



ANKENY
COMMUNITY SCHOOL DISTRICT

*Ankeny Community Schools is unified in its commitment, passion, and vision
so every learner is prepared to achieve a lifetime of personal success.*

Minutes
Ankeny School Board Meeting
January 4, 2022
6:00 PM

Please turn off cellular phone during the meeting. Thank you.

Members Present

Trent Murphy - President
Ryan Weldon - Vice President
Sarah Barthole
Deshara Bohanna
Joy Burk
Katie Claeys
Amy Tagliareni

Board Members Absent

Others in Attendance

See Attached List

1. Call To Order

a. Board Meeting Access

Livestream: www.YouTube.com/AnkenySchools

b. Board Meeting Capacity

Starting Monday, October 4, 2021, Ankeny Community School District's board meetings (located at 306 SW School Street) will be limited to the board room's capacity of 35 seats. The Neveln Building, located next door where overflow seating is located, will be under construction and no longer accessible. This long-planned construction work on the Neveln building is scheduled to last through December 2022. Members of the public are welcome to watch the live stream of the board meetings on our [YouTube Channel](#).

2. Approval Of Agenda

On a motion by Sarah Barthole and seconded by Katie Claeys, it was RESOLVED: The Board approved the motion to approve and accept this agenda with an amendment to item 6d personnel report.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy, Tagliareni, Weldon.

Motion carried 7 - 0.

3. Pledge of Allegiance

4. Board Rationale

a. January 4, 2022 Board Rationale Summary

5. Communication From The Public

a. Stacy Pierce - General

b. Kathryn Armstrong - Pledge of Allegiance and stolen keys

6. Consent Agenda

a. Board Minutes

- December 21, 2021 Regular Board Minutes

b. Open Enrollment

c. Paid Bills

d. Personnel Report - Amended

e. Approval of Consent Agenda

On a motion by Ryan Weldon and seconded by Joy Burk, it was RESOLVED: The Board approved the motion to approve and accept these consent agenda items as recommended.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy, Tagliareni, Weldon.

Motion carried 7 - 0.

7. Information Only

a. Construction Project Summary

8. Old Business

a. Contracts and Agreements

- FFA Enrichment Center - Ankeny Schools Summer Academy - June 6-8, 2022 for \$10,908.00
- Inter-Agency Contract for Special Education Instructional Program for 2021-22 School Year - Saydel Community School District (8)
- Robert Half Temporary Employment Contract
- Independent Contractor Agreement - Joann Seeman Smith, PhD, LLC - January 4, 2022 - June 1, 2022
- Embark IT, Inc Agreement - Purchasing of Staff Laptops

On a motion by Katie Claeys and seconded by Ryan Weldon, it was RESOLVED: The Board approved the motion to approve and accept the contracts and agreements as presented.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy, Tagliareni, Weldon.

Motion carried 7 - 0.

b. Approve Alternate Bid for Northview Middle School Re-Roof Phase III Project

On a motion by Ryan Weldon and seconded by Katie Claeys, it was RESOLVED: The Board approved the motion to approve and accept the Central State Roofing of Ames, IA Alternate bid of \$120,000.00 and award contract for Northview Middle School Re-Roof Phase III Project as recommended.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy, Tagliareni, Weldon.

Motion carried 7 - 0.

c. Approve SBRC Request for 2022-2023 Modified Supplemental Amount (MSA) for Dropout Prevention in the amount of \$3,420,479

On a motion by Ryan Weldon and seconded by Katie Claeys, it was RESOLVED: The Board approved the motion to approve and accept the SBRC Request for 2022-2023 Modified Supplemental Amount (MSA) for Dropout Prevention in the amount of \$3,420,479.00 as recommended.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy, Tagliareni, Weldon.

Motion carried 7 - 0.

9. New Business

a. Policies - First of Two Readings

- 302.23 Collective Bargaining/Negotiations Team
- 802.10 Local, State, & Federal Income
- 802.30 Educational Material Fees
- 804.71 Internal Controls
- 302.30 Administrator Code of Ethics
- 303.10 Administrator Professional Development

- 303.40 Development & Enforcement of Administrative Regulations
- 303.50 Monitoring of Administrative Regulations
- 303.80 Administrator Civic Activities
- 304.20 Authority to Suspend
- 307.00 Communication Channels
- 404.60 Jury Duty
- 400.33 Transporting of Students by Employees

On a motion by Ryan Weldon and seconded by Joy Burk, it was RESOLVED: The Board approved the motion to approve the first of two readings of the presented policies.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy, Tagliareni, Weldon.

Motion carried 7 - 0.

b. Policies - First and Final Reading for Emergency Adoption, Pursuant to Emergency Provision in Policy 203.20

- 403.70 Vaccination and Testing

Policies are for immediate implementation upon first and final reading.

On a motion by Katie Claeys and seconded by Amy Tagliareni, it was RESOLVED: The Board approved the motion to approve the first and final reading of policy 403.70 Vaccination and Testing as recommended.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy, Tagliareni, Weldon.

Motion carried 7 - 0.

10. Board Member Reports

- Director Murphy shared that there is a new Director for the Chamber and the AEDC is looking for a new Director. He shared that there are a lot of developments happening around the community.
- Director Burk shared that she visited Southeast Elementary in her school tour and was excited to find out that there are twelve different languages spoken there. She also visited East Elementary, Terrace Preschool and has six more schools to go.
- Director Bohanna shared that she is resigning from the School Board as a member. The role has been full of lessons and it's been an honor to weigh in and show perspective for what is best for kids and the community. Her time on the board has been eye-opening, rewarding, and at times disturbing. She has confidence with those working in the district and in schools, because she has seen us pull through on a level never done before. She will still be a champion for this district, but just from another seat.

11. Superintendent Reports

Superintendent Pruitt thanked Director Bohanna for her service, and it's been an honor working with her. He wished everyone a Happy New Year. He sent out a letter prior to break discussing the need for a community conversation about student safety. Safety is a shared responsibility and collaboration is needed from parents and students in the district. He would also like to have a conversation around student mental health, such as services the district is able to provide, what teachers can/can't do and resources for parents to partner and serve students at a high level. He wants this to be a well-organized community conversation for all

stakeholders, therefore will be moving the event to February. Based off conversations with parents and the community, everyone is invested in making this district great not only academically, but also socially and emotionally. We need partnership with everyone in carrying this out.

12. Closed Session

13. Adjournment

On a motion by Joy Burk and seconded by Sarah Barthole, it was RESOLVED: The Board adjourned at 6:28 p.m.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy, Tagliareni, Weldon.

Motion carried 7 - 0.

Respectfully Submitted,

Board President

Board Secretary



ANKENY
COMMUNITY SCHOOL DISTRICT

Board of Education Meeting
January 4, 2022

Others in Attendance

Name

1. Dr. Erick Pruitt, Superintendent
2. Jennifer Jamison, CFO/Board Secretary
3. Jessica Dirks, Chief Officer of Human Resources and Legal Affairs
4. Melissa Schilling, District Legal Counsel
5. Ken Morris, Director of Equity
6. Tim Simpkin, Director of Operations
7. Jodie Graham, Director of Human Resources
8. Samantha Aukes, Communications
9. Evie Neller, Student Board Representative
10. Jon Davis, ACSD
11. Jill Urich, ACSD
12. Al Nepl, ACSD
13. Nancy Lehman, ACSD
14. Brad Johnson, ACSD
15. Sarah Murphy, ACSD
16. Kathryn Armstrong
17. Stacey Pierce
18. Chris Higgins
19. Lori Bullock



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Board Meeting Access

Extended Information: Livestream: www.YouTube.com/AnkenySchools

ATTACHMENTS:

File Name	Description	Type	Upload Date
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No Attachments Available



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Board Meeting Capacity

Extended Information: Starting Monday, October 4, 2021, Ankeny Community School District's board meetings (located at 306 SW School Street) will be limited to the board room's capacity of 35 seats. The Neveln Building, located next door where overflow seating is located, will be under construction and no longer accessible. This long-planned construction work on the Neveln building is scheduled to last through December 2022. Members of the public are welcome to watch the live stream of the board meetings on our [YouTube Channel](#).

ATTACHMENTS:

File Name	Description	Type	Upload Date
No Attachments Available			



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: January 4, 2022 Board Rationale Summary

ATTACHMENTS:

File Name	Description	Type	Upload Date
01.04.22_Board_Rationale_Summary.pdf	January 4, 2022 Board Rationale Summary	Support Document	12/30/2021

01.04.22 Board Rationale Summary

Old Business:

Contracts and Agreements:

FFA Enrichment Center - We have more than 450 teachers signed up to engage in 3 days of professional learning in our summer academy. In order to provide as much social distance as possible we need large open spaces for our sessions. Due to a number of construction projects - PV, AHS, and CHS - the large spaces we have used in the past are not available. For this reason we are requesting to rent the first floor of the FFA Enrichment Center this summer. This allows us to keep our staff as safe as possible while they engage in learning, and to not disrupt the facility improvements planned for summer.

Special Education Inter-Agency Contract for Instructional Program - These contracts serve as an agreement between school districts which confirms the provision of those services, as well as captures a commitment for the exchange of funding to support each student's unique and individualized educational program. Ankeny will be billed for the actual costs the attending district incurred in providing educational services and varies depending on the needs identified in each student's IEP.

Robert Half Temporary Employment Agreement - This agreement is to fill the Accounting Clerk vacancy in the Business Office with a temporary employee.

Independent Contractor Agreement - Joann Seeman Smith, PhD, LLC - *Dr. Joann Seeman Smith, PhD, LMHC, will facilitate training for all staff based on our building goal related to behavior: 'Increase the number of students in demographic groups who perform skills in their color band for 'follows limits and expectations' (Objective 1b: Teaching Strategies GOLD Performance Assessment). The pandemic and other factors have contributed to an increase in the number of preschool students who have anxiety, reactive attachment disorder, trauma, ADHD and other behavior challenges that impact school performance. Dr. Smith's training will focus on ACEs, trauma, brain development, resilience, anxiety, depression and self-care for both students and staff.*

Embark IT, Inc Agreement - Embark IT is the vendor who supplies the district's staff laptops. They have requested that we pay their financing company, D&H, for the devices once received. We have also added language assigning responsibility should items be damaged in transit.

SBRC Request for 2022-2023 Modified Supplemental Amount (MSA) for Dropout Prevention in the amount of \$3,420,479 - Per [Iowa Code section 257.40](#), the Board of Education may request Modified Supplemental Amount (MSA), a.k.a. spending authority, for costs in excess of the funding received for at-risk programs and alternative schools to provide programs for at-risk students, secondary students who attend alternative programs and alternative schools, returning dropouts, and dropout prevention. The district's maximum MSA is limited to 3.8% of the product of certified enrollment times the district cost per pupil. A local match of 25% is also required, bringing the total budget for DOP to \$4,576,335.

DROPOUT PREVENTION PROGRAM

Program's Purpose

The dropout prevention program assists in meeting the mission of the school to be unified in our commitment, passion, and vision so every learner is prepared to achieve a lifetime of personal success. This is met through the purpose of dropout prevention programming as described below from the Iowa Department of Education

Services Provided in Dropout Prevention / At-Risk Program

Adapted from the Iowa Department of Education:

Dropout prevention programming and services are school-based initiatives that aim to keep students in school, progress in school and complete their high school education. Ankeny's dropout prevention and at-risk program provide services and personnel in the following areas to eliminate barriers so students may be successful academically, personally and in a career or vocation:

1. Behavior Supports (Modified Supplemental Amount)

- This service provides salaries for 9 Social Workers (65% of salary), and 1 Juvenile Court School Liaison (50% of salary).
- An estimated 900 students were served by this service last year, with students being served frequently more than once. The total services delivered would be closer to 4000.
- Looking to add 1 SEL position that will serve all of the school buildings in ASCD in building the capacity to serve students with social-emotional needs.

2. Credit Recovery

- This service pays for a comprehensive k-12 summer school program that includes 8 teachers at the 9-12 level, and the k-8 level will have approximately 25 staff members depending on student enrollment.
- 590 students participated in this service last year.

3. Academic intervention services

- This service pays the salaries for 18 academic interventionists for reading/literacy, math, and executive skills in grades 6-12, and 2 High School Success Center Associates (100% of salary)
- Looking to add one more reading interventionist at Southview and one more math interventionist at Northview which is in alignment with their ESSA improvement plans.
- Estimated nearly 1250 students received interventionist services in reading and/or math this past year.

4. Alternative High School Program

- This service pays for programming, professional learning and salaries for the staff at Summit.
- Currently over 60 students have or are currently participating in this program this year.
- 1 Full-time Science teacher, 1 full-time Math teacher, 1 full-time Social Studies teacher, 1 full-time English teacher and 1 full-time counselor and 1 full-time program administrator.

5. **Success Center**

- This service pays 3 (100%) success center teacher salaries, 1 in each high school building and 1 at Southview.
- This service helps identified students who may be struggling academically, credit deficient, or need additional support in order to be successful in a comprehensive secondary school structure using Edgenuity as a course delivery or credit recovery option.
- Estimated 250 students will be served in this program.

6. **Intensive Counseling**

- This service provides salaries for 20 counselors (40% of their salary) in the 6-12 buildings and 4 additional counselors, 1 each at Prairie Trail, Westwood, Rock Creek, and Ashland Ridge (40% of salary).
- As a part of their counselor position, they provide intensive counseling for significant behavior support and will provide on-going, individualized, or small group skill development.
- An estimated 1400 intensive counseling services will be rendered, with some students being served more than once. The total number of different students who receive this service is estimated around 500.

7. **Before/After School Academic Support**

- This service provides \$5,000 to each of the 6-12 buildings to provide academic assistance to students after school.
- Estimated 200 students will take part in this service, students may use the service more than once, total services rendered would be estimated at 1100.

8. **Behavior Supports At-Risk %**

- This service provides the remaining 35% of the 9 social workers salaries referenced in the first service.

9. **Youth At-Risk Consortium**

- The At-Risk Youth Consortium is a purchased service for students who display the highest risk of not earning a high school diploma.
- Curriculum is correspondence courses through the DMACC High School completion center. At-Risk Youth Consortium is utilized for students if learning styles or other considerations are not a match for Summit and/or due to individual circumstances they need to access this program. If a student graduates from this program they do not get an Ankeny diploma, but they can transfer 6 credits back to an Ankeny program or school from the consortium.
- Estimated 10 students may participate in this program.

10. **School resource officers**

- This provides the funding to support 70% of the 2 school resource officers, 1 at each high school.

- Estimated 300 students will be served by this service

Dropout prevention programming currently under a full program review that should be completed by the end of the 20221-2022 school year. This review will call together over 30 staff from all service delivery areas and grade levels that work to support DOP delivery in ACSD and are working to review current dropout prevention data and effective services and develop a plan to implement a fluid and responsive drop-out prevention program of services with a thorough and consistent review process to make sure the services are meeting the needs of the ACSD.

New Business:

RATIONALE FOR PROPOSED POLICY REVISIONS: DECEMBER 21, 2021

For the reasons outlined below, the Policy Committee recommends revisions to the following policies:

First of Two Readings		
Policy		Description of Amendment
302.23	Collective Bargaining/Negotiations Team	Five-year review; changes for clarity & consistency
802.10	Local, State, & Federal Income	Five-year review; changes for clarity & consistency
802.30	Educational Material Fees	Five-year review; changes for clarity & consistency
804.71	Internal Controls	Five-year review; changes for clarity & consistency
302.30	Administrator Code of Ethics	Five-year review; changes for clarity & consistency
303.10	Administrator Professional Development	Five-year review; changes for clarity & consistency
303.40	Development & Enforcement of Administrative Regulations	Five-year review; changes for clarity & consistency
303.50	Monitoring of Administrative Regulations	Five-year review; propose elimination via consolidation into 303.40
303.80	Administrator Civic Activities	Five-year review; changes for clarity & consistency
304.20	Authority to Suspend	Five-year review; changes for clarity & consistency
307.00	Communication Channels	Five-year review; changes for clarity, consistency, & alignment with current practice
404.60	Jury Duty	Five-year review; changes for clarity, consistency, & alignment with current practice
400.33	Transporting of Students by Employees	Five-year review; changes for clarity, consistency, & alignment with desired practice



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Board Minutes

Extended Information: • December 21, 2021 Regular Board Minutes

ATTACHMENTS:

File Name	Description	Type	Upload Date
2021.12.21-BDM Consent Agenda.pdf	December 21, 2021 Regular Board Meeting	Support Document	12/29/2021



ANKENY
COMMUNITY SCHOOL DISTRICT

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so every learner is prepared to achieve a lifetime of personal success.*

Minutes
Ankeny School Board Meeting
December 21, 2021
6:00 PM

Please turn off cellular phone during the meeting. Thank you.

Members Present

Trent Murphy - President
Ryan Weldon - Vice-President (Telephonic)
Sarah Barthole
Deshara Bohanna (Telephonic)
Joy Burk
Katie Claeys
Amy Tagliareni

Board Members Absent

Others in Attendance

See Attached List

1. Call To Order

2. Approval Of Agenda

On a motion by Sarah Barthole and seconded by Katie Claeys, it was RESOLVED: The Board approved the motion to approve and accept this agenda with amendment to item 7d personnel report.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy, Tagliareni, Weldon.

Motion carried 7 - 0.

3. Pledge of Allegiance

4. Recognitions

5. Board Rationale

a. Board Rationale Summary

6. Communication From The Public

a. Torrie Bagley - Accountability

b. Amber Gustafson - School Safety

c. Christian Holtz - Diverse Literature and Masks

7. Consent Agenda

a. Board Minutes

- December 7, 2021 Regular Board Meeting Minutes

b. Open Enrollment

c. Paid Bills

d. Personnel Report - Amended

e. Approval of Consent Agenda

On a motion by Joy Burk and seconded by Amy Tagliareni, it was RESOLVED: The Board approved the motion to approve these consent agenda items as recommended.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy, Tagliareni, Weldon.

Motion carried 7 - 0.

8. Information Only

a. Sales Tax Financial Report

b. 2021-2022 Updated Board Meeting Dates

c. 2022-2023 Board Meeting Dates

d. Facilities & Finance Committee Minutes - November 2021

e. Policy Committee Minutes - November 2021

f. Revenue Expenditure Report - November 2021

9. Old Business

a. Construction Change Orders

On a motion by Amy Tagliareni and seconded by Katie Claeys, it was RESOLVED: The Board approved the motion to approve and accept the Construction Change Orders as recommended.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy, Tagliareni, Weldon.

Motion carried 7 - 0.

b. Contracts and Agreements

- Special Education Inter-Agency Contract for Special Education Instructional Program 2021-22 School year: Des Moines Public Schools (17), West Des Moines Community School District (1), Ballard Community School District (4), Bondurant-Farrar Community School District (4), and Ankeny Community School District (2)
- Scholastic Book Fairs Agreement - Spring 2022: Ashland Ridge Elementary, Crocker Elementary, East Elementary, Heritage Elementary, Northeast Elementary, Northwest Elementary, Prairie Trail Elementary, Rock Creek Elementary, Southeast Elementary, and Westwood Elementary
- CIT Charters - ACHS Basketball to Waukee on December 21, 2021 for \$829.48
- CIT Charters - ACHS Basketball to Waukee on December 21, 2021 for \$909.61
- CIT Charters - ACHS Basketball to Waukee on December 21, 2021 for \$829.48
- Special Education Inter-Agency Agreement for Provision of Supporting Documentation for 2021-22 School Year
- Robert Half Temporary Employment Contract
- LRI - Laser Resources - PaperCut Renewal for \$7155.00
- Carlson Dettmann Consulting in the amount of \$26,000.00
- Hazard, Young, Attea and Associates (HYA) Agreement - Dr. Peter Flynn - Independent Contractor - Board Retreat on January 18, 2022 for \$2,500.00
- State of Iowa CARES Act CRF Validation Project in the amount of \$28,051.46
- Professional Services Agreement - Orchestral players for Julefest at AHS.

On a motion by Amy Tagliareni and seconded by Katie Claeys, it was RESOLVED: The Board approved the motion to approve and accept the contracts and agreements as presented.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy, Tagliareni, Weldon.

Motion carried 7 - 0.

c. Approve Bids for Elementary #12 Project

On a motion by Katie Claeys and seconded by Joy Burk, it was RESOLVED: The Board approved the motion to approve and accept the bids for Elementary #12 Project in the amount of \$23,487,956.00 as presented.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy, Tagliareni, Weldon.

Motion carried 7 - 0.

d. Approve Bid/Vendor Northview Middle School Re-Roof Phase III Project

On a motion by Amy Tagliareni and seconded by Katie Claeys, it was RESOLVED: The Board approved the bids for Central State Roofing of Ames, IA with a base bid of \$335,800.00 and award the contract for Northview Middle School Re-Roof Phase III Project as recommended.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy, Tagliareni, Weldon.

Motion carried 7 - 0.

e. Policies - 2nd and Final Reading

- 805.40 Bonds For Officers
- 805.50 Inventory
- 806.10 Property and Casualty Insurance Program
- 806.20 Periodic Review of Property and Casualty Insurance Program
- 806.30 Worker's Compensation
- 802.20 Tuition Fees
- 300.00 Statement of Guiding Principles
- 301.10 Superintendent of Schools - Qualifications
- 301.20 Superintendent of Schools - Functions
- 301.30 Superintendent's Professional Development
- 301.35 Superintendent - Contract and Contract Non-Renewal
- 301.50 Superintendent - Salary and Other Compensation
- 301.60 Succession of Authority to the Superintendent
- 400.30 Employee Records
- 805.21 Personnel Records Management
- 805.22 General Access to Employee's Personnel Files
- 1004.40 Fees for Use of District Facilities
- 507.20 Student Safety
- 502.06 Respectable Use of Mobile Devices
- 606.05 Student Field Trips and Excursions

Policies are for immediate implementation upon second and final reading.

On a motion by Amy Tagliareni and seconded by Sarah Barthole, it was RESOLVED: The Board approved the motion to approve the second and final reading of the presented policies.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy, Tagliareni, Weldon.

Motion carried 7 - 0.

10. New Business

11. Board Member Reports

- Director Tagliareni attended the DEI meeting last week where great conversations were shared. She congratulated the show choirs for winter shows which were amazing. She thanked staff for the last week and a half. She read an article in Axios ranking AHS

and ACHS as #1 and #2 in the metro based on spring assessments. She congratulated the schools on this accomplishment.

- Director Claeys joined the policy committee. She said it was insightful to participate in and is looking forward to serving. They began a discussion on the library book policy, and she appreciates the opportunity to follow this through with the Policy committee. She wished the students and staff a wonderful holiday with time to rest during the break.
- Student Rep Charlie wished everyone a good break.
- Student Rep Evie attended Julefest at AHS, and enjoyed the show. She wished everyone Happy Holidays and to drive safe.
- Director Barthole joined Katie at the Policy committee. She said it was exciting to be a part of it. She is looking forward to next meeting in January. She wished everyone Happy Holidays.
- Director Burk participated in building tours at six different schools: Crocker, Heritage, Parkview, Prairie Ridge, Northview, and Orbis. She enjoyed her time visiting with staff and students across the district.
- Director Murphy went to the AEDC and Chamber of Commerce meetings, the Albaugh Center dedication and an exhibit at Trail Point. He commented on the opportunity for collaboration with the community through the Albaugh Community Center. The Albaugh Center will also provide additional gym space in the city, and a walking trail. He anticipates students and seniors being able to interact here.

12. Superintendent Reports

Superintendent Pruitt thanked the school leaders, teachers, parents and students for getting us to December 21st. It has been an eventful six months for him since July 1st and for the district for the past two years, and has been really tough. As he was reflecting on what he has heard from students, parents, and the community over the past six months, one area frequently addressed is around support and resources for mental health and school safety. Because of recent events in the district and across the nation, many have asked what is being done to respond. Besides normal drills and staff training on active shooter response, we have many safety measures in place in the form of infrastructure and behaviors to maintain student and staff safety. It's much more complex than this, and is a collective effort. Therefore, we need to come together to address these issues stemming from social media. Suspicious social media posts should not be shared. If you see a threat, the most impactful action is to report it to the school Principal, Associate Principal, School Resource Officer, or anyone at the school. Report it immediately so the situation can be investigated as soon as possible and be communicated to staff, students and parents. Dr. Pruitt invited the community to have a conversation next month to learn more about safety and mental health in our district, and to ensure our school community has an understanding of the safety measures, shared commitment, and resources around student safety and mental health. Additional details will be shared about this conversation after winter break. He wished everyone Happy Holidays and looks forward to seeing everyone next month.

13. Closed Session

14. Adjournment

On a motion by Sarah Barthole and seconded by Amy Tagliareni, it was RESOLVED: The Board adjourned at 6:44 p.m.

Directors Voting in favor of the motion: Ayes: Barthole, Bohanna, Burk, Claeys, Murphy,

Tagliareni, Weldon.
Motion carried 7 - 0.

Respectfully Submitted,

Board President

Board Secretary



ANKENY
COMMUNITY SCHOOL DISTRICT

Board of Education Meeting
December 21, 2021

Others in Attendance

Name

1. Dr. Erick Pruitt, Superintendent
2. Jennifer Jamison, CFO/Board Secretary
3. Jessica Dirks, Chief Officer of Human Resources and Legal Affairs
4. Dr. Jen Lindaman, Chief Officer of Academic Services
5. Melissa Schilling, District Legal Counsel
6. Ken Morris, Director of Equity
7. Tim Simpkin, Director of Operations
8. Jodie Graham, Director of Human Resources
9. Samantha Aukes, Communications
10. Charlie Brink, Student Board Representative
11. Evie Neller, Student Board Representative
12. Jon Davis, ACSD
13. Jill Urich, ACSD
14. Shelly Northway
15. Amber Gustafson
16. Jeremy Doe
17. Christian M. Holtz
18. Torrie Bagley

Open Enrollment – 12/21/21 Board Agenda

Name	Grade	Resident District	Receiving District	School Year
Moore, Yalena	7	Des Moines	Ankeny	2021-22
Williams, Mason	11	Des Moines	Ankeny	2021-22
Ollinger, Kaiden	1	North Polk	Ankeny	2021-22
Ollinger, Kinsley	3	North Polk	Ankeny	2021-22
Ingersoll, Mason	K	Ankeny	Bondurant	2021-22
Quinn, Selby	9	Ankeny	CAM	2021-22
Crawford ,Tai'Jae	1	Ankeny	Des Moines - Online	2021-22
Mayes-Crawford, Ty'Aire	K	Ankeny	Des Moines – Online	2021-22

Superintendent Recommendation: Approve above open enrollment requests.

				2021-22
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Superintendent Recommendation: Deny above open enrollment requests.

				2021-22
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Superintendent Recommendation: Approve above open enrolled Varsity participation waiver requests.



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Paid Bills

ATTACHMENTS:

File Name	Description	Type	Upload Date
December_21_2021_Paid_Bills.pdf	December 21, 2021 Paid Bills	Support Document	12/17/2021

PAID BILLS LISTING DECEMBER 21, 2021
ANKENY CSD BOARD MEETING FISCAL 2021-22

Check Number	Transaction Fund	Vendor Name	Transaction Amount	Remarks
464157	GENERAL	FIDELITY SECURITY LIFE	\$10,279.20	OTHER DISBURSEMENT
464158	GENERAL	COLONIAL LIFE PROCESSING CENTER	\$59.10	OTHER DISBURSEMENT
	GENERAL	COLONIAL LIFE PROCESSING CENTER	\$195.76	OTHER DISBURSEMENT
	GENERAL	COLONIAL LIFE PROCESSING CENTER	\$124.85	OTHER DISBURSEMENT
464159	GENERAL	MADISON NATIONAL LIFE INSURANCE CO.	\$9,552.87	INSTR DISBURSEMENT
	GENERAL	MADISON NATIONAL LIFE INSURANCE CO.	\$14,678.91	INSTR DISBURSEMENT
464160	GENERAL	UHS PREMIUM BILLING	\$1,232,862.04	OTHER DISBURSEMENT
464161	GENERAL	COLLECTION SERVICES CENTER	\$949.81	OTHER DISBURSEMENT
464162	GENERAL	ROTH - COMMON REMITTER	\$675.00	OTHER DISBURSEMENT
464163	GENERAL	COMMON REMITTER SERVICES	\$3,173.19	OTHER DISBURSEMENT
464164	GENERAL	GENERAL FUND - DENTAL SERVICE	\$6,200.16	OTHER DISBURSEMENT
464165	GENERAL	GENERAL FUND	\$31.57	OTHER DISBURSEMENT
464166	GENERAL	GREAT WESTERN BANK	\$30,740.68	OTHER DISBURSEMENT
	GENERAL	GREAT WESTERN BANK	\$18,943.26	OTHER DISBURSEMENT
	GENERAL	GREAT WESTERN BANK	\$80,998.74	OTHER DISBURSEMENT
464167	GENERAL	IOWA DEPARTMENT OF REVENUE	\$134.86	OTHER DISBURSEMENT
464168	GENERAL	ISOLVED BENEFIT SERVICES	\$60.00	OTHER DISBURSEMENT
	GENERAL	ISOLVED BENEFIT SERVICES	\$4,073.01	OTHER DISBURSEMENT
464169	GENERAL	POLK COUNTY SHERIFF	\$94.90	OTHER DISBURSEMENT
464170	GENERAL	TREASURER STATE OF IOWA	\$17,584.99	OTHER DISBURSEMENT
464171	GENERAL	UNITED STATES TREASURY	\$260.85	OTHER DISBURSEMENT
464172	GENERAL	A + LAWN & LANDSCAPE - ANKENY	\$474.00	MAINT SERVICE
464173	GENERAL	A KING'S THRONE LLC	\$617.50	MAINT SERVICE
464174	GENERAL	ACTION REPROGRAPHICS	\$710.00	ADMIN SUPPLIES
464175	GENERAL	ADVENTURE LIGHTING INC	\$2,469.86	MAINT SUPPLIES
464176	ATHLETIC	TERRY ALEXANDER	\$90.00	INSTR OFFICIALS
464177	ATHLETIC	BRADLEY ALLEN	\$140.00	INSTR OFFICIALS
464182	GENERAL	AMAZON BUSINESS	\$676.18	MEDIA SUPPLIES
	GENERAL	AMAZON BUSINESS	\$101.24	MEDIA BOOKS
	ACTIVITY	AMAZON BUSINESS	\$612.21	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$237.95	MEDIA BOOKS
	GENERAL	AMAZON BUSINESS	\$1,129.84	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	(\$596.05)	MAINT SUPPLIES
	ACTIVITY	AMAZON BUSINESS	\$44.86	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$543.32	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$28.00	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$43.22	MEDIA SUPPLIES
	GENERAL	AMAZON BUSINESS	\$227.10	MEDIA SUPPLIES
	ATHLETIC	AMAZON BUSINESS	\$514.84	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$5,251.73	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$448.49	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$189.98	ADMIN SUPPLIES
	464183	GENERAL	AMERICAN PRINTING HOUSE FOR THE	\$150.00
464184	GENERAL	ANKENY HARDWARE	\$392.88	MAINT SUPPLIES
	GENERAL	ANKENY HARDWARE	\$162.91	MAINT SUPPLIES
	GENERAL	ANKENY HARDWARE	\$96.72	MAINT SUPPLIES
464185	ATHLETIC	ANKENY PHYSICAL & SPORTS THERAPY	\$280.00	INSTR SERVICE
464186	GENERAL	ANKENY SCHOOL FOUNDATION	\$208.10	INSTR REFUNDS
464187	GENERAL	ARC IOWA PT PLUS LLC	\$1,650.00	ADMIN SERVICE
464188	SAVE - CP	ARCHITECTURAL ARTS	\$1,581.75	CONSTRUCT SERVICE
464189	GENERAL	ARDICK EQUIPMENT CO., INC.	\$53.00	MAINT SUPPLIES
464190	GENERAL	AREA EDUCATION AGENCY 11	\$65.55	INSTR SUPPLIES
	GENERAL	AREA EDUCATION AGENCY 11	\$6,073.05	ADMIN SERVICE
	GENERAL	AREA EDUCATION AGENCY 11	\$10,515.80	INSTR SERVICE
464191	ATHLETIC	RANDALL ARGOTSINGER	\$60.00	INSTR OFFICIALS
464192	GENERAL	ARNOLD MOTOR SUPPLY	\$3.55	MAINT SUPPLIES
464193	GENERAL	ASCD	\$1,295.00	ADMIN DUES
464194	NON STUDENT AGENCY	ATLANTIC BOTTLING CO.	\$73.34	INSTR SUPPLIES
464195	ATHLETIC	B & H PHOTO-VIDEO	\$389.96	INSTR SUPPLIES
	GENERAL	B & H PHOTO-VIDEO	\$20.24	MAINT SUPPLIES
	GENERAL	B & H PHOTO-VIDEO	\$1,649.13	INSTR SUPPLIES
	PPEL	B & H PHOTO-VIDEO	(\$648.00)	CONSTRUCT SUPPLIES
464196	GENERAL	BACKGROUND INVESTIGATION BUREAU LLC	\$2,315.50	ADMIN SERVICE
464197	ATHLETIC	MICHAEL J BAKKER	\$688.60	INSTR TRAVEL

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464198	ATHLETIC	DARREL BARTLING	\$190.00	INSTR OFFICIALS
464199	ACTIVITY	BASCOM TRUCK & AUTOMOTIVE INC.	\$105.42	INSTR SERVICE
464200	GENERAL	MARK J. BECKER & ASSOCIATES LLC	\$5,000.00	ADMIN SERVICE
464201	ATHLETIC	BEELINE & BLUE	\$339.62	INSTR SUPPLIES
464202	ATHLETIC	CRAIG E BENCKE	\$100.00	INSTR OFFICIALS
464203	GENERAL	DICK BLICK	\$143.93	INSTR SUPPLIES
464204	ATHLETIC	BOBS CUSTOM TROPHIES	\$312.45	INSTR SUPPLIES
	NON STUDENT AGENCY	BOBS CUSTOM TROPHIES	\$440.95	INSTR SUPPLIES
464205	GENERAL	BREAKOUT INC	\$99.00	MEDIA SERVICE
	GENERAL	BREAKOUT INC	\$99.00	INSTR SUPPLIES
464206	SAVE - CP	BROCKWAY MECHANICAL & ROOFING CO	\$27,926.20	CONSTRUCT SERVICE
464207	ATHLETIC	BROKEN ARROW T-SHIRT PRINTING	\$513.56	INSTR SUPPLIES
464208	ATHLETIC	DON BROWN	\$200.00	INSTR OFFICIALS
464209	ATHLETIC	JAMIE BRUGGEMAN	\$85.00	INSTR OFFICIALS
464210	SAVE - CP	BURGIN DRAPERY WORKROOM INC.	\$8,235.00	CONSTRUCT SUPPLIES
464211	ATHLETIC	MICHAEL B CALEY	\$90.00	INSTR OFFICIALS
464212	GENERAL	CAMBRIDGE STRATEGIC SERVICES	\$2,017.67	ADMIN SERVICE
464213	GENERAL	CAPITAL SANITARY SUPPLY CO INC	\$727.54	MAINT SUPPLIES
464214	GENERAL	CARQUEST AUTO PARTS	\$100.32	MAINT SUPPLIES
464215	GENERAL	JON CHAPMAN	\$375.00	INSTR SERVICE
464216	ATHLETIC	CHEER BUTTONS & BOWS	\$577.00	INSTR SUPPLIES
464217	SAVE - CP	CK FAIRCO INC	\$7,231.80	CONSTRUCT SERVICE
464218	SAVE - CP	CLARK GLASS INC.	\$53,618.10	CONSTRUCT SERVICE
464219	GENERAL	COCOA CREATIVE AGENCY	\$1,600.00	ADMIN SERVICE
464220	GENERAL	CODA MUSIC TECHNOLOGY/MAKE MUSIC	\$579.20	INSTR SUPPLIES
464221	ATHLETIC	BRYAN CONNOR	\$140.00	INSTR OFFICIALS
464222	ATHLETIC	DALLAS CENTER-GRIMES COMM SCHOOL DI	\$110.00	INSTR DUES
464223	ATHLETIC	DANCE TEAM UNION	\$700.00	INSTR DUES
464224	ATHLETIC	AARON DANIELS	\$95.00	INSTR OFFICIALS
464225	SAVE - CP	DDVI INC	\$70,950.05	CONSTRUCT SERVICE
464226	GENERAL	DECKER EQUIPMENT & SCHOOLFIX	\$75.22	MAINT SUPPLIES
464227	ATHLETIC	DECKER SPORTING GOODS INC	\$585.95	INSTR SUPPLIES
464228	GENERAL	DEMCO INC.	\$950.50	MEDIA SUPPLIES
464229	GENERAL	DENNIS SUPPLY CO	\$112.16	MAINT SUPPLIES
464230	GENERAL	DES MOINES REGISTER COMMUNITY PUBL	\$32.57	ADMIN SERVICE
464231	GENERAL	DEWEY FORD	\$13.63	MAINT SERVICE
464232	GENERAL	DIVISION OF LABOR SERVICES	\$120.00	MAINT SERVICE
464233	GENERAL	WILLIAM DOTSON	\$169.20	ADMIN TRAVEL
464234	GENERAL	DURHAM SCHOOL SERVICES	\$424,603.29	TRANSP SERVICE
	GENERAL	DURHAM SCHOOL SERVICES	\$47,288.81	TRANSP SERVICE
464235	GENERAL	ECHO ELECTRIC SUPPLY CO	\$56.13	MAINT SUPPLIES
	GENERAL	ECHO ELECTRIC SUPPLY CO	\$139.74	MAINT SUPPLIES
	GENERAL	ECHO ELECTRIC SUPPLY CO	\$338.62	MAINT SUPPLIES
464236	ATHLETIC	ERIC ECKERMAN	\$179.00	INSTR OFFICIALS
464237	GENERAL	EDGENUITY INC	\$118,500.00	INSTR SERVICE
464238	GENERAL	ELITE GLASS AND METAL LLC	\$2,000.00	MAINT SERVICE
464239	SAVE - CP	ENTERPRISE PRECAST CONCRETE INC	\$22,174.15	CONSTRUCT SERVICE
464240	GENERAL	THE FASTENAL COMPANY	\$937.25	ADMIN SUPPLIES
464241	GENERAL	FIBER PLATFORM LLC	\$2,828.00	ADMIN SERVICE
464242	GENERAL	FLYLEAF PUBLISHING, LLC	\$658.69	INSTR SUPPLIES
464243	GENERAL	FOLLETT SCHOOL SOLUTIONS	\$1,351.35	MEDIA BOOKS
	GENERAL	FOLLETT SCHOOL SOLUTIONS	\$182.53	MEDIA SUPPLIES
464244	ATHLETIC	FORT DODGE COMMUNITY SCHOOL	\$150.00	INSTR DUES
464245	ATHLETIC	JEFF FREEL	\$80.00	INSTR OFFICIALS
464246	NON STUDENT AGENCY	SHANELL FREESEMAN	\$220.00	COMM ENG SERVICE
464247	GENERAL	FRONTSTREAM HOLDINGS LLC	\$355.20	ADMIN SERVICE
464248	PPEL	L. A. FULTON & SONS, INC	\$510.00	CONSTRUCT SERVICE
	GENERAL	L. A. FULTON & SONS, INC	\$447.00	MAINT SUPPLIES
	GENERAL	L. A. FULTON & SONS, INC	\$341.00	MAINT SUPPLIES
	PPEL	L. A. FULTON & SONS, INC	\$1,190.00	CONSTRUCT SERVICE
	PPEL	L. A. FULTON & SONS, INC	\$447.00	CONSTRUCT SUPPLIES
	GENERAL	L. A. FULTON & SONS, INC	\$6,783.00	MAINT SERVICE
464249	GENERAL	RAYMOND GEDDES & COMPANY INC.	\$45.90	INSTR SUPPLIES
464250	ATHLETIC	KERRY GEORGE	\$80.00	INSTR OFFICIALS
464251	ATHLETIC	GOODE GREENHOUSES INC	\$261.14	INSTR SUPPLIES
464252	GENERAL	GOPHER SPORT	\$903.72	INSTR SUPPLIES

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464253	GENERAL	W.W. GRAINGER INC.	\$344.19	MAINT SUPPLIES
	GENERAL	W.W. GRAINGER INC.	\$504.15	MAINT SUPPLIES
	GENERAL	W.W. GRAINGER INC.	\$1,317.17	MAINT SUPPLIES
464254	ATHLETIC	THE GRAPHIC EDGE LLC	\$867.37	INSTR SUPPLIES
464255	ATHLETIC	TRAVIS A GRAVEN	\$90.00	INSTR OFFICIALS
464256	GENERAL	GREAT WESTERN BANK	\$639.00	OTHER CHANGE CASH
464257	ATHLETIC	WADE GRINHAUG	\$323.10	INSTR TRAVEL
464258	GENERAL	HAWKEYE TRUCK EQUIPMENT	\$451.00	MAINT SUPPLIES
464259	GENERAL	ELLEN C. HAYES	\$243.75	ADMIN SERVICE
464260	GENERAL	HEALTH 4 HIRE INC	\$3,870.00	INSTR SUPPLIES
464261	SAVE - CP	HEARTLAND BUSINESS SYSTEMS LLC	\$6,168.74	CONSTRUCT EQUIP
464262	ATHLETIC	MEL HEINTZ	\$300.00	INSTR OFFICIALS
464263	ATHLETIC	RYAN HEINTZ	\$210.00	INSTR OFFICIALS
464264	ATHLETIC	SAMUEL HEINTZ	\$275.00	INSTR OFFICIALS
464265	PPEL	HERC-U-LIFT INC.	\$839.86	MAINT SERVICE
464266	ATHLETIC	AARON HOPKINS	\$95.00	INSTR OFFICIALS
464267	GENERAL	HYDRONIC ENERGY, INC.	\$741.06	MAINT SUPPLIES
464268	ATHLETIC	INDIANOLA ATHLETIC DEPARTMENT	\$250.00	INSTR DUES
464269	GENERAL	INFOMAX OFFICE SYSTEMS	\$869.78	ADMIN SUPPLIES
	GENERAL	INFOMAX OFFICE SYSTEMS	\$4,656.12	ADMIN SERVICE
464270	GENERAL	INTERACTIVE HEALTH TECHNOLOGIES	\$220.00	INSTR SUPPLIES
464271	GENERAL	INTERSTATE ALL BATTERY CENTER	\$100.62	MAINT SUPPLIES
464272	GENERAL	IOWA COMMUNICATIONS NETWORK	\$394.41	ADMIN SERVICE
464273	ATHLETIC	IOWA GIRLS HS ATH UNION	\$109.00	INSTR SUPPLIES
464274	ATHLETIC	IOWA HIGH SCHOOL ATHLETIC ASSOC.	\$960.00	INSTR DUES
	ATHLETIC	IOWA HIGH SCHOOL ATHLETIC ASSOC.	\$130.00	INSTR DUES
464275	GENERAL	IOWA INTERNATIONAL CENTER	\$661.80	ADMIN SERVICE
464276	GENERAL	IOWA TALENTED AND GIFTED ASSOC	\$3,575.00	INSTR DUES
464277	ATHLETIC	JEROLD R JAEGER	\$85.00	INSTR OFFICIALS
464278	PPEL	JC TOLAND PAINTING LLC	\$17,740.20	CONSTRUCT SERVICE
	PPEL	JC TOLAND PAINTING LLC	\$969.30	CONSTRUCT SUPPLIES
464279	ATHLETIC	PHILIP ARTHUR JOENS	\$85.00	INSTR OFFICIALS
464280	GENERAL	KARL CHEVROLET	\$288.20	MAINT SUPPLIES
464281	ATHLETIC	JERRY KINDER	\$120.00	INSTR OFFICIALS
464282	NON STUDENT AGENCY	DAVID J KISSINGER	\$141.00	INSTR SUPPLIES
464283	SAVE - CP	KRUCK PLUMBING & HEATING CO INC	\$161,378.70	CONSTRUCT SERVICE
464284	SAVE - CP	KRUCK PLUMBING & HEATING CO INC	\$155,671.70	CONSTRUCT SERVICE
464285	GENERAL	LAKESHORE LEARNING MATERIALS	\$397.08	INSTR SUPPLIES
464286	GENERAL	LANGUAGETECH INC	\$1,005.00	ADMIN SERVICE
464288	GENERAL	LASER RESOURCES L.L.C.	\$7,142.10	ADMIN SERVICE
	GENERAL	LASER RESOURCES L.L.C.	\$9.43	ADMIN SERVICE
	GENERAL	LASER RESOURCES L.L.C.	\$74.00	INSTR SUPPLIES
	ATHLETIC	LASER RESOURCES L.L.C.	\$22.89	ATHLETIC SERVICE
	GENERAL	LASER RESOURCES L.L.C.	\$295.77	ADMIN SERVICE
	NON STUDENT AGENCY	LASER RESOURCES L.L.C.	\$0.13	COMM ENG SERVICE
464289	GENERAL	LASER RESOURCES L.L.C.	\$13.98	MAINT SERVICE
464289	GENERAL	LEADING EDGE LAMINATING	\$981.64	ADMIN SUPPLIES
464290	GENERAL	LERNER PUBLISHING GROUP	\$488.64	MEDIA BOOKS
464291	ATHLETIC	ERIC LESHER	\$135.00	INSTR OFFICIALS
464292	ATHLETIC	CHRIS LYNCH	\$120.00	INSTR OFFICIALS
464293	GENERAL	MACKIN EDUCATIONAL RESOURCES	\$336.91	MEDIA SUPPLIES
	GENERAL	MACKIN EDUCATIONAL RESOURCES	\$916.91	MEDIA BOOKS
464294	GENERAL	MAIL SERVICES LLC	\$1,731.30	ADMIN SERVICE
464295	ATHLETIC	MARCHING AUXILIARIES INC	\$870.00	INSTR DUES
464296	NON STUDENT AGENCY	MARTIAL ARTS AMERICA LTD	\$120.00	COMM ENG SERVICE
464297	ACTIVITY	MARTIN BROTHERS	\$1,087.88	INSTR SUPPLIES
	GENERAL	MARTIN BROTHERS	\$859.40	INSTR SUPPLIES
464298	ATHLETIC	JERRY MASON	\$280.00	INSTR OFFICIALS
464299	ATHLETIC	JESSE T MCCRADY	\$125.00	INSTR OFFICIALS
464300	ATHLETIC	JANA MCLENDON	\$85.00	INSTR OFFICIALS
464301	GENERAL	MERCY COLLEGE	\$450.00	INSTR SUPPLIES
464302	GENERAL	METRO COMMERCIAL LOT SERVICES, LLC	\$1,032.90	MAINT SERVICE
464303	SAVE - CP	MIDWEST AUTOMATIC FIRE SPRINKLER	\$10,987.00	CONSTRUCT SERVICE
464304	SAVE - CP	MIDWEST COMPUTER PRODUCTS INC.	\$2,595.00	CONSTRUCT EQUIP
464305	ATHLETIC	BENJAMIN MILES	\$120.00	INSTR OFFICIALS
464306	GENERAL	MOBILE EQUIPMENT MAINTENANCE	\$3,021.54	MAINT SUPPLIES
	GENERAL	MOBILE EQUIPMENT MAINTENANCE	\$23,680.08	TRANSP SUPPLIES
	GENERAL	MOBILE EQUIPMENT MAINTENANCE	\$2,291.66	TRANSP SUPPLIES

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464307	GENERAL	JEAN A MURPHY	\$75.00	INSTR SERVICE
464308	ATHLETIC	NDA NATIONAL DANCE ALLIANCE	\$930.00	INSTR DUES
464309	ATHLETIC	NORTH HIGH SCHOOL	\$90.00	INSTR DUES
464310	ACTIVITY	NORTH POLK FINE ARTS BOOSTERS INC	\$600.00	INSTR DUES
464311	GENERAL	OFFICE DEPOT	\$626.37	INSTR SUPPLIES
	GENERAL	OFFICE DEPOT	\$82.38	ADMIN SUPPLIES
	PPEL	OFFICE DEPOT	\$199.99	ADMIN SUPPLIES
	GENERAL	OFFICE DEPOT	\$175.57	INSTR SUPPLIES
	GENERAL	OFFICE DEPOT	\$58.43	ADMIN SUPPLIES
	GENERAL	OFFICE DEPOT	\$93.37	ADMIN SUPPLIES
	GENERAL	OFFICE DEPOT	\$108.17	INSTR SUPPLIES
	GENERAL	OFFICE DEPOT	\$51.93	MAINT SUPPLIES
464312	SAVE - CP	OLP CONSTRUCTION LLC	\$356,607.96	CONSTRUCT SERVICE
464313	GENERAL	ONENECK IT SOLUTIONS	\$8,528.88	ADMIN SUPPLIES
464314	GENERAL	OPC DIRECT	\$2,092.95	ADMIN SUPPLIES
464315	GENERAL	BRANDON ORTIZ JR	\$111.51	ADMIN TRAVEL
464316	ATHLETIC	OTTER CREEK GOLF COURSE	\$400.00	INSTR SUPPLIES
464317	ATHLETIC	P & M MONOGRAMMING	\$2,866.35	INSTR SUPPLIES
464318	GENERAL	THE PAPER CORPORATION	\$4,327.20	ADMIN SUPPLIES
464319	GENERAL	CHERESE PEARSON	\$72.45	INSTR TRAVEL
464320	GENERAL	JOHN PEDDICORD	\$168.75	ADMIN TRAVEL
464321	GENERAL	J W PEPPER	\$364.97	INSTR SUPPLIES
464322	ATHLETIC	DENNIS PEPPMEIER	\$190.00	INSTR OFFICIALS
464323	GENERAL	PER MAR SECURITY & RESEARCH CORP	\$211.25	MAINT SERVICE
464324	ATHLETIC	RAYMOND G PICK	\$120.00	INSTR OFFICIALS
464325	GENERAL	PLTW	\$180.00	INSTR SUPPLIES
	PPEL	PLTW	\$90.00	CONSTRUCT SERVICE
464326	GENERAL	PLUMB SUPPLY CO.	\$844.61	MAINT SUPPLIES
	GENERAL	PLUMB SUPPLY CO.	\$1,342.38	MAINT SUPPLIES
464327	NEV RESOURCE	POLK COUNTY TREASURER	\$1,545.00	COMM ENG REFUNDS
464328	PPEL	POMP'S TIRE SERVICE INC	\$4,716.05	MAINT SERVICE
464329	ACTIVITY	JENNIFER POOLE	\$59.94	INSTR SUPPLIES
464330	GENERAL	PREMIER A&B SERVICES	\$1,375.09	MAINT SERVICE
	GENERAL	PREMIER A&B SERVICES	\$77.59	MAINT SUPPLIES
464331	GENERAL	RAPTOR TECHNOLOGIES INC	\$634.00	INSTR SUPPLIES
464332	ATHLETIC	CHRIS REINDL	\$205.00	INSTR OFFICIALS
464333	ATHLETIC	TYLER REINDL	\$120.00	INSTR OFFICIALS
464334	PPEL	RELIABLE ROOFING	\$50,540.00	CONSTRUCT SERVICE
464335	NON STUDENT AGENCY	REVTRAK	\$50.06	COMM ENG SERVICE
464336	ATHLETIC	RIDDELL/ALL AMERICAN SPORTS CORP	\$218.77	INSTR SUPPLIES
464337	GENERAL	FRANK RIEMAN MUSIC INC	\$62.40	INSTR SUPPLIES
	GENERAL	FRANK RIEMAN MUSIC INC	\$60.00	INSTR SERVICE
464338	GENERAL	RISER INC	\$750.00	MAINT SERVICE
464339	ATHLETIC	DAVID RITTMAN	\$120.00	INSTR OFFICIALS
464340	GENERAL	RKB SYSTEMS LLC	\$603.00	MAINT SERVICE
464341	ATHLETIC	MATT ROBERTS	\$105.00	INSTR OFFICIALS
464342	GENERAL	CRYSTAL RUMBAUGH	\$39.51	ADMIN TRAVEL
464343	ATHLETIC	JEFFREY D. RUPE	\$510.00	INSTR OFFICIALS
464344	ATHLETIC	STEVEN RUSSELL	\$120.00	INSTR OFFICIALS
464345	GENERAL	SAGE PUBLICATIONS INC	\$43.90	ADMIN SUPPLIES
464346	ATHLETIC	TMS3 ENTERPRISES LLC	\$700.00	INSTR SERVICE
	ATHLETIC	TMS3 ENTERPRISES LLC	\$1,107.50	INSTR SUPPLIES
464347	SAVE - CP	SANDSTONE MANAGEMENT LTD.	\$13,113.80	CONSTRUCT SERVICE
464348	ATHLETIC	GAVIN KEITH SANDVIG	\$120.00	INSTR OFFICIALS
464349	GENERAL	SCHOOL HEALTH CORPORATION	\$274.06	ADMIN SUPPLIES
464350	GENERAL	SCHOOL SPECIALTY LLC	\$210.57	MEDIA SUPPLIES
	GENERAL	SCHOOL SPECIALTY LLC	\$65.85	ADMIN SUPPLIES
	GENERAL	SCHOOL SPECIALTY LLC	\$1,209.61	INSTR SUPPLIES
464351	ATHLETIC	ROBERT SCOTT	\$551.35	INSTR TRAVEL
464352	ATHLETIC	SECURITAS SECURITY SERVICES USA INC	\$504.23	INSTR SERVICE
	GENERAL	SECURITAS SECURITY SERVICES USA INC	\$6,321.27	ADMIN SERVICE
464353	SAVE - CP	SEEDORFF MASONRY INC	\$133,182.40	CONSTRUCT SERVICE
464354	GENERAL	SETPOINT MECHANICAL SERVICES LLC	\$4,730.95	MAINT SUPPLIES
	GENERAL	SETPOINT MECHANICAL SERVICES LLC	\$19,995.00	MAINT SERVICE
464355	ATHLETIC	SETH SHATTO	\$95.00	INSTR OFFICIALS
464356	ATHLETIC	ANDREW SHIVERS	\$95.00	INSTR OFFICIALS
464357	GENERAL	SIMPSON COLLEGE	\$160.00	INSTR DUES
464358	ATHLETIC	ANDREW JOHN SMITH	\$345.00	INSTR OFFICIALS

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464359	ATHLETIC	SMITH SIA	\$75.00	INSTR OFFICIALS
464360	GENERAL	SMITH'S SEWER SERVICE INC	\$452.00	MAINT SERVICE
464361	ATHLETIC	ROBERT SNYDER	\$170.00	INSTR OFFICIALS
464362	ACTIVITY	SOUTHEAST POLK HIGH SCHOOL	\$600.00	INSTR DUES
464363	GENERAL	SPECIAL OLYMPICS IOWA, INC	\$125.05	INSTR REFUNDS
464364	SAVE - CP	STAHL CONSTRUCTION CO.	\$34,639.64	CONSTRUCT SERVICE
464365	GENERAL	JASON D STEINKAMP	\$225.00	ADMIN TRAVEL
464366	GENERAL	STONER MUSIC INC	\$85.00	INSTR SERVICE
464367	ATHLETIC	STUDIO K INC	\$150.00	INSTR SERVICE
464368	MANAGEMENT	SU INSURANCE COMPANY	\$109,395.00	MAINT SERVICE
464369	ATHLETIC	CHRISTOPHER E THOMAS	\$90.00	INSTR OFFICIALS
464370	GENERAL	TK ELEVATOR CORP	\$368.75	MAINT SERVICE
	SAVE - CP	TK ELEVATOR CORP	\$1,548.75	CONSTRUCT SERVICE
464371	ATHLETIC	JOE G TOWNSELL	\$120.00	INSTR OFFICIALS
464372	ACTIVITY	TRESONA MULTIMEDIA LLC	\$790.00	INSTR SERVICE
464373	GENERAL	TRINITY UNITED PRESBYTERIAN CHURCH	\$275.00	INSTR SERVICE
464374	GENERAL	UNITED STATES CELLULAR	\$825.80	ADMIN SERVICE
464375	ACTIVITY	URBANDALE HIGH SCHOOL	\$300.00	INSTR DUES
464376	SAVE - CP	US ERECTORS INC	\$28,052.60	CONSTRUCT SERVICE
464377	GENERAL	ERIN VAN DORIN	\$237.29	INSTR TRAVEL
464378	GENERAL	VAN METER COMPANY	\$730.00	MAINT SUPPLIES
	GENERAL	VAN METER COMPANY	\$320.00	MAINT DUES
	PPEL	VAN METER COMPANY	\$1,635.97	CONSTRUCT SUPPLIES
	GENERAL	VAN METER COMPANY	\$1,471.68	MAINT SUPPLIES
464379	GENERAL	VERITIV OPERATING CO	\$6,431.24	ADMIN SUPPLIES
464380	GENERAL	VERIZON WIRELESS	\$712.44	ADMIN SERVICE
464381	GENERAL	VERNIER SOFTWARE	\$5,168.48	INSTR SUPPLIES
464382	PPEL	VHF SALES INC	\$2,860.00	CONSTRUCT EQUIP
464383	GENERAL	VIRCO INC	\$5,103.00	INSTR SUPPLIES
464384	GENERAL	VOYAGER SOPRIS LEARNING INC	\$82.50	INSTR SUPPLIES
464385	ATHLETIC	TODD WADDELL	\$90.00	INSTR OFFICIALS
464386	GENERAL	WALSH DOOR & HARDWARE	\$3,556.91	MAINT SUPPLIES
	SAVE - CP	WALSH DOOR & HARDWARE	\$1,548.72	CONSTRUCT SUPPLIES
	GENERAL	WALSH DOOR & HARDWARE	\$780.00	MAINT SERVICE
	SAVE - CP	WALSH DOOR & HARDWARE	\$1,116.00	CONSTRUCT SERVICE
	PPEL	WALSH DOOR & HARDWARE	\$2,654.86	CONSTRUCT SERVICE
464387	GENERAL	WARE APPLIANCE INC	\$89.00	MAINT SERVICE
464388	SAVE - CP	WD DOOR	\$1,818.50	CONSTRUCT SERVICE
464389	ATHLETIC	DAX WEDEMEYER	\$120.00	INSTR OFFICIALS
464390	ATHLETIC	TYLER WELLENDORF	\$120.00	INSTR OFFICIALS
464391	GENERAL	WEST MUSIC COMPANY	\$630.65	INSTR SERVICE
464392	GENERAL	WEST WIND EDUCATION POLICY INC	\$4,600.00	ADMIN SERVICE
464393	ATHLETIC	RYAN JAY WESTERKAMP	\$60.00	INSTR OFFICIALS
464394	GENERAL	WESTSIDE PARTS & SERVICE	\$332.36	MAINT SERVICE
464395	ATHLETIC	JOHN P WILLIAMS	\$135.00	INSTR OFFICIALS
464396	ATHLETIC	DANIEL L ZEGERS	\$120.00	INSTR OFFICIALS
		GENERAL FUND SUB-TOTAL	\$3,567,786.29	
15926	ATHLETIC	GREAT WESTERN BANK	\$6,000.00	ATHLETIC CHANGE CASH
15927	ATHLETIC	GREAT WESTERN BANK	\$7,700.00	ATHLETIC CHANGE CASH
15928	GENERAL	WINDSTREAM	\$179.36	ADMIN SERVICE
15929	ATHLETIC	GREAT WESTERN BANK	\$500.00	ATHLETIC CHANGE CASH
15930	GENERAL	MCI	\$213.63	ADMIN SERVICE
15931	GENERAL	MEDIACOM	\$269.95	ADMIN SERVICE
15932	GENERAL	WINDSTREAM	\$1,049.24	ADMIN SERVICE
15933	ATHLETIC	GREAT WESTERN BANK	\$600.00	ATHLETIC CHANGE CASH
15934	ATHLETIC	GREAT WESTERN BANK	\$1,500.00	ATHLETIC CHANGE CASH
15935	ATHLETIC	BRIAN D. GIBSON	\$170.00	INSTR OFFICIALS
15936	ATHLETIC	GREAT WESTERN BANK	\$4,600.00	ATHLETIC CHANGE CASH
15937	ATHLETIC	GREAT WESTERN BANK	\$3,000.00	ATHLETIC CHANGE CASH
15938	ACTIVITY	SAM'S CLUB	\$54.14	INSTR SUPPLIES
	GENERAL	SAM'S CLUB	\$132.32	INSTR SUPPLIES
15939	GENERAL	WASTE MANAGEMENT OF IOWA	\$6,945.41	MAINT SERVICE
15940	GENERAL	CAMBRIDGE STRATEGIC SERVICES	\$13,750.00	ADMIN SERVICE
15941	GENERAL	GREAT WESTERN BANK	\$1,633.08	INSTR DISBURSEMENT
15942	GENERAL	SIGNARAMA - URBANDALE	\$12,944.96	INSTR SUPPLIES

PAID BILLS LISTING DECEMBER 21, 2021
ANKENY CSD BOARD MEETING FISCAL 2021-22

Check Number	Transaction Fund	Vendor Name	Transaction Amount	Remarks
		GENERAL FUND SUB-TOTAL	\$61,242.09	
		GENERAL FUND GRAND TOTAL	\$3,629,028.38	
464413	CHILD CARE FUND	AMAZON BUSINESS	\$158.52	INSTR SUPPLIES
	CHILD CARE FUND	AMAZON BUSINESS	\$39.61	INSTR SUPPLIES
464414	CHILD CARE FUND	DURHAM SCHOOL SERVICES	\$19,152.00	TRANSP SERVICE
464415	CHILD CARE FUND	LASER RESOURCES L.L.C.	\$109.52	ADMIN SERVICE
464416	CHILD CARE FUND	REVTRAK	\$217.36	ADMIN SERVICE
464417	CHILD CARE FUND	VERIZON WIRELESS	\$463.86	ADMIN SERVICE
		CHILD CARE FUND GRAND TOTAL	\$20,140.87	
464397	NUTRITION	AMERICAN BOTTLING COMPANY	\$358.00	NUTRITION SUPPLIES
464398	NUTRITION	ANGELINA ANTELMAN	\$481.65	NUTRITION REFUNDS
464399	NUTRITION	ELECTRONIC ENGINEERING CO	\$143.96	NUTRITION SUPPLIES
464400	NUTRITION	EMS DETERGENT SERVICES	\$2,437.33	NUTRITION SUPPLIES
464401	NUTRITION	GOODWIN TUCKER GROUP	\$2,657.59	MAINT SERVICE
464402	NUTRITION	ITW FOOD EQUIPMENT GROUP LLC	\$1,174.01	MAINT SERVICE
464403	NUTRITION	EMILY JURGENSEN	\$110.91	NUTRITION REFUNDS
464404	NUTRITION	LASER RESOURCES L.L.C.	\$61.55	MAINT SERVICE
464405	NUTRITION	ASHLEY LEE	\$24.75	NUTRITION REFUNDS
464406	NUTRITION	LOFFREDO FRESH PRODUCE CO	\$3,036.86	NUTRITION SUPPLIES
464410	NUTRITION	MARTIN BROTHERS	(\$146.26)	NUTRITION SUPPLIES
	NUTRITION	MARTIN BROTHERS	\$10,016.57	NUTRITION SUPPLIES
	NUTRITION	MARTIN BROTHERS	\$96,167.67	NUTRITION SUPPLIES
464411	NUTRITION	OFFICE DEPOT	\$32.84	NUTRITION SUPPLIES
464412	NUTRITION	PAN O GOLD BAKING CO	\$8,740.98	NUTRITION SUPPLIES
		NUTRITION FUND GRAND TOTAL	\$125,298.41	

This is to certify that the following expenditures have been approved this 21st day of December, 2021

General Fund/Student Activity/Capital Projects/PPEL/Debt Service/SAVE	\$ 3,629,028.38
Childcare Fund	\$ 20,140.87
Nutrition Fund	\$ 125,298.41

Trent Murphy, President

Ryan Weldon, Vice President

Sarah Barthole

Deshara Bohanna

Joy Burk

Katie Claeys

Amy Tagliareni

Jennifer Jamison, Board Secretary



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Personnel Report

ATTACHMENTS:

File Name	Description	Type	Upload Date
12.21.21_Personnel_Report.pdf	Personnel Report 12.21.21	Support Document	12/17/2021

AMENDED
Personnel Memorandum
December 21, 2021

*The buildings to which employees are being assigned upon hire, from and to which employees are transferring and/or being reassigned, and from which they are departing is provided at Board request. **These locations are informational only and based on district needs at the time of the Personnel Memorandum; contracts and employment agreements are between the employee and the district.** Board approval of these internal hires and transitions does not create a contractual relationship between the employee and a particular building nor does it limit the rights and obligations outlined in any relevant collective bargaining agreement.*

Existing Employees Moving: 2021-2022

Ramiz Skrebo, Custodian at Northview Middle School reassigned to Custodian at Parkview Middle School (12/09/2021)

New External Hires: 2021-2022

Roekara Cortez, Associate, Southview (1/03/22)

Rachel Schmitt, Math, Southview, pending receiving Iowa teaching license (01/12/2022)

Fatima Lazar, Special Education Associate, Centennial (01/03/2022)

Tatum Oveson, 4th Grade Teacher, East Elementary (1/3/2022)

Denise Miller, District Office Receptionist, District Office (Pending Background Check)

Michelle Allen, HR Manager: Strategic Staffing, District Office (Pending Background Check)

New Internal Hires: 2021-2022

Jackson Marwitz, 9th Head Baseball, Southview (05/1/2022)

Tyler McDonald, 9th Assistant Baseball, Southview (05/1/2022)

Kristina Rose, District Registrar, Central Office (01/03/2022)

Holly S. Russell, Food Service, Ankeny High School (12/20/2021)

Sarah Murphy, District Office Manager, District Office (12/22/2021)

Employee Terminations, Resignations or Retirements

Katie Driscoll, Special Education Associate, Heritage Elementary (12/22/2021)

Jessica Zabel, Special Education Associate, Southeast Elementary (12/17/2021)

Andrew Fehn, 8th Head Football, Northview (12/21/21)

Jasmina Delilovic, 7th Grade Math Instructor, Parkview Middle School (06/01/2022)

Emily Cawiezell, 5th Grade Teacher, Southeast Elementary (6/1/2022)

Mickey Lundquist, PE Teacher, Crocker Elementary (6/1/2022)

Trudy Egli, 6th & 7th Professional School Counselor, Parkview Middle School (06/01/2022)

Jessica Johnson, 7th Grade Literacy Instructor, Parkview Middle School (06/01/2022)

Kasandra Nunez, Cook, Westwood Elementary (12/13/2021)

Eric Griffith, Special Education Instructor, Ankeny High (6/1/2022)

Dianne Rohrer, Physical Education, Ankeny High (6/1/2022)

Andrew Payton, Special Education Instructor, Centennial (6/1/2022)

Joe Carey, Math, Ankeny High (6/1/2022)

Peter Rameh, Physical Education, Centennial (6/1/2022)

Jennifer Aguirre, Modern Language, Centennial (12/14/21)

Ben Joseph, Vocal Music, Northview (12/8/21)

Lisa Bielecki, Special Education Instructor, Ankeny High (6/1/21)

Kim Sidwell Frame, Vocal Music, Prairie Trail Elementary (6/1/2022)
Karen Lentz-O'Loughlin, Math, Centennial (6/1/2022)
Matt Hanselman, Science, Ankeny High (Effective Immediately)
Duong Nguyen, 7th Grade Contemporary Global Studies, Prairie Ridge Middle School (06/01/2022)
Debbie Udrovich, Nutrition Services, Southview Middle School (06/01/2022)
David Whims, Head Volleyball, Ankeny High (12/21/2021)
Michele Ihnen, Assistant Volleyball, Centennial (12/21/2021)
Cheryl Cardin, Kindergarten, Prairie Trail Elementary (6/1/2022)
Cindy Rolow, Special Education Associate, Centennial (12/21/2021)
Brandon Graber, 8/9 Math Instructor, Northview Middle School (06/01/2022)
Victoria Monson, Language Arts, Prairie Ridge Middle School (06/01/2022)
Nathan Christensen, Special Education Associate, Rock Creek Elementary (12/21/2021)
Josie Lucas, Special Education Associate, Heritage Elementary (12/21/2021)
Pete Apple, Principal, Ankeny High (6/30/2022)



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Open Enrollment

ATTACHMENTS:

File Name	Description	Type	Upload Date
01-04-2022_OE_List_for_Board_Meeting.pdf	Open Enrollment - January 4, 2022	Support Document	12/30/2021

Open Enrollment – 01/04/22 Board Agenda

Name	Grade	Resident District	Receiving District	School Year
Paul, Terry	5	Des Moines	Ankeny	2021-22
Martinez, Gabriel	6	Ankeny	Clayton Ridge	2021-22
				2021-22

Superintendent Recommendation: Approve above open enrollment requests.

Hansen, Hollin	8	Ankeny	CAM	2021-22
Hansen, Keelin	10	Ankeny	CAM	2021-22

Superintendent Recommendation: Deny above open enrollment requests.



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Paid Bills

ATTACHMENTS:

File Name	Description	Type	Upload Date
January_4_2022_Paid_Bills.pdf	January 4, 2022 Paid Bills	Support Document	12/30/2021

PAID BILLS LISTING JANUARY 4, 2022
ANKENY CSD BOARD MEETING FISCAL 2021-22

Check Number	Transaction Fund	Vendor Name	Transaction Amount	Remarks
464418	GENERAL	COLLECTION SERVICES CENTER	\$3,532.62	OTHER DISBURSEMENT
464419	GENERAL	ROTH - COMMON REMITTER	\$38,538.00	OTHER DISBURSEMENT
464420	GENERAL	COMMON REMITTER SERVICES	\$61,741.06	OTHER DISBURSEMENT
464421	GENERAL	GENERAL FUND - DENTAL SERVICE	\$49,266.87	OTHER DISBURSEMENT
464422	GENERAL	GREAT WESTERN BANK	\$727,625.78	OTHER DISBURSEMENT
	GENERAL	GREAT WESTERN BANK	\$517,813.42	OTHER DISBURSEMENT
	GENERAL	GREAT WESTERN BANK	\$171,808.26	OTHER DISBURSEMENT
464423	GENERAL	ISOLVED BENEFIT SERVICES	\$47,957.96	OTHER DISBURSEMENT
	GENERAL	ISOLVED BENEFIT SERVICES	\$1,852.89	OTHER DISBURSEMENT
	GENERAL	ISOLVED BENEFIT SERVICES	\$40,585.65	OTHER DISBURSEMENT
464424	GENERAL	POLK COUNTY SHERIFF	\$1,087.86	OTHER DISBURSEMENT
464425	GENERAL	STATE DISTRIBUTION UNIT	\$546.50	OTHER DISBURSEMENT
464426	GENERAL	TREASURER STATE OF IOWA	\$249,873.82	OTHER DISBURSEMENT
464427	GENERAL	A E A SCHOLARSHIP FUND	\$412.58	OTHER DISBURSEMENT
464428	GENERAL	AMER.FAMILY LIFE ASSURANCE CO.	\$313.54	OTHER DISBURSEMENT
464429	GENERAL	ANKENY SCHOOL FOUNDATION	\$46.00	OTHER DISBURSEMENT
464430	GENERAL	COLLECTION SERVICES CENTER	\$949.81	OTHER DISBURSEMENT
464431	GENERAL	ROTH - COMMON REMITTER	\$675.00	OTHER DISBURSEMENT
464432	GENERAL	COMMON REMITTER SERVICES	\$2,717.18	OTHER DISBURSEMENT
464433	GENERAL	DOLLARS FOR SCHOLARS	\$28.00	OTHER DISBURSEMENT
464434	GENERAL	GENERAL FUND - DENTAL SERVICE	\$6,273.31	OTHER DISBURSEMENT
464435	GENERAL	GENERAL FUND	\$31.57	OTHER DISBURSEMENT
464436	GENERAL	GREAT WESTERN BANK	\$40,901.61	OTHER DISBURSEMENT
	GENERAL	GREAT WESTERN BANK	\$23,304.40	OTHER DISBURSEMENT
	GENERAL	GREAT WESTERN BANK	\$99,645.98	OTHER DISBURSEMENT
464437	GENERAL	IOWA DEPARTMENT OF REVENUE	\$160.41	OTHER DISBURSEMENT
464438	GENERAL	IPERS-FOAB	\$1,195,846.60	OTHER DISBURSEMENT
464439	GENERAL	ISOLVED BENEFIT SERVICES	\$4,073.01	OTHER DISBURSEMENT
	GENERAL	ISOLVED BENEFIT SERVICES	\$60.00	OTHER DISBURSEMENT
	GENERAL	ISOLVED BENEFIT SERVICES	\$96.95	OTHER DISBURSEMENT
464440	GENERAL	POLK COUNTY SHERIFF	\$148.56	OTHER DISBURSEMENT
464441	GENERAL	SERVE CREDIT UNION	\$200.00	OTHER DISBURSEMENT
464442	GENERAL	TREASURER STATE OF IOWA	\$24,105.20	OTHER DISBURSEMENT
464443	GENERAL	UNITED STATES TREASURY	\$458.22	OTHER DISBURSEMENT
464444	GENERAL	UNITED WAY OF CENTRAL IOWA	\$502.50	OTHER DISBURSEMENT
464445	GENERAL	YMCA OF GREATER DES MOINES	\$61.00	OTHER DISBURSEMENT
464446	GENERAL	KAYLI ABARR	\$169.29	OTHER DISBURSEMENT
464448	GENERAL	ABC PEST CONTROL	\$1,427.80	MAINT SERVICE
464449	ATHLETIC	MUHAMMAD I. ABDULLAH	\$120.00	INSTR OFFICIALS
464450	GENERAL	KELSEY-FAITH ABEH	\$237.90	OTHER DISBURSEMENT
464451	GENERAL	ACME TOOLS	\$1,450.83	INSTR SUPPLIES
	GENERAL	ACME TOOLS	\$4,049.99	INSTR EQUIP
464452	GENERAL	ADVENTURE LIGHTING INC	\$831.00	MAINT SUPPLIES
464453	ATHLETIC	AGRILAND FS, INC	\$180.00	INSTR SUPPLIES
464454	ATHLETIC	TERRY ALEXANDER	\$95.00	INSTR OFFICIALS
464455	GENERAL	ALL MAKES OFFICE EQUIPMENT	\$2,075.36	INSTR EQUIP
464456	ATHLETIC	BRADLEY ALLEN	\$245.00	INSTR OFFICIALS
464461	ACTIVITY	AMAZON BUSINESS	\$218.82	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$1,115.31	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$1,519.27	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$566.47	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$33.47	MEDIA SUPPLIES
	GENERAL	AMAZON BUSINESS	\$345.18	ADMIN SUPPLIES
	ACTIVITY	AMAZON BUSINESS	\$781.65	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$109.82	MEDIA SUPPLIES
	GENERAL	AMAZON BUSINESS	\$167.54	MEDIA SUPPLIES
	GENERAL	AMAZON BUSINESS	\$128.00	MEDIA SUPPLIES
	GENERAL	AMAZON BUSINESS	\$18.90	MAINT SUPPLIES
	GENERAL	AMAZON BUSINESS	\$88.29	MEDIA SUPPLIES
	GENERAL	AMAZON BUSINESS	\$128.66	MEDIA BOOKS
	ATHLETIC	AMAZON BUSINESS	\$156.31	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$87.98	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$187.99	MEDIA SUPPLIES
	ACTIVITY	AMAZON BUSINESS	\$3,881.94	INSTR EQUIP
	GENERAL	AMAZON BUSINESS	\$4,935.36	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$59.96	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$105.45	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$168.47	ADMIN SUPPLIES

PAID BILLS LISTING JANUARY 4, 2022
ANKENY CSD BOARD MEETING FISCAL 2021-22

Check Number	Transaction Fund	Vendor Name	Transaction Amount	Remarks
	GENERAL	AMAZON BUSINESS	\$28.51	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$27.85	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$319.96	MAINT SUPPLIES
464462	ATHLETIC	AMES HIGH SCHOOL	\$125.00	INSTR DUES
464463	GENERAL	APPLE COMPUTER INC	\$449.00	INSTR SUPPLIES
464464	ATHLETIC	ARC IOWA PT PLUS LLC	\$745.00	INSTR SERVICE
464465	GENERAL	AREA EDUCATION AGENCY 11	\$252.60	INSTR SUPPLIES
464466	GENERAL	AUTHENTIC BLISS LLC	\$4,113.20	ADMIN SERVICE
464467	ACTIVITY	BAND SHOPPE	\$78.70	INSTR SUPPLIES
464468	ATHLETIC	DARREL BARTLING	\$120.00	INSTR OFFICIALS
464469	ATHLETIC	BEELINE & BLUE	\$191.15	INSTR SUPPLIES
464470	ATHLETIC	BRENT ERRIN BEHRENS	\$120.00	INSTR OFFICIALS
464471	GENERAL	BERGLUND SHEET METAL CONTRACTORS	\$4,837.79	MAINT SUPPLIES
464472	GENERAL	DICK BLICK	\$103.80	INSTR SUPPLIES
464473	ATHLETIC	BOBS CUSTOM TROPHIES	\$85.95	INSTR SERVICE
	ATHLETIC	BOBS CUSTOM TROPHIES	\$25.00	INSTR SUPPLIES
464474	GENERAL	BRADLEY TOOLS & FASTENERS	\$995.80	MAINT SUPPLIES
	GENERAL	BRADLEY TOOLS & FASTENERS	\$755.00	MAINT SERVICE
464475	ATHLETIC	BRIARWOOD GOLF COURSE	\$2,025.00	INSTR DUES
	ATHLETIC	BRIARWOOD GOLF COURSE	\$572.88	INSTR SUPPLIES
464476	ATHLETIC	DON BROWN	\$140.00	INSTR OFFICIALS
464477	ATHLETIC	KENDALL BROWN	\$120.00	INSTR OFFICIALS
464478	ATHLETIC	BSN SPORTS LLC	\$2,220.00	INSTR SUPPLIES
464479	ATHLETIC	WILLIAM L BURCHETT	\$90.00	INSTR OFFICIALS
464480	ATHLETIC	BUSINESS DESIGNS INC AKA BDI SIGNS	\$58.25	INSTR SUPPLIES
464481	GENERAL	SELINA CAMPOS	\$173.32	OTHER DISBURSEMENT
464483	GENERAL	CAPITAL SANITARY SUPPLY CO INC	\$18,621.38	MAINT SUPPLIES
464484	NON STUDENT AGENCY	CARMENS FLOWERS INC	\$102.00	INSTR SUPPLIES
464485	GENERAL	CENTRAL PUMP AND MOTOR LLC	\$3,236.64	MAINT SUPPLIES
464486	GENERAL	CHEMSEARCH	\$1,626.71	MAINT SERVICE
	GENERAL	CHEMSEARCH	\$1,064.41	MAINT SUPPLIES
464487	ATHLETIC	DOUGLAS A CHILTON	\$175.00	INSTR OFFICIALS
464488	GENERAL	CINTAS	\$597.05	MAINT SUPPLIES
464489	GENERAL	CIT CHARTERS	\$3,717.98	TRANSP TRAVEL
464490	ATHLETIC	IAN CLINE	\$250.00	INSTR OFFICIALS
464491	NON STUDENT AGENCY	CULTUREALL INC	\$2,000.00	COMM ENG SERVICE
464492	GENERAL	ROXANNE CUMINGS	\$295.00	ADMIN SERVICE
464493	ATHLETIC	DALLAS CENTER-GRIMES COMM SCHOOL DI	\$120.00	INSTR DUES
464494	SAVE - CP	DDVI INC	\$85,823.90	CONSTRUCT SERVICE
464495	NON STUDENT AGENCY	DECKER SPORTING GOODS INC	\$302.00	INSTR SUPPLIES
464496	ATHLETIC	LOREN DEKRUYF	\$120.00	INSTR OFFICIALS
464497	GENERAL	DEMCO INC.	\$74.21	MEDIA SUPPLIES
	GENERAL	DEMCO INC.	\$285.76	MEDIA SUPPLIES
	GENERAL	DEMCO INC.	\$2,164.96	INSTR SUPPLIES
464498	GENERAL	DENNIS SUPPLY CO	\$103.86	MAINT SUPPLIES
464499	GENERAL	DES MOINES AREA COMM. COLLEGE	\$189,340.00	INSTR TUITION
464500	GENERAL	DES MOINES REGISTER COMMUNITY PUBL	\$634.82	ADMIN SERVICE
464501	GENERAL	DES MOINES STAMP MFG CO	\$39.00	ADMIN SUPPLIES
464502	GENERAL	DICKINSON MACKAMAN TYLER & HAGEN	\$10,684.50	ADMIN SERVICE
464503	ATHLETIC	DRUE WOLFE	\$1,000.00	INSTR SERVICE
464504	ATHLETIC	EAST HIGH SCHOOL	\$100.00	INSTR DUES
464505	GENERAL	EDGENUITY INC	\$16,750.00	ADMIN SUPPLIES
464506	GENERAL	ELECTRONIC ENGINEERING CO	\$8,136.00	MAINT SERVICE
464507	GENERAL	THE FASTENAL COMPANY	\$227.21	ADMIN SUPPLIES
464509	GENERAL	FILTER SHOP INC.	\$8,743.99	MAINT SUPPLIES
	GENERAL	FILTER SHOP INC.	\$6,759.50	MAINT SERVICE
	GENERAL	FILTER SHOP INC.	\$6,359.00	MAINT SUPPLIES
464510	GENERAL	TRACY FINKELSHTYEN	\$500.00	INSTR SERVICE
464511	GENERAL	JAMIE FITZGERALD, AUDITOR	\$11,667.11	ADMIN SERVICE
464512	GENERAL	FOLLETT SCHOOL SOLUTIONS	\$1,067.09	MEDIA BOOKS
464513	ATHLETIC	MICHAEL L FOOKS	\$90.00	INSTR OFFICIALS
464514	ATHLETIC	FORT DODGE COMMUNITY SCHOOL	\$160.00	INSTR DUES
464515	ATHLETIC	JEFF FREEL	\$80.00	INSTR OFFICIALS
464516	ATHLETIC	KERRY GEORGE	\$80.00	INSTR OFFICIALS
464517	ATHLETIC	GREGORY SCOTT GILL	\$90.00	INSTR OFFICIALS
464518	GENERAL	JODIE GRAHAM	\$104.40	ADMIN TRAVEL

PAID BILLS LISTING JANUARY 4, 2022
 ANKENY CSD BOARD MEETING FISCAL 2021-22

Check Number	Transaction Fund	Vendor Name	Transaction Amount	Remarks
464519	GENERAL	W.W. GRAINGER INC.	\$301.12	MAINT SUPPLIES
	GENERAL	W.W. GRAINGER INC.	\$486.01	MAINT SUPPLIES
	GENERAL	W.W. GRAINGER INC.	\$336.49	MAINT SUPPLIES
464520	ATHLETIC	GRAPHIC EDGE LLC	\$17.51	INSTR SUPPLIES
464521	GENERAL	GREAT WESTERN BANK	\$800.65	OTHER DISBURSEMENT
464522	ATHLETIC	ERIC GREEN	\$95.00	INSTR OFFICIALS
464523	GENERAL	AARON HANSON	\$300.00	INSTR SERVICE
464524	GENERAL	SHELLY HANSON	\$225.53	OTHER DISBURSEMENT
464525	ATHLETIC	KEVIN HAWN	\$135.00	INSTR OFFICIALS
464526	GENERAL	HEARTLAND BUSINESS SYSTEMS LLC	\$159,463.50	ADMIN EQUIP
464527	ATHLETIC	RYAN HEINTZ	\$150.00	INSTR OFFICIALS
464528	GENERAL	ASHLEY FUENTES HERNANDEZ	\$9.44	OTHER DISBURSEMENT
464530	GENERAL	HY-VEE - N. ANKENY BLVD	\$874.41	INSTR SUPPLIES
	GENERAL	HY-VEE - N. ANKENY BLVD	\$155.79	INSTR SUPPLIES
	GENERAL	HY-VEE - N. ANKENY BLVD	\$3.87	INSTR SUPPLIES
	NON STUDENT AGENCY	HY-VEE - N. ANKENY BLVD	\$361.88	INSTR SUPPLIES
	NON STUDENT AGENCY	HY-VEE - N. ANKENY BLVD	\$31.80	INSTR SUPPLIES
	NON STUDENT AGENCY	HY-VEE - N. ANKENY BLVD	\$164.01	INSTR SUPPLIES
464531	NON STUDENT AGENCY	HY-VEE - PRAIRIE TRAIL	\$213.47	INSTR SUPPLIES
	GENERAL	HY-VEE - PRAIRIE TRAIL	\$962.83	INSTR SUPPLIES
464532	GENERAL	I-CASE	\$100.00	ADMIN DUES
464533	GENERAL	INFOMAX OFFICE SYSTEMS	\$279.83	ADMIN SERVICE
	GENERAL	INFOMAX OFFICE SYSTEMS	\$4,368.20	ADMIN SUPPLIES
464534	GENERAL	INTERSTATE ALL BATTERY CENTER	\$70.80	MAINT SUPPLIES
	GENERAL	INTERSTATE ALL BATTERY CENTER	\$469.40	MAINT SUPPLIES
464535	GENERAL	IOWA ASSOCIATION OF SCHOOL BUSINESS	\$100.00	ADMIN DUES
464536	ATHLETIC	IOWA CITY AREA SPORTS COMMISSION	\$350.00	INSTR DUES
464537	GENERAL	IOWA HOME CARE WEST DES MOINES	\$11,150.00	INSTR SERVICE
464538	GENERAL	UNDERGROUND LOCATION COMPANY	\$752.90	MAINT SERVICE
464539	ATHLETIC	IOWA SPORTS SUPPLY INC	\$640.00	INSTR SUPPLIES
464540	ATHLETIC	JOHNSTON HIGH SCHOOL	\$130.00	INSTR DUES
464541	GENERAL	AMY JONES	\$159.75	OTHER DISBURSEMENT
464542	GENERAL	SHERIDA JOSEPHSON	\$300.00	INSTR SERVICE
464543	GENERAL	JOSTENS	\$33.55	ADMIN SUPPLIES
464544	GENERAL	BREANNE KLEMME	\$262.47	OTHER DISBURSEMENT
464545	GENERAL	EMILY KLINGENSMITH	\$223.05	OTHER DISBURSEMENT
464546	GENERAL	LANGUAGETECH INC	\$192.00	ADMIN SERVICE
464547	GENERAL	LEADING EDGE LAMINATING	\$713.42	ADMIN SUPPLIES
464548	GENERAL	LERNER PUBLISHING GROUP	\$82.65	INSTR SUPPLIES
464549	GENERAL	LIBRARY SKILLS INC	\$613.12	MEDIA SUPPLIES
464550	NON STUDENT AGENCY	LINCOLN HIGH SCHOOL	\$100.00	INSTR DUES
464551	GENERAL	HALLEY LIVINGSTON	\$48.93	OTHER DISBURSEMENT
464552	ATHLETIC	LRI GRAPHICS	\$460.00	INSTR SERVICE
	ATHLETIC	LRI GRAPHICS	\$961.63	INSTR SUPPLIES
464553	GENERAL	MACKIN EDUCATIONAL RESOURCES	\$1,013.90	MEDIA BOOKS
	GENERAL	MACKIN EDUCATIONAL RESOURCES	\$648.24	MEDIA BOOKS
	GENERAL	MACKIN EDUCATIONAL RESOURCES	\$376.73	MEDIA SUPPLIES
	GENERAL	MACKIN EDUCATIONAL RESOURCES	\$1,413.55	INSTR SUPPLIES
464554	ATHLETIC	MARCHING AUXILIARIES INC	\$580.00	INSTR DUES
464555	GENERAL	MARTIN BROTHERS	\$584.08	INSTR SUPPLIES
	ACTIVITY	MARTIN BROTHERS	\$846.63	INSTR SUPPLIES
464556	ATHLETIC	CHRISTOPHER A MARZEN	\$120.00	INSTR OFFICIALS
464557	ATHLETIC	JERRY MASON	\$85.00	INSTR OFFICIALS
464558	ATHLETIC	HAROLD A MCFADDEN	\$75.00	INSTR OFFICIALS
464559	ATHLETIC	JANA MCLENDON	\$60.00	INSTR OFFICIALS
464560	GENERAL	MENARDS	\$25.93	MAINT SUPPLIES
	ACTIVITY	MENARDS	\$538.78	INSTR SUPPLIES
	GENERAL	MENARDS	\$1,071.47	INSTR SUPPLIES
464561	ATHLETIC	GREGG M METZ	\$120.00	INSTR OFFICIALS
464563	GENERAL	MIDAMERICAN ENERGY COMPANY	\$6,636.52	MAINT SUPPLIES
	GENERAL	MIDAMERICAN ENERGY COMPANY	\$128,533.20	MAINT SUPPLIES
464564	PEEL	MIDWEST COMPUTER PRODUCTS INC.	\$1,004.93	INSTR EQUIP
464565	GENERAL	VICTORIAH NELSON	\$58.84	OTHER DISBURSEMENT
464566	ATHLETIC	NORTH HIGH SCHOOL	\$90.00	INSTR DUES
464567	GENERAL	OFFICE DEPOT	\$724.05	INSTR SUPPLIES
	GENERAL	OFFICE DEPOT	\$59.91	INSTR SUPPLIES
	GENERAL	OFFICE DEPOT	\$18.99	ADMIN SUPPLIES
	GENERAL	OFFICE DEPOT	\$16.94	ADMIN SUPPLIES

PAID BILLS LISTING JANUARY 4, 2022
ANKENY CSD BOARD MEETING FISCAL 2021-22

Check Number	Transaction Fund	Vendor Name	Transaction Amount	Remarks
	GENERAL	OFFICE DEPOT	\$398.97	MAINT SUPPLIES
464568	GENERAL	OPC DIRECT	\$2,115.97	ADMIN SUPPLIES
464569	SAVE - CP	ORACLE AMERICA INC	\$1,200.00	CONSTRUCT SERVICE
464570	NON STUDENT AGENCY	OTTER CREEK GOLF COURSE	\$624.00	INSTR SUPPLIES
464571	ACTIVITY	P & M MONOGRAMMING	\$1,201.00	INSTR SUPPLIES
464572	ATHLETIC	DAN PAULSON	\$80.00	INSTR OFFICIALS
464573	GENERAL	J W PEPPER	\$728.90	INSTR SUPPLIES
464574	ATHLETIC	BRIAN PEPPMEIER	\$60.00	INSTR OFFICIALS
464575	ATHLETIC	DENNIS PEPPMEIER	\$60.00	INSTR OFFICIALS
464576	GENERAL	PHILLIP PETERS	\$300.00	INSTR SERVICE
464577	PPEL	J PETTIECORD INCORPORATED	\$5,000.00	CONSTRUCT SERVICE
464578	GENERAL	PLUMB SUPPLY CO.	\$904.47	MAINT SUPPLIES
464579	ATHLETIC	TERRY WAYNE POLLARD	\$60.00	INSTR OFFICIALS
464580	ATHLETIC	PATRICK W REED	\$135.00	INSTR OFFICIALS
464581	GENERAL	REHABMART, LLC	\$588.69	INSTR SUPPLIES
464582	ATHLETIC	CHESTER M RICE	\$95.00	INSTR OFFICIALS
464584	GENERAL	FRANK RIEMAN MUSIC INC	\$128.40	INSTR SUPPLIES
	GENERAL	FRANK RIEMAN MUSIC INC	\$1,786.00	INSTR SERVICE
464585	GENERAL	RIVERSIDE INSIGHTS	\$150.00	INSTR SERVICE
464586	ATHLETIC	JEFFREY D. RUPE	\$195.00	INSTR OFFICIALS
464587	ATHLETIC	TMS3 ENTERPRISES LLC	\$460.00	INSTR SUPPLIES
464588	ATHLETIC	GAVIN KEITH SANDVIG	\$60.00	INSTR OFFICIALS
464589	GENERAL	SAVVAS LEARNING CO LLC	\$199.88	INSTR BOOKS
464590	GENERAL	SCHIPPERS ELECTRIC LLC	\$3,728.40	MAINT SERVICE
464591	GENERAL	SCHOLASTIC INC	\$637.00	INSTR SUPPLIES
464592	PPEL	SCHOOL HEALTH CORPORATION	\$155.30	MAINT EQUIP
	GENERAL	SCHOOL HEALTH CORPORATION	\$2,057.55	MAINT SUPPLIES
464593	GENERAL	SCHOOL SPECIALTY LLC	\$478.96	INSTR SUPPLIES
	SAVE - CP	SCHOOL SPECIALTY LLC	\$22,071.00	CONSTRUCT SUPPLIES
	GENERAL	SCHOOL SPECIALTY LLC	\$941.60	INSTR SUPPLIES
464594	ATHLETIC	ROBERT SCOTT	\$371.05	INSTR TRAVEL
464595	GENERAL	SUSAN MICHELE SENGER	\$300.00	INSTR SERVICE
464596	GENERAL	SETPOINT MECHANICAL SERVICES LLC	\$6,375.00	MAINT SERVICE
	GENERAL	SETPOINT MECHANICAL SERVICES LLC	\$596.70	MAINT SUPPLIES
464597	GENERAL	MALLORY SHAFER	\$1,040.56	OTHER DISBURSEMENT
464598	ATHLETIC	SETH SHATTO	\$95.00	INSTR OFFICIALS
464599	ATHLETIC	ANDREW SHIVERS	\$175.00	INSTR OFFICIALS
464600	ACTIVITY	SHOW CHOIR NATIONALS	\$34,310.00	INSTR TRAVEL
464601	GENERAL	SLEISTER MUSIC	\$90.00	INSTR SUPPLIES
	GENERAL	SLEISTER MUSIC	\$4,000.00	INSTR EQUIP
464602	ATHLETIC	ANDREW JOHN SMITH	\$155.00	INSTR OFFICIALS
464603	GENERAL	SMITH'S SEWER SERVICE INC	\$397.00	MAINT SERVICE
464604	GENERAL	SOLUTION TREE LLC	\$785.00	ADMIN SERVICE
464605	ATHLETIC	SOUTHEAST POLK HIGH SCHOOL	\$150.00	INSTR DUES
464606	ACTIVITY	STACEY'S INC.	\$13,259.08	INSTR SUPPLIES
464607	GENERAL	STATE OF IOWA-DIVISION OF LABOR	\$350.00	MAINT SERVICE
464608	GENERAL	STREET SMARTS LLC	\$450.00	INSTR SERVICE
464609	ATHLETIC	RICK SWAN	\$175.00	INSTR OFFICIALS
464610	GENERAL	TEACHER'S DISCOVERY	\$84.99	INSTR SUPPLIES
464611	ATHLETIC	SEAN THOMPSON	\$135.00	INSTR OFFICIALS
464612	GENERAL	TK ELEVATOR CORP	\$1,943.10	MAINT SERVICE
464613	GENERAL	TRACTOR SUPPLY CO TSC	\$52.15	MAINT SUPPLIES
	GENERAL	TRACTOR SUPPLY CO TSC	\$9.98	MAINT SUPPLIES
	GENERAL	TRACTOR SUPPLY CO TSC	\$164.50	MAINT SUPPLIES
464614	ACTIVITY	TRESONA MULTIMEDIA LLC	\$1,240.00	INSTR SUPPLIES
464615	ATHLETIC	MARK VANDEHAAR	\$250.00	INSTR OFFICIALS
464616	GENERAL	JAYMI VANDERLINDEN	\$229.60	OTHER DISBURSEMENT
464617	GENERAL	VERITIV OPERATING CO	\$9,360.85	ADMIN SUPPLIES
464618	GENERAL	VERIZON WIRELESS	\$413.04	ADMIN SERVICE
464619	ATHLETIC	WEE'S TEES LLC	\$4,168.50	INSTR SUPPLIES
464620	ATHLETIC	PAUL G WEIS	\$120.00	INSTR OFFICIALS
464621	ACTIVITY	WEISSMAN'S THEATRICAL SUPPLIES INC	\$1,597.83	INSTR SUPPLIES
464622	ATHLETIC	RYAN JAY WESTERKAMP	\$85.00	INSTR OFFICIALS
464623	GENERAL	WINDSTREAM	\$41.55	ADMIN SERVICE
		GENERAL FUND SUB-TOTAL	\$4,202,920.64	

PAID BILLS LISTING JANUARY 4, 2022
ANKENY CSD BOARD MEETING FISCAL 2021-22

Check Number	Transaction Fund	Vendor Name	Transaction Amount	Remarks
15954	ACTIVITY	AMAZON BUSINESS	\$2,814.61	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$1,581.14	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$336.43	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$3,497.79	MAINT SUPPLIES
	PPEL	AMAZON BUSINESS	\$1,939.50	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$625.92	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$28.88	MAINT SUPPLIES
	ACTIVITY	AMAZON BUSINESS	\$675.69	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$1,499.92	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$232.71	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$42.27	MEDIA SUPPLIES
	GENERAL	AMAZON BUSINESS	\$71.34	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$575.49	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$157.36	INSTR BOOKS
	GENERAL	AMAZON BUSINESS	\$5.98	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$339.98	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$42.95	MEDIA SUPPLIES
	GENERAL	AMAZON BUSINESS	\$18.95	MAINT SUPPLIES
	GENERAL	AMAZON BUSINESS	\$11.29	MAINT SUPPLIES
	PPEL	AMAZON BUSINESS	(\$796.00)	CONSTRUCT SUPPLIES
	GENERAL	AMAZON BUSINESS	\$1,978.53	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$1,525.10	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$258.44	MEDIA SUPPLIES
	GENERAL	AMAZON BUSINESS	\$139.05	MEDIA BOOKS
	GENERAL	AMAZON BUSINESS	\$15.90	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$259.42	ADMIN SUPPLIES
	GENERAL	AMAZON BUSINESS	\$1,610.89	MAINT SUPPLIES
	GENERAL	AMAZON BUSINESS	\$43.98	MAINT SUPPLIES
	ATHLETIC	AMAZON BUSINESS	\$316.04	INSTR SUPPLIES
	GENERAL	AMAZON BUSINESS	\$19,242.50	INSTR SUPPLIES
GENERAL	AMAZON BUSINESS	\$218.93	ADMIN SUPPLIES	
15955	GENERAL	WINDSTREAM	\$189.65	ADMIN SERVICE
15956	GENERAL	CENTURY LINK	\$251.71	ADMIN SERVICE
15957	GENERAL	CITY OF ANKENY	\$23,680.08	TRANSP SUPPLIES
	GENERAL	CITY OF ANKENY	\$3,021.54	MAINT SUPPLIES
	GENERAL	CITY OF ANKENY	\$2,291.66	TRANSP SUPPLIES
15958	SAVE - CP	KRUCK PLUMBING & HEATING CO INC	\$5,707.60	CONSTRUCT SERVICE
15959	SAVE - CP	KRUCK PLUMBING & HEATING CO INC	\$155,671.10	CONSTRUCT SERVICE
15960	GENERAL	WASTE MANAGEMENT OF IOWA	\$357.67	MAINT SERVICE
15961	GENERAL	WINDSTREAM	\$4,544.24	ADMIN SERVICE
15966	ACTIVITY	GREAT WESTERN BANK VISA	\$3,004.18	SEE VISA DETAIL
	ATHLETIC	GREAT WESTERN BANK VISA	\$6,314.81	SEE VISA DETAIL
	GENERAL	GREAT WESTERN BANK VISA	\$16,530.45	SEE VISA DETAIL
	NON STUDENT AGENCY	GREAT WESTERN BANK VISA	\$239.63	SEE VISA DETAIL
15967	ATHLETIC	GREAT WESTERN BANK	\$3,100.00	ATHLETIC CHANGE CASH
15968	GENERAL	BULLSEYE TELECOM	\$79.79	ADMIN SERVICE
15969	NON STUDENT AGENCY	CENTURY LINK	\$30.70	COMM ENG SERVICE
	GENERAL	CENTURY LINK	\$351.26	ADMIN SERVICE
15970	GENERAL	LIGHTSPEED TECHNOLOGIES INC	\$49.00	ADMIN SUPPLIES
	GENERAL	LIGHTSPEED TECHNOLOGIES INC	\$196.00	ADMIN SUPPLIES
15971	GENERAL	MEDIACOM	\$2,600.00	
15972	GENERAL	WINDSTREAM	\$256.29	
		GENERAL FUND SUB-TOTAL	\$267,778.34	
		GENERAL FUND GRAND TOTAL	\$4,470,698.98	
700657	CHILD CARE FUND	AMAZON BUSINESS	\$279.76	
700658	CHILD CARE FUND	HY-VEE - PRAIRIE TRAIL	\$2.49	INSTR SUPPLIES
		CHILD CARE FUND SUB-TOTAL	\$282.25	
20173	CHILD CARE FUND	GREAT WESTERN BANK VISA	\$159.12	SEE VISA DETAIL
		CHILD CARE FUND SUB-TOTAL	\$159.12	
		CHILD CARE FUND GRAND TOTAL	\$441.37	
245205	NUTRITION	AMERICAN BOTTLING COMPANY	\$1,263.25	NUTRITION SUPPLIES
245206	NUTRITION	ANDERSON/ERICKSON DAIRY INC.	\$41,203.51	NUTRITION SUPPLIES

PAID BILLS LISTING JANUARY 4, 2022
ANKENY CSD BOARD MEETING FISCAL 2021-22

Check Number	Transaction Fund	Vendor Name	Transaction Amount	Remarks
245207	NUTRITION	EMS DETERGENT SERVICES	\$39.50	NUTRITION SUPPLIES
245208	NUTRITION	GOODWIN TUCKER GROUP	\$1,193.01	MAINT SERVICE
245210	NUTRITION	LOFFREDO FRESH PRODUCE CO	\$7,094.13	NUTRITION SUPPLIES
245214	NUTRITION	MARTIN BROTHERS	\$11,685.25	NUTRITION SUPPLIES
	NUTRITION	MARTIN BROTHERS	\$80,936.01	NUTRITION SUPPLIES
		NUTRITION FUND GRAND TOTAL	\$143,414.66	

This is to certify that the following expenditures have been approved this 4th day of January, 2022

General Fund/Student Activity/Capital Projects/PPEL/Debt Service/SAVE	\$ 4,470,698.98
Childcare Fund	\$ 441.37
Nutrition Fund	\$ 143,414.66

Trent Murphy, President

Ryan Weldon, Vice President

Sarah Barthole

Deshara Bohanna

Joy Burk

Katie Claeys

Amy Tagliareni

Jennifer Jamison, Board Secretary

PAID BILLS LISTING JANUARY 4, 2022
 ANKENY CSD BOARD MEETING FISCAL 2021-22

**Detail - Visa Procurement Cards
 January 1, 2022**

VENDOR	AMOUNT
Iowa Choral Directors Assoc.	2,498.00
IA Dept of Public Safety	2,000.00
Home Depot	1,999.59
Amazon	1,821.38
Nichols Equipment	1,239.00
Airtable.com	1,104.00
Godfathers Pizza	922.40
Walmart	726.45
Generation Genius	700.00
JoAnn Stores	645.35
Paul Revere's Pizza	640.00
Championship Productions	499.00
Pizza Hut	498.34
Doubletree, Cedar Rapids	471.32
Main Street Café	470.04
Instructional Coaching Group	449.00
Glazier Clinics	399.00
The Reading League	398.00
Olive Garden	389.97
Adobe	381.47
Clay King	363.88
Jiffyshirts.Com	355.58
Bravo Music	264.00
LinkedIn (HR)	250.00
B&B Theatres	246.00
JW Pepper	246.00
Need Pizzeria, Cedar Rapids	235.86
Iowa Events Center	235.00
Firehouse Subs	230.16
School Specialty	224.74
Fastmodel Sports	215.99
Great Western Bank	200.00
Sparkles Rhinestones	199.60
Kamihq.com	198.00
Menards	192.21
Homemade for You	180.00
Kohl's	174.98
Photo Reflect Photos	169.50
CPLI Bookstore	162.06
Fluency Matters	162.00
JohnMackey.com	159.96
Shutterstock	159.00
Hy-Vee	154.36
Murphy Music	151.75
Champion Briefs	148.74
Enterprise Rent-a-Car	135.21
American Choral Directors Assoc.	128.00
Gordon Electric Supply	127.99
TeachersPayTeachers.com	127.24

PAID BILLS LISTING JANUARY 4, 2022
 ANKENY CSD BOARD MEETING FISCAL 2021-22

**Detail - Visa Procurement Cards
 January 1, 2022**

VENDOR	AMOUNT
Barnes & Noble	127.15
Michael's	121.87
Flocabulary	120.00
Gimkit Pro	119.76
Allure Travel/Frontier Airlines	110.00
Mountain Cider Company	106.90
Wristband.com	106.00
Unitix	100.00
Padlet Software	96.00
NAEIR	94.00
Sam's Club	90.35
Institute of Multi-Sensory Education	89.95
Heartland AEA	66.06
Socrative Pro	59.99
Nat'l Council of Teachers of Math	59.00
Des Moines Theatrical Lighting	55.65
Monoprice	53.27
MailChimp	51.99
Des Moines Register	49.00
North Shore Commercial Door	47.96
Quizlet.com	47.88
Staples	41.46
Blooket	35.88
Fareway Stores	35.65
Ebay	35.53
Bosch Tool Corp.	34.99
Costco	34.47
Penguin Random House	31.77
Demco Inc.	25.61
Brandmeyer Popcorn Co.	25.00
Casey's	19.88
Target	18.53
Buff City Soap	15.00
Boomerang	14.99
Dollar Tree	13.00
Party City	12.50
Walgreen's	10.77
New York Times	7.95
USPS	7.31
Arty Crafty Kids	5.00
Total	26,248.19



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Personnel Report

ATTACHMENTS:

File Name	Description	Type	Upload Date
1.04.22_Personnel_Report.pdf	January 4, 2022 Personnel Report	Support Document	12/30/2021

AMENDED
Personnel Memorandum
January 4, 2022

*The buildings to which employees are being assigned upon hire, from and to which employees are transferring and/or being reassigned, and from which they are departing is provided at Board request. **These locations are informational only and based on district needs at the time of the Personnel Memorandum; contracts and employment agreements are between the employee and the district.** Board approval of these internal hires and transitions does not create a contractual relationship between the employee and a particular building nor does it limit the rights and obligations outlined in any relevant collective bargaining agreement.*

Existing Employees Moving: 2021-2022

New External Hires: 2021-2022

Jennifer Staple, Secretary, Warehouse (1/19/2022)
Kaedee Pagliai, Special Education Associate, Ankeny High (1/5/2022)
Ryli Smith, Spanish, Centennial High (1/5/2022)
Senita Hasanagic, Cook, Northview Middle School (Pending Physical Assessment)
Daniela Antiquiera, General Ed Associate, Southeast Elementary (1/10/2022)
Hailey Cavenas, Special Ed Associate, East Elementary (Pending Physical Assessment)
Maci Ballard, Special Ed Associate, Rock Creek Elementary (Pending Physical Assessment)
Courtney Mason, General Ed Associate, Parkview Middle School (Pending Background Check)

New Internal Hires: 2021-2022

Michael Mertz, Business Club, Ankeny High (1/4/2022)

Employee Terminations, Resignations or Retirements

Andrea Shaw, Study Hall Associate, Prairie Ridge Middle School (1/3/2022)
Brandy Whitney, Cook, Ankeny High School (12/28/2022)
Erin Anderson, 4th Grade Teacher, Crocker Elementary (6/1/2022)
Christine Epping, 9th Grade Social Studies Teacher, Southview Middle School (6/1/2022)
James Landuyt, 7th Grade Technology Exploratory Teacher, Parkview Middle School (6/1/2022)
Theresa Even, Food Service Lead, East Elementary (1/6/2022)
Janelle Medici, Secretary, Southview Middle School (1/17/2022)
Jeri Landrum, Special Ed Associate, Rock Creek Elementary (1/4/2022)



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Approval of Consent Agenda

Extended Information: Superintendent's Recommendation: Approve and accept these consent agenda items as recommended.

ATTACHMENTS:

File Name	Description	Type	Upload Date
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No Attachments Available



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Construction Project Summary

ATTACHMENTS:

File Name	Description	Type	Upload Date
No Attachments Available			



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Contracts and Agreements

Extended Information:

- FFA Enrichment Center - Ankeny Schools Summer Academy - June 6-8, 2022 for \$10,908.00
- Inter-Agency Contract for Special Education Instructional Program for 2021-22 School Year - Saydel Community School District (8)
- Robert Half Temporary Employment Contract
- Independent Contractor Agreement - Joann Seeman Smith, PhD, LLC - January 4, 2022 - June 1, 2022
- Embark IT, Inc Agreement - Purchasing of Staff Laptops

Superintendent's Recommendation: Approve the contracts and agreements as presented.

Summary:

FFA Enrichment Center - We have more than 450 teachers signed up to engage in 3 days of professional learning in our summer academy. In order to provide as much social distance as possible we need large open spaces for our sessions. Due to a number of construction projects - PV, AHS, and CHS - the large spaces we have used in the past are not available. For this reason we are requesting to rent the first floor of the FFA Enrichment Center this summer. This allows us to keep our staff as safe as possible while they engage in learning, and to not disrupt the facility improvements planned for summer.

Special Education Inter-Agency Contract for Instructional Program - These contracts serve as an agreement between school districts which confirms the provision of those services, as well as captures a commitment for the exchange of funding to support each student's unique and individualized educational program. Ankeny will be billed for the actual costs the attending district incurred in providing educational services and varies depending on the needs identified in each student's IEP.

Robert Half Temporary Employment Agreement - This agreement is to fill the Accounting Clerk vacancy in the Business Office with a temporary employee.

Independent Contractor Agreement - Joann Seeman Smith, PhD, LLC - Dr. Joann Seeman Smith, PhD, LMHC, will facilitate training for all staff based on our building goal related to behavior: 'Increase the number of students in demographic groups who perform skills in their color band for 'follows limits and expectations' (Objective 1b: Teaching Strategies GOLD Performance Assessment). The pandemic and other factors have contributed to an increase in the number of preschool students who have anxiety, reactive attachment disorder, trauma, ADHD and other behavior challenges that impact school performance. Dr. Smith's training will focus on ACEs, trauma, brain development, resilience, anxiety, depression and self-care for both students and staff.

Embark IT, Inc Agreement - Embark IT is the vendor who supplies the district's staff laptops. They have requested that we pay their financing company, D&H, for the devices once received. We have also added language assigning responsibility should items be damaged in transit.

Fiscal Impact:

ATTACHMENTS:

File Name	Description	Type	Upload Date
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FFA Enrichment Center - Ankeny Schools Summer Academy - 6.6 6.7 6.8.2022.pdf	FFA Enrichment Center - Ankeny Summer Academy Contract	Support Document	12/22/2021
Saydel Community School District - 21-22 Redacted.pdf	Special Education Inter-Agency Contracts - 2021-2022	Support Document	12/29/2021
Robert Half Temporary Employment Contract - Austin Russo.pdf	Robert Half Temporary Employment	Support Document	12/30/2021
Professional Services Agreement - Joann Seeman Smith PHD LLC.PDF	Independent Contractor Agreement - Joann Seeman Smith, PhD, LLC	Support Document	12/29/2021
Embark IT Inc 12.28.21.pdf	Embark IT, Inc	Support Document	12/30/2021



FFA Enrichment Center
 1055 SW Prairie Trail Parkway
 Ankeny, IA 50023
 (515) 965-7372

Contract- Multi Day

Ankeny Schools Summer Academy • 175-275 Guests

Combined General Information

7:00a Corporate Training 6/6/2022 175-275 guests

Event Type:	Corporate Training	
Room Use:	Large Conf. Room - 106	7:00am-6:00pm Up to 30 Rounds : up to 8 per table
	Large Conf. Room - 107	7:00am-6:00pm Up to 30 Rounds : up to 8 per table
	Meeting Room - 108	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 109	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 113	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 114	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 115	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 112	7:00am-6:00pm Classroom : up to 32 seats
	JD Exhibit Hall - 101	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 146	7:00am-6:00pm
	Meeting Room - 208	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 209	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room 212	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room 213	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room 214	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room 215	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room 116	7:00am-6:00pm *****And Room 216

Services:

7:00a Corporate Training 6/7/2022 225 guests

Event Type:	Corporate Training	
Room Use:	Large Conf. Room - 106	7:00am-6:00pm Up to 30 Rounds : up to 8 per table
	Large Conf. Room - 107	7:00am-6:00pm Up to 30 Rounds : up to 8 per table
	Meeting Room - 108	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 109	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 113	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 114	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 115	7:00am-6:00pm Classroom : up to 32 seats

Meeting Room - 112	7:00am-6:00pm Classroom : up to 32 seats
JD Exhibit Hall - 101	7:00am-6:00pm Classroom : up to 32 seats
Meeting Room - 146	7:00am-6:00pm
Meeting Room - 208	7:00am-6:00pm Classroom : up to 32 seats
Meeting Room - 209	7:00am-6:00pm Classroom : up to 32 seats
Meeting Room 212	7:00am-6:00pm Classroom : up to 32 seats
Meeting Room 213	7:00am-6:00pm Classroom : up to 32 seats
Meeting Room 214	7:00am-6:00pm Classroom : up to 32 seats
Meeting Room 215	7:00am-6:00pm Classroom : up to 32 seats
Meeting Room 116	7:00am-6:00pm *****And Room 216

Services:

7:00a Corporate Training 6/8/2022 225 guests

Event Type:	Corporate Training	
Room Use:	Large Conf. Room - 106	7:00am-6:00pm Up to 30 Rounds : up to 8 per table
	Large Conf. Room - 107	7:00am-6:00pm Up to 30 Rounds : up to 8 per table
	Meeting Room - 108	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 109	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 113	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 114	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 115	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 112	7:00am-6:00pm Classroom : up to 32 seats
	JD Exhibit Hall - 101	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 146	7:00am-6:00pm
	Meeting Room - 208	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room - 209	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room 212	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room 213	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room 214	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room 215	7:00am-6:00pm Classroom : up to 32 seats
	Meeting Room 116	7:00am-6:00pm *****And Room 216

Services:

Combined Summary of Charges

7:00a Corporate Training 6/6/2022

Room Rentals	Charge	225 + or -	Count	Total	Time
Entire Facility (full) Weekday	\$4,040.00 per event		1	\$4,040.00	
Setup Additions	Charge	225 + or -	Count	Total	Time

Pipe & Drape (medium)	\$45.00 per event		0	\$0.00	
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Optional

Stage (medium)	\$250.00 per event	0	\$0.00
Optional (other sizes available with price quote. Stage is not mandatory. Based on client's needs)			

Event Catering Fees	Charge	225 + or -	Count	Total	Time
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Preferred Caterer	\$0.00 per event		1	\$0.00	
Description: 10% of Event Total Charges Include use of Prep Kitchen (warmers, refrigerator, freezer & sinks) ice, coolers, etc.					

Non-Preferred Caterer	\$0.00 per event		1	\$0.00	
Description: 18% of Event Total Charges Include use of Prep Kitchen (warmers, refrigerator, freezer & sinks) ice, coolers, etc.					

Food & Beverage	Charge	225 + or -	Count	Total	Time
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Canned Soda/Bottled Water (can/bottle)	\$1.75 per event		0	\$0.00	
Optional					

Coffee (3 gallons)	\$65.00 per event		0	\$0.00	
Description: 3 gallons Optional					

Non-Profit/Edu Discounts	Charge	225 + or -	Count	Total	Time
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Non Profit - Education Discount 10%	(\$404.00) per event		1	(\$404.00)	
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<u>Per Guest Charges Only</u>	<u>Total Charges</u>
Total: \$0.00	Total: \$3,636.00

Deposits & Payments	Amount	Due Date	Paid Date	Balance Due
Security Deposit For 3 day program	\$250.00	1/28/2022		
Total	\$250.00			\$3,636.00

7:00a Corporate Training 6/7/2022

Room Rentals	Charge	225 + or -	Count	Total	Time
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Entire Facility (full) Weekday	\$4,040.00 per event		1	\$4,040.00	
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Setup Additions	Charge	225 + or -	Count	Total	Time
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Pipe & Drape (medium)	\$45.00 per event		0	\$0.00	
Optional					

Stage (medium)	\$250.00 per event		0	\$0.00	
Optional (other sizes available with price quote. Stage is not mandatory. Based on client's needs)					

Event Catering Fees	Charge	225 + or -	Count	Total	Time
---------------------	--------	---------------	-------	-------	------

Preferred Caterer	\$0.00 per event		1	\$0.00	
Description: 10% of Event Total Charges Include use of Prep Kitchen (warmers, refrigerator, freezer & sinks) ice, coolers, etc.					

Non-Preferred Caterer	\$0.00 per event		1	\$0.00	
Description: 18% of Event Total Charges Include use of Prep Kitchen (warmers, refrigerator, freezer & sinks) ice, coolers, etc.					

Food & Beverage	Charge	225 + or -	Count	Total	Time
-----------------	--------	---------------	-------	-------	------

Canned Soda/Bottled Water (can/bottle)	\$1.75 per event		0	\$0.00	
Optional					

Coffee (3 gallons)	\$65.00 per event		0	\$0.00	
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Description: 3 gallons
Optional

Non-Profit/Edu Discounts	Charge	225 + or -	Count	Total	Time
Non Profit - Education Discount 10%	(\$404.00) per event		1	(\$404.00)	

<u>Per Guest Charges Only</u>	<u>Total Charges</u>
Total: \$0.00	Total: \$3,636.00

Deposits & Payments	Amount	Due Date	Paid Date	Balance Due
	\$0.00			
Total	\$0.00			\$3,636.00

7:00a Corporate Training 6/8/2022

Room Rentals	Charge	225 + or -	Count	Total	Time
Entire Facility (full) Weekday	\$4,040.00 per event		1	\$4,040.00	

Setup Additions	Charge	225 + or -	Count	Total	Time
Pipe & Drape (medium) Optional	\$45.00 per event		0	\$0.00	
Stage (medium) Optional (other sizes available with price quote. Stage is not mandatory. Based on client's needs)	\$250.00 per event		0	\$0.00	

Event Catering Fees	Charge	225 + or -	Count	Total	Time
Preferred Caterer	\$0.00 per event		1	\$0.00	
Description: 10% of Event Total Charges Include use of Prep Kitchen (warmers, refrigerator, freezer & sinks) ice, coolers, etc.					
Non-Preferred Caterer	\$0.00 per event		1	\$0.00	
Description: 18% of Event Total Charges Include use of Prep Kitchen (warmers, refrigerator, freezer & sinks) ice, coolers, etc.					

Food & Beverage	Charge	225 + or -	Count	Total	Time
Canned Soda/Bottled Water (can/bottle) Optional	\$1.75 per event		0	\$0.00	
Coffee (3 gallons) Description: 3 gallons Optional	\$65.00 per event		0	\$0.00	

Non-Profit/Edu Discounts	Charge	225 + or -	Count	Total	Time
Non Profit - Education Discount 10%	(\$404.00) per event		1	(\$404.00)	

<u>Per Guest Charges Only</u>	<u>Total Charges</u>
Total: \$0.00	Total: \$3,636.00

Deposits & Payments	Amount	Due Date	Paid Date	Balance Due
	\$0.00			
Total	\$0.00			\$3,636.00

Totals

Event Catering Fees	
Food & Beverage	
Non-Profit/Edu Discounts	(\$1,212.00)
Room Rentals	\$12,120.00
Setup Additions	
	\$10,908.00
	\$10,908.00

Terms & Conditions

Rental Contract Issue Date: December 16, 2021

The FFA Enrichment Center is holding, on a tentative basis, the arrangement terms beneath. When signed and returned by Renter/Group, this Rental Contract will be considered definite and a \$ \$250.00 security deposit is required to secure the requested dates. The security deposit will be refunded the following calendar month after the listed event date, minus any fees per the FFA Enrichment Center's Policies and Procedures.

Please sign the enclosed copy and return with the security deposit by 1.28.2022
The security deposit is payable to: **FFA Enrichment Center.**

The full payment of the rental fee is due by
Rental fee checks are payable to: **FFA Enrichment Center.**

If you would like to pay the security deposit or rental fee by credit card, please contact the FFA Enrichment Center. Credit card payments can be accepted from Visa, Mastercard, or Discover.

RENTER/GROUP INFORMATION

EVENT NAME: Ankeny Schools Summer Academy

ONSITE CONTACT:

EVENT CONTACT INFORMATION

NAME: Al Neppi
ADDRESS: 306 SW School Street Ankeny IA 50023
PHONE: (515) 965-9604
EMAIL: jana.engebretson@ankenyschools.org, al.nepp@ankenyschools.org

OTHER TERMS & CONDITIONS

By signing this Rental Contract, you acknowledge for Renter/Group that Renter/Group will comply with all of the terms in the **FFA Enrichment Center's Policies and Procedures, the terms of which are incorporated herein by reference.**

If Renter/Group is an agency or branch of the state government of the State of Iowa, the Renter/Group acknowledges and agrees the attached Addendum For Contract With State/Government Agency applies to change the terms of this Rental Contract in conformance with the Addendum. Is Renter/Group an agency or branch of the state government of the State of Iowa (check the line to the left of yes or no)? Yes No

Please return any room that is used to the original format and help us keep our building clean. An additional fee may be assessed for spaces left in an unsatisfactory condition and/or for any damages incurred. Fees will be determined accordingly by the FFA Enrichment Center staff. If the event is cancelled per request of the client, additional cancellation fees may apply as indicated by the facility cancellation policy found in the **FFA Enrichment Center's Policies and Procedures.**

Room Use: Identified in the General Information of this contract (above)

Caterer: _____

My duly-authorized signature below on behalf of Renter/Group indicates I have read, understand and agree to, on behalf of Renter/Group, all the FFA Enrichment Center policies and procedures, including, but not limited to, the following subjects:

Hours of Operation
Security/ Payments
Room Information /AV Technology
Room Configuration and Set Ups
Facility Cancellation
Preferred and Non Preferred Catering
Self-Catering
Alcohol
Event Liability Insurance
Decoration Policy
Deliveries /Storage Policy
Closure of Premises/Inclement Weather
Smoking
Parking/Security Policy

Conduct/Damages
Indemnities Policy

Signature
Jennifer McTaggart
FFA Enrichment Center Staff

Date: _____

Signature for Renter/Group

Printed Name: _____

Date: _____

**Saydel Community School District
5740 NE 14th Street
Des Moines, IA 50313**

**INTER-AGENCY CONTRACT FOR
SPECIAL EDUCATION INSTRUCTIONAL PROGRAM
2021-2022 SCHOOL YEAR**

This agreement is entered into by the Ankeny Community School District (hereinafter “resident LEA”) and the *Saydel Community School District* (hereinafter SCSD).

The resident LEA wishes to provide special education programs and related services to resident students entitled to such programs and services, and intends to obtain these program and services through an agreement with the Saydel Community School District. Saydel Community School District intends to provide these services at cost to the resident LEA.

1. The student(s) listed below will be provided special education and related services under this agreement:

Resident	First	Last	DOB	Level	Begin Date	End Date
Ankeny	[REDACTED]	[REDACTED]	[REDACTED]	L1	8/24/21	
Ankeny	[REDACTED]	[REDACTED]	[REDACTED]	L1	8/24/21	
Ankeny	[REDACTED]	[REDACTED]	[REDACTED]	L1	8/24/21	
Ankeny	[REDACTED]	[REDACTED]	[REDACTED]	L1	8/24/21	
Ankeny	[REDACTED]	[REDACTED]	[REDACTED]	L1	8/24/21	
Ankeny	[REDACTED]	[REDACTED]	[REDACTED]	L1	8/24/21	
Ankeny	[REDACTED]	[REDACTED]	[REDACTED]	L1	8/24/21	
Ankeny	[REDACTED]	[REDACTED]	[REDACTED]	L1	8/24/21	

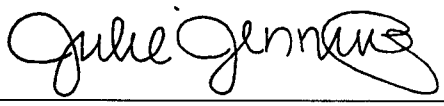
2. The special education program and related services shall be provided in accordance with Federal and State laws and regulations governing such services (including the Individuals with Disabilities Education Act, Iowa Code Chapters 256B, 257 and 273 and Iowa Administrative Code Chapters 281-241) and in accordance with the student’s individualized education program (IEP).
3. At all times, the resident LEA shall remain responsible for providing the student a free and appropriate public education (FAPE), including special education and related services. SCSD shall develop and/or implement an IEP in accordance with the rules of the Iowa Department of Education and with an opportunity for input from the resident LEA; however the resident LEA remains responsible for insuring the student is receiving a free and appropriate public education (FAPE).
4. Representatives of the resident LEA shall attend and participate in IEP meetings and other meetings regarding the student identified above and shall be responsible parties in any dispute relating to the provision of special education and related services. A representative of SCSD will also attend and

participate in IEP meetings, but SCSD shall not be responsible as the resident LEA or area education agency in any dispute relating to the provision of special education and related services.

5. SCSD reserves the right to limit enrollment to those students for who appropriate programming and space is available in the SCSD programs.
6. SCSD reserves the right to enforce its discipline policy, attendance policy and all other policies and procedures relating to student enrollment and conduct. The District reserves the right to take action relating to all students including, when appropriate exclusion or expulsion from SCSD's programs/activities. If a student is excluded, the resident LEA and not SCSD will be responsible for any continuing programs or services.
7. The cost of all special education and related services shall be paid by the resident LEA to SCSD and shall be equal to the actual costs incurred in providing all such special education and related services and programs. Payment of these actual costs will be determined and paid in the following manner:
 - A. SCSD shall provide the resident LEA with an estimate of the actual cost of services and programs of the current contracted school year. The estimated cost shall be determined by multiplying the special education weighting (1.72, 2.21, or 3.74) by SCSD's per pupil cost times the number of students served by SCDS for each weighted category. Cost will be prorated, if service is for less than one full school year.
 - B. Tuition and/or transportation estimated costs shall be forwarded to the sending agency at the close of each semester.
 - C. SCSD shall provide the resident LEA with an itemized final statement of actual costs of service and itemized payments received toward that cost for the current school year.
 - D. The resident LEA shall pay SCSD within thirty-one (31) calendar days of receipt of an invoice.
8. The rights and responsibilities created in this agreement may not be assigned with express written consent and may not be entered by any third party beneficiary or any other person other than the resident LEA and SCSD.

Board President
Resident Local Education Agency

Date: _____



Board President
Saydel Community School District

Date: 12/13/21



December 20, 2021

Personal & Confidential

DALLON CHRISTENSEN
ANKENY COMMUNITY SCHOOL DISTRICT
306 SW SCHOOL ST
ANKENY, IA 50021-3033

Job Order Number: 01500-0012081862

Dear Dallon,

Thank you for selecting Robert Half to meet your talent solutions needs. Austin Russo is scheduled to start with Ankeny Community School District as an Accounts Receivable Clerk on 12-20-2021. As agreed, we will invoice your firm at the rate of \$34.28 per hour. Overtime will be billed at 1.50 times such rate. Please find the enclosed General Conditions of Assignment and Terms of Payment for your review.

Our professional will submit a time report for verification and approval at the end of each week. Your approval thereby will indicate you have read and agree to the enclosed General Conditions of Assignment and Terms of Payment.

Please do not hesitate to contact us if you have any questions or we can be of additional service. We look forward to working with you.

Sincerely,

Robert Half
801 Grand Ave.
Suite 2950
Des Moines, IA 50309
(800) 803-8367

GENERAL CONDITIONS OF ASSIGNMENT

Thank you for your confidence in *Robert Half*. The following General Conditions of Assignment and the enclosed Terms of Payment apply to this assignment.

Scope of Assignment	<p>Our professional is only authorized to perform work within the scope of the assignment. It is your responsibility to provide appropriate direction, guidance or oversight to our professional for satisfactory performance on your assignment. Unless otherwise agreed to in writing by <i>Robert Half</i>, you will not permit our professional to use computers or other electronic devices, software, services, tools, e-mail accounts or network equipment owned or licensed by our professional.</p> <p>Since <i>Robert Half</i> is not a professional accounting firm, it is expressly understood that our professionals are not authorized to render an opinion on behalf of <i>Robert Half</i> or on your behalf on financial statements, nor are our professionals authorized to sign the name of <i>Robert Half</i> on any document or to sign their own names on financial statements or tax returns.</p>
Client's Responsibility	<p>It is understood that you are responsible for implementing and maintaining usual, customary and appropriate internal accounting procedures and controls, internal controls and other appropriate procedures and controls (including information technology, proprietary information, creative designs and trade secret safeguards) for your company and we shall not be responsible for any losses, liabilities or claims arising from the lack of such controls or procedures. Please notify us immediately if you require <i>Robert Half</i> to perform background checks or other placement screenings of our professional. We will conduct such checks or screenings for you only if they are described in a signed, written amendment to these General Conditions of Assignment.</p> <p><i>Cash Handling and Other Financial Transactions and Activities:</i> If you permit or allow our professional to sign, endorse, wire, transport or otherwise convey cash, securities, checks, or any negotiable instruments or valuables, or conduct financial transactions or other related activities, you accept sole responsibility for all claims, demands and liability that may arise from permitting these activities. You represent and warrant that to the extent you permit or allow our professional to engage in the activities described in this paragraph, you will not permit or allow our professional to handle more than (i) \$1,000 per day if you are a non-profit entity, or (ii) \$25,000 per day if you are a for-profit entity.</p> <p><i>Workplace Safety:</i> It is understood that you have full responsibility for: (i) providing safe working conditions as required by law, including compliance with all public health and occupational safety regulations and guidelines applicable to your business, and (ii) ensuring that safety plans exist for, and safety related training is provided to, our professional working on your premises. To ensure the safety of potentially vulnerable individuals on your premises, you agree not to permit our professional to have unsupervised or unmonitored contact with (1) minors and (2) adults who are under your care, custody or supervision because of mental health impairments.</p> <p><i>Government Contracts:</i> If this assignment is for work to be performed under a government contract or subcontract, you will notify us immediately (1) of any obligations in the government contract or subcontract relating to wages, and (2) if we are legally required to initiate E-Verify verification procedures for our professional.</p> <p><i>Operation of Vehicles and Equipment:</i> It is understood that we will not authorize our professional to operate machinery (other than office machines) or vehicles. If you wish to permit our professional to drive for business purposes, you accept sole responsibility for all liability, damages, injuries or other claims that may arise or be incurred as a result of driving. If you require our professional to drive a vehicle owned by you or an employee of your company, you agree to maintain such vehicle in good working condition and maintain all necessary and appropriate insurance for the operation of such vehicle. Under no circumstances will you permit our professional to: make bank deposits; carry cash in excess of \$100, negotiable instruments or other valuables while driving; or have passengers in the vehicle. It is agreed that you accept full responsibility for, and that we do not maintain insurance to cover any injury, damage, or loss that may result from your failure to comply with the foregoing.</p> <p><i>Claims:</i> It is understood that you are responsible for reporting any claim to us in writing during or within ninety (90) days after the assignment. Under no circumstance will <i>Robert Half</i> be responsible for any claim related to the assignment, including but not limited to work performed by our professional, unless you have reported such claim in writing to us within ninety (90) days after termination of the assignment.</p>
Remote Work	<p>You may request that our professional provide services to you remotely (i.e., from a location other than your or your customer's premises) using a laptop and/or other computer or telecommunications equipment provided by you or <i>Robert Half</i> (collectively, the "Equipment"). In such case, you acknowledge and agree that <i>Robert Half</i> shall have no control over, and you shall be solely responsible for, (i) the logical and physical performance, reliability and security of the Equipment or related devices, network accessibility and availability, software, services, tools and e-mail accounts (collectively, "Computer Systems") used by our professional, and (ii) the security, integrity and backing up, of the data and other information stored therein or transmitted thereby. Moreover, you must not permit our professional to save or store any of your files or other data on the Computer Systems provided by us (including, but not limited to, any virtual desktop infrastructure solution). You agree that we shall not be liable for any loss, damage, expense, harm, business interruption or inconvenience resulting from the use of such Computer Systems.</p>

Confidentiality	<p>Our professional will agree to execute any confidentiality agreement you may require. You are responsible for obtaining our professional's signature.</p> <p>You agree to hold in confidence the social security number and other legally protected personal information of our professional and to implement and maintain reasonable security procedures and practices to protect such information from unauthorized access, use, modification or disclosure.</p>
Limitation on Liability	<p>We make no express or implied warranty, including, but not limited to, any warranty of quality, performance, merchantability or fitness for any purpose with respect to any services performed or any goods provided, including, but not limited to, financial or accounting services performed, or software developed, for you. Under no circumstances are we liable for any special, incidental, exemplary, indirect damages, lost profits or consequential damages (including, but not limited to, lost business, revenue, goodwill, or anticipated savings), even if informed of the possibility. Our liability, if any, will (in the aggregate for all claims, causes of action or damages) be limited to any actual direct damages up to an amount equal to the fees actually paid by you to us for the services that are the subject of the claim, regardless of the basis on which you are entitled to claim damages from us (including, but not limited to, fundamental breach, negligence, misrepresentation, or other contract or tort claim).</p>
Insurance	<p>In addition to workers' compensation insurance for our professional, we also maintain commercial liability insurance.</p>
No Contrary Agreements	<p>These General Conditions of Assignment contain the complete and final agreement on the topics they address, and they supersede any prior agreements or understandings on these topics. Our professionals do not have authority either to verbally modify these General Conditions of Assignment or to assume additional responsibilities other than those set forth in these General Conditions of Assignment.</p>

Job Order: 01500-0012081862

Date: 12-20-2021

TERMS OF PAYMENT

Thank you for your confidence in *Robert Half*. Our professional for this assignment of Accounts Receivable Clerk is Austin Russo. The assignment will start on 12-20-2021. As agreed or otherwise communicated, we will invoice your firm at the rate of \$34.28 per hour. Should you wish to use our professional for other assignments, please let us know. The hourly billing rate may then change to reflect the experience necessary for the assignment. Call *Robert Half* for any changes in the assignment. We request a minimum thirty (30) days' notice prior to ending any assignment.

The following Terms of Payment apply to this assignment:

Guarantee	<i>Robert Half</i> guarantees your satisfaction with our professional's services by extending to you a one-day (8 hours) guarantee period. If, for any reason, you are dissatisfied with our professional, <i>Robert Half</i> will not charge for the first eight hours of work by the professional, provided that <i>Robert Half</i> is allowed to replace the professional. Unless you contact us before the end of the first eight hours guarantee period, you agree that our professional is satisfactory.
Time Report	Our professional will submit a time report for verification and approval at the end of each week. Your approval thereby indicates your acknowledgement of the General Conditions of Assignment and these Terms of Payment. Our compensation to our professional is on a weekly basis, and you will be billed weekly for the total hours of work by the professional, including time spent completing, revising, and/or resubmitting a time report during business hours, and we ask that you respect those guidelines. Because <i>Robert Half</i> invoices reflect payroll we have already paid, our invoices are due upon receipt. Applicable sales and service taxes shall be added to these invoices. In the event that you fail to pay the invoice when due, you agree to pay all of our costs of collection, including reasonable attorneys' fees, whether or not legal action is initiated. Additionally, we may, at our option, charge interest on any overdue amounts at a rate of the lesser of 1 1/2% per month or the highest rate allowed by applicable law from the date the amount first became due.
Overtime	Overtime will be billed at 1.50 times the normal billing rate. Overtime applies when hours of work by the professional exceed 40 hours per week (and in California exceed more than 8 hours in a day and as other state laws may require). If state law requires double time pay, the double time hours will be billed at 2.00 times the normal billing rate.
Hiring the Person Referred to You	<p>After you evaluate the performance and potential of our professional, you may wish to employ this person directly. Our professionals represent our pool of skilled professionals and in the event you wish them converted to your employ or another employer to whom you refer them, you agree to pay a conversion fee. The conversion fee is payable if you hire our professional, regardless of the employment classification, on either a full-time, temporary (including temporary assignments through another agency) or consulting basis within twelve months after the last day of the assignment. You also agree to pay a conversion fee if our professional is hired by (i) a subsidiary or other related company or business as a result of your referral of our professional to that company or (ii) one of your customers as a result of our professional providing services to that customer.</p> <p>The conversion fee will equal 35% of the professional's aggregate annual compensation, including bonuses.</p> <p>The conversion fee will be owed and invoiced upon your hiring of our professional, and payment is due upon receipt of this invoice. The same calculation will be used if you convert our professional on a part-time basis using the full-time equivalent salary.</p>
Employment Taxes and Withholdings	<i>Robert Half</i> will handle, to the extent applicable, any workers' compensation insurance, federal, state and local withholding taxes and unemployment taxes, as well as social security, state disability insurance or other payroll charges.
General Conditions	<p><i>Robert Half</i> may charge you a technology fee for the provision of equipment or technology, if you request that our professional use equipment or technology provided by us. <i>Robert Half</i> may also increase our rates provided under the Terms of Payment to reflect increases in our own costs of doing business, including costs associated with higher wages for workers and/or related tax, benefit and other costs. We will provide written or verbal notice of the technology fees and/or increase in our rates. Any increase in our rates will be prospective, starting as of the effective date <i>Robert Half</i> specifies.</p> <p>A copy of the General Conditions of Assignment has been provided to you. We reserve the right to replace our professional.</p>

Job Order: 01500-0012081862

Date: 12-20-2021

PROFESSIONAL SERVICES AGREEMENT

WHEREAS, ANKENY COMMUNITY SCHOOL DISTRICT (“District”), an Iowa public school district, intends to contract with Joann Seeman Smith, Ph.D., LLC (“Vendor”) to provide Professional Development to the District.

THEREFORE, in consideration of the mutual promises and representations set forth herein, the parties enter into this Professional Services Agreement (“Agreement”) and agree as follows:

I. SCOPE OF SERVICES

- A. District shall engage Vendor for the term of this Agreement to provide Professional Development and Consultaion for the Prescschool Staff. Dates and times attached.

II. RELATIONSHIP OF THE PARTIES

- A. Notwithstanding anything in this Agreement to the contrary, Vendor will be solely and exclusively responsible for providing services under this Agreement. All staffing and operations associated with the provision of the services are the sole and exclusive responsibility of Vendor.
- B. Neither Vendor, nor any of its personnel, shall be considered an agent and/or an employee of District for any purpose. Vendor does not have any authority to enter into any contract, assume any obligations, and/or make any warranties or representations on behalf of District.
- C. District is not responsible for deducting from payments to Vendor any amounts for taxes, insurance, and/or other similar items relating to Vendor's work with respect to this Agreement. Accordingly, Vendor shall be responsible for payment of all taxes arising out of Vendor's activities in accordance with this Agreement, including but not limited to, any relevant federal and/or state income tax, Social Security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees as required. Vendor shall further assume exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to Vendor under the terms of this Agreement.

- D. No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to Vendor. The payroll or employment taxes that are subject to this paragraph include, but are not limited to, FICA (Social Security tax), FUTA (federal unemployment tax), federal income tax, state income tax and state unemployment insurance tax.
- E. Vendor, its agents, and its employees are not eligible for, and shall not participate in, any employee pension, health, disability and/or other fringe benefit plan of the District.
- F. District shall in no way be responsible for the acts or omissions of Vendor, its employees, and/or agents.

III. ASSIGNMENT

- A. Vendor acknowledges that Vendor's services are unique. Accordingly, Vendor may not assign Vendor's rights and/or delegate Vendor's duties and/or obligations under this Agreement to any third party without express prior written consent of District.

IV. TERM AND TERMINATION

- A. Agreement shall begin on 01/01/2022 and shall continue in effect through 06/01/2022 unless earlier terminated by either party in accordance with Section IV.B of this Agreement.
- B. This Agreement may be terminated by either party, without cause, upon thirty (30) days written notice. Either party may terminate this Agreement, with cause, immediately. Upon termination, Vendor shall be compensated for all services rendered prior to the date of termination.

V. PAYMENT

- A. District shall pay Vendor a total of \$200 per hour to complete the work outlined in the Scope of Services. Said payment shall be paid after services are rendered.
- B. Vendor shall direct invoices to: Ankeny Community School District, ATTN: Business Office, 306 SW School Street, Ankeny, Iowa 50023.

- C. District shall render payment to Vendor via check within 30 days of receipt of said invoice.

VI. BACKGROUND CHECKS

- A. Vendor shall ensure that any and all of its employees and/or agents who are present on District property and/or who interact in-person and/or virtually with District students, staff, and/or other identified stakeholders complete and pass an industry-standard criminal history background check and all sound screening practices, including but not limited to legally-required Sex Offender Registry Certificate of Compliance, prior to the start date. Vendor agrees to work with the District's Business Office on completion of the above.
- B. The cost of background check(s) required under this Agreement will be borne by District.
- C. Unsatisfactory results of the background check(s) may result in Vendor's, its agent(s'), and/or its employee(s') disqualification from performance of services under this Agreement and/or immediate termination of this Agreement. District shall have sole discretion to determine if the results from the background check(s) meet District standards.

VII. CONFIDENTIALITY

- A. In the performance of services under this Agreement, Vendor, its employees, and/or its agents may have access to and/or receive and/or be entrusted with confidential information. All such material is considered secret and will be available to Vendor in strict confidence.
- B. Except in the performance of its services, Vendor, its employees, and/or agents, shall not, directly or indirectly, for any reason whatsoever, disclose and/or use any such confidential material until such material ceases, through no fault whatsoever of Vendor, to be confidential because it has become public knowledge or part of the public domain.
- C. Upon termination of this Agreement by any means, or whenever requested by District, Vendor shall promptly deliver to District any and all of the confidential material not previously delivered that may be and/or at any previous time(s) have been in Vendor's possession and/or under Vendor's control. Vendor agrees that this confidentiality provision shall survive and continue after the termination of this Agreement for any reason whatsoever.
- D. Vendor shall limit its employees' and/or agents' access to students' educational records to those persons for whom access is essential to the performance of services carried out under the Agreement. Vendor shall, at all times and in all respects, comply with the terms of the Family Educational Rights and Privacy Act of 1974, as amended.

VIII. INTELLECTUAL PROPERTY

- A. District shall own all rights, titles, and interests, including all related Intellectual Property

Rights, in and to work product, including any suggestions, ideas, enhancement requests, feedback, recommendations and/or other information provided by Vendor and/or any other party relating to the services covered by this agreement.

- B. District name and logo(s) are trademarks of District, and no right or license is granted to Vendor use them other than in the provision of services for District under the terms of this Agreement.

IX. INSURANCE

- A. No workers' compensation insurance and/or any other type of insurance (including, but not limited to, professional liability insurance) has been or will be obtained by District on account of Vendor.
- B. Upon request of District, Vendor shall provide proof of insurance coverage.

X. INDEMNIFICATION

- A. Vendor shall indemnify and hold District harmless from and against all liabilities, claims, debts, taxes, obligations, costs and/or expenses (including reasonable attorney's fees, court costs and costs of appeal) that District may incur or sustain as a result of any breach of this Agreement or negligent or other wrongful conduct in the performance of this Agreement by Vendor or as a result of failure to pay any employment or income taxes arising out of Vendor's performance of Services for the District.

XI. AMENDMENTS

- A. This Agreement may only be supplemented, amended or revised in writing by mutual agreement of the parties.

XII. GOVERNING LAW

- A. This Agreement shall be governed by and construed pursuant to the laws of the State of Iowa. Any claim or dispute which may arise out of this Agreement shall be heard in a court of competent jurisdiction in Polk County, Iowa, unless otherwise agreed by the parties.

XIII. SEVERABILITY

- A. If any provision of this Agreement is determined to be invalid by a court of competent jurisdiction, then such provision shall be deemed null and void, but without invalidating the remaining provisions.

XIV. ENTIRE AGREEMENT

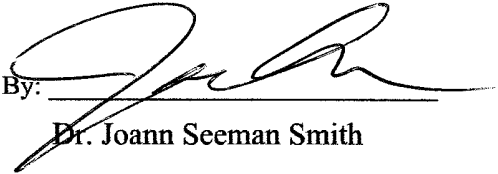
- A. This Agreement constitutes the complete and entire agreement between the parties and no other representations, promises or agreements, oral or otherwise, shall be of any force or effect.

In consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy, and legal sufficiency of which are hereby acknowledged, the parties have entered into this agreement and have caused their duly authorized representatives to execute this agreement.

Ankeny Community School District

By: _____
Trent Murphy
President, Board of Education
Ankeny Community School District
306 SW School Street
Ankeny, Iowa 50023

Date: _____

By: 
Dr. Joann Seeman Smith
Owner/Member
Joann Seeman Smith PhD LLC
2515 Univeristy Blvd Ste 102
Ames, IA 50010

Date: 12/27/2021

Embark IT, INC
1854 Fuller Rd
West Des Moines IA 50265

12/28/2021

Ankeny CSD
306 SW School Street
Ankeny, Iowa 50021-0189

Dear Sir or Madam:

All payments, checks, notes, etc. on any or all of said accounts for PO #2204016 shall be made upon delivery of equipment. The school district is not responsible for equipment damaged or loss during transit/shipment. Payment should be made payable to Embark IT, Inc. and mailed to Embark's financing company at the address below.

D&H
PO Box 6997
Harrisburg, PA 17110-9975

This notice and instructions herein will remain in full force and effect until you are notified to the contrary in writing signed by Embark.

Sincerely,

Stephanie Messerschmidt
CEO

Please sign below your agreement and acceptance of the arrangement, and scan and email to credit@dandh.com. Thank you

Trent Murphy

Signature

January 4, 2021
Date

Board President
Print Name & Title

515-965-9600
Phone



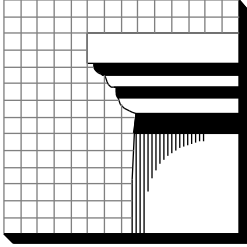
ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Approve Alternate Bid for Northview Middle School Re-Roof Phase III Project

Extended Information: Superintendent's Recommendation: Approve Central State Roofing of Ames, IA with an Alternate bid of \$120,000.00 and award contract for Northview Middle School Re-Roof Phase III Project as recommended.

ATTACHMENTS:

File Name	Description	Type	Upload Date
2104 Ankeny_CSD - Northview Middle School-ReRoof-Phase III Base Bid - Alt Bid #1 Revised - Letter of Recommendation 12-23-21.pdf	Northview Middle School Re-Roof Phase III Project - Bid Letter	Support Document	12/28/2021



ANGELO ARCHITECTURAL ASSOCIATES

December 23, 2021

Board President & Ankeny Board of Education
306 SW School Street
Ankeny, Iowa 50023

Re: Ankeny Community School District (ACSD) –
Northview Middle School – Re-Roofing Project - Phase III – Bid Recommendation.

Dear Board President & Ankeny Board of Education

At 2:30 p.m. on Thursday, December 8, 2021 bids were opened and read into the public record for the above referenced projects. We have attached a bid tabulation form with this letter. The School Board approved only the Base Bid for \$335,800.00 at the December 21, 2021 Board Meeting. Angelo Architectural Associates, LLC recommendation would be to also award the Alternate Bid of \$120,000.00 at the next board meeting to Central States Roofing Company, Ames, IA for a combined total contract price of \$455,800.00.

Thank you again for the opportunity to work with the Ankeny CSD, we greatly appreciate working with the administration and staff on this project. Angelo greatly appreciates the business from the Ankeny CSD.

If you should have any questions please do not hesitate to call me @ 515-250-6950

Respectfully, Mark A. Thiessen A.I.A.
Angelo Architectural Associates, LLC

CC

Tim Simpkins: Ankeny CSD - Director of Construction
Hanna Leidal: Ankeny CSD – Assistant to Director of Construction



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Approve SBRC Request for 2022-2023 Modified Supplemental Amount (MSA) for Dropout Prevention in the amount of \$3,420,479

Extended Information: Superintendent's Recommendation: Approve the SBRC Request for 2022-23 Modified Supplemental Amount (MSA) for Dropout Prevention in the amount of \$3,420,479 as recommended.

Summary: SBRC Request for 2022-2023 Modified Supplemental Amount (MSA) for Dropout Prevention in the amount of \$3,420,479 - Per [Iowa Code section 257.40](#), the Board of Education may request Modified Supplemental Amount (MSA), a.k.a. spending authority, for costs in excess of the funding received for at-risk programs and alternative schools to provide programs for at-risk students, secondary students who attend alternative programs and alternative schools, returning dropouts, and dropout prevention. The district's maximum MSA is limited to 3.8% of the product of certified enrollment times the district cost per pupil. A local match of 25% is also required, bringing the total budget for DOP to \$4,576,335.

DROPOUT PREVENTION PROGRAM

Program's Purpose

The dropout prevention program assists in meeting the mission of the school to be unified in our commitment, passion, and vision so every learner is prepared to achieve a lifetime of personal success. This is met through the purpose of dropout prevention programming as described below from the Iowa Department of Education

Services Provided in Dropout Prevention / At-Risk Program

Adapted from the Iowa Department of Education:

Dropout prevention programming and services are school-based initiatives that aim to keep students in school, progress in school and complete their high school education. Ankeny's dropout prevention and at-risk program provide services and personnel in the following areas to eliminate barriers so students may be successful academically, personally and in a career or vocation:

1. Behavior Supports (Modified Supplemental Amount)

- This service provides salaries for 9 Social Workers (65% of salary), and 1 Juvenile Court School Liaison (50% of salary).
- An estimated 900 students were served by this service last year, with students being served frequently more than once. The total services delivered would be closer to 4000.
- Looking to add 1 SEL position that will serve all of the school buildings in ASCD in building the capacity to serve students with social-emotional needs.

2. Credit Recovery

- This service pays for a comprehensive k-12 summer school program that includes 8 teachers at the 9-12 level, and the k-8 level will have approximately 25 staff members depending on student enrollment.
- 590 students participated in this service last year.

3. Academic intervention services

- This service pays the salaries for 18 academic interventionists for reading/literacy, math, and executive skills in grades 6-12, and 2 High School Success Center Associates (100% of salary)
- Looking to add one more reading interventionist at Southview and one more math interventionist at Northview which is in alignment with their ESSA improvement plans.
- Estimated nearly 1250 students received interventionist services in reading and/or math this past year.

4. Alternative High School Program

- This service pays for programming, professional learning and salaries for the staff at Summit.
- Currently over 60 students have or are currently participating in this program this year.
- 1 Full-time Science teacher, 1 full-time Math teacher, 1 full-time Social Studies teacher, 1 full-time English teacher and 1 full-time counselor and 1 full-time program administrator.

5. Success Center

- This service pays 3 (100%) success center teacher salaries, 1 in each high school building and 1 at Southview.
- This service helps identified students who may be struggling academically, credit deficient, or need additional support in order to be successful in a comprehensive secondary school structure using Edgenuity as a course delivery or credit recovery option.
- Estimated 250 students will be served in this program.

6. Intensive Counseling

- This service provides salaries for 20 counselors (40% of their salary) in the 6-12 buildings and 4 additional counselors, 1 each at Prairie Trail, Westwood, Rock Creek, and Ashland Ridge (40% of salary).
- As a part of their counselor position, they provide intensive counseling for significant behavior support and will provide on-going, individualized, or small group skill development.
- An estimated 1400 intensive counseling services will be rendered, with some students being served more than once. The total number of different students who receive this service is estimated around 500.

7. Before/After School Academic Support

- This service provides \$5,000 to each of the 6-12 buildings to provide academic assistance to students after school.
- Estimated 200 students will take part in this service, students may use the service more than once, total services rendered would be estimated at 1100.

8. Behavior Supports At-Risk %

- This service provides the remaining 35% of the 9 social workers salaries referenced in the first service.

9. Youth At-Risk Consortium

- The At-Risk Youth Consortium is a purchased service for students who display the highest risk of not earning a high school diploma.
- Curriculum is correspondence courses through the DMACC High School completion center. At-Risk Youth Consortium is utilized for students if learning styles or other considerations are not a match for Summit and/or due to individual circumstances they need to access this program. If a student graduates from this program they do not get an Ankeny diploma, but they can transfer 6 credits back to an Ankeny program or school from the consortium.
- Estimated 10 students may participate in this program.

10. School resource officers

- This provides the funding to support 70% of the 2 school resource officers, 1 at each high school.
- Estimated 300 students will be served by this service

Dropout prevention programming currently under a full program review that should be completed by the end of the 20221-2022 school year. This review will call together over 30 staff from all service delivery areas and grade levels that work to support DOP delivery in ACSD and are working to review current dropout prevention data and effective services and develop a plan to implement a fluid and responsive drop-out prevention program of services with a thorough and consistent review process to make sure the services are meeting the needs of the ACSD.

Fiscal Impact:

ATTACHMENTS:

File Name

Description

Type

Upload Date

[FY23_DOP_MSA_Request.pdf](#)

Modified Supplemental Amount for DOP Prevention

Support Document

12/30/2021

Modified Supplemental Amount

MODIFIED SUPPLEMENTAL AMOUNT

#	Description	Amount
1	District cost per pupil	\$7,227
2	Certified enrollment (October 1, current school year) Certified enrollment was found and certified on 10/15/2021 1:20:40 PM.	12,512.2
3	Maximum modified supplemental amount possible (0.038 x line 1 x line 2)	\$3,436,175
4	Previous FY Carry-forward from CAR Project 1116 Carry-forward: \$0 Project 1119 Carry-forward: \$15,696	\$15,696
5	Requested modified supplemental amount Enter an amount equal to, or less than (Ln3 - Ln4): \$3,420,479	3420479
<i>"Requested MSA and required match (and the associated spending authority) is solely for the purpose of implementing the district's board-adopted At-Risk/Dropout program."</i>		
6	Required local match (Total Project Cost(Line 5 / 0.75) X 0.25)	\$1,140,160
7	Enter the number of enrolled students in the budget year identified as returning dropouts and potential dropouts.	1183



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Policies - First of Two Readings

Extended Information:

- 302.23 Collective Bargaining/Negotiations Team
- 802.10 Local, State, & Federal Income
- 802.30 Educational Material Fees
- 804.71 Internal Controls
- 302.30 Administrator Code of Ethics
- 303.10 Administrator Professional Development
- 303.40 Development & Enforcement of Administrative Regulations
- 303.50 Monitoring of Administrative Regulations
- 303.80 Administrator Civic Activities
- 304.20 Authority to Suspend
- 307.00 Communication Channels
- 404.60 Jury Duty
- 400.33 Transporting of Students by Employees

Superintendent's Recommendation: Approve the first of two readings of presented policies.

Summary:

First of Two Readings		
	Policy	Description of Amendment
302.23	Collective Bargaining/Negotiations Team	Five-year review; changes for clarity & consistency
802.10	Local, State, & Federal Income	Five-year review; changes for clarity & consistency
802.30	Educational Material Fees	Five-year review; changes for clarity & consistency
804.71	Internal Controls	Five-year review; changes for clarity & consistency
302.30	Administrator Code of Ethics	Five-year review; changes for clarity & consistency
303.10	Administrator Professional Development	Five-year review; changes for clarity & consistency
303.40	Development & Enforcement of Administrative Regulations	Five-year review; changes for clarity & consistency
303.50	Monitoring of Administrative Regulations	Five-year review; propose elimination via consolidation into 303.40
303.80	Administrator Civic Activities	Five-year review; changes for clarity & consistency
304.20	Authority to Suspend	Five-year review; changes for clarity & consistency
307.00	Communication Channels	Five-year review; changes for clarity, consistency, & alignment with current practice
404.60	Jury Duty	Five-year review; changes for clarity, consistency, & alignment with current practice
400.33	Transporting of Students by Employees	Five-year review; changes for clarity, consistency, & alignment with desired practice

Fiscal Impact:

ATTACHMENTS:

File Name	Description	Type	Upload Date
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300 SERIES – ADMINISTRATION

302.23 Collective Bargaining/Negotiations Team

The superintendent shall, in his/her discretion, determine the district's District's collective bargaining and negotiation team(s) shall be determined by the Superintendent, subject to Board approval. In assembling the team, the superintendent shall consider factors including, but not limited to, Factors to be considered in selecting team members shall include: 1) the nature of the employee group about whom the district is negotiating; 2) the individual's familiarity with or expertise of the negotiation team members in the area represented by the employee group; and 3) team continuity and consistency. Administrators not serving as on the negotiation team members may serve as become involved as resource persons and will be briefed regularly as negotiations progress.

During the negotiations process, efforts the negotiation team will be made provide update(s) to and to receive input from the Board board and administrators who segments of administration supervising supervise the various employee group(s) about whom the district is negotiating.

~~Administrators not serving as team members may become involved as resource persons and will be briefed regularly as negotiations progress.~~

Adopted:
July 11, 1988

Reviewed:
March 10, 2003
March 26, 2012
February 20, 2017

800 SERIES – BUSINESS PROCEDURES

802.10 Local, State, and Federal Income

All income received by the ~~District~~ district shall be placed in the hands of the board secretary/treasurer. Other persons receiving revenues on behalf of the school district shall promptly relinquish them to the board treasurer.

Revenue, from whatever source, shall be accounted for and classified under the official accounting system of the district. The board treasurer/designee shall deposit revenue ~~of the Board to be deposited~~ into the official District depository(ies) as set by the Board and in accordance with the laws of the State of Iowa.

Rental fees received by the district for rental of school district equipment or facilities shall be deposited in the general fund. The superintendent/designee shall recommend to the board a fee schedule for renting school district property.

Proceeds from the sale of real property shall be deposited in the physical plant and equipment levy (PPEL) fund. However, following a properly noticed public hearing, the board may elect to deposit proceeds from the sale of real property or buildings into any fund under the control of the district. The proceeds from the sale of other school district property shall be deposited in the general fund.

The board may claim exemption from the law prohibiting competition with private enterprise for the following activities:

- Goods and services directly and reasonably related to the educational mission;
- Goods and services offered only to students, employees, or guests which cannot be provided by private enterprise at the same or lower cost;
- Use of vehicles for charter trips offered to the public, full- or part-time, or temporary students;
- Goods and services not otherwise available in the quantity or quality required by the school district;
- Telecommunications other than radio or television stations;
- Sponsoring or providing facilities for fitness and recreation;
- Food service and sales; and,
- Sale of books, records, tapes, software, educational equipment, and supplies.

The superintendent/designee shall bring additional sources of revenue for the district to the board's attention. District funds from all sources shall not be used for private gain or political purposes.

Legal Reference:

Iowa Code §§ 12C; 23A; 24.9; 257.2; 279.8; 41; 282.2, .6, .24; 291.12, 297.9-.12, .22; 301.1

Cross Reference:

802.80 Depository of Funds

801.10 Budget

802.41 Use of School District Facilities & Equipment

1004.40 Fees for Use of District Facilities

1004.50 Community Use of District Facilities

Reviewed:

August 18, 2003

April 18, 2011

February 20, 2017

Revised:

August 18, 2003

800 SERIES – BUSINESS PROCEDURES

802.30 Educational Material Fees

The board may elect to charge fees for the use or purchase of educational materials (“materials fees”) not required as part of the educational program. Materials fees received by the district shall be deposited in the general fund.

The superintendent/designee shall recommend to the board when the instances when materials fees will be charged and the amount of the materials fees. The ~~Superintendentsuperintendent~~ superintendent/designee ~~officer~~ shall establish ~~set up the necessary~~ regulations to administer the sale of educational supplies and materials not required as part of the instructional program, to ~~district~~ district students ~~of the school~~. These regulations shall include the methods used to determine the selling prices of the items to be sold. The Board shall officially adopt the regulations governing the sale of supplies and materials.

Parents of students meeting specific financial eligibility standards will be eligible for a waiver or reduction of student fees based upon the request of the parent. The superintendent/designee superintendent shall develop administrative regulations regarding these waivers.

Cross Reference:

503.03 Fines-Fee-Charges

Reviewed:

August 18, 2003

April 18, 2011

February 20, 2017

Revised:

April 18, 201

February 20, 2017

800 SERIES – BUSINESS PROCEDURES

804.71 Internal Controls

The ~~Board-board~~ expects all ~~Board-board~~ members, employees, volunteers, consultants, vendors, contractors, students, and other parties maintaining any relationship with the ~~District-district~~ to act with integrity, due diligence, and in accordance with all laws in their duties involving the ~~District's-district's~~ resources. The ~~Board-board~~ is entrusted with public dollars and no one connected with the ~~District-district~~ should do anything to erode that trust.

~~All district employees are responsible for adhering to district-established~~ Internal controls, ~~is the responsibility of all employees of the District.~~ The ~~S~~Superintendent and Chief ~~Financial Officer of Business Operations & Finances~~ (CFO) shall ~~be responsible for developing~~ internal controls designed to prevent and detect fraud, financial impropriety, ~~and/or~~ fiscal irregularities within the ~~District-district~~ subject to review and approval by the Board.

Administrators shall be alert for any indication of fraud, financial impropriety, ~~and/or~~ irregularity within the administrator's area of responsibility. Any employee who suspects fraud, impropriety, or irregularity shall report their suspicions immediately to his/her immediate supervisor and to the CFO.

Fraud, financial improprieties, or irregularities include, but are not limited to:

- Forgery ~~and/or~~ unauthorized alteration of any document ~~and/or~~ account belonging to the ~~District-district~~.
- Forgery ~~and/or~~ unauthorized alteration of a check, bank draft, ~~and/or~~ any other ~~district~~ financial document.
- Misappropriation of ~~district~~ funds, securities, supplies, ~~and/or~~ other assets.
- Impropriety in the handling of ~~district monies~~ ~~and/or~~ reporting of financial transactions.
- Profiteering because of "insider" information ~~of related to District-district~~ information ~~and/or~~ activities.
- Disclosing confidential and/or proprietary ~~district~~ information to outside parties.
- Accepting ~~and/or~~ seeking anything of material value, other than items used in the normal course of advertising, from contractors, vendors, ~~and/or~~ persons providing services to the ~~District-district~~.
- Destroying, removing, ~~and/or~~ inappropriately using ~~District-district~~ records, furniture, fixtures, ~~and/or~~ equipment.
- Failing to provide ~~district~~ financial records to authorized state ~~and/or~~ local entities.
- Failure to cooperate fully with any financial auditors, investigators ~~and/or~~ law enforcement ~~in district-related matters~~.
- ~~Or a~~Any other dishonest ~~and/or~~ fraudulent act involving ~~District-district~~ monies or resources.

The CFO shall have primary responsibility for any necessary investigations ~~into alleged violations of this policy~~ and shall coordinate investigative efforts with the ~~District's-district's~~ legal counsel, auditing firm, ~~Office of the Auditor of the State of Iowa~~, and other internal ~~and/or~~ external departments and ~~or~~ agencies, including law enforcement officials, ~~as the superintendent may deem appropriate~~.

The investigation of fraudulent activity shall, ~~to the extent permitted by law and policy~~, be conducted in a manner that protects the confidentiality of the parties and the facts. All employees involved in ~~the an investigation into an alleged violation of this policy~~ shall be advised to keep information about the investigation confidential. If an investigation substantiates the occurrence of ~~a fraudulent activity, a violation of this policy~~, the CFO shall make a report ~~shall be made~~ to the ~~Board-board~~ and appropriate personnel. The final disposition of the matter and any decision to file or not file a criminal complaint ~~and/or~~ to refer the matter to the appropriate law enforcement and/or regulatory agency for independent investigation shall be made in consultation with ~~District-district~~ legal counsel. The results of the investigation shall not be

disclosed to or discussed with anyone other than those individuals with a legitimate right to know (as determined by ~~District-district~~ legal counsel) until the results are made public.

Employees bringing forth a legitimate concern about a potential impropriety ~~will-shall not be face retaliation for raising these concerns; anyone who retaliated against and those who do~~ retaliate against such an employee ~~will-shall~~ be subject to disciplinary action up to, and including, ~~discharge~~ termination.

In the event the concern or complaint involves the ~~Superintendent-superintendent~~ and/or CFO, the concern shall be brought to the attention of the ~~Board-board~~ president who shall be empowered to contact the ~~District's-district's~~ legal counsel, Office of the Auditor of the State of Iowa, insurance agent, auditing firm, and/or any other agency to investigate the concern or complaint.

Upon approval of the ~~Board-board~~, the ~~Superintendent-superintendent~~ or CFO may contact the the Office of the Auditor of the State of Iowa State Auditor and/or elect to employ the ~~District's-district's~~ auditing firm or State Auditor to conduct a complete or partial forensic/internal control/SAS99 audit annually or ~~otherwise~~ as often as deemed necessary. The ~~Superintendent-superintendent~~ or CFO ~~is authorized to may~~ order a complete forensic audit if such an audit would be useful and beneficial to the ~~school~~ district.

The Superintendent or CFO shall ensure the Office of the Auditor of the State of Iowa, State Auditor is notified of any suspected embezzlement, ~~or theft, and/or other financial irregularity~~ pursuant to Iowa law. In the event there is an investigation, the district shall maintain relevant records ~~will be maintained~~ for use in the investigation. ~~Individuals-Employees~~ found to have altered or destroyed records will be subject to disciplinary action, up to, and including termination.

Legal References:

American Competitiveness and Corporate Accountability Act of 2002, Pub. L. No. 107-204, Iowa Code §§ 11, 279.8.

Cross-Reference:

802.41 Use of District Property & Equipment
804.50 Financial Audits

Adopted:
February 7, 2011

Reviewed:
November 21, 2016
February 20, 2017

Revised:
November 21, 2016

300 SERIES – ADMINISTRATION

302.30 Administrator Code of Ethics

Administrators, as part of the educational leadership in the school district community, ~~represent the views of the District. Their actions, verbal and nonverbal, reflect~~ represent the district attitude and the beliefs of the District. Therefore, administrators will conduct themselves professionally and in a manner fitting ~~to~~ their position.

Each administrator ~~will~~ shall follow the code of ethics outlined herein, stated in this policy. Failure to act in accordance with this code of ethics and/or in manner the board judges a professional manner, in the judgment of the Board, will shall be grounds for discipline up to, and including, discharge.

The professional school administrator:

- Makes the education and well-being of students the fundamental value of all decision making.
- Fulfills all professional duties with honesty and integrity and always acts in a trustworthy and responsible manner.
- Supports the principle of due process and protects the civil and human rights of all individuals.
- Implements local, state and national laws.
- Advises the ~~Board-board~~ and implements ~~the Board's-board~~ policies and administrative rules and regulations.
- Pursues appropriate measures to correct those laws, policies, and regulations that are not consistent with sound educational goals or that are not in the best interest of children.
- Avoids using his/her position for personal gain through political, social, religious, economic, and/or other influences.
- Accepts academic degrees and/or professional certification only from accredited institutions.
- Maintains the standards and seeks to improve the effectiveness of the profession through research and continuing professional development.
- Honors all contracts until fulfillment, release or dissolution mutually agreed upon by all parties.
- Accepts responsibility and accountability for one's own actions and behaviors.
- Commits to serving others above self.

Legal Reference:

Iowa Code § 279.8 (2011)

281 I.A.C. 13.; 25

Cross Reference:

[303.20 Administrative Staff Evaluation](#)

Adopted:

May 21, 2012

Reviewed:

March 20, 2017

300 SERIES – ADMINISTRATION

303.10 Administrators' Professional Development

The ~~Board~~ board encourages ~~the~~ administrators to continue their professional growth by becoming involved in professional organizations, attending conferences, continuing their education, and/or participating in other professional activities.

~~Administrators It shall be the administrator's responsible for responsibility to arrange-arranging their his or her schedules in order to attend-participate in various-relevant professional development experiences, conferences and events. Prior to attendance at events, the An administrator must have received approval from the Superintendent;superintendent/designee prior to attending and/or participating in a professional development experience. The administrator shall report to the sSuperintendent/designee and/or other appropriate staff any relevant information gathered at professional conferences and eventsdevelopment experiences.~~

Legal Reference:

~~Iowa Code §§279.8 (1989).~~

~~281 I.A.C. 12.7~~

~~670 I.A.C. Iowa Admin. Code-14.12, 15.4, .6, .8-.9, 17.~~

~~81 I.A.C. Iowa Admin. Code-12.7 (new standards)~~

Cross Reference:

~~301.30 Superintendent's Superintendent of Schools - Professional Development
Professional Development~~

Adopted:

January 22, 1990

Reviewed:

March 10, 2003

March 26, 2012

March 20, 2017

Revised:

March 20, 2017

300 SERIES – ADMINISTRATION

303.40 Development, Monitoring, and Enforcement of Administrative Regulations

~~The superintendent/designee shall develop A~~ administrative regulations ~~may be necessary~~ needed to implement board policy. ~~It is the responsibility of the Superintendent/designee to develop administrative regulations.~~

In developing ~~the~~ administrative regulations, the ~~Superintendents~~superintendent/designee ~~shall should~~ consult with administrators ~~and~~/or others likely to be ~~affected-impacted~~ by the regulations. Once ~~the~~ regulations are developed, ~~employees, students and other~~ members of the school ~~district~~ community ~~will shall~~ be informed ~~of the regulations~~ in a manner determined by the ~~Superintendents~~superintendent/designee.

~~The superintendent/designee shall monitor administrative regulations and revise them when necessary. The superintendent/designee has the discretion to seek input from the board, administrators, employees, students, and/or other members of the school community about the effect of and/or possible changes in administrative regulations.~~

The ~~Board~~ superintendent/designee will keep the board ~~will be kept~~ informed of ~~the~~ administrative regulations, ~~utilized and its revisions~~. The ~~Board~~ board, in its discretion, may review and recommend change(s) of administrative regulation(s) prior to their use ~~in the District if they~~ ~~the regulations are~~ ~~contrary~~contradict to the intent of ~~Board~~board policy.

~~It is the responsibility of the~~ ~~The S~~ superintendent/designee ~~to shall~~ enforce administrative regulations.

Legal Reference:

Iowa Code § 279.8; ~~20(2007)~~

Cross Reference:

~~303.50 Monitoring of Administrative Regulations~~

Adopted:

August 4, 2008

Reviewed:

July 18, 2008

May 21, 2012

March 20, 2017

Revised:

March 20, 2017

300 SERIES – ADMINISTRATION

303.50 Monitoring of Administrative Regulations

~~The administrative regulations will be monitored and revised when necessary. It is the responsibility of the Superintendent/designee to monitor and revise the administrative regulations.~~

~~The Superintendent/designee may rely on the Board, administrators, employees, students, and other members of the school district community to inform the Superintendent/designee about the effect of and possible changes in the administrative regulations.~~

~~*Legal Reference:*
Iowa Code §§ 279.8, .20 (2007).~~

~~*Cross Reference:*
303.40 Development and Enforcement of Administrative Regulations~~

~~*Adopted:*
August 4, 2008~~

~~*Reviewed:*
July 18, 2008
May 21, 2012
March 20, 2017~~

Commented [JD1]: Recommend elimination via incorporation into 303.40 *Monitoring and Enforcement of Administrative Regulations*.

300 SERIES – ADMINISTRATION

303.80 Administrator Civic Activities

The ~~Board~~ board encourages ~~the~~ administrators to be involved in the school district community by belonging to community organizations and by attending and participating in ~~school district~~ community activities.

It is ~~administrators'~~ the responsibility ~~of the administrators~~ to become involved in ~~school district~~ community activities and events. ~~The Board may include a lump sum amount as part of the administrator's compensation to be used specifically for paying the annual fees of the administrator for school district community activities and events if, in the Board's judgment, the administrator's participation will further the public purpose of promoting and deriving support for the District and public education in general. The board may, in its~~ It is within the discretion, of the Board to pay annual fees for administrator involvement in professional and/or community organizations and/or activities.

Legal Reference:

~~Iowa Code § 279.8 (2007).~~
~~1990 Op. Att'y Gen. 79.~~

Cross Reference:

~~301.70 Superintendent~~ of Schools - Civic Activities

Adopted:

August 4, 2008

Reviewed:

July 18, 2008
May 21, 2012
March 20, 2017

300 SERIES – ADMINISTRATION

304.20 Authority to Suspend **Employees**

~~Anticipating that disciplinary situations arise involving employees of the Ankeny Community School District which call for a variety of responses by the Superintendent/designee, the Board hereby grants the Superintendent/designee authority to suspend any employee of the district with or without pay. Subject to the parameters outlined below and any other relevant provisions in law and/or policy, the Superintendent/designee may authority to suspend any employee of this District. When an employee is suspended without pay, the impact on the employee's district-provided benefits shall be governed by applicable provisions of state and federal law.~~

~~An employee shall not be suspended without pay for more than five (5) working days per disciplinary incident without prior notification to the board of the need to suspend for six (6) work days or more. When the Superintendent/designee believes a longer suspension without pay is in order necessary, he/she the superintendent shall recommend the same to notify the Board that the suspension is anticipated to extend beyond five (5) work days.~~

~~Prior to deciding upon issuing a suspension without pay, the Superintendent/designee shall meet with the relevant employee to provide him/her notice of the allegation(s) and an explanation of other relevant evidence, and to provide the employee an opportunity to respond. to present the facts from the employee's perspective. Within five (5) working days of receipt of notice of suspension without pay, the suspended employee may present the superintendent/designee with a written request, in writing to the Superintendent/designee, for board review of that the suspension be reviewed by the Board. The board shall consider that request at the next scheduled board meeting where public notice requirements do not preclude action. When the Superintendent/designee believes a longer suspension without pay is in order, he/she shall recommend the same to the Board.~~

~~The superintendent/designee may suspend An employee may be suspended with pay by the Superintendent/designee for the purposes of investigating circumstances which may require discipline up to and including of discharge/termination.~~

Cross-Reference:
400.58 Suspension

Adopted:
March 7, 1988

Reviewed:
March 10, 2003
March 26, 2012
March 20, 2017

300 SERIES – ADMINISTRATION

307.00 ~~Communication Channels~~Resolution Protocols

~~When permissible under law and/or policy, the district endeavors to answer Q~~uestions and ~~resolve~~ problems ~~are resolved~~ at the ~~lowest~~ organizational level nearest to the complaint. ~~To that end, District employees shall, whenever possible, direct questions and/or concerns to their~~ ~~are responsible for conferring with their~~ immediate supervisor(s) ~~on questions and concerns~~. Students, ~~parents~~, and other members of the school district community ~~will shall~~ raise questions and/or concerns ~~first confer~~ with a ~~relevant certified employee~~ and then, if necessary, with the ~~relevant building principal, licensed employee and then with the principal on questions and concerns~~. Administrators shall be responsible for attempting to resolve questions and problems raised by the employees and/or the students they supervise, as well as ~~and~~ by other members of the school district community within their purview.

If resolution is not possible ~~at the lowest level is not possible, by any of the above, an~~ individual~~s~~ may ~~raise the issue bring it to the attention of the~~with the Superintendent~~superintendent~~/designee within 15 school days of ~~their~~ discussion with the principal ~~and/or~~ immediate supervisor. If ~~there the issue is not resolved or if there is not a plan in place to resolve the issue is no resolution or plan for resolution by the Superintendent/designee~~ within 10 school days of ~~raising the issue to the superintendent/designee, the individual with the concern may submit a written request that the board place the issue the individual's discussion with the Superintendent/designee, the individual may ask to have the question or problem placed on a future the Board-board agenda. Within the parameters of law and policy, it is within the Board's board's~~ discretion whether to hear the concern, including at a board meeting.

~~It will first be the responsibility of the administrators to resolve questions and problems raised by the employees and the students they supervise and by other members of the school district community.~~

Legal Reference:

Iowa Code § 279.8 ~~(2009)~~.

Cross Reference:

213.00 Public Participation in Board Meetings

400.56 Public Complaints About Employees

502.04 Student Complaints and Grievances

503.30 School Publications

Adopted:

January 18, 2010

Reviewed:

November 11, 2009

May 21, 2012

March 20, 2017

Revised:

May 21, 2012

March 20, 2017

400 SERIES – STAFF PERSONNEL

404.60 Jury Duty

~~Ankeny Community School~~~~The -D~~istrict will excuse an employee to participate in jury duty, including responding to the notice, serving as a juror, and/or attending court for prospective juror service. An employee shall provide the supervisor the notice of the jury duty.

If an employee takes jury duty leave, ~~then~~ the employee must provide a copy of their check for juror service and relinquish the per diem earned through this service to the Business Office. sign over any compensation received from the court to the District.

~~These e~~mployees covered by a collective bargaining agreement should defer to ~~the~~ any relevant language within the applicable agreement. ~~These e~~mployees not covered by a collective bargaining agreement should refer to the applicable benefits description.

Reviewed:
March 31, 2003
January 17, 2011
April 18, 2016

Revised:
January 17, 2011

400 SERIES – STAFF PERSONNEL

400.33 Transporting of Students by Employees

Transportation of Students by Employees in District Vehicles

No district employee may transport a student in district-owned, district-leased, and/or district-chartered vehicles for any reason without prior approval of the superintendent/designee granted during the school year in which the transportation occurs. Said approval shall be documented by placement of approved employees on the Approved Driver List, as outlined in the administrative regulations for this policy. The superintendent/designee shall develop administrative regulations for implementation of this policy.

In no instance shall a volunteer transport student(s) for any school-related reason whatsoever in a district vehicle.

Generally, transportation of students is in a motor vehicle owned by the District and driven by an employee. In some cases, it may be more economical or efficient for the District to allow an employee of the District to transport the students in the employee's motor vehicle.

Employees who transport students for school purposes must have the permission of the Superintendent/designee.

This policy statement applies to transportation of students for school purposes in addition to the regular bus route transporting students to and from their designated attendance center.

Transportation of Students by Employees in Employee Vehicles

District employees may only transport students in their personal vehicles in extraordinary circumstances and with the advance knowledge and approval of the superintendent/designee. Said approval shall be granted on a case-by-case basis and shall only apply to the specific instance in which student transport via personal vehicle is needed. The superintendent/designee shall only grant the authority to transport a student(s) via personal vehicle to an employee who has is on the Approved Driver List, as described in the administrative regulations for this policy, for the school year in which the transportation via personal vehicle is needed.

In no instance shall a volunteer transport student(s) for any school-related reason whatsoever in the volunteer's personal vehicle.

~~Employees given permission to transport students in personal vehicles are responsible for carrying automobile insurance. If an accident occurs while in the performance of work duties the employee may be liable under the terms of the personal policy. The Superintendent/designee has the discretion to reimburse employees for the cost of deductible if submitted with proper documentation.~~

The superintendent/designee shall develop administrative regulations for implementation of this policy.

This policy shall not apply to the transport of children by their employee- and/or district volunteer-parent(s), guardian(s), and/or other(s) formally authorized by their parent(s) and/or guardian(s) to transport children to and/or from school in a capacity other than their district employee and/or volunteer status (e.g., emergency contact, carpool driver).

400.33 R&R

Approval of Employees for Student Transport (“Approved Driver List”)

Building Principals, program administrators (for Summit, Beyond, Terrace Learning Center, and Orbis), and Activities Directors shall are to annually monthly provide the Superintendent/designee with a comprehensive list by September 15 of each school year of all employees within their buildings and/or programs for whom they are requesting authorization to drive district vehicles in specific, designated instances during the current school year. An annual master list of names shall be provided to the superintendent/designee by September 15 of the school year for which the approval is requested; this list shall be updated monthly to reflect the addition and/or removal of relevant individuals.

A request for an employee to be approved to drive a district vehicle (i.e., placed on the Approved Driver List) shall not automatically result in said approval. Upon receipt of the names of employees for whom transportation of students in district vehicles is requested (“Potential Drivers”), Human Resources will review the criminal, driving, and motor vehicle records of Potential Drivers and will make a recommendation to the superintendent/designee about each Potential Driver’s placement on the Approved Driver List for the current school year. Staff reviewing the employee records may seek input from other relevant individuals, including but not limited to, district counsel, Legal Affairs, and district insurance providers, as needed. Potential Drivers may be required to provide staff reviewing requests for placement on the Approved Driver List with additional information, including but not limited to, driver’s license numbers, in order to be considered for placement on the Approved Driver List.

Employees shall not be approved to transport student(s) via personal vehicle unless they carry automobile insurance. If an accident occurs while in the performance of work duties, the employee may be liable under the terms of their personal insurance policy. The superintendent/designee has the discretion to reimburse employees for the cost of deductible if submitted with proper documentation.

By October 15, the superintendent/designee shall approve, deny, or propose alterations to the recommended Approved Driver List for the current school year.

No employee shall be considered approved to drive a district vehicle until the employee’s name is officially added to the Approved Driver List, as finalized by the superintendent/designee, for the relevant school year. Said approval shall expire at the end of the school year for which the approval is granted.

Placement on the Approved Driver List does not grant an employee universal authority to transport student(s) in district vehicles at any time or to transport student(s) in personal vehicles. Employees on the Approved Driver List must adhere to the procedures outlined herein for use of district and/or personal vehicles for student transport.

An individual on the Approved Driver List must notify Human Resources if they receive a ticket for a traffic violation while they are on the list, who will potentially transport students. In addition to the criminal background check run in the normal course of hire, the Human Resources Office will run a traffic check and make a recommendation to the Superintendent/designee if a concern is found. If any of the above listed transporters were to obtain a traffic violation ticket, it is expected that the employee would self report to the Human Resources Office.

Authority to Transport Students in a School or Personal Vehicle:

The following employees may transport students in a District or personally owned vehicle: District administrators, school social workers, juvenile court support liaisons (JCSL), drop-out prevention teachers, teachers assigned to Neveln, Transition Alliance or any other staff given specific authority by the Superintendent/designee. Building Principals and Activities Directors are to annually provide the Superintendent/designee with a comprehensive list by September 15 of each school year of who will potentially transport students. In addition to the criminal background check run in the normal course of hire, the Human Resources Office will run a traffic check and make a recommendation to the Superintendent/designee if a concern is found. If any of the above listed transporters were to obtain a traffic violation ticket, it is expected that the employee would self-report to the Human Resources Office. Employees given permission to transport students in personal vehicles are responsible for carrying automobile insurance. If an accident occurs while in the performance of work duties the employee may be liable under the terms of the personal policy. The Superintendent/designee has the discretion to reimburse employees for the cost of deductible if submitted with proper documentation.

Employees authorized to transport students in personal vehicles are responsible for carrying automobile insurance. If an accident occurs while in the performance of work duties the employee may be liable under the terms of the personal insurance policy. The superintendent/designee has the discretion to reimburse employees for the cost of deductible if submitted with proper documentation.

Transportation of Students in District Vehicles

There are two District vehicles located each at Ankeny Centennial High School and Ankeny High School. Approved Drivers may schedule district District vehicles for use may be scheduled for check out through the process established by their each respective Activities Office, building principal, and/or program administrator.

Any employee transporting a student in a district vehicle must abide by all traffic regulations, including but not limited to, the Iowa Child Seat Safety Law and Cell Phone and Texting law. This includes, but is not limited to ensuring that:

1. A child under 6-years-old is secured in a safety seat or booster seat. A seat belt alone is not appropriate. It is recommended that children under 40 pounds, regardless of age, be secured in a safety seat rather than a booster seat.
2. Children between 6-years-old and 11-years-old are secured in child restraint system(s) or by a safety belt(s).
3. All students wear a safety belt.
4. The employee does not text at any time while driving.

An employee transporting student(s) by district vehicle must take ~~The most direct route is to be taken to and from the school.~~ The employee must follow the district ~~and the District vehicle check -list should be followed, if applicable.~~

Transportation of Students in Personal Vehicles

In an emergency situation where a ~~fa D~~ district vehicle is not available for an approved driver to transport a student(s), ~~for use,~~ the following shall be used:

1. The approved driver unable to access a district vehicle shall notify the relevant building principal and/or program administrator of the situation.
2. The building principal and/or program administrator shall ensure the employee wishing to transport the student(s) is on the current Approved Driver List and shall make an initial assessment of whether the situation is serious enough that use of a personal vehicle to transport a student(s) may be warranted. In making this decision, the principal and/or building administrator shall consider:
 - a. Is the distance for which transport is sought prohibitively far for walking and/or the use of other transportation?
 - b. Are there emergency or other extenuating circumstances justifying transport?
 - c. Is a district vehicle accessible anywhere in the district?
 - d. Is transporting the student to and/or from school a behavior that should be addressed through the compulsory attendance law and/or DHS? Has a transportation plan been arranged with the school and family to assist with reoccurring behavior and/or needs?
 - e. Is the student capable of being transported? (calm/willing/non-violent/etc.).
3. If the principal and/or program administrator determines that transportation via personal vehicle may be necessary, the principal and/or program administrator shall contact the relevant student(s) parent(s) and/or guardian(s) to secure their consent for transportation via personal vehicle. The principal and/or program administrator shall document this approval in Infinite Campus.
- ~~4.~~ The principal and/or program administrator shall contact the Chief Academic Officer and/or Chief Officer of Operations to seek final approval for transportation via personal vehicle. If this approval is granted, the principal and/or program administrator shall inform the relevant parent(s) and/or guardian(s) that transportation via personal vehicle will be provided to their student(s).
- ~~5.~~ If an employee is approved to transport a student(s) via personal vehicle, a team of two authorized transporters shall go together to provide that transport. An individual staff member shall never transport a student to that student(s)' home and/or otherwise offer that student transportation in a personal vehicle.

Any employee transporting a student in a personal vehicle must abide by all traffic regulations, including but not limited to, the Iowa Child Seat Safety Law and Cell Phone and Texting law. This includes, but is not limited to ensuring that:

1. A child under 6-years-old is secured in a safety seat or booster seat. A seat belt alone is not appropriate. It is recommended that children under 40 pounds, regardless of age, be secured in a safety seat rather than a booster seat.
2. Children between 6-years-old and 11-years-old are secured in child restraint system(s) or by a safety belt(s).
3. All students wear a safety belt.
4. The employee does not text at any time while driving.

An employee transporting student(s) by personal vehicle must take ~~the~~ the most direct route ~~is to be taken to~~ and from the school. ~~When to transport a student:~~

The following guidelines will be reviewed and documented by the District's team when determining if it is appropriate to transport a student.

1. ~~Is the distance for walking or the use of other transportation prohibitive?~~

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~~2. Are there emergency or other extenuating circumstances justifying transport?~~

~~3. Is a District vehicle accessible?~~

~~4. Has the parent or guardian been contacted? Do they consent to the transporting of their child?~~

~~5. Is transporting the student to (or from) school a behavior that should be addressed through the compulsory attendance law and/or DHS? Has a transportation plan been arranged with the school and family to assist with reoccurring behavior and/or needs?~~

~~Is the student capable of being transported? (calm/willing/non-violent/etc).~~

Expectations when transporting a student:

~~It is expected that employees abide by all traffic regulations, including but not limited to the Iowa Child Seat Safety Law and Cell-Phone and Texting law;~~

- ~~1. A child under 6 years old must be secured in a safety seat or booster seat. A seat belt alone is not appropriate. It is recommended that children under 40 pounds, regardless of age, be secured in a safety seat rather than a booster seat.~~
- ~~2. Children between 6 years old and 11 years old must be secured in a child restraint system or by a safety belt.~~
- ~~3. All students must wear a safety belt.~~
- ~~4. The employee is prohibited from texting at any time while driving.~~
- ~~5. It is also the District's expectation that a team of two authorized transporters will transport a student. A single staff member is never to transport to a student's house or offer transportation.~~

Accessibility of Vehicles:

~~There are two District vehicles located each at Ankeny Centennial High School and Ankeny High School. District vehicles may be scheduled for check out through each respective Activities Office. The most direct route is to be taken to and from the school and the District vehicle check list should be followed, if applicable.~~

Legal Reference:

Iowa Code chs. 285; 321 (2009).

Cross Reference:

700 Series-Transportation

803.90 Employee Travel Compensation

803.91 Use of District Vehicles for Commuting

Adopted:

June 21, 2010

Reviewed:

June 17, 2013

October 20, 2014

February 18, 2019

Revised:
June 17, 2013
October 20, 2014
February 18, 2019



ANKENY
COMMUNITY SCHOOL DISTRICT
Item Cover Sheet

Title: Policies - First and Final Reading for Emergency Adoption, Pursuant to Emergency Provision in Policy 203.20

Extended Information:

- 403.70 Vaccination and Testing

Superintendent's Recommendation: Approve the first and final reading of policy 403.70 Vaccination and Testing as presented. Policies are for immediate implementation upon first and final reading.

ATTACHMENTS:

File Name	Description	Type	Upload Date
403.70 Vaccination and Testing Policy.RR.pdf	Policy 403.70 Vaccination and Testing	Support Document	12/30/2021

400 SERIES – STAFF PERSONNEL
403.70 Employee Vaccination/Testing for COVID-19

In an effort to comply with federal Occupational Safety and Health Administration (OSHA) requirements, the district requires all employees, including temporary or substitute employees not classified as independent contractors, to become fully vaccinated against COVID-19 or to produce weekly evidence of negative COVID-19 testing and utilize face coverings at work sites.

Vaccination

All employees not electing to submit to weekly testing for COVID-19 and to wear a face covering in the workplace shall be fully vaccinated against COVID-19. Full vaccination is defined as having received the primary COVID-19 doses (one or two doses, depending on vaccination requirements) and having waited two weeks following the last administered primary dose.

Employees who have received full vaccination against COVID-19 must submit proof of vaccination, as defined by OSHA and in the manner outlined by the district, no later than December 6, 2021. Employees who have not received all required primary doses of a COVID-19 vaccine shall comply with this policy's testing and face covering requirements, except that employees who have received all required primary doses of the COVID-19 vaccine on or before December 6, 2021 but who have not yet passed the two week waiting period for full vaccination efficacy shall not be required to comply with the testing and face covering requirements herein.

Face Coverings and Testing

Subject to limited exemptions outlined by OSHA, beginning December 6, 2021, employees who do not wish to obtain vaccination against COVID-19 must wear approved face coverings at all times while indoors for a work-related reason, in a vehicle with another person for a work-related reason, and/or in another enclosed space for a work-related reason as described in detail in procedure **403.7R1**.

Beginning January 4, 2022, all employees who report to work in the district at least once every seven (7) days, who are not fully vaccinated as defined herein, and who are not exempt from testing for medical or religious reasons shall also provide proof of negative COVID-19 test results every seven (7) days. Employees who report to a district worksite on a less-regular basis (e.g., substitutes) who are not fully vaccinated or exempt from testing shall present proof of a negative COVID-19 test taken within seven (7) days of each day they work for the district or they will not be allowed to work.

Reasonable Accommodations

The vaccine requirement outlined in this policy shall not apply to employees for whom a vaccine is medically contraindicated; for whom medical necessity requires a delay in vaccination; and/or for whom a reasonable accommodation due to a disability or sincerely held religious belief, practice, or observance is necessary. An employee may request an accommodation from vaccination, testing, and/or face covering requirement(s) for medical or religious reasons. Qualifying employees shall submit verification of one of these exemptions in order to receive an accommodation.

Disciplinary Action

Employees who fail to abide by the requirements of this policy may face disciplinary action up to and including termination. It is the obligation of the superintendent/designee to establish appropriate procedures necessary to enforce this policy.

Legal Reference:

29 C.F.R Part 1910.501

42 U.S.C. 12101

42 U.S.C. 2000e

34 C.F.R. pt. 100

34 C.F.R. pt. 104

Iowa Code Ch. 216

Cross Reference:

406.50 Communicable Diseases

Adopted:

Reviewed:

Revised:

R.R. 1 for Policy 403.70 – Employee Vaccination/Testing for COVID-19

Acceptable Proof of Vaccination Status

To satisfy the vaccination requirement within this policy, employees shall submit to the superintendent/designee acceptable proof of vaccination status no later than December 6, 2021. Acceptable proof of vaccination status includes:

1. Immunization records from a healthcare provider or pharmacy;
2. A copy of a COVID-19 Vaccination Record Card;
3. A copy of medical records documenting immunization;
4. A copy of immunization records from a public health, state or tribal immunization information system;
5. Any other official documentation that contains the type of vaccine administered, dates of administration, and the name of the administering health provider or clinic;
6. If any other records are unavailable a signed and dated personal attestation statement.

Any employee who fails to provide acceptable proof of vaccination status may face disciplinary action up to and including termination.

Record Keeping

As required by law, the district shall keep a roster of the vaccination status of all employees. Any records showing proof of employee vaccination status the district maintained prior to November 5, 2021 will be considered sufficient proof of the employee's vaccination status.

Any records related to an employee's vaccination status, including the employee vaccination status roster, shall be considered confidential employee medical records not subject to public disclosure and stored as employee medical records consistent with law. These records shall be maintained by the district while 29 C.F.R. 1910.501 remains in effect.

Testing

Beginning January 4, 2022 and subject to specific limitations outlined herein, employees who are not fully vaccinated shall submit proof of negative COVID-19 test results to the district in the manner prescribed by the district once every seven (7) days. Employees who are not fully vaccinated, who are not exempt from testing, and who do not report to work for longer than seven (7) days (ex. an employee on vacation, on leave, a substitute) shall provide documentation of a negative test result upon their return to work. If the employee fails to provide proof of a negative test result, under law, the district shall keep the employee removed from the workplace until negative test result documentation is provided.

Employees who receive a positive COVID-19 test result and/or who have been diagnosed with COVID-19 by a licensed healthcare provider are not required to produce another test result for 90 days from the date of their positive result or diagnosis.

Positive Test Results

Regardless of vaccination status, employees shall report any positive COVID-19 test results and/or diagnosis of COVID-19 by a licensed healthcare provider to the district. In keeping with law, any

employee so reporting shall be immediately removed from the workplace and shall stay removed from the workplace until any of the following occur:

- The employee receives a negative result on a COVID-19 nucleic acid amplification test (NAAT) following a positive result on a COVID-19 antigen test if the employees chooses to seek the confirmatory test
- The employee meets the return to work criteria in the CDC's "Isolation Guidance" listed here: <https://www.cdc.gov/coronavirus/2019-ncov/your-health/quarantine-isolation.html>
- The employee receives a recommendation to return to work from a licensed healthcare provider.

New Employees

New employees shall be subject to the provisions of this policy upon hire as soon as practicable. Within seven (7) days of hire, new employees shall provide proof of their vaccination status to the district in accordance with the requirements of this policy. Unless fully vaccinated, new employees shall abide by the testing and face covering requirements of this policy within seven (7) days of hire.

Leave

As required by 29 C.F.R. 1910.501, the district shall provide up to four (4) hours of paid leave to cover the time required to travel to and obtain each dose of the primary vaccination for COVID-19. If additional time is required, the employee may use other available accrued leave. The district shall also provide up to two (2) days of paid sick leave to employees to recover from any effects of each primary dose of COVID-19 vaccine. The district may require employees to use previously accrued paid sick leave first.

Employees Excluded

Employees who work fully remote from the job site, who work from home, and/or who work exclusively outdoors are excluded from the vaccination, testing and face covering requirements of this policy. Employees fully remote from the job site does not include employees whose work requires them to work off-site from the district but in the presence of students or employees of the district. Employees who work exclusively outdoors means those individuals who do not spend any part of their work time indoors.

Face Coverings

Beginning December 6, 2021, all employees who have not provided proof of full vaccination status to the district or who have not been approved from an exemption from face coverings shall wear approved face coverings when employees are working indoors, when in vehicles in the presence of others for work-related purposes, and/or when in other enclosed spaces for work-related purposes. Employees subject to this provision shall not be required to wear face coverings working alone in a room with floor to ceiling walls and a closed door, verifying identity for security purposes, when eating/drinking, when wearing a respirator or facemask, and/or when the district can show that the use of a face covering is infeasible or creates a greater hazard. To be an appropriate face covering, the face covering shall fully cover the employee's nose and mouth and shall be replaced when wet, soiled or damaged.

Reporting Requirements of the District

The district shall report to OSHA:

- Each work-related COVID-19 fatality within 8 hours of the employer learning about the fatality;
- Each work-related COVID-19 in-patient hospitalization within 24 hours of the employer learning about the in-patient hospitalization.

By the end of the next business day following a request, the district shall provide to an employee and/or anyone having the written authorized consent of the employee the requested:

- Documentation of any COVID-19 test results for that employee;
- The aggregate number of fully-vaccinated employees at a workplace along with the total number of employees at that workplace.

The district shall provide to the Assistant Secretary of Labor for Occupational Safety and Health, U.S. Department of Labor, or their designee:

- A copy of this policy, and the aggregate number of fully vaccinated employees at a workplace along with the total number of employees at that workplace, to be provided within 4 business hours of the request being made; and
- All other records and supporting documents related to this policy by the end of the next business day following a request for such.

R.R. 2 for Policy 403.70: Required Notices to Employees

For additional information on COVID-19 vaccine efficacy, safety, and the benefits of being vaccinated, please consult the following document “Key Things to Know About COVID-19 Vaccines” <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/keythingstoknow.html>

29 C.F.R. 1904.34(b)(1)(iv) prohibits the district from discharging or in any manner discriminating against an employee for reporting a work-related injury or illness.

11(c) of the Occupational Safety and Health Act prohibits the district from discriminating against an employee for exercising rights under, or as a result of actions that are required by, this policy. This provision also protects employees from retaliation by the employer for filing an occupational safety or health complaint, reporting a work-related injury or illness, or otherwise exercising any rights provided by the OSH Act.

18 U.S.C. 1001 and section 17(g) of the OSH Act provide for criminal penalties associated with knowingly supplying false statements or documentation in accordance with this policy.

Exhibit 403.7E1 Employee Personal Attestation of Vaccination Status

I, *(print full first and last name)* _____, an employee of the Ankeny Community School District, do personally attest to the following:

1. My vaccination status for COVID-19 is fully vaccinated or partially vaccinated.

2. To the best of my recollection, I can provide the following information about my vaccination status:
Type of vaccination administered: _____
Date(s) of vaccine administration: _____
Name(s) of health care provider administering vaccination(s): _____
Clinic site(s) where vaccination was administered: _____

3. I have lost proof of my vaccination status and am otherwise unable to provide proof of my vaccination status.

4. I declare that this statement about my vaccination status is true and accurate. I understand that knowingly providing false information regarding my vaccination status on this form may subject me to criminal penalties and/or disciplinary action.

Employee Signature

Date

Exhibit 403.7E2 MEDICAL ACCOMMODATION REQUEST FORM

Please fully and legibly complete the table below.

Date:	
Employee Name:	
Email Address:	
Position/Job Title:	
Employee Telephone Number:	
Employment Location:	

Please provide a brief, specific explanation of the basis for your request for medical accommodation.

Please indicate from which requirement(s) you are requesting an accommodation.

Requirement	X if Requesting an Exemption
Vaccination for COVID-19	
Testing for COVID-19	
Use of Face Coverings	

Employee Signature Date

Human Resources Use Only

This request has been: _____

Approved Denied

Individual Approving or Denying Date

Exhibit 403.7E2 RELIGIOUS ACCOMMODATION REQUEST FORM

Please fully and legibly complete the table below.

Date:	
Employee Name:	
Email Address:	
Position/Job Title:	
Employee Telephone Number:	
Employment Location:	

Please identify the policy requirement or practice that conflicts with your sincerely held religious observance, practice or belief:

Please describe the nature of your sincerely held religious beliefs or religious practice or observance that conflict with the policy or practice you have identified above:

Please indicate from which requirement(s) you are requesting an accommodation.

Requirement	X if Requesting an Exemption
Vaccination for COVID-19	
Testing for COVID-19	
Use of Face Coverings	

Employee Signature Date

Human Resources Use Only

This request has been: _____

Approved Denied

Individual Approving or Denying Date