Mechanics Liens on project are filed before 90 days.*

**95% payment of the balance is required to be paid before a technician can be scheduled to work on the equipment start up.*

**This pricing includes a cash discount incentive for payments made via cash, check or ACH/EFT payment and we do not accept payments made via credit cards.*

**Any shortages of equipment shipped directly to the purchaser must be reported within two weeks of delivery. Midwest Alarm Services will not be responsible for shortages of product if not reported within two weeks of receipt.*

**This Midwest Alarm Services quote/agreement is not with the building owner in most cases, and as such, this quote is not an "if paid or when paid" agreement with a contractor.*

**For any additions to an existing system, unless clearly specified differently, it is assumed that the existing system is fully operational and working normally. Any troubleshooting or repairs to the existing system, unless specified in the bidding documents, is not included in this quotation.*

**Troubleshooting wiring errors is not included in this quote.*

**The equipment provided by Midwest Alarm Services shall not be used to power equipment furnished by others unless engineered as such by Midwest Alarm Services.*

**Midwest Alarm Services has the right to stop performing services and to withhold further delivery of materials until the*

David Wharff

From: Matt Van Maanen <matt@vanmaanenelectric.com>
Sent: Friday, July 8, 2022 7:52 AM
To: David Wharff
Subject: RE: Neveln - ITC.011b, sub quote?
Attachments: Ankeny Neveln ITC-11B Pricing.pdf

continued



David,
Second page of Midwest is attached. **With the high restocking fee there is no credit for the fire alarm parts. We can turn over to owner.**

Thanks,

Matt Van Maanen

Van Maanen Electric, Inc.
Vice President/Project Manager
641-791-9473(office)
641-416-0305(cell)
641-791-9484(fax)

From: David Wharff <dwharff@olpconstructionia.com>
Sent: Thursday, July 7, 2022 2:45 PM
To: Matt Van Maanen <matt@vanmaanenelectric.com>
Subject: Neveln - ITC.011b, sub quote?
Importance: High

Matt,

For ITC.011b Van Maanen pricing:

Midwest Alarm quote is missing page 2.
We don't find on their backup quotes for their:
? Credit(s) due Owner
? Add(s) due Owner

Where is Midwest Alarm listed on the Van Maanen estimates?

Thank you, Be Safe

David Wharff

Project Manager
OLP Construction, LLC
3809 NW 109th Street, Suite D
Urbandale, IA 50322
Mobile: (515) 974-9677
Office: (515) 348-8110
Fax: (515) 348-8112
Email: dwharff@olpconstructionia.com

customer's credit account is current.

*Any reference to alarm monitoring in this agreement is for pricing purposes only. Alarm monitoring services are performed pursuant only to the terms and conditions of the Company's standard alarm monitoring agreement.

*Unless in a separate line item quoted above this quotation does not include monitoring the system. Midwest Alarm Services is not responsible for the programming and testing of the central station monitoring if a vendor other than Midwest Alarm Services is chosen.

*All work performed under this agreement will be performed only during the Company's business hours of Monday through Friday from 8 AM to 5 PM unless specifically quoted as after hours work.

Thank you for your consideration.

Accepted Pending Submittal Approval _____

Date _____

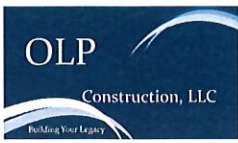
Print Name _____

Signature _____

Hold For Release _____ Release Immediately _____

Total:

\$108.00



OLP Construction LLC
 3809 NW 109th Street, Suite D
 Urbandale, Iowa 50322
 Phone: (515) 348-8110
 Fax: (515) 348-8112

Project: OLPIA2104 - Neveln Center Building Renovation
 406 SW School Street
 Ankeny, Iowa 50023

Prime Contract Potential Change Order #034: CE #CE 39 - ITC.017 part 1 - Furniture System Revisions, Part 1

TO:	Ankeny Community School District 306 SW School Street Ankeny, Iowa 50023	FROM:	OLP Construction, LLC 3809 NW 109th St Suite D Urbandale, 50322
PCO NUMBER/REVISION:	034 / 0	CONTRACT:	1 - Neveln Center Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Dave Wharff (OLP Construction LLC)
STATUS:	Pending - In Review	CREATED DATE:	7/19/2022
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	(\$30,799.48)

POTENTIAL CHANGE ORDER TITLE: CE #CE 39 - ITC.017 part 1 - Furniture System Revisions, Part 1

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #CE 39 - ITC.017 part 1 - Furniture System Revisions, Part 1

OLP Const. - Quote Qualifications

OLP Construction reserves the right to establish the final timeline and project completion date; and as may become necessary submit a Time Extension Request directly related to ITC.017, part 1.

- lead times are not yet available for new submittals, fabrication, and deliveries.
- Time Extension Request includes time-related General Condition expenses; and expenses for measures to maintain proper indoor air quality environment for interior work.

ATTACHMENTS:

[all backup ITC 017 part 1.pdf](#)

#	Budget Code	Description	Amount
1	01-2090.O Printing/Copying.Other	ITC.017, part 1	\$162.43
2	26-0020.S Electrical.Commitment	ITC.017, part 1	\$(30,378.97)
Subtotal:			\$(30,216.54)
Overhead & Profit (0.00% Applies to Labor, Equipment, Materials, Commitment, Other, and Professional Services.):			\$0.00
GL Insurance (1.00% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$(302.17)
Performance & Payment Bonds (0.92% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$(280.77)
Grand Total:			\$(30,799.48)



RECEIVED

QB ✓
CB ✓

Invoice

Project Name: NEVELN
Project #: _____
Cost Code 1: _____
Cost Code 2: _____

Beeline + Blue
2507 Ingersoll Ave
Des Moines, IA 50312
T +1515.244.1611
www.beelineandblue.com

OLP Construction LLC
3809 Nw 109th St.
Suite D
Urbandale IA 50322

Attention: Accounts Payable
Customer: #88110
Phone:

Invoice No.	INV020803
Pages	1 of 3
P.O. NO	olpia2104
Issue Date	05/20/22
Due Date	06/19/22
Amount Due	\$213.22

Invoice Summary

220520 Neveln- ITC 017 - Furniture System Revisions - PART 1

Quote No. Q024234	Job No. J020782-01	Size	Quantity	Amount
-------------------	--------------------	------	----------	--------

\\xs244\blue\dmb\KIP\Kip Backup\OLP Construction LLC\220520 Neveln	36x48	2	\$151.80
--	-------	---	----------

Print two (2) of (11) originals at 36x48 in b/w on #20 bond do not bind sets.

Ordered by David Wharff.

Deliver via Tim.

PROJECT NAME: 220520 Neveln- ITC 017 - Furniture System Revisions - PART 1

+7% TAX \$ 1063
\$ 16243

Shipping	36x48	8	\$6.50
----------	-------	---	--------

To receive email invoices and statements please send an email with the contact information to ap@beelineandblue.com. Thank you for your business! Questions or concerns about this invoice? Please call (515) 244-1611 Ext 224.

PAYMENT TERMS
30 Days from invoice date

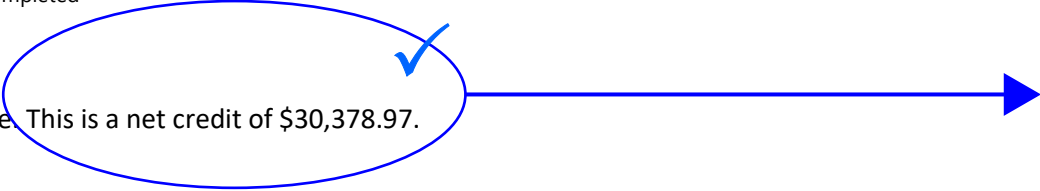
EFT PAYMENTS
Peoples Bank
12701 University Avenue
Clive, IA 50325
Routing: 073919212
Acct: 7127203

David Wharff

From: Matt Van Maanen <matt@vanmaanenelectric.com>
Sent: Friday, July 15, 2022 2:35 PM
To: David Wharff
Cc: Dave Disney
Subject: Ankeny Nevlen ITC-17 Part 1 Pricing
Attachments: doc08531420220715144648.pdf

Follow Up Flag: Follow up
Flag Status: Completed

David,
See attached credit and charge. This is a net credit of \$30,378.97.
Thanks,



Matt Van Maanen
Van Maanen Electric, Inc.
Vice President/Project Manager
641-791-9473(office)
641-416-0305(cell)
641-791-9484(fax)

-----Original Message-----

From: noreply@forbesos.com <noreply@forbesos.com>
Sent: Friday, July 15, 2022 2:47 PM
To: Matt Van Maanen <matt@vanmaanenelectric.com>
Subject: scannermpf@VanManenElectric.com

CS 3552ci
[00:17:c8:65:36:e5]

Van Maanen

Electric Inc.

PROPOSAL REQUEST

Van Maanen Electric Inc.

500 Iowa Speedway Drive
Newton, Iowa 50208
Telephone: 641-791-9473

CCN #

ITC-17 PART 1 CREDIT

Date:

7/15/2022

Project Name:

Ankeny CSD Neveln Center Building Renovations

Page Number:

1

OLP Construction, LLC

Contact: David Wharff
3809 109th St, STE D
Urbandale, IA 50322
E-mail: dwharff@olpconstructionia.com

Work Description

Scope: ITC-17 PART 1 CREDIT Make changes to power and systems as per the direction of ITC-17 for first floor, second floor, third floor. The wiring, receptacles, data cabling, and conduit for the added floor boxes are not included on this scope as there is not enough information to price this accurately.

Breakdown

Description	Qty
3/4" CONDUIT - EMT	160
1" CONDUIT - EMT	170
3/4" CONN SS STL - EMT	62
1" CONN SS STL - EMT	22
3/4" COUPLING SS STL - EMT	17
3/4" CONDUIT - PVC40	120
1" CONDUIT - PVC40	330
3/4" ELBOW 90 DEG - PVC40	10
1" ELBOW 90 DEG - PVC40	16
3/4" COUPLING - PVC	20
1" COUPLING - PVC	16
3/4" ADAPTER MALE - PVC	31
1" ADAPTER MALE - PVC	16
3/4" LOCKNUT - STEEL	31
1" LOCKNUT - STEEL	16
3/4" ADAPTER FEM - PVC	10
1" ADAPTER FEM - PVC	16
3/4" 1-H STRAP - EMT - STEEL	20
CADDY CS16 - 1" EMT OR MC/AC CLIP TO STUD FOR 2 1/8 DEEP BOX	34
3/8" FLEX	100
3/8" CONN FLEX DC SQUEEZE STRAIGHT	48
#12 THHN BLACK	227
#12 THHN RED	163
#12 THHN BLUE	20
#12 THHN WHITE	430
#12 THHN GREEN	360
4x 1 1/2" SQ BOX 1/2" KO	42
4x 2 1/8" SQ BOX 1" KO	34
4" SQ 1G MUD RING 1" RISE	3
4" SQ BLANK COVER	68
1G DUPLEX RECPT PLATE - 302 S/S	3
P&S CR20-GRY 20A 5-20R DPLX RCPT GRAY	44
FB2 Floor Box	16

ORIGINAL

PROPOSAL REQUEST

CCN # **ITC-17 PART 1 CREDIT**
Date: 7/15/2022
Project Name: Ankeny CSD Neveln Center Building Renovations
Page Number: 2

Van Maanen Electric Inc.

500 Iowa Speedway Drive
Newton, Iowa 50208

Description	Qty
FB1 Floor Box	2
FB4 Floor Box	40
FB5 Floor Box	1
69 SQ FT CONCRETE REMOVAL	1
Totals	2,719

Summary

Material		20,807.34
LABOR	(141.03 Hrs @ \$67.93)	9,580.17
O&M	(@ 0.000 %)	0.00
TELECOMMUNICATIONS	(\$19,222.79 + 0.000 % + 0.000 % + 0.000 %)	19,222.79

Final Amount

\$49,610.30

Cost Breakdown

	Total (\$)
Material Cost	23,348.84
Subcontractors Cost	19,222.79
Total Cost	42,571.63

Van Maanen Authorization:

Project Manager: Matt Van Maanen
Phone Number: 641-791-9473
E-mail: matt@vanmaanenelectric.com

Signature: _____ Date: _____

OLP Construction, LLC Authorization

Name: David Wharff

Signature: _____ Date: _____

Van Maanen Electric, Inc.

PROPOSAL REQUEST

Van Maanen Electric Inc.
500 Iowa Speedway Drive
Newton, Iowa 50208
Telephone: 641-791-9473

CCN # **ITC-17 PART 1 CHARGE**
Date: 7/15/2022
Project Name: Ankeny CSD Neveln Center Building Renovations
Page Number: 1

OLP Construction, LLC
Contact: David Wharff
3809 109th St, STE D
Urbandale, IA 50322
E-mail: dwharff@olpconstructionia.com

Work Description

Scope: ITC-17 PART 1 CHARGE

Breakdown

Description	Qty
3/4" CONDUIT - EMT	170
1" CONDUIT - EMT	520
3/4" CONN SS STL - EMT	29
1" CONN SS STL - EMT	26
3/4" COUPLING SS STL - EMT	17
1" COUPLING SS STL - EMT	52
1" POUND ON ARL EMT100 1-IN NM TERMINATOR	26
3/4" 1-H STRAP - EMT - STEEL	22
1" 1-H STRAP - EMT - STEEL	65
CADDY CS812D - 1/2 OR 3/4" EMT OR MC/AC CLIP TO STUD FOR 2 1/8 DEEP BOX	10
#12 THHN BLUE	140
#12 THHN WHITE	140
#12 THHN GREEN	140
4x 2 1/8" SQ BOX 1" KO	35
4" SQ 1G PLSTR RING 5/8" RISE	33
4" SQ BLANK COVER	2
TSGB16 - SQ BOX MNTG BRKT FOR 11" TO 18" STUD	46
1G DUPLEX RECPT PLATE - 302 S/S	7
1G BLANK-STRAP MNT PLATE - 302 S/S	26
P&S TR20-GRY 20A/125V (TR DUPLEX RECPTACLE)	7
POKE THRU FLOORBOX	6
Totals	1,519

Summary

Material		6,858.28
LABOR	(130.74 Hrs @ \$67.93)	✓ 8,881.17
O&M	(@ 0.000 %)	0.00
TELECOMMUNICATIONS	(\$3,491.88 + 0.000 % + 0.000 % + 0.000 %)	✓ 3,491.88

Final Amount

✓ **\$19,231.33**

Cost Breakdown

Material Cost	6,858.30
Subcontractors Cost	3,491.88

ORIGINAL

PROPOSAL REQUEST

CCN #

ITC-17 PART 1 CHARGE

Date:

7/15/2022

Project Name:

Ankeny CSD Neveln Center Building Renovations

Page Number:

2

Van Maanen Electric Inc.

500 Iowa Speedway Drive
Newton, Iowa 50208

Cost Breakdown

Total (\$)

Total Cost

10,350.18

Van Maanen Authorization:

Project Manager: Matt Van Maanen
Phone Number: 641-791-9473
E-mail: matt@vanmaanenelectric.com

Signature: _____ Date: _____

OLP Construction, LLC Authorization

Name: David Wharff

Signature: _____ Date: _____





AIA[®]

Document G731™ – 2019

Change Order, Construction Manager as Adviser Edition

PROJECT: (name and address)
Ankeny Elementary #12

Ankeny, IA 50023

OWNER: (name and address)
Ankeny Community School District
306 SW School Street
Ankeny, IA 50023

CONTRACTOR: (name and address)
Sandstone Management, Ltd
20 Vine Street
Carlisle, IA 50047

CONTRACT INFORMATION:
Contract For: 31A - Earthwork and Utilities

Date: December 22, 2021
ARCHITECT: (name and address)
FRK Architects & Engineers
2600 Westown Parkway, Suite 340
West Des Moines, IA 50266

CHANGE ORDER INFORMATION:
Change Order Number: 001

Date: 7/12/2022
CONSTRUCTION MANAGER: (name and address)
Stahl Construction
1861 SE Princeton Drive, Suite 600
Grimes, IA 50111

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COR 001 - PR 001 - Chnages to Vivil Drawings per City Review Comments

ADD \$95,934.19

The original Contract Sum was	\$	734,657.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	734,657.00
The Contract Sum will be increased by this Change Order in the amount of	\$	95,934.19
The new Contract Sum including this Change Order will be	\$	830,591.19

The Contract Time will be increased by Zero (0) days.
The Contractor's Work shall be substantially complete on October 1, 2023.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.

FRK Architects & Engineers

ARCHITECT (Firm name)

SIGNATURE
Thomas Wollan, AIA

PRINTED NAME AND TITLE
8/2/2022

DATE:

Sandstone Management, Ltd

CONTRACTOR (Firm name)

SIGNATURE
Brandon Van Uleet, owner

PRINTED NAME AND TITLE
07/15/22

DATE:

Stahl Construction

CONSTRUCTION MANAGER (Firm name)

SIGNATURE
Brett Cruse, Project Manager

PRINTED NAME AND TITLE
7-26-22

DATE:

Ankeny Community School District

OWNER (Firm name)

SIGNATURE

PRINTED NAME AND TITLE

DATE:



STAHL CONSTRUCTION

3175 99th Street
Urbandale, IA 50322
(t) 515-244-5770
stahlconstruction.com

March 8, 2022

Tim Simpkins
Ankeny Community School District
306 SW School St
Ankeny, IA 50023

RE: **COR 001 - PR 001 - Changes to Civil Drawings per City Review Comments**
Ankeny Elementary #12

Dear Mr. Simpkins;

We have obtained pricing to complete the work associated with the following change: **FRK Architects + Engineers Proposal Request Dated 2/16/2022 - COR 001 - PR 001 - Changes to Civil Drawings per City Review Comments**. The following is a detailed itemization of all extra costs or credits with Contractor backup enclosed for your review:

Item	Description	Amount Proposed	Contractor
001	Grading & Utilities	\$95,934.19	Sandstone Management
002	Site Concrete	\$16,081.50	Core Construction Services
003	Landscaping	\$1,500.00	Miner Hardscape

Total Amount \$113,515.69

Please notify us of this work is to be incorporated into the Project. Feel free to contact me if you have any questions.

Sincerely,

STAHL CONSTRUCTION COMPANY

William D. Harger

William D. Harger
Sr. Project Manager

Enclosures
Mike Farnsworth - Stahl Construction
Donna Foster - Stahl Construction

To expedite Work, you may sign and date this letter below. By signing, you are agreeing to the pricing and other terms as described in this letter, and this letter will serve as a written change.

ANKENY COMMUNITY SCHOOL DISTRICT

[Signature]

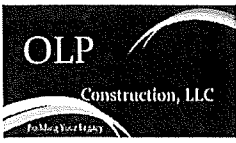
Owner / Representative

Owner / Representative

frk architects+engineers

Recommend Acceptance	<input checked="" type="checkbox"/>
Do Not Recommend Acceptance	<input type="checkbox"/>
Other	<input type="checkbox"/>
Thomas Wollen, AIA LEED AP	
Date: 5.5.22	





OLP Construction LLC
 3809 NW 109th Street, Suite D
 Urbandale, Iowa 50322
 Phone: (515) 348-8110
 Fax: (515) 348-8112

Project: OLPIA2104 - Neveln Center Building Renovation
 406 SW School Street
 Ankeny, Iowa 50023

Prime Contract Potential Change Order #031R1: CE #CE 35R1 - ITC.011c - Board Room Ramp

TO:	Ankeny Community School District 306 SW School Street Ankeny, Iowa 50023	FROM:	OLP Construction, LLC 3809 NW 109th St Suite D Urbandale, 50322
PCO NUMBER/REVISION:	031R1 / 0	CONTRACT:	1 - Neveln Center Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Dave Wharff (OLP Construction LLC)
STATUS:	Pending - In Review	CREATED DATE:	7/14/2022
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No	ACCOUNTING METHOD:	Amount Based
LOCATION:		PAID IN FULL:	No
SCHEDULE IMPACT:		SIGNED CHANGE ORDER RECEIVED DATE:	
EXECUTED:	No	TOTAL AMOUNT:	\$113,803.28

POTENTIAL CHANGE ORDER TITLE: CE #CE 35R1 - ITC.011c - Board Room Ramp

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
 CE #CE 35R1 - ITC.011c - Board Room Ramp

- Per Architect's clarification during OAC Mtg. 20 (07/13/22), fabrication for the steel guardrail and handrail is revised to provide:
 - stainless steel horizontal handrail both sides of the concrete ramp and stairs
 - stainless steel round baluster posts on south side only of concrete ramp and stairs
 - galvanized picket guardrail on north side only of concrete ramp and stairs

OLP Const - Quote Qualifications

- OLP Construction reserves the right to establish final timeline information and as may become necessary submit a Time Extension Request directly related to ITC.011c. Lead times for submittals, fabrication, and deliveries are not yet available.
- Time Extension Request to include General Condition time-related Winter Condition expenses and measures if necessary to complete the Work.

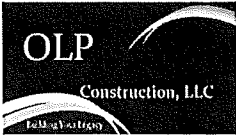
OLP Const - Quote Exclusions

- Plumbing, Fire Sprinkler, HVAC, Electrical, Technology work.

ATTACHMENTS:

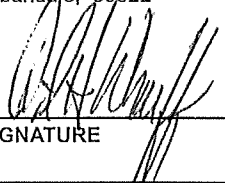
all quotes REV 01 ITC 011c.pdf


#	Budget Code	Description	Amount
1	01-2090.O Printing/Copying.Other	ITC.011c - Beeline+Blue print 2 sets	\$336.81
2	01-7123.SVC Construction Layout.Professional Services	ITC.011c - Layout/Staking	\$2,500.00
3	31-1000.S Site Clearing / Demolition.Commitment	ITC.011c - demo paving + rough grade	\$3,000.00
4	03-3000.S Cast-in-Place Concrete.Commitment	ITC.011c - Concrete Ftgs, Walls, Walks	\$62,631.00



#	Budget Code	Description	Amount
5	03-3000.S Cast-in-Place Concrete.Commitment	ITC.011aR1 - DEDUCT Topping Pour	\$(6,246.00)
6	05-1000.S Structural Steel Fabrication.Commitment	ITC.011c - SS Handrail/Guardrail+Galv. Guardrail	\$37,056.00
7	05-1200.S Structural Steel Erection.Commitment	ITC.011c - Install ADA guardrail & handrail	\$6,370.00
8	32-9000.S Planting.Commitment	ITC.011c - Net Add, planting changes	\$375.00
9	07-9200.S Joint Sealants.Commitment	ITC.011c - Joint Sealants	\$357.21
Subtotal:			\$106,380.02
Overhead & Profit (5.00% Applies to Professional Services, Labor, Equipment, Materials, Commitment, and Other.):			\$5,319.00
GL Insurance (1.00% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$1,090.74
Performance & Payment Bonds (0.92% Applies to Labor, Equipment, Materials, Commitment, and Other.):			\$1,013.52
Grand Total:			\$113,803.28

OLP Construction, LLC
 3809 NW 109th St Suite D
 Urbandale, 50322


 SIGNATURE


 DATE

Luke Danielson (OPN Architects, Inc.)
 100 Court Ave, Suite 100
 Des Moines, Iowa 50309

Ankeny Community School District
 306 SW School Street
 Ankeny, Iowa 50023

Ankeny Community School District
 306 SW School Street
 Ankeny, Iowa 50023


 SIGNATURE


 DATE

 SIGNATURE

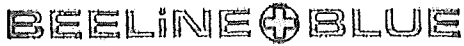
 DATE

 SIGNATURE

 DATE

RD: 9/3/22 - NEVERN

QB ✓
SBT ✓



Invoice

Beeline + Blue
2507 Ingersoll Ave
Des Moines, IA 50312
T +1515.244.1611
www.beelineandblue.com

OLP Construction LLC
3809 Nw 109th St.
Suite D
Urbandale IA 50322

APPROVED
Dave Wharff
Date: 06/01/22
JRW

Invoice No.	INV020240
Pages	1 of 1
P.O. NO	OLPia2104
Issue Date	05/02/22
Due Date	06/01/22
Amount Due	\$336.81

Attention: Accounts Payable
Customer: #88110
Phone:

Invoice Summary

Ankeny CSD Neveln Center

ITC-011c

Quote No. Q023598	Job No. J020200	Size	Quantity	Amount
OLP Construction LLC\220429 Ankeny CSD Neveln Center		36x48	2	\$306.36

Print two (2) copies of 37 originals at 36x48 in black and white on 20# bond paper. Don't bind!

Ordered by: David Wharff

Deliver to OLP Construction

PROJECT NAME: Ankeny CSD Neveln Center

Shipping	36x48	2	\$9.00
----------	-------	---	--------

Subtotal	\$315.36
Tax	\$21.45
Total Price	\$336.81

cost not incorporated into the Facility ✓

To receive email invoices and statements please send an email with the contact information to ap@beelineandblue.com. Thank you for your business! Questions or concerns about this invoice? Please call (515) 244-1611 Ext 224.

PAYMENT TERMS
30 Days from Invoice date

EFT PAYMENTS
Peoples Bank
12701 University Avenue
Clive, IA 50325
Routing: 073919212
Acct: 7127203

CHANGE ORDER FOR ADDITIONAL SERVICES

To: Snyder & Associates, Inc.
 2727 SW Snyder Boulevard
 Ankeny, IA 50023

Attn: TGJ
 Phone: 515.964.2020
 Fax: 515.964.7938

This is authorization for Snyder & Associates, Inc. to proceed with the following described additional services.

Client: OLP Construction	
Project Name: Ankeny CSD- Neveln Center Building Renovation	
S&A Project Number: 119.0536.01B	Date: 2022-07-05

DESCRIPTION OF ADDITIONAL SERVICES:

ITC.011c

Neveln Center north side new sidewalk and wall staking

- Layout cut line at existing paving edges
- Benchmark Elevation for highest Top of Wall condition indicated
- Staking for rough grade for bottom of sidewalk
- Centerline of all new walls

3 site visits estimated for this work.

- Lump Sum in the amount of: \$
- Hourly in accordance with the original agreement fee schedule, or attached, with estimated budget of: \$ 2,500 ✓
- Document attached:

The undersigned, on behalf of the Client, understands and agrees that the services described in this Change Order are additional service, scope of which is not contained within the original scope of services defined in the original agreement. The Additional Services in this Change Order are subject to the general conditions contained in the original Professional Services Agreement dated 2021-09-09.

 (Type or Print Name above line) (Client) SNYDER & ASSOCIATES, INC. (Subcontractor)

By: _____
 (Authorized signature and Title)

By: _____
 (Authorized signature and Title)

Date: _____

Date: _____



12186 Carpenter St. Carlisle, IA 50047

Estimate

Date	Estimate #
7/4/2022	1771

Name / Address
OLP Construction

Project

Item	Description	Qty	Cost	Total
Miscellaneous	<p>This is a proposal for ITC.011C per David Wharff. Work is as follows:</p> <p>Remove 257 SF of existing pavement on North end of building per David Wharff. Mobilization, saw cut, removal and hauling</p> <p>Any work completed that is not listed above will be on an hourly basis and must be approved by David Hibbs at 515-240-6400 and with a signed change order form</p>		3,000.00	3,000.00

Thank you for the opportunity. Please call David at 515-240-6400 with any questions!!

Total



\$3,000.00

Rebel Concrete
ITC.011c - Board Room Ramp

07/05/22

Description	QTY	Unit of Measure	labor unit	Labor	material unit	Material	EQ	SUB	Total Amount
-------------	-----	-----------------	------------	-------	---------------	----------	----	-----	--------------

ADD									
Spread FTG 2'6" X 1'0"	71	LF	37.51	2,663	31.41	2,230	2,708	✓	7,601
Spread FTG 3'6" X 1'0"	86	LF	39.43	3,391	40.24	3,461	3,134	✓	9,986
6" Concrete Walls	157	LF	83.53	13,114	43.70	6,861	4,616	✓	24,591
Back Fill w/ Stone	127	ton	8.00	1,016	36.66	4,655	6,823	✓	12,494
Walks 5"	517	sf	3.25	1,680	4.87	2,518		✓	4,198
Concrete Steps	7	ea	220.00	1,540	100.00	700		✓	2,240

DEDUCT									
Deduct Walls 18" in height	(79)	LF	60.00	(4,740)	19.00	(1,501)	(424)	✓	(6,665)
Deduct FTG	(79)	LF	18.50	(1,462)	31.55	(2,492)		✓	(3,954)

subtotals				17,203		16,431	16,857	0	50,491	✓
Material Sales Tax	0.00%					0			0	
Labor Burden	40.00%			6,881					6,881	✓
Small Tools	5.00%						1,204		1,204	✓
Expendables	2.00%						482		482	✓
subtotals				24,084		16,431	18,543	0	59,058	✓
GL ins.	1.00%								591	✓

s.t.	59,649	✓
Overhead & Profit 5.00%	2,982	✓
TOTAL NET COST	62,631	✓

David Wharff

From: Nate Stieler <nstieler@opnarchitects.com>
Sent: Friday, May 27, 2022 12:23 PM
To: David Wharff; Tim Simpkins; Luke Danielson
Subject: RE: Neveln - ITC.011aR1, missed Concrete Deduct

Follow Up Flag: Follow up
Flag Status: Flagged

I would think that would be fine. Tim, ITC 011c is the board chamber exit ramp portion of the superintendent's changes.

Nate Stieler AIA
Project Architect

OPN Architects
o: (515) 309-0722 | c: (515) 229-2766 | d: (515) 309-6882 | nstieler@opnarchitects.com
100 Court Ave. Suite 100, Des Moines, Iowa, 50309
www.opnarchitects.com

From: David Wharff <dwharff@olpconstructionia.com>
Sent: Friday, May 27, 2022 12:12 PM
To: Tim Simpkins <tim.simpkins@ankenyschools.org>; Nate Stieler <nstieler@opnarchitects.com>; Luke Danielson <ldanielson@opnarchitects.com>
Subject: Neveln - ITC.011aR1, missed Concrete Deduct

Tim, Nate, Luke:

Our sincere apologies.
For the OLP ITC.011a/011aR1 quote, we mistakenly omitted the Deduct due ACSD for the concrete topping pour that is no longer required at northwest corner of 2north.
We're expediting it right now from Rebel Concrete.

May we have permission to include the Deduct in OLP's ITC.011c pricing ?

Please advise.

Thank you, Be Safe

David Wharff

Project Manager

OLP Construction, LLC

3809 NW 109th Street, Suite D

Urbandale, IA 50322

Mobile: (515) 974-9677

Office: (515) 348-8110

Fax: (515) 348-8112

Email: dwharff@olpconstructionia.com

Rebel Concrete
 with OPN approval, including this Cost Credit with ITC.011c
 Delete Topping Pour, 2nd Floor, NW corner: mistakenly omitted from ITC.011aR1

07/05/22

Description	QTY	Unit of Measure	labor unit	Labor	material unit	Material	EQ	SUB	Total Amount
-------------	-----	-----------------	------------	-------	---------------	----------	----	-----	--------------

ADD											
DEDUCT											
concrete	✓	(705)	sf		0	2.482	(1,750)		(1,750)	✓	
pump truck	✓	(1)	LS		0	1,050	(1,050)	(1,050)	(2,100)	✓	
misc. materials WWM	✓	(705)	sf		0	0.557	(393)		(393)	✓	
Labor	✓	(705)	sf	1.56	(1,100)				(1,100)	✓	
subtotals					(1,100)		(3,192)	0	(1,050)	(5,342)	✓
Material Sales Tax		0.00%					0		0		✓
Labor Burden		40.00%			(440)				(440)		✓
Small Tools		5.00%						(77)	(77)		✓
Expendables		2.00%						(31)	(31)		✓
subtotals					(1,540)		(3,192)	(108)	(1,050)	(5,890)	✓
GL ins.		1.00%								(59)	✓
									s.t.	(5,949)	✓
									Overhead & Profit 5.00%	(297)	✓
									TOTAL DEDUCT	(6,246)	✓

change order # 10

DATE: REVISED 07/13/22

job: NEVELN CENTER

loc: ANKENY, IA

quote ITC #011C RAMP GUARD RAIL.

contractor OLP CONSTRUCTION

job sup DAVE DISNEY

from: terry

ADDED GUARD RAIL AT RAMP EXTERIOR see drawin

memo:

MATERIAL ADD:

weight: 3685 lbs

discription:

material \$7,300

labor: \$15,888

ROLLING:

polish sstl \$3,100

eng/dtl \$3,499.00

galv \$2,700.00

SHIPPING \$1,200.00

sub total \$33,687.00

10% O&P \$3,369

sub total \$37,055.70

p/tax: \$0

total amount \$37,056

SEE ABOVE

1-pipe ss guardrail including stair + 1-pipe ss handrail, brackets, fasteners; to be attached to galvanized picket guardrail including stair

galvanized picket guardrail including stair

NO TAX

change orders must be approved before we can expedite order.

GENERAL CONTRACTOR

SIGNED

BY:

TITLE:

THORNBERG STEEL/ 23602 UNIVERSITY AVE NW. BETHEL MN. 55005

23604 UNIVERSITY AVE NW

BETHEL MN. 55005

PHONE: 763-434-5178 FAX: 763-434-5186

email: thornberg@qwestoffice.net

US Erectors, Inc.

5760 Metro East Drive
Pleasant Hill, IA 50327

Phone: (515) 243-8450
Fax: (515) 243-8451

REQUEST FOR CHANGE ORDER

8

Project Name: Nevelyn Center
Contract: OLP

Date: 5/26/2022
RFI#: ITC.011C

Description of Add/Deduct

Install ramp guardrail at north elevation

	Cost Per Hr	Total Hours	Total Cost
Foreman	\$ 89.32		\$ -
Journeyman	\$ 85.84		\$ -
Apprentice	\$ 80.49	-	\$ -
Welding Machine	\$ 10.00	-	\$ -
Forklift	\$ 25.00	-	\$ -
Crane (40T)	\$ 230.00	-	\$ -
Scissors Lift	\$ 12.00	-	\$ -
Boom Lift	\$ 26.00	-	\$ -
		<u>Total</u>	\$ -

Pricing

Material	\$ -
Mark-Up	\$ -
Labor	\$ 6,370.00
Tax	\$ -
	\$ 6,370.00

Codes (USEI Office Use)

See attached

Please prepare the appropriate Change Order and forward copies for execution.
Upon request, all necessary back-up can be supplied as needed.

Thank you,

Jeff Hoelscher
Project Manager

Name
 US Erectors Pricing Sheet
 PR/ASI/FOR/RFI

Description	Rates/Hour				\$ 89.32	\$ 85.84	\$ 25.00	\$ 10.00	\$ 150.00	\$ 15.00	\$ 22.00	Total Cost
	Units	Units per manhour	Manhour	Crew Size	Foreman Hours	Ironworker Hours	Forklift Hours	Welder Hours	Trucking Hours	25' Scissc Hours	40' JLG Hours	
Guardrail	130	0.45	58.5	3	19.50	39.00	24	25	2	0	0	\$ 6,239.50
unload	1	1.5	1.5	2	0.75	0.75	0	0	0	0	0	\$ 131.37
	0	6	0	2	0.00	0.00	0	0	0	0	0	\$ -
		0	0	2	0.00	0.00	0	0	0	0	0	\$ -
												\$ 6,370.87

✓
 ✓
 ✓



ALPHA Landscapes, LLC

(515) 984-2651

Riley@AlphaLandscapesIA.com

31273 510th Ave, Slater, IA, 50244

Project: Neveln Center Building Renovation

Date of Plans: 7/5/2022

Tax Included Y/N N

DB/Prevailing Wage Y/N N

Quantity	Description	Unit	Unit Price	Extended Price
1	Planting	LS	\$25,825.00	\$25,825.00
3	Autumn Brilliance Service	1.5"		
2	Pagoda Dog	1.5"		
2	Princeton Sentry Ginkgo	1.5"		
2	Royal Star Mag	1.5"		
4	Regal Prince Oak	1.5"		
8	Crimson King Maple	1.5"		
9	Prairie Pride Hackberry	1.5"		
6	Swamp White Oak	1.5"		
12	Ivory Halo Dog	36"		
21	Moonshadow Euonymus	24"		
24	Little Lime Hyd	12"		
5	Blue Prince Juniper	18"		
13	Medora Juniper	18"		
5	Summer Wine Nine	36"		
6	Tor Spirea	12"		
3	Donald Wyman Lilac	12"		
4	Emerald Spreader Yew	#3		
5	Arrowwod Vib	#5		
21	Minuet Weig	#3		
22	Visions Series Astilbe	#1		
32	Feather Reed Grass	#1		
23	Blue Fescue	#1		
19	Plantain Lily	#1		
19	Daylily	#1		
37	May Night Wood Sage	#1		
2200	Periwinkle	Each Tray 50		
78	Hardwood Mulch	CY	\$115.00	\$8,970.00
6,500	Sod	SF	\$0.65	\$4,225.00
18,000	Type 1 Seed	SF	\$0.08	\$1,440.00
18,000	Hydromulch	SF	\$0.08	\$1,440.00
50	Soil Amendments	CY	\$100.00	\$5,000.00
1	Mobilization	LS	\$3,040.00	\$3,040.00
1	Temp plant material watering/sod (omit if plan to self-perform)	LS	\$3,800.00	\$3,800.00
Landscape Base Bid Total:				\$53,740.00
CHANGE ORDER #1 - 7/5/2022				
1	Planting	LS		\$375.00
-500	Periwinkle ✓	Bulb		
3	Limber Pine ✓ ✓	1.5"		
-7	Little Lime Hyd ✓	12"		
-7	Minuet Weig ✓	#3		
11	Plantain Lily ✓	#1		
CO1 total				\$375.00 ✓



Change Order Request ITC #011C

07/010/22

Description:	QTY	Unit	Labor	Labor	material unit	Material	EQ	SUB	Total Amount
Joint sealant at the new ramp EJ's, delete original scope and add 150 lf of expansion joint									

Additional work

Foreman	2	hr	\$57.00	\$114.00		0	0	-	\$114.00
Journeyman	2	hr	\$51.73	\$103.46		0	0	-	\$103.46
Deleted scope									
Foreman	(1)	hr	\$50.00	-\$50.00		0	0	-	-\$50.00
Journeyman	(1)	hr	\$50.00	-\$50.00		0	0	-	-\$50.00
Added material									
Sika 2C SL pre-tinted caulking 1.5 gallon units	2	Units	\$47.11	\$94.22		0	0.0	-	\$94.22
Misc backer rod	150	LF	\$0.13	\$19.50		0	0	-	\$19.50
Deleted material									
Sika 2C SL pre-tinted caulking 1.5 gallon units	(1)	Units	\$47.11	-\$47.11		0	0	-	-\$47.11
Misc backer rod	(70)	Units	\$0.13	-\$9.10					-\$9.10
subtotals				\$174.97		0	0	0	\$174.97
Material Sales Tax	0.00%					0			\$0.00
Labor Burden	80.00%			140					\$139.98
Small Tools	5.00%						\$15.75		\$15.75
Expendables	2.00%						\$6.30		\$6.30
subtotals				\$314.95		0	\$22.05	0	\$336.99
GL ins.	1.00%								\$3.37

	Sub Total	\$340.36
TOTAL NET COST	O&P, Self Perform	5.00%
	\$16.85	
	\$357.21	✓



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Approval of Resolution to Continue Participation in the Instructional Support Program

Extended Information: Superintendent's Recommendation: The Board adopt the Resolution to Continue Participation in the Instructional Program as recommended.

ATTACHMENTS:

File Name	Description	Type	Upload Date
August 15 2022 Resolution to Continue Instructional Support Levy.pdf	Resolution Continue participation in the Instructional Support Program and Set the Date for Public Hearing	Support Document	7/26/2022

ANKENY COMMUNITY SCHOOL DISTRICT

Instructional Support Levy

Public Hearing on the Proposed Resolution to Continue Participation in the Instructional Support Program

Approval of Resolution to Continue Participation in the Instructional Support Program

**NOTICE MUST BE GIVEN PURSUANT TO
IOWA CODE CHAPTER 21 AND THE LOCAL
RULES OF THE SCHOOL DISTRICT.**

August 15, 2022

The Board of Directors of the Ankeny Community School District in the County of Polk, State of Iowa, met in Open session, in the Ankeny Community School District, Prairie Ridge Middle School gymnasium, 1010 NW Prairie Ridge Drive, Ankeny, Iowa at six o'clock P.M. on the above date. There were present President Ryan Weldon in the chair, and the following Board Members:

Absent: _____

The President of the Board announced that this is the time, place and date to hold a hearing on the proposed resolution to consider continued participation in the Instructional Support Program. The following persons appeared:

The President declared the hearing closed.

Director _____ introduced the following Resolution and moved its adoption. Director _____ seconded the motion to adopt. The roll was called and the vote was:

AYES: _____

NAYS: _____

The President declared the Resolution adopted as follows:

RESOLUTION

TO CONTINUE PARTICIPATION IN THE INSTRUCTIONAL SUPPORT PROGRAM

WHEREAS, the Board of Directors has approved a five (5) year finance plan, which anticipates the level of funding that will be possible to continue the current level of services and to fund the ongoing programs of the School District; and

WHEREAS, the Board of Directors has given consideration to continued participation in the Instructional Support Program as provided in Iowa Code sections 257.8 through 287.21; and

WHEREAS, the Board has published notice of the time and place of a public hearing on the resolution; and

WHEREAS, a hearing has been held upon the proposal to continue to participate in the Instructional Support Program and any objections are overruled:

NOW, THEREFORE, it is resolved:

1. The Board of Directors determines that it is consistent with the five (5) year finance plan to fund the ongoing programs and services of the School District and it is in the best interest of the School District to continue participation in an Instructional Support Program as provided in Iowa Code sections 257.18 through 257.21, and to provide additional funding therefore for a period of five (5) years, commencing the fiscal year ending June 30, 2025.

2. The additional funding for the Instructional Support Program for a budget year shall be determined annually, and shall not exceed ten percent (10%) of the total regular program district cost for the budget year and moneys received under Iowa Code section 275.14 as a budget adjustment for the budget year.

3. Moneys received by the District for the Instructional Support Program may be used for any permissible general fund purpose, excluding dropout prevention programs, talented and gifted programs, physical plant and equipment levy uses, management levy uses, and special education negative balances.

4. The Instructional Support Program will be funded by instructional support state aid and a combination of an instructional support property tax levied annually upon the taxable property within the District commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2025.

5. Unless, within twenty-eight days following the adoption of this resolution, the Secretary of the Board receives a petition containing the signatures of eligible electors equal in number to not less than one hundred or thirty percent of the number of voters at the last preceding regular school election, whichever is greater, asking that an election be called to approve or disapprove this action of the Board adopting the Instructional Support Program, this action of the Board is final and the Secretary is authorized and directed to certify a copy of this resolution to the Department of Management.

In the event a petition containing the required number of signatures is filed with the Secretary of the Board within twenty-eight (28) days of the adoption of this resolution, the President shall call a meeting of the Board to consider rescission of this resolution, or to direct the county commissioner of elections to submit the following question to the qualified electors of the School District at a special election.

If the Board determines to submit the question to the electors, the proposition to be submitted shall be as follows:

Shall the Board of Directors of the Ankeny Community School District in the County of Polk, State of Iowa, be authorized for a period of five (5) years to levy and impose an instructional support tax in an amount (after taking into consideration instructional support state aid) of not exceeding 10% of the total of regular program district cost for the budget year and moneys received under Section 257.14 as a budget adjustment in the budget year, and to be authorized annually, as determined by the Board, to levy an instructional support property tax upon all taxable property within the School District commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2025, to be used to for any permissible general fund purpose, excluding dropout prevention programs, talented and gifted programs, physical plant and equipment levy uses, management levy uses, and special education negative balances.

Passed and approved this 15th day of August, 2022.

Ryan Weldon, President

ATTEST:

Jennifer Jamison, Secretary

CERTIFICATE

STATE OF IOWA)
) SS:
COUNTY OF POLK)

I, the Secretary of the Board of Directors of the Ankeny Community School District in the County of Polk, State of Iowa, certify that attached is a complete copy of the portion of the corporate records showing proceedings of the Board meeting held on the date indicated in the attachment and remain in full force and effect; that the meeting and all action was publicly held in accordance with a notice of meeting and a tentative agenda which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the agenda is attached) pursuant to the local rules of the Board and the provisions of Iowa Code Chapter 21 and upon reasonable advance notice the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named lawfully possessed their respective offices as indicated, that no Board vacancy existed except as stated and that no controversy or litigation is pending or threatened involving the incorporation, organization, existence or boundaries of the School or the right of the individuals named as officers.

DATED this 15th day of August, 2022.

Jennifer Jamison, Secretary of the Board of
Directors Ankeny Community School District

CERTIFICATE OF DEPARTMENT OF MANAGEMENT

I, _____, certify that on the _____ day of _____, 2022, there was filed in the office of the Department of Management a resolution of the Board of Directors of the Ankeny Community School District in the County of Polk, State of Iowa, adopted on the 15th day of August, 2022; the Resolution provides for participation in the Instructional Support Program as provided in Iowa Code sections 257.18 through 257.21.

Dated this _____ day of _____, 2022.

State of Iowa, Department of Management



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Approve Assistant Superintendent Job Description

Extended Information: Superintendent's Recommendation: Approve and accept the Assistant Superintendent job description as recommended.

ATTACHMENTS:

File Name	Description	Type	Upload Date
Assistant Superintendent Job Description.pdf	Asst Superintendent Job Description	Support Document	8/8/2022



ANKENY COMMUNITY SCHOOL DISTRICT

The Ankeny Community School District (CSD) enjoys a reputation as one of the premier school districts in Iowa and the midwest, with students, staff and parents unified in their efforts to excel in academics, athletics, the arts and activities. Located in the heart of Iowa, Ankeny is just 6 miles from the capital city of Des Moines. The District serves over 12,200 PK-12 students. Ankeny CSD is the 7th largest school district in the state of Iowa, growing an average of 300 students per school year. The district offers a competitive salary and benefit packages.

JDE: 2.02

Assistant Superintendent

Summary Statement

The primary role of an **Assistant Superintendent** is to assist the Superintendent in the daily operation of the district as well as the planning, implementing, directing and maintaining of District programs by providing a wide variety of complex and confidential administrative support; analyzing requests and providing recommendations for action; communicating information on behalf of the district and the governing board to its staff, other districts and public agencies. The **Assistant Superintendent of Academic Services** is expected to oversee curricular and managerial support for all campuses to ensure a rigorous and equal opportunity education for students. The **Assistant Superintendent of Operations** is expected to oversee the departments that carry out the day-to-day operational functions of the district, such as Human Resources, Technology, Transportation, Construction & Facilities, Print Shop, Warehouse, Safety & Security and Student Enrollment. Together, the Assistant Superintendents are expected to establish and maintain effective and coordinated communication, vertical articulation, and horizontal coordination of the district's day to day functions.

Job Title: Assistant Superintendent

Salary Range: \$165,000 - \$190,000

Contract: 279-Contract / 12 months

Reports To: Superintendent

Wage/Hour Status: Exempt

Minimum Qualifications:

- **Experience:** Ten (10) years of successful experience in teaching and school administration
- **Education:** Doctorate in Education, Educational Leadership, Curriculum and Instruction or willingness to obtain a Doctorate
- **License:** Iowa Board of Education Examiners (BOEE) Professional Administrator License with PK-12 Superintendent License, or the ability to obtain upon hire.
- **Knowledge and Skills:**
 - Knowledge of Federal, state and local laws and board policies
 - Knowledge of multiple campus operations on a large scale
 - Knowledge of rigorous and aligned curriculum in an education system that is responsive

- Knowledge of core curriculum areas
 - Visionary leadership ability in public schools to work with diverse students, staff, families and communities
 - Skills in using data-driven decision making to determine effectiveness of various programs and initiatives and develop strategies to improve.
 - Skills in short and long term strategic planning
 - Skills in effective oral and written communication
 - Skills in working collaboratively with others across a complex organization with numerous stakeholders and facilitating groups.
-

Essential Functions

- ***Board & Community Relations:***
 - Provide information to board members upon request.
 - Attend all committee, regular and special board meetings as requested by the Superintendent for the purpose of informing and interpreting all matters related to administration.
 - Demonstrate skill in anticipating, managing and resolving conflict with administrators, parents, teachers, staff and community.
 - Promote a positive image that supports the vision and mission of the district.
 - Demonstrate effective interpersonal skills in relating to and communicating with staff, school board, community and media.
 - Promote an open collegial environment among staff and develop positive staff morale.
- ***Budget:***
 - Administer and monitor assigned department budgets and ensure that programs are cost-effective and funds are managed wisely.
 - Monitor and evaluate departmental programs within areas of responsibility for effectiveness and efficiency.
 - Communicate with subordinate staff information related to the District's financial planning and budget development process.
 - Compile budget and cost estimates based upon documented program needs.
 - Identify and communicate the human, material, and fiscal resources needed to implement the district's programs and services.
 - Takes action to ensure that all facilities are kept in good repair, adequate to meet future population needs, and in general, provide for a safe environment that is conducive to learning.
 - Prepare and demonstrate fiscal control over department budget.
- ***Communication:***
 - Maintain a positive and effective working relationship with the Superintendent, Board, coworkers, employees, outside agencies and organizations, and the general public.
 - Effectively communicates with colleagues.
 - Provide outstanding customer service.
 - Maintain good judgment and decision making when dealing with supervisors, co-workers, District officials and employees, and outside agencies and organizations, and the general public.
- ***Instructional Management:***
 - Ensure instructional management performance meets or exceeds expectations.
 - Ensure student progress is evaluated on a regular, systematic basis, and the findings are used to make programs and services more effective.
 - Ensure student-grading practices are uniformly and consistently applied and support effective

- teaching/learning practices.
 - Provide strategic leadership and support for district and building level administrators in monitoring the implementation of the district curriculum.
- **Personnel Management:**
 - Manage, conduct, and make sound recommendations regarding supervisory activities in the areas of interviewing, selecting, and recommending personnel placement or dismissal, training, professional development, counseling, and performance evaluations for all assigned staff.
 - Develop training options and/or improvement plans in the development of staff to ensure best practices, and efficient and effective operations of the division.
 - Supervise and evaluate performances of managerial and professional staff assigned to the division.
- **Policy, Reports & Law:**
 - Comply with policies established by federal and state law, State Board of Education rule, and local board policy law as they relate to Curriculum, Instruction, and Assessment.
 - Monitor and interpret the impact of proposed or enacted legislation.
 - Compile, maintain, file and present all computerized and physical reports, records, and other documents required by the Iowa Department of Education and other state or federal agencies.
 - Review and recommend revision of Board Policy to the Superintendent as necessary.
 - Prepare and present agenda items and related information concerning the District to the Superintendent.
 - Keep abreast of legislative developments during the legislative session.
- **School & Community Relations:**
 - Clearly communicate district needs and programs to parents and to the community and respond to their concerns in a timely manner.
 - Address, both formally and informally, complaints of parents, students, and staff as necessary.
 - Gain community support for the district's goals and objectives.
 - Participate in civic affairs that are appropriate for educational leaders.
 - Reinforce and augment all duties and responsibilities through frequent campus visits and high visibility within the schools and community.
- **School Organizational Climate:**
 - Promote a positive image that supports the vision and mission of the district.
 - Promote an open, collegial environment among staff and develop positive staff morale.
 - Use collaborative decision-making with the staff, when appropriate, and within given time constraints.
 - Demonstrate sensitivity in dealing with staff, students, and community members from diverse cultural backgrounds.
 - Demonstrate effective interpersonal skills in relating to the staff, school board, and community, and skill in anticipating, managing, and resolving conflict.
 - Appropriately assess school district climate in conjunction with teachers, parents, and others; use findings to maintain or improve conditions.
 - Act as a liaison between district departments and campuses in an effort to promote a collaborative relationship in an effort to enhance efficiency of the physical plants and facilitate student success.
- **School Organization Improvement:**
 - Articulate a vision of what the district can and should achieve; and gains acceptance among staff, students, and the community.

- Demonstrate high expectations for staff and student performance in an enabling and non-threatening way.
- Use a wide variety of evaluative data and needs assessment findings to formulate goals and objectives cooperatively with the school board, staff, and community.
- Oversee District and school accountability processes including development of short and long term performances metrics, development and delivery of reports on school and system performance.
- **Student Management:**
 - Help to ensure that pupil/personnel services are effective in promoting student conduct and social growth.
 - Ensure building level administration understands student discipline policies and procedures.
 - Ensure that the consequences for inappropriate student behavior are applied uniformly and consistently across all school campuses.
 - Ensure that due care is taken regarding students' rights..
- **Other:**
 - Maintain confidentiality of privileged and sensitive information when received and distributed to appropriate designees as directed by the Superintendent or designee.
 - Attend professional growth activities to keep abreast of innovations related to position.
 - Maintain an organized work environment.
 - Serve as a member of the Superintendent's Cabinet and participates in the strategic planning process to meet the district's mission and goals.
 - Provide input in the development of policies and administrative guidelines for areas of responsibility, and support the implementation of programmatic goals and objectives on a district-wide basis.
 - Exercise proactive leadership in promoting the vision and mission of the District and empower others to make decisions and carry out responsibilities in support of the District's objectives.
 - Build synergistic partnerships among principals, parents, businesses, and other community stakeholders, and establish relationships with community leadership and stakeholders to build support for District programs.
 - Represent the Superintendent of Schools as needed to clearly articulate system priorities, policies, and interests.
 - Serve with other educational leaders on work groups, committees, and project action teams that directly support schools.
 - Conduct professional development and training, including preparing training materials for staff and board members.
 - Assist the Superintendent in the review of Board agenda items.
 - Plan and conduct needs assessments for growth and improvement of district operations.
 - Demonstrate high expectations for staff performance and evaluate performance to ensure effectiveness.
 - Serve as a member of the District's Emergency Response Team
 - Other duties as assigned by the Superintendent

Skills, Knowledge and Abilities

SKILLS are required to perform multiple tasks with a need to routinely upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: interact effectively with students, teachers/staff, the community and parents; adhering to safety practices; operating standard office equipment including using pertinent software applications, preparing and maintaining accurate records; and using district approved crisis intervention techniques.

KNOWLEDGE is required to review and interpret highly technical information, write technical materials, and/or speak persuasively to implement desired actions; and analyze situations to define issues and draw conclusions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include:, instruction and assessment practices; child development, brain development and best practices in education; curriculum development; safety practices and procedures; conflict resolution; and crisis de-escalation techniques.

ABILITY is required to schedule a significant number of activities, meetings and/or events; routinely gather, collate and/or classify data; and use job-related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; analyze data utilizing a variety of complex processes; and operate equipment using standardized methods. Ability is also required to work with a significant diversity of individuals and/or groups; work with data of widely varied types and/or purposes; and utilize a variety of job-related equipment. Independent problem solving is required to analyze issues and create action plans. Problem solving with data requires analysis based on organizational objectives; and problem solving with equipment is limited to moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: effective hiring techniques; budget management; adapting to changing work priorities; communicating with diverse groups; maintaining confidentiality; working as part of a team; and working with constant interruptions.

Working Environment

Mental Demands/Physical Demands/Environmental Factors:

The usual and customary methods of performing the position functions require the following physical demands: significant lifting, carrying, pushing, pulling, climbing, reaching, driving, standing and walking. Working conditions may include extreme temperatures and humidity. Hazards may include exposure to communicable diseases. This position requires one to maintain emotional control under stress.

Responsibility

Responsibilities include: working independently under broad organizational guidelines to achieve unit objectives; directing other persons within a department, large work unit, and/or across several small work units; directing the use of budgeted funds within a work unit; utilization of some resources from other work units is often required to perform the job's functions. There is a continual opportunity to significantly impact the organization's services.

Supervision

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Is responsible for the overall direction, management, coordination, and evaluation of employees assigned to the school.

Terms of Employment

Work year established by the Superintendent; Salary according to schedule adopted annually.

Clearances

Criminal Justice Fingerprint/Background Clearance

Evaluation

Job performance will be evaluated annually, as per district policies and procedures

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Ankeny Community School District is an Equal Opportunity/Affirmative Action Employer. It is the policy of the District to provide equal employment opportunities and not to illegally discriminate on the basis of race, national origin, religion, sex, disability, sexual orientation, gender identity, color, age or marital status in its employment and personnel practices. The job categories where the representative groups are underrepresented.

last updated - 7.26.22 JG